



**Hallandale Beach**  
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	October 19, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b>	<b>Ordinance</b>	<b>Other</b>	
				X			
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>	<b>1st Reading</b>		<b>2nd Reading</b>	
	X						
				<b>Public Hearing:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
<b>Funding Source:</b>	Various funds allocated to various departments, under accounts 546050,546060,554040,564070		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>	
					X		
<b>Account Balance:</b>	\$1,260,562.62		<b>Quasi Judicial:</b> <small>(Enter X in box)</small>	<b>Yes</b>		<b>No</b>	
					X		
<b>Project Number :</b>	N/A		<b>RFP/RFQ/Bid Number:</b>	Government Contracts: Schedule 70, GS-35F-0111K, GS-35f-0195J, GS-00F-0049M, GS-35F-0592S, US COMMUNITIES CONTRACT #4400006645			
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <small>(Enter X in box)</small>				
	X						
<b>Sponsor Name:</b>	Daniel A. Rosemond, City Manager		<b>Department:</b> Innovation Technology		Greg Chavarria, CIO		

### Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF FLORIDA DEPARTMENT OF MANAGEMENT SERVICES AND GSA CONTRACTS, AS LISTED IN EXHIBIT "2", FOR THE PURCHASE OF THE CITY'S INFORMATION TECHNOLOGY HARDWARE, SOFTWARE, SERVICE AND MAINTENANCE FOR A TOTAL AMOUNT NOT TO EXCEED EIGHT HUNDRED TWO THOUSAND SIX HUNDRED SEVEN DOLLARS FIFTY TWO CENTS (\$802,607.52); AUTHORIZING THE CITY MANAGER TO EXECUTE ALL

RELATED DOCUMENTS TO EFFECTUATE THE PURCHASES AS PROVIDED FOR IN FISCAL YEAR 2016-2017 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

## Staff Summary:

### **Background:**

The City of Hallandale Beach is authorized to use both negotiated and approved State of Florida purchasing contracts (managed by the Florida Department of Management Services), GSA Advantage (managed by U.S. General Service Administration Procurement Program) and/or US Communities Contracts (managed by the U.S. Communities Government Purchasing Alliance), all of which are multiple authorized programs allowing state and local governments to use best price negotiated schedules for select purchases. Due to economies of scale, procurement under State of Florida contracts, the GSA - U.S. General Administration and U.S. **Communities Government Purchasing Alliance** saves taxpayers money.

The programs that allow state and local government to use GSA Schedules for select purchases are listed below:

**Cooperative Purchasing** – Supplies and services can be purchased directly from two Schedules. Schedule 70 to purchase Information Technology supplies and services, and Schedule 84 to purchase supplies and services related to any aspect of law enforcement, security, facility management systems, fire, rescue, special purpose clothing, marine craft, and emergency/disaster response. The City's Innovation Technology Department will be utilizing IT Schedule 70 for IT-related services and equipment.

**IT Schedule 70** - IT Schedule 70 is the largest and most widely used procurement tool in the federal government. Schedule 70 is an IDIQ (Indefinite Delivery Indefinite Quantity, which provides for an indefinite quantity of supplies or services during a fixed period of time) multiple award schedule, which provides direct access to products and services from over 5,000 certified industry partners.

**Schedule 70** includes products and services such as:

- ✚ IT Equipment
- ✚ IT Hardware and Software Maintenance
- ✚ IT professional services
- ✚ Wireless and electronic commerce services Cloud computing services
- ✚ IT training
- ✚ Virtualization services
- ✚ Cyber security services
- ✚ Access Certificates for Electronic Services (ACES) Program Public Key Infrastructure (PKI) Shared Service

Provider (SSP) Program HSPD-12  
Product and service components

State of Florida Contract use – The State of Florida, Department of Management Services, Division of State Purchasing, administers statewide contracts and agreements for use by Florida State agencies, local governments, educational institutions, and other entities as defined in 60A-1.005, Florida Administrative Code. Statewide contracts and agreements enable eligible users to pool their buying power to lower total costs and reduce administrative burden while complying with Chapter 287 Florida Statutes governing the purchase of products and services.

US Communities Contract use – The Master Intergovernmental Cooperative Purchasing Agreement provisioned under U.S. Communities Government Purchasing Alliance authorizes government entities to make use of nonprofit government purchasing cooperative pricing which reduces the cost of goods and services for participating agencies by aggregating purchasing power nationwide. Lead public agencies competitively solicit contracts which U.S. Communities makes available to agencies and nonprofits nationwide. All contracts are competitively solicited by a lead public agency and provides best supplier overall government pricing.

GSA e-Library is the online source for the latest contract award information for: GSA Schedules; Department of Veterans Affairs (VA) Schedules; and Technology Contracts, including Government wide Acquisition Contracts (GWACs), Network Services and Telecommunications Contracts, and Information Technology (IT) Schedule 70. Pursuant to Section 211 of the e-Gov Act of 2002, Cooperative Purchasing provides authorized State and local government entities access to information technology items offered through GSA's Schedule 70 and the corporate contracts for associated special item numbers. Contracts with the COOP PURC icon indicate that authorized state and local government entities may procure from that contract.

The US Communities Government Purchasing Alliance is a national organization co-founded and operated by a coalition of public organizations including the National League of Cities, The US Conference of Mayors (USCM), the National Association of Counties (NACO), the Association of School Business Officials and the National Institute of Government Purchasing (NIGP).

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

As the aforementioned purchases will be in excess of the City Manager's purchasing authority,

City Commission authorization is required.

**Current Situation:**

The Innovation Technology Department is responsible for the purchase of hardware, software, hardware maintenance, software maintenance and technical services. The anticipated technical purchases are described in Exhibit 2: Technical Budget 2016-2017 Allocation. Further, the Innovation Technology department is the City's liaison for utilizing Florida State Contracts, GSA contracts or US Communities Contracts for the purchase of Software, Hardware/Software Maintenance, Software Licenses and technical professional services.

All City Departments use this agreement and the breakdown of expenditures by fiscal year is found below:

FY 15-16 expenditure	\$ 1,068,690.28
FY 14-15 expenditure	\$ 583,777
FY 13-14 expenditure	\$ 403,077

The expenditure increase over the last three years is attributed to consolidation of all technical costs associated with Hardware, Software and technical services for all City Departments. These expenditures include infrastructure and equipment upgrades and computing costs required for the automation of various core City functions.

**Fiscal Impact:**

The fiscal impact is estimated to be \$1,260,562.62, as approved in Fiscal Year Budget 16-17. This approved budget includes all anticipated expenditures related to technical equipment and services for FY2016-2017.

**Proposed Action:**

Staff recommends approval of the attached Resolution authorizing the City Manager to purchase Hardware, Software, Software Maintenance, Hardware Maintenance, Software Licenses and technical professional services utilizing the attached contracts through the approved known vendors for FY2016 - 2017.

**Attachment(s):**

- Exhibit 1: Resolution
- Exhibit 2: Technical Budget 2016-2017 Allocation
- Exhibit 3: Schedule 70: Cooperative Purchasing for Innovation Technology
- Exhibit 4: List of GSA, FL STATE contracts
- Exhibit 5: U.S. Communities Contract