

EXHIBIT 1

RESOLUTION NO. 2016 -

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AWARDED RFP #FY 2015-2016-024, DEVELOPMENT OF A SUSTAINABILITY ACTION PLAN TO THE HIGHEST RANKED BIDDER, REYNOLDS, SMITH, AND HILLS, INC., FOR AN AMOUNT NOT TO EXCEED SEVENTY THOUSAND (\$70,000.00) DOLLARS; AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO NEGOTIATE AND EXECUTE AN AGREEMENT TO EFFECTUATE THE PROJECT, AND TO NEGOTIATE WITH THE SECOND RANKED BIDDER SHOULD NEGOTIATIONS WITH THE HIGHEST RANKED BIDDER NOT BE SUCCESSFUL; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6 Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts; and

**WHEREAS**, the City hired a Green Initiatives Coordinator in order to bolster its sustainability efforts; and

**WHEREAS**, currently, the City primarily focuses its efforts upon water conservation, but the City Administration recommends that the program scope be expanded in order to achieve internal and external sustainability; and

**WHEREAS**, in order to achieve internal sustainability, efforts within the City must include all departments if the City desires to reduce its environmental impact and prepare for a resilient future; and

**WHEREAS**, the City Administration recommends hiring a highly qualified, experienced firm to develop a cohesive, logical, impactful and cost-effective five (5) year Sustainability Action Plan that will lay the framework for the future of sustainability in the City; and

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46       **WHEREAS**, on September 6, 2016, the City released the Request for Proposal (RFP)  
47 #FY2015-2016-024, Development of a Sustainability Action Plan; and  
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49       **WHEREAS**, the RFP notice was sent to two hundred eighty four (284) vendors from the  
50 City's vendor list, and was advertised in the Hallandale Beach Chamber of Commerce website,  
51 as well as the Miami Minority Business Development Agency Business Center, the U.S. Small  
52 Business Administration, and the Broward County Community Relations and Outreach Section  
53 Office of Economic and Small Business Development; and  
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55       **WHEREAS**, on September 14, 2016, a mandatory pre-proposal meeting took place. Four  
56 (4) prospective bidders attended the meeting; and  
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58       **WHEREAS**, the deadline for responses from proposers was October 14, 2016. Two (2)  
59 proposals were received. After oral presentations from the two (2) responsive firms, the evaluation  
60 committee met on November 21, 2016, and concluded that Reynolds, Smith and Hills was best  
61 suited for the award of the contract due to its proven track record of achieving tangible  
62 sustainability benefits for its clients; and  
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64       **WHEREAS**, the City Administration recommends that the City Commission award RFP  
65 FY #2015-2016-024, Development of a Sustainability Action Plan, to the highest ranked firm  
66 Reynolds, Smith and Hills, Inc. for an amount not to exceed seventy thousand (\$70,000.00)  
67 dollars; authorizing the City Manager and City Attorney to negotiation and execute an agreement  
68 with Reynolds, Smith and Hills, Inc.; and  
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70       **WHEREAS**, the Mayor and City Commission have determined that the City  
71 Administration's recommendations are in the best interest of the City and its residents.  
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73       **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COMMISSION OF**  
74 **THE CITY OF HALLANDALE BEACH, FLORIDA:**  
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76       **SECTION 1. City Commission Action.** The Mayor and City Commission hereby award  
77 RFP FY #2015-2016-024, Development of a Sustainability Action Plan to the highest ranked firm,  
78 Reynolds, Smith and Hills, Inc.

**SECTION 2. City Manager and City Attorney Authorization.** The Mayor and City Commission hereby authorize the City Manager and City Attorney to negotiate and execute an agreement with Reynolds, Smith and Hills, Inc. for an amount not to exceed seventy thousand (\$70,000.00) dollars. The City Manager and City Attorney are authorized to negotiate with the second ranked firm should negotiations not be successful. The City Manager is further authorized to execute all related documents to effectuate this project.

**SECTION 3. Effective Date.** This Resolution shall take effect immediately upon its passage and adoption.

APPROVED AND ADOPTED on \_\_\_\_ day of December, 2016.

\_\_\_\_\_  
JOY F. COOPER  
MAYOR

SPONSORED BY: CITY ADMINISTRATION

ATTEST:

\_\_\_\_\_  
MARIO BATAILLE, CMC  
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY  
FORM

\_\_\_\_\_  
V. LYNN WHITFIELD  
CITY ATTORNEY