



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	October 5, 2016		Item Type: <i>(Enter X in box)</i>	Resolution x	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading n/a		2nd Reading n/a	
	x			Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes
					X		x
Funding Source:	Parks General Obligations Bonds		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
Account Balance:	302-7290-565000 \$509,000		Quasi Judicial: <i>(Enter X in box)</i>	Yes		No	
						x	
Project Number:	Sunset Park PA154		RFP/RFQ/Bid Number:	N/A			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i>				
	x		Safety <input type="checkbox"/>				
			Quality <input type="checkbox"/>				
			Vibrant Appeal <input checked="" type="checkbox"/>				
Sponsor Name:	Daniel Rosemond City Manager		Department: Office of Capital Improvements	Sarita Shamah Director Office of Capital Improvements			

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA; AUTHORIZING THE CITY MANAGER TO UTILIZE THE CLAY COUNTY CONTRACT #13/14-8 TO PURCHASE PLAYGROUND EQUIPMENT, SHADE STRUCTURES, AND RUBBER PLAYGROUND FLOORING FROM REP. SERVICES INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY SEVEN THOUSAND NINE HUNDRED THIRTEEN DOLLARS AND FORTY CENTS (\$197,913.40); AUTHORIZING A TEN PERCENT (10%) CONTINGENCY FOR UNFORESEEN CIRCUMSTANCES; PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

The Office of Capital Improvement has commenced with the development of the Sunset Park Project. The development will be according with the City-wide Parks Master Plan. (See Exhibit 2).

The Citywide Parks Master Plan recommends updating the amenities in the park and maintaining the residential feel and use as a tot lot and mini park, located at the heart of the Southwest quadrant.

Current Situation:

The City is currently in the design phase of the new Sunset Park as recommended by the Citywide Parks Master Plans. Since this is a small project, the Office of Capital Improvements will manage and spearhead the efforts internally. Therefore, in February 2016, the Office of Capital Improvements (OCI) reached out and met with several playground equipment manufacturers to solicit price proposals. A description of the park's needs was provided by the Parks and Recreation Department, and in May 2016, the Office of Capital Improvements delivered four packages to the Parks and Recreation Director, who selected two playground options. Following the internal process, the OCI presented to the Parks Board on August 9, 2016 the two internally selected Parks Design. The Parks Board selected the Playground that is being presenting today for approval.

Rep Services will be responsible for the demolition of the existing playground, site preparation work, signed and sealed drawings of all required permitted work, soliciting and securing the permits, along with the delivery, installation and inspections of Playgrounds equipment, pour in place safety surface and shade structures.

The City negotiated with the Playground Manufacturer Landscape Structures an 8% discount through the National Cooperative Purchasing Alliance (NCPA) #10-01 approved discount contract, which only includes playground equipment and shade structures. The noted discounts were passed on the Rep. Services, the authorized vendor for the Florida Region which provided the City with an additional 2 % discount of the entire purchase through the use of Clay County Contract #13/14-8. Furthermore, Rep Services is offering the City and additioanal 6% discout the entire scope of services.

Price Breakdown is as follows:

ITEM	PRICE	DISCOUNT	DISCOUNTED PRICE
Playground Equipment	\$ 80,609.00	14%	\$ 69,323.74
Shade Structure	\$ 11,497.00	14%	\$ 9,887.42
Pour in Place Safety Surfacing	\$ 51,353.96	8%	\$ 47,245.64
Art Design on Safety Surface	\$ 2,700.00	8%	\$ 2,484.00
Site Work	\$ 8,310.00	N/A	\$ 8,310.00
Installation	\$ 35,649.00	N/A	\$ 35,649.00
Concrete work	\$ 9,631.00	N/A	\$ 9,631.00
Signed and sealed documents	\$ 3,500.00	N/A	\$ 3,500.00
Permitting	\$ 4,164.00	N/A	\$ 4,164.00
Shipping	\$ 7,718.60	N/A	\$ 7,718.60
Grand Total			\$ 197,913.40

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 (6), Exception to Bid Requirements, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

As the aforementioned purchase will be in excess of the City Manager's purchasing authority, City Commission authorization is required

Fiscal Impact:

As proposed in Exhibit 2, Rep Services Inc. will supply, deliver, and install all equipment as per the attached proposal for an amount not to exceed one hundred and ninety seven dollars nine hundred and thirteen with forty cents (\$197,913.40), in addition staff recommends an additional 10% contingency to account for unforeseen conditions.

Proposed Action:

Staff recommends approval of the attached resolution authorizing the purchase of playground equipment, pour in place safety surface and shade structures, including delivery, installation, permitting and demolition for the Sunset Park Playground from Rep Services Inc. through the use of Clay County Contract #13/14-8 and The National Cooperative Purchasing Alliance (NCPA) #10-01, in an amount not to exceed one hundred and ninety seven dollars nine hundred and thirteen with forty cents (\$197,913.40) and a 10% contingency for unforeseen conditions; authorizing the City Manager to execute all related documents to effectuate the expenditure of funds with Rep Services in accordance with the City's procurement policies and procedures.

Attachment(s):

Exhibit 1 – Resolution
Exhibit 2 – Parks Master Plan
Exhibit 3 – Cost Proposal
Exhibit 4 – Playground Park Layout
Exhibit 5 – Clay County Contract
Exhibit 6 – NCPA Contract