



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	October 5, 2016		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
	X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes	No
Funding Source:	2220-546110 Fleet Outside Services		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Account Balance:	\$20,096.87		Quasi Judicial: <i>(Enter X in box)</i>	Yes		No	
						X	
Project Number :	N/A		RFP/RFQ/Bid Number:	CITY OF PUNTA GORDA CONTRACT # R2015105/SVC-FIREVEH/1516 HALLMARK			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i> Safety <input checked="" type="checkbox"/> Quality <input checked="" type="checkbox"/> Vibrant Appeal <input type="checkbox"/>				
	X						
Sponsor Name:	Daniel A. Rosemond, City Manager		Department: Fire Rescue	Mark Ellis, Interim Fire Chief			

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A LETTER OF UNDERSTANDING WITH HALL-MARK FIRE APPARATUS FOR SERVICE OF FIRE VEHICLES, IN SUBSTANTIALLY THE FORM AS ATTACHED, PIGGYBACKING ON THE AGREEMENT BETWEEN HALL-MARK FIRE APPARATUS AND THE CITY OF PUNTA GORDA FOR AN AMOUNT NOT-TO-EXCEED THE BUDGETED AMOUNT FOR THIS PROJECT FOR THE TERM OF THE AGREEMENT; FURTHER AUTHORIZING THE EXECUTION OF THE PARTICIPATING ADDENDUM AND RELATED DOCUMENTS; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background:

In order to meet the City's strategic priority of quality by achieving and maintaining the highest standards of customer service, the Fire Department ensures that all of the City's Fire and Rescue apparatus are kept in good repair. The City of Hallandale Beach Department of Fire Rescue has several apparatus that require specialized skills and certified emergency vehicle mechanics to properly test, maintain and repair them. The Department of Fire Rescue has procured these services by piggybacking on an agreement between the City of Punta Gorda and Hall-Mark Fire Apparatus since 2014. In 2016, the agreement expired. The City of Punta Gorda formally advertised to obtain pricing and service information from fire rescue apparatus supply vendors throughout the State of Florida. The intent of the solicitation was to obtain the most cost effective, reliable and high quality testing, repair and maintenance services. As a result, the attached contract (Exhibit 2) was executed between the City of Punta Gorda and Hall-mark Fire Apparatus, as they were determined to be the most competitive and cost effective vendor.

The City has been satisfied with the quality and consistency of the services provided by Hall-Mark. After reviewing the terms of the agreement, while the pricing of certain elements has changed, the overall maintenance costs are not likely to change as some prices went up and others went down. For example, the hourly rate of labor increased, but there will not longer be charges for travel time. These increases were expected as there had been no increase in service costs since the terms were originally negotiated in 2010.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

As the estimated service costs might be in excess of the City Manager's spending authority, City Commission approval is necessary

Fiscal Impact:

The agreement will not have a substantial fiscal impact since maintenance and repairs are already procured by Fire Rescue from several vendors, including Hall-mark. This agreement secures pricing and terms. While repairs are made on an as-needed basis and are difficult to predict, Fire Rescue budgets \$110,000 annually for outside repairs and does not expect to exceed the budgeted amount. The agreement will be for the same term as the agreement with Punta Gorda set to expire on May 31, 2019.

Proposed Action:

Staff recommends approval of the attached Resolution authorizing the City Manager to purchase maintenance and services for fire vehicles by piggybacking with the attached contract between the City of Punta Gorda, Florida, and Hall-mark Fire Apparatus in an amount not to exceed the budgeted amount for this project; and authorizing the City Manager to execute all related documents to effectuate the purchases for the term of the agreement.

Attachment(s):

Exhibit 1 – Resolution

Exhibit 2 – Agreement Between the city of Punta Gorda and Hall-mark Fire Apparatus

Exhibit 3 – Participant Addendum