



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	October 5, 2016		Item Type: (Enter X in box)	Resolution X	Ordinance	Other	
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
	X		Public Hearing: (Enter X in box)	Yes	No	Yes	No
Funding Source:	Various accounts allocated to various Departments		Advertising Requirement: (Enter X in box)	Yes		No	
						X	
Account Balance:	\$105,450 (various accounts)		Quasi-Judicial: (Enter X in box)	Yes		No	
						X	
Project Number :	N/A		RFP/RFQ/Bid Number:	US Communities Contract # 11019 – The Home Depot			
Contract/P.O. Required: (Enter X in box)	Yes	No	Strategic Plan Priority Area: (Enter X in box) Safety <input type="checkbox"/> Quality <input checked="" type="checkbox"/> Vibrant Appeal <input type="checkbox"/>				
	X						
Sponsor Name:	Daniel A. Rosemond City Manager		Department: Procurement	Andrea Lues, Director of Procurement			

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE U.S. COMMUNITIES CONTRACT #11019 WITH HOME DEPOT FOR CONSTRUCTION BUILDING SUPPLIES AND MATERIALS FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED FIVE THOUSAND FOUR HUNDRED FIFTY (\$105,450.00) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE AS PROVIDED FOR IN FISCAL YEAR 2016-2017 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

For Fiscal Year 2016-2017 the City of Hallandale Beach will be participating in the US Communities Contract # 11019 with The Home Depot for the purchase of supplies and materials.

The Procurement Department manages the subject contract, while each Department procures separately for maintenance, repairs and operations supplies, industrial equipment and tools.

The City's Expenditure Trends with this vendor for the last two (2) years are as follows:

Fiscal Year 13-14 - \$81,719.53

Fiscal Year 14-15 - \$79,071.06

Fiscal Year 15-16 - \$80,934.42 through 9-21-16

Below is the information for the use of The Home Depot by Department:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 16-17
FIRE DEPARTMENT	\$6,700.00
HUMAN SERVICES	\$1,000.00
PARKS AND RECREATION	\$31,000.00
POLICE DEPARTMENT	\$3,000.00
INNOVATION TECHNOLOGY	\$200.00
PUBLIC WORKS	\$63,550.00
TOTAL FOR FY 16-17	\$105,450.00

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval. As the requested expenses are above City Manager purchasing authority, City Commission approval is necessary.

Fiscal Impact:

As per the approved budget, by department, not to exceed \$105,450 with The Home Depot.

Proposed Action:

Please complete this section: what is the proposed action?

Attachment(s):

Exhibit 1 – Resolution
Exhibit 2 - US Communities Contract
Exhibit 3 – Contract Renewal