



Hallandale Beach Community Redevelopment Agency Board of Directors Meeting Agenda Cover Memo

Meeting Date:	October 17, 2016	Item Type:	Resolution X	Ordinance	Other
Fiscal Impact:	Yes	No	Ordinance Reading:		1st Reading
		X	Public Hearing:		2nd Reading
				Yes	No
				X	X
Funding Source:	331501	Advertising Requirement:		Yes	No
Account Balance:	\$194,000				
Project Number:	C1507	RFP/RFQ/Bid Number:		BID #FY2015-2016-CRA3	
Contract/P.O. Required:	Yes	No	Strategic Priority (Enter X in box):		
		X	<p>Capital Improvements <input type="checkbox"/></p> <p>Goal 1 - Undertake Total Improvements of Public Realm <input type="checkbox"/></p> <p>Goal 2 -Promote Public/Public and <input type="checkbox"/></p> <p>Public/Private Partnership <input type="checkbox"/></p> <p>Promote Projects with Large-Scale Impacts <input type="checkbox"/></p> <p>Goal 1 – Issue a Request for Proposals (RFP) for NW <input type="checkbox"/></p> <p>infill Housing <input type="checkbox"/></p> <p>Goal 2 – Issue a Request for Qualifications (RFQ) for Dixie <input type="checkbox"/></p> <p>Highway/Foster Road parcel <input type="checkbox"/></p> <p>Priority Area:</p> <p>North West Quadrant <input checked="" type="checkbox"/></p> <p>FEC Corridor <input type="checkbox"/></p> <p>Southwest Quadrant <input checked="" type="checkbox"/></p> <p>Northeast Quadrant <input checked="" type="checkbox"/></p> <p>Southeast Quadrant <input type="checkbox"/></p>		
Sponsor Name:	Daniel A. Rosemond, HBCRA Executive Director	Department:		HBCRA	



Short Title:

A RESOLUTION OF CHAIR AND BOARD OF DIRECTORS OF THE HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY, HALLANDALE BEACH, FLORIDA, REJECTING INVITATION TO BID NO. FY2015-2016-CRA003; AUTHORIZING THE EXECUTIVE DIRECTOR TO RE-ADVERTISE THE INVITATION TO BID; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

On December 14, 2015 the CRA Board of Directors approved a Resolution accepting a grant from the State of Florida Division of Emergency Management for the Hurricane Loss Mitigation Program (Residential Construction Mitigation Program) in the amount of \$194,000.

Through this grant, the HBCRA anticipates assisting nine single family units located within the City of Hallandale Beach by providing the following mitigation activities allowed under the grant:

- Replacement of roof sheathing;
- Replacement of roof covering;
- Strengthening of roof deck attachment;
- Installation of secondary water barrier;
- Installation of hurricane straps;
- Installation of window and door opening protection;
- Installation of hurricane resistant windows and doors;
- Brace bottom chord gable; and,
- Anchoring of wall or floor units to the foundation.

As a result, Staff created a new program called "Residential Construction Mitigation Program" available to all homesteaded single family homes in Hallandale Beach. The program is not restricted to properties in the CRA area, nor does it have income restrictions for applicants.

However, in order for residential properties to be eligible they must be single family homes, homesteaded, may not have City Code liens, and no work should have been done on the property without a permit.

Through the FEMA database, Staff was able to identify 61 eligible single family homes (all located within the CRA boundaries) with repetitive losses and claims for flooding. These properties were the initial targeted units to receive assistance from the Residential Construction Mitigation Program. Additionally, the CRA office identified two property owners in need of home improvements that did not qualify for the NIP program due to income restrictions. These two property owners applied for the NIP during FY 14-15 and FY15-16.

