



400 South Federal Highway
Hallandale Beach, FL 33009
Phone: (954) 457-1345
Fax: (954) 457-1494

CITY MANAGER

SALARY RANGE: Negotiable/Depending on Qualifications

OPENING DATE: December 8, 2016

CLOSING DATE: December 19, 2016

Hallandale Beach is a coastal beach community, centrally located between Fort Lauderdale and Miami, in Broward County. There are approximately 40,000 residents. The City is a unique blend of residential and commercial properties with a multitude of local businesses, financial service establishments, and two pari-mutuel facilities (Mardi Grass Casino and Gulfstream Park). Hallandale Beach is a full service City and offers building and zoning, cemetery, code enforcement, planning and development, police and fire services, parks and recreation, public works, solid and yard waste collection, water and storm water. It also has two Safe Neighborhood Districts, a Community Redevelopment Agency district, as well as contracts with private companies for minibus services, landfill disposal, and processing wastewater.

Hallandale Beach follows the City Manager - City Commission form of government where the City Manager and City Attorney report to the City Commission. The Commission is composed of a Mayor, Vice Mayor and three Commissioners. All are elected at large and serve staggered, four year terms. The Mayor is elected by the public, while the Vice Mayor is selected from among the four Commissioners. Elections occur in November of even numbered years. The City does not have term limits and it is not uncommon for Commissioners to serve multiple terms.

The City of Hallandale Beach is seeking a candidate who has a demonstrated record of achievement. The individual will be proactive, progressive, strong, energetic and hard working - visualizing possibilities where others see stumbling blocks. The manager will partner with the Commission to continue the City's progress towards becoming a world class city. He/she will have a high degree of integrity, honesty and value transparency. In the current media world, it will be important for the individual's conduct, both past and future, to be above reproach.

The next manager will have a wide array of skills: communication, analytical, finance, economic development, and leadership in intergovernmental relations. In communication, the city manager will be equally comfortable talking to corporate executives as day laborers. The individual will be a patient listener, acting as a sounding board for both the elected officials and the staff. She/he will be able to diplomatically tell the elected officials and residents correct information.

Ideally, the next manager will have had success in building consensus among elected officials. Analytical skills, knowledge of finance and economic development are critical to leading within the City of Hallandale Beach. A strong background in labor relations and union negotiations will be important as will be considerable experience/knowledge of re-development process and negotiations. Approximately 40% of all employees and 60% of the General Fund employees are in public safety.

MINIMUM REQUIREMENTS:

- (A) A Master's degree from an accredited college or university, with a major in administration, management or a related field, is preferred;
- (B) Ten (10) Years of progressively more responsible experience in public or private sector management;
- (C) At least five (5) Years as executive level manager overseeing at least 200 employees;
- (D) Prior management experience in politically complex situations is required;



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- (E) Residency within city limits is strongly preferred; anyone moving from outside the area will be expected to reside in the City;
- (F) A valid driver's license with a satisfactory driving record.

Formal screening of applicants will begin as the resumes arrive; finalists selected on December 21st. Interviews will be held on January 4th, the City Manager chosen on January 4th. It is anticipated that the new City Manager will begin work on or after January 19th, depending on the individual's availability.

The City of Hallandale Beach is an Equal Opportunity Employer and encourages women, minorities and veterans to apply. Under the Florida Public Records Act, all applications are subject to disclosure upon receipt. A veteran's preference will be awarded if applicable under Florida law.

To apply: submit online application via www.hallandalebeachfl.gov, send cover letter and/or resume to:

City of Hallandale Beach
Human Resources Department
400 South Federal Highway
Hallandale Beach, FL 33009
Attn: Radu Dodea, Assistant Human Resources Director

For additional information about the City of Hallandale Beach, visit: <http://www.hallandalebeachfl.gov>, and <http://hallandalebeachchamber.com>