

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	December 7, 2016		Item Type:	Resolution	Ordinance		Other	
			(Enter X in box)	Х				
Fiscal Impact:	Yes No		Ordinance Reading:		1 st Reading		2 nd Reading	
(Enter X in box)	res	NO	(Enter X in box)					
	X		Public Hearing: (Enter X in box)		Yes	No	Yes	No
	^					X		X
Funding Source:			Advertising		Yes		No	
	FY 2016	-2017 Budget	Requirement: (Enter X in box)				x	
Account Balance:	\$50,000		Quasi Judicial: (Enter X in box)		Yes		No	
							X	
Project Number :	N/A		RFP/RFQ/Bid Number:		N/A			
Contract/P.O. Required:	Yes	No	Strategic Plai	a: (Enter	X in box)		
(Enter X in box)			Safety	у 🗆				
	х		Quality					
			Vibrant Appe	al 🗌				
Sponsor Name:	Daniel Rosemond, City Manager		Department: Office of the City Manager		Jennifer Frastai, Deputy City Manager			

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, DECLARING A UNIQUE CIRCUMSTANCE PURSUANT TO SECTION 23-8(5), EXCEPTION TO BID REQUIREMENTS, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH RONALD L. BOOK, P.A. TO PROVIDE STATE LOBBYIST SERVICES IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS FOR THE 2016-2017 FISCAL YEAR; AND PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

BACKGROUND:

In 2011, the City of Hallandale Beach released RFP#2010-2011-014 for State Lobbyist Services. The City Commission awarded the Request for Proposal (RFP) to Ronald L. Book, P.A. on October 17, 2011. The initial contract period set forth in the RFP was one (1) year term, commencing upon award by the City Commission, with four (4) additional one-year renewal terms, which are contingent upon satisfactory performance of the services and available funding. At this time, all renewal terms have expired. This item seeks City Commission approval to engage Ronald L. Book, P.A. for an additional one year term. Immediately following the 2017 State Legislative Session, staff will release a Request for Proposal for State Lobbyist Services to commence the 2017-2018 Fiscal Year, for a one (1) year term, commencing upon award by the City Commission, with four (4) additional one-year renewal terms.

WHY ACTION IS NECESSARY:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (5) Unique circumstances, where the City Commission finds unique circumstances to establish that competitive bidding is not in the best interest of the City.

ANALYSIS/FISCAL IMPACT:

The annual budget allocation for the State Lobbyist Services is \$50,000.

Proposed Action:

Staff recommends the approval of the attached resolution authorizing the City Manager to execute the attached agreement for the State Lobbyist Services with Ronald L. Book P.A. in an amount not to exceed Fifty Thousand Dollars (\$50,000) for the 2016-2017 Fiscal Year, in substantially the same form as the attached Exhibit 2.

Attachment(s):

Exhibit 1 – Resolution

Exhibit 2 – State Lobbyist Services Agreement