All of these individuals were notified via mail of the newly available program. CRA staff sent a letter informing these individuals of the eligibility requirements, application process and deadline to submit a consent form. The consent letter stipulated that the property owner would like to participate in the mitigation program and understands that a wind mitigation assessment would be completed to determine eligibility to the program. The form required to be submitted to the CRA Office no later than close of business day on January 8, 2016. A total of 15 forms were received in the CRA Office. Unfortunately,



due to limited funding a total of nine properties will be mitigated under the program. This includes two NIP ineligible applicants and seven properties identified from the FEMA database whose owners submitted the consent before the set deadline. The following are the participating properties and respective homeowners.

- 1) 311 SW 10 Terrace – *NIP Ineligible Applicant* – Sealey, Brian J and Kathryn
- 2) 632 NW 9 Court – *NIP Ineligible Applicant* –Holmes, Gloria James
- 3) 1124 NE 6 Street – Mancuso, Steve and Barbara
- 4) 924 NE 5 Street – White, Thomas & Elizabeth
- 5) 812 NE 3 Street - Badaracco, Hector and Mercedes
- 6) 925 NE 5 Street – Catanese, Joseph
- 7) 918 NE 2 Court – Kalikow, Leonard
- 8) 214 NE 10 Avenue – Dooley-Rodriguez, Joyce (aka Joyce Valerio
- 9) 1108 NE 5 Street – Schwartz, Moshe & Deborah

Title searches have been completed for all properties and fortunately all of them are eligible to participate in the program.

Current Situation:

As required by the FDEM grant guidelines and the City/CRA's Procurement policies, invitation to bid No. FY2015-2016-CRA003 was released on July 28, 2016 to engage the lowest bidder licensed and insured general contractor to perform the construction work on the nine residential units following State requirements and Building Code requirements.

Analysis:

The bid No. FY2015-2016-CRA003 was released on July 28, 2016. The release notice was sent via email to 97 vendors from the City's Vendor list. Also, the Bid was advertised in the Hallandale Beach Chamber of Commerce website, City's website, and City and HBCRA social media pages. The bid was also advertised through the Miami Minority Business Development Agency Business Center, the U.S. Small Business Administration, and the Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

Only one response was received by the deadline of Friday, September 23, 2016 at 11:00 AM.

The Procurement Department held a non-mandatory pre bid meeting on August 12, 2016 at 2:00 PM. Three bidders, three staff members and the CRA's consultant attended this meeting. Staff provided and overview of the bid document and questions by the potential bidders were answered.

Also, the Procurement Department and the HBCRA hosted a Non Mandatory Site Visit on August 25, 2016, where potential bidders had the opportunity to visit each participating property.

Staff evaluated the only response received from Cunano Builders Corporation, which cost proposal submitted was above the program grant award amount. The proposal was received for \$186,306. The program grant amount is \$174,600 (the remaining balance of \$19,400 is applicable to administrative expenses). As a result, on September 23, 2016 the City's Procurement Department sent via email to the bidder a request for their Best and Final Offer (BAFO). The BAFO had a deadline for submission of September 28, 2016.



Cunano Builders Corporation responded with an even higher proposed amount to include other costs and confirmed that the project cannot be completed at the price stipulated in the original submission. The new bid amount was \$218,726.

After final review by the City Manager/Executive Director, it was decided that due to the high cost proposed and change in cost proposal when BAFO was requested it is now recommended to move forward with the release of a new bid.

Fiscal Impact:

\$0

Why Action is Necessary:

Pursuant to City of Hallandale Beach, Procurement, Chapter 23, Section 23-12, Procedures for purchases in excess of \$50,000, (4) Rejection of Bids, the City Commission may authorize the City Manager to: a) Reject all bids; or b) reject all bids and re-advertise, pursuant to procedure prescribed in this section in the Code. The Hallandale Beach Community Redevelopment Agency has adopted the City of Hallandale Beach's purchasing policy and has incorporated the same into their By-Laws.

Proposed Action:

Staff recommends that the CRA Board of Directors authorizes the Executive Director to reject bid No. FY2015-2016-CRA003, and re-advertise the bid.

Attachment(s):

Exhibit 1 – Resolution
Exhibit 2 – Tabulation Sheet