



400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	January 25, 2017		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b> <div style="text-align: center;">X</div>	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>		<b>1st Reading</b>		<b>2nd Reading</b>
	X		<b>Public Hearing:</b> <small>(Enter X in box)</small>		<b>Yes</b>	<b>No</b>	<b>Yes</b>
<b>Funding Source:</b>	Equitabale Sharing Fund \$56,440 General Fund \$56,530		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>		<b>No</b>
<b>Account Balance:</b>	2133 544050 \$46,440; 2133 534010 \$20,000; 2110 534010 MUPD3 \$41,530; 1810 545020 \$37,100		<b>Quasi Judicial:</b> <small>(Enter X in box)</small>		<b>Yes</b>		<b>No</b>
							X
<b>Project Number :</b>	N/A		<b>RFP/RFQ/Bid Number:</b>		Pembroke Pines RFP# PD-08-08		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <small>(Enter X in box)</small>				
	X		<b>Safety</b> <input checked="" type="checkbox"/> <b>Quality</b> <input checked="" type="checkbox"/> <b>Vibrant Appeal</b> <input type="checkbox"/>				
<b>Sponsor Name:</b>	Jennifer Frastai, Interim City Manager		<b>Department:</b>		Dwayne S. Flournoy, Chief of Police		

**Short Title:**

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE PIGGY-BACKING OF THE CITY OF PEMBROKE PINES RFP # PD-08-08 FOR THE RENEWAL OF CAR RENTAL SERVICES FOR FY2016-2017 FROM BUDGET RENT-A-CAR IN THE BUDGETED AMOUNT OF ONE HUNDRED

TWELVE THOUSAND NINE HUNDRED SEVENTY (\$112,970) DOLLARS; AND PROVIDING AN EFFECTIVE DATE.

### **Staff Summary:**

#### **Background:**

The City of Hallandale Beach Police Department's (HBPD) Neighborhood Enforcement Team (N.E.T.) and the Vice, Intelligence, and Narcotics (V.I.N.) Units officers have a continuous need to rent vehicles for their day to day operations. The ability to maintain an active rotation of unmarked, indistinguishable "police" vehicles for use in patrol and undercover operations makes it less likely that officers are recognized, which is a key element to the success of such operations, as well as for officer safety.

Accordingly, The City of Hallandale Beach Police Department maintains a blanket contract with Budget Rent a Car for rentals of automobiles, vans and sports utility vehicles required to conduct patrol and undercover functions. Budget Rent a Car is a national company, has a large fleet capacity to meet the department's needs and was also the lowest bidder in the Pembroke Pines RFP on which this item relies. In the past, if at any time a vehicle became disabled due to an accident or mechanical reason a replacement or exchange vehicle was issued immediately without delay.

The funds for this contract are acquired from the general fund, the Equitable Sharing Fund and the Risk Management Liability Fund. Of these funds \$97,970 represent actual vehicle rental fees paid through the CRA and Equitable Sharing Funds and \$15,000 are insurance costs paid through the Risk Management Liability Fund. FY 2015-2016 expenditures on this item were \$112,970.

The HBPD has rented vehicles from Budget Rent a Car for the last six years and staff is satisfied with the company's service. Budget Rent a Car has many offices in South Florida and has a sufficient selection of cars, sports utility vehicles, trucks, and vans from which staff may choose depending on the need. Moreover, staff may exchange vehicles or obtain replacement vehicles at any time and at any of Budget Rent a Car locations in South Florida.

#### **Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

As the aforementioned purchase will be in excess of the City Manager's purchasing authority, City Commission authorization is required.

#### **Fiscal Impact:**

Should the Department not have access to a variety of car models and types, patrol and undercover operations would be severely hindered as suspects would begin to identify these vehicles as unmarked police cars. The use of rental vehicles is the best option for these types of units as it saves the City of Hallandale Beach in car repairs, purchases, and upkeep, while serving the department's needs to effectively carry out law enforcement efforts throughout the City.

<b>Proposed Action:</b>
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Staff recommends the City Commission adopts this Resolution authorizing the City Manager to extend our current contract for car rental services with Budget Rent a Car for a period of one (1) year effective October 1, 2016, in the budgeted amount of \$112,970.

<b>Attachment(s):</b>
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Exhibit 1- Resolution

Exhibit 2- Pembroke Pines Budget Rent a Car RFP # PD-08-08 Renewal

Exhibit 3- Budget Rent a Car Car Rental Mini-Lease Contract Proposal for FY2016-2017