



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	October 5, 2016		Item Type: <small>(Enter X in box)</small>	Resolution X	Ordinance	Other		
Fiscal Impact: <small>(Enter X in box)</small>	Yes	No	Ordinance Reading: <small>(Enter X in box)</small>		1st Reading		2nd Reading	
	X		Public Hearing: <small>(Enter X in box)</small>		Yes	No	Yes	No
Funding Source:	2110-552050 2134-522030 2220-552010 2220-552030 2210-546020 2230-552050 2251-552200		Advertising Requirement: <small>(Enter X in box)</small>		Yes		No	
							X	
Account Balance:	\$70,000 for medical supplies/equipment and \$33,750 for Fire Suppression supplies/equipment, \$3,400 for Police, budgeted for these accounts in FY17, totaling \$107,150.		Quasi Judicial: <small>(Enter X in box)</small>		Yes		No	
							X	
Project Number :	N/A		RFP/RFQ/Bid Number:		N/A			
Contract/P.O. Required: <small>(Enter X in box)</small>	Yes	No	Strategic Plan Priority Area: <small>(Enter X in box)</small>					
	X		Safety <input type="checkbox"/> Quality <input checked="" type="checkbox"/> Vibrant Appeal <input type="checkbox"/>					
Sponsor Name:	Daniel A. Rosemond, City Manager		Department: Fire Rescue		Mark Ellis, Interim Fire Chief			

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT AND SUPPLIES FOR THE FIRE AND POLICE DEPARTMENT FROM THE BROWARD SHERIFF'S OFFICE LOGISTICS WAREHOUSE FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED NINE THOUSAND SEVEN HUNDRED FIFTY (\$109,750.00)

DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE AS PROVIDED FOR IN THE FISCAL YEAR 2016-2017 BUDGET; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

Background:

In order to meet the City's strategic priority of quality by being fiscally responsible, the City of Hallandale Beach actively pursues opportunities to provide cost savings and cost avoidances by partnering with the Broward Sheriff's Office (BSO) logistics warehouse to procure a variety of items for the Fire Department. Emergency medical and fire equipment items purchased from BSO include but are not limited to: communications equipment, absorbents, basic and specialized tools, foam, personal protection equipment, intravenous (IV) fluids, batteries, medical equipment, saw blades, high rise firefighting equipment, parts for in-house maintenance and over 100 additional items utilized on a regular basis. This cooperative procurement saves the City roughly 20% on the purchase of medical supplies alone due to the competitive volume pricing BSO receives from vendors.

For FY16 the total spent at BSO Logistics was \$85,540. Due to certain items being temporarily unavailable, an additional \$23,338.80 in personal protective equipment (PPE) originally planned for BSO logistics was procured from alternate vendors at BSO logistics pricing for a total planned spending of \$108,879.14. The same situation occurred in FY15, with the total amount spent at BSO logistics being \$95,267.45 with \$28,227.57 planned for BSO spent at other vendors due to lack of availability of PPE matching the other PPE for our agency. Total spending on BSO logistics would have been \$123,495.02. The estimated costs of goods procured from BSO logistics for the Fire Department in FY 17 will be \$103,750. An additional \$3,400 is estimated to be spent by the Police Department for basic medical supplies. Staff is requesting authorization to partner with BSO logistics warehouse for expenditures up to \$107,150.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Day to day supplies of the Fire Department are continuous and Fire Department staff can reasonably estimate, based on historical data and current budgets, that expenditures with BSO logistics for FY17 will exceed the City Manager's \$50,000 spending authority. As the proposed expenditures are above City Manager's authority, City Commission approval is necessary.

Fiscal Impact:

For FY17, staff has budgeted \$107,150 to procure equipment and supplies for the Fire Department and Police Department. To take advantage of economies of scale, staff is recommending partnering with BSO logistics warehouse through their cooperative agreement.

Proposed Action:

Staff recommends the City Commission adopt the attached Resolution authorizing the City Manager to purchase emergency medical, fire, and police supplies from BSO logistics up to \$107,150 in FY17.

Attachment(s):

Exhibit 1 – Resolution