



## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	December 7 , 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b> <div style="text-align: center;">X</div>	<b>Ordinance</b>	<b>Other</b>
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1<sup>st</sup> Reading</b>		<b>2<sup>nd</sup> Reading</b>
	X					
			<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
				X		
<b>Funding Source:</b>	Capital Projects Fund		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>
						X
<b>Account Balance:</b>	348-6530-565000 \$183,639.99		<b>Quasi-Judicial:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>
						X
<b>Project Number :</b>	Main Fire Station Project # 12221		<b>RFP/RFQ/Bid Number:</b>	N/A		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <small>(Enter X in box)</small>  <b>Safety</b> <input type="checkbox"/>  <b>Quality</b> <input type="checkbox"/>  <b>Vibrant Appeal</b> <input checked="" type="checkbox"/>			
	X					
<b>Sponsor Name:</b>	Daniel Rosemond, City Manager		<b>Department:</b> Office of Capital Improvements	Sarita Shamah, Director Office of Capital Improvements		

**Short Title:**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR INFORMATION TECHNOLOGY CONSULTING SERVICES WITH ANCHER, INC. FOR AN**

**AMOUNT NOT TO EXCEED SIXTY THOUSAND EIGHT HUNDRED (\$60,800.00) DOLLARS IN ORDER TO INTEGRATE TECHNOLOGY RELATED COMPONENTS INTO THE INFRASTRUCTURE OF THE CITY'S MAIN FIRE STATION; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS TO EFFECTUATE THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE**

### **Staff Summary:**

#### **BACKGROUND**

The Office of Capital Improvement is seeking authorization to retain Ancher Incorporated to provide Information Technology Services for the Fire Station Project.

On January 27, 2016, the City Commission authorized the award of the Construction Services to West Construction Inc. for the construction of the Main Fire Station. On February 26, 2016, the City entered into contract with West Construction Inc. for the construction of the Main Fire Station and on April 18, 2016, the City issued the Notice to Proceed following the release of the Early Start Building Permit.

#### **CURRENT SITUATION**

The Main Fire Station is currently under construction, which includes deliverables such as infrastructure necessary to support technology and low voltage components required to support the Emergency Operations Center, Computer Data Center, and other specialty systems used for day to day operations.

There is a need to coordinate the construction activities related to the infrastructure and subsequent integration of the low voltage components, including fiber connectivity, access control systems and cameras among other technology related components. Accordingly, the City recommends retaining the services of Ancher Incorporated, to assist the City in all areas of information technology integration process. These efforts will require the coordination between the General Contractor, the Fire Chief, the City's Innovation Technology Department and the Office of Capital Improvements along with other City approved system's vendors.

Ancher Technologies Inc., is an Information Technology company focused on Consulting, Integration and IT Management Services, specializing in local government entities with emphasis in essential facilities infrastructure such as designing, planning, installing and maintaining technology systems. Ron McKenzie, CEO of Ancher Inc., has over 30 years of experience in information technology, process improvements and services.

Ancher Technologies will provide subject matter expertise, under the direction of the City's Chief Information Officer for information Technology implementation which requires the facilitation

and integration of the of construction infrastructure, specified equipment along with utility services to provide and and ensure the proper installation and functional requirements to fulfill the operational needs of the new Main Fire Station. In order to provide the necessary technical support, the scope of work (Exhibit 2) includes, but is not limited to the following activities:

- Fiber and phone connectivity
- Access control system
- Zetron speaker system
- Data connection/TV/WAPS
- Intercom (Video and Voice)
- Cameras (Close circuit TV-CCTV)
- Electrical room racks
- Computer room needs
- Connectivity conduits and demarcation points
- Software needs
- Identify vendors needed to complete integration

#### **WHY ACTION IS NECESSARY**

Pursuant to Section 23-8 Exception to Bid Requirements, (2) Professional Services, of the City of Hallandale Beach Code of Ordinances, contracts for professional services involving peculiar skill, ability, experience or expertise, which are in their nature unique and not subject to competitive bidding, are exempt from the competitive bidding requirements of this article; however, a formal written contract, approved by the commission, shall be required for all such contracts in excess of twenty-five thousand (\$25,000.00) dollars.

Mr. McKenzie has over twenty years of experience and expertise in Fire and Police Station facilities Technology Integration is uniquely qualified in his knowledge to provide the needed services for the low voltage needs of the Main Fire Station.

#### **FISCAL IMPACT**

The total contract amount is not to exceed \$60,800.00.

<b>Proposed Action:</b>
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Staff recommends approval of the attached Resolution authorizing the City Manager to execute the attached contract, in substantially the same form as the attached Exhibit 2, with Ancher Incorporated to provide Information Technology Services for the Fire Station Project in an amount not to exceed sixty thousand eight hundred dollars (\$60,800.00).

<b>Attachment(s):</b>
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Exhibit 1- Resolution  
Exhibit 2- Agreement