

**CITY OF HALLANDALE BEACH****Andre McKenney****Interim City Attorney****400 S. Federal Highway****Hallandale Beach, Florida 33009****(954)457-1325 Phone****(954)457-1660 Fax****INTERNAL SERVICE REQUEST****Requestor's Name:** Beverly Sanders, Director**Date:** January 13, 2017
**Please**    ☐ Prepare    ☒ Review for Legal Sufficiency    ☐ Provide    ☐ Order    ☐ Other

- ☐
- Special Magistrate Hearing
- 
- ☐
- Commission Agenda
- 
- ☐
- Civil Service Board
- 
- ☐
- Planning & Zoning Board
- 
- ☐
- Nuisance Abatement

- ☐
- Resolution
- 
- ☐
- Ordinance
- 
- ☐
- Legal Opinion
- 
- ☐
- Memo
- 
- ☐
- Letter
- 
- ☐
- Public Records Request
- 
- ☐
- Budget Request

☒ **Type of Contract (Agr.) – [check one item]**
Consultant/Professional Services ☐Independent Contractor ☐Contractor ☐Bid/RFP Award ☐Emergency Purchase ☐Goods/Services ☒**What is the contract amount?** \$100,000.00

Request

Indicate delivery date requested

**Has this request been reviewed by the CM's Office?** ☐ Yes ☐ No

Regular \_\_\_\_

Priority (1 day)\_\_\_\_

Rush (2-4 Hours)\_\_\_\_

Specific date \_\_\_\_\_

**Date of Commission Meeting** \_\_\_\_\_
**Describe any and all relevant background information/ Task/Request/Problem/Agenda Title**

CM to execute agreement with Broward County allowing for receipt of funds for the purchase of smart technology as a learning tool in the Afterschool Tutorial Enrichment Program.

**\*\*\*\*\*ADMINISTRATIVE USE ONLY\*\*\*\*\***

Date Logged: \_\_\_\_/\_\_\_\_/\_\_\_\_ Log Number: \_\_\_\_\_ Initials: \_\_\_\_\_

Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ (Time: \_\_\_\_\_ am/pm) Initials: \_\_\_\_\_

Date Completed: \_\_\_\_/\_\_\_\_/\_\_\_\_ (Time: \_\_\_\_\_ am/pm) Initials: \_\_\_\_\_