



**Hallandale Beach**  
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400 South Federal Hwy  
Hallandale Beach, FL 33009

## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	October 5, 2016		<b>Item Type:</b> <small>(Enter X in box)</small>	<b>Resolution</b> <div style="text-align: center;">X</div>	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <small>(Enter X in box)</small>		<b>1<sup>st</sup> Reading</b>		
	X		<b>Public Hearing:</b> <small>(Enter X in box)</small>		<b>2<sup>nd</sup> Reading</b>		
<b>Funding Source:</b>	2210 552050 2130 552030 2230-546070 2230-552030 2230-564040		<b>Advertising Requirement:</b> <small>(Enter X in box)</small>		<b>Yes</b>		
					<b>No</b>		
<b>Account Balance:</b>	\$60,500 for Fire Rescue and \$7,500 for Police for a total of \$68,000		<b>Quasi Judicial:</b> <small>(Enter X in box)</small>		<b>Yes</b>		
					<b>No</b>		
<b>Project Number :</b>	N/A		<b>RFP/RFQ/Bid Number:</b>		N/A		
<b>Contract/P.O. Required:</b> <small>(Enter X in box)</small>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <small>(Enter X in box)</small>				
		X					
<b>Sponsor Name:</b>	Daniel A. Rosemond, City Manager		<b>Department:</b>		Mark Ellis, Interim Fire Chief		

### Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXPEND AN AMOUNT NOT TO EXCEED SIXTY EIGHT THOUSAND (\$68,000.00) DOLLARS FOR THE PURCHASE OF FIRE AND MEDICAL EQUIPMENT FROM PHYSIO CONTROL AS PROVIDED FOR IN FISCAL YEAR 2016-2017 BUDGET; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PURCHASE AS NEEDED; AND PROVIDