



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	October 19, 2016		Item Type: <small>(Enter X in box)</small>	Resolution <div style="text-align: center;">X</div>	Ordinance	Other	
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>	1st Reading		2nd Reading	
	X			Public Hearing: <small>(Enter X in box)</small>	Yes	No	Yes
Funding Source:	Parks General Obligation Bond		Advertising Requirement: <small>(Enter X in box)</small>	Yes		No	
						X	
Account Balance:	\$809,563.60		Quasi Judicial: <small>(Enter X in box)</small>	Yes		No	
						X	
Project Number :	PA 152		RFP/RFQ/Bid Number:	RFP# FY2015-2016-011			
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small> <div style="display: flex; justify-content: space-between;"> <div>Safety</div> <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-between;"> <div>Quality</div> <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-between;"> <div>Vibrant Appeal</div> <input checked="" type="checkbox"/> </div>				
	X						
Sponsor Name:	Daniel Rosemond, City Manager		Department:	Office of Capital Improvements, Sarita Shamah, Director			

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, ACCEPTING THE CONTRACT PRICE OF ONE HUNDRED THIRTY TWO THOUSAND AND THREE HUNDRED EIGHTY NINE DOLLARS (\$132,389.00) WITH BURKHARDT CONSTRUCTION, INC FOR PRE-CONSTRUCTION SERVICES FOR THE GOLDEN ISLES TENNIS CENTER AND PARK PROJECT; AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR SAID AMOUNT; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

BACKGROUND

On August 17, 2016 the City Commission awarded the Request for Proposal (RFP) to the highest ranked firm, Burkhardt Construction Inc. and authorized the City Manager and City Attorney to negotiate the pre-construction agreement with Burkhardt Construction, Inc. and bring back the Preconstruction Agreement for City Commission Approval.

CURRENT SITUATION

After the award of RFP # FY 2015-2016-011, City staff began negotiation of the pre-construction agreement with Burkhardt Construction Inc. and is recommending approval of the attached pre-construction agreement (Exhibit 2) in an amount not to exceed One Hundred Thirty Two Thousand and Three Hundred Eighty Nine Dollars (\$132,389.00).

Construction projects typically involve three phases: planning, design, and construction. Under the Construction Manager At Risk (CMAR) method, the owner selects the CMAR firm, which will later serve as the project general contractor at the outset of or early in the design stage. During the design phase, the Construction Manager at Risk will provide management services, such as constructability reviews of the design, construction scheduling, and project cost estimates, to the owner.

Attached Exhibit A sets forth the full scope of services to be performed by Burkhardt Construction, Inc. as well as the negotiated fee for the Pre-Construction services.

As previously mentioned, if the City and the Construction Manager at Risk are unable to agree upon a Guaranteed Maximum Price, then the Agreement will be terminated and the City may elect to issue a new solicitation for the construction phase services or begin negotiations with the firm ranked 2nd in the original solicitation process.

SCOPE OF PRECONSTRUCTION SERVICES

- Schematic Design
 - Conceptual Cost Estimate
 - Initiate Building Information Modeling review
 - Initiate CBP outreach
 - Attend meetings
- 30% Design Drawing Documents
 - Constructability review, analysis and recommendations
 - Value Engineering analysis and recommendations
 - LEED scoring assistance
 - Schematic Design cost estimate

- 60% Design Drawing Documents
 - Building Envelope review and recommendations
 - Schedule Baseline
 - Equipment materials review (VE)
 - Job Fairs
 - 60% Construction Documents estimate
- GMP / Permit Documents (90% Design Drawing Documents)
 - Bid packages / Work Scope
 - Subcontractor solicit / prequalification

Schedule

- | | |
|---|---------|
| • Anticipated Notice to Proceed | 10/2016 |
| • Anticipated Review of Pre-design report | 2/2017 |
| • Anticipated 30% Plans and Specs | 5/2017 |
| • Anticipated 60% Plans and Specs | 7/2017 |
| • Anticipated GMP estimate | 9/2017 |
| • Anticipated 100% Plans and Specs | 10/2017 |

Community Benefit Plan

As required with all City capital projects over \$1 Million, this RFP required the submission of a Community Benefit Plan with the proposal. Burkhardt Construction, Inc. has committed to ensure that they provide tangible benefits to the communities in which they work. Burkhardt Construction, Inc. has committed to provide a minimum of 35% of the dollars spent on the total project to remain in the Hallandale Beach community. They plan to achieve this through local subcontractor and business participation, a local construction job fair for Hallandale subcontractors and residents that features larger subcontractors working on this and other Burkhardt Construction, Inc projects; and small business management training program and on-the-job-training that teach local residents specific trade crafts.

This scope consists of collaboration with the Hallandale Opportunity Project (HOP) Initiative -The CMAR will collaborate with the City's HOP initiative to identify local Hallandale residents and businesses that can participate in the construction of the project. Including the opportunity to augment the HOP initiative with construction related training to help prepare residents for specific jobs during the construction phase.

A. Local Workforce

Job Fair/Subcontractor pairing – CMAR will coordinate with the HOP to host, sponsor and manage a job fair for local residents and businesses following the GMP contract award by the City Commission. CMAR will cover the costs associated with the job fair. During the preconstruction phase, an initiative will focus on facilitating a match between GC/subcontractors on the project and viable labor candidates from the community. The CMAR team will support this effort by participating in the on-going HOP database referrals and hosted job fairs and will require all project subcontractors to participate. Subcontractors shall subsequently have pre-scheduled one-on-one interviews with qualified candidates that match the skills needed for the subcontractor's scope of work.

B. Local Vendor/Businesses:

CMAR will coordinate a local vendor fair at 60% design development. The Hallandale Opportunity Project (HOP) will host and manage this event and invite local businesses to attend and meet with CMAR. The CMAR will use a pre-qualification questionnaire to qualify subcontractors who wish to bid on the project. The questionnaire has subcontractors address items like bonding capacity, insurance requirements, current schedule of work on hand, how many full time employees the firm has working for it, and other items that the CMAR feels are necessary to have a good subcontracting pool with which to issue bid packages. The CMAR will also respond to any questions the subcontractors have about prequalifying. The CMAR will then create a list of prequalified bidders and review them with the team to determine if a larger pool is required.

Pre-Bid Meeting – CMAR will coordinate a pre-bid meeting with the pre-qualified local businesses after the invitation to bid has been issued. CMAR shall make documented efforts to market to and solicit local attendance. CMAR shall contract with local businesses identified on a list provided to CMAR by the City of Hallandale Beach for goods and services, where such companies are qualified and competitive, in order to promote growth in the City.

Bid Analysis Meeting - After bids have been received an analysis of the competitive only trade bids will be performed. The goal is to ensure that bids are complete, inclusive of scope and to identify any discrepancies amongst bidders. Results of the analysis will be captured in a bid leveling worksheet for a side-by-side comparison of bidders. A review meeting with individual bidding firms will ensue to confirm scope coverage and address any deficiencies.

WHY ACTION IS NECESSARY

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

FISCAL IMPACT

As proposed in attached Exhibit A, Burkhardt Construction, Inc. will perform Preconstruction services for Golden Isles Tennis Center and Park for an amount not to exceed One Hundred Thirty Two Thousand and Three Hundred Eighty Nine Dollars. (\$132,389.00)

Proposed Action:

Staff recommends approval of the attached Resolution authorizing the City Manager to execute the attached contract, in substantially the same form as the attached Exhibit 2, with Burkhardt Construction, Inc. to perform Preconstruction services for Golden Isles Tennis Center and Park for an amount not to exceed One Hundred Thirty Two Thousand and Three Hundred Eighty Nine Dollars. (\$132,389.00)

Attachment(s):

Exhibit 1	Resolution
Exhibit 2	Pre-Construction Agreement
Exhibit A	Pre-Construction Fee Schedule
Exhibit B	Community Benefit Plan
Exhibit 3	RFP # FY 2015-2016-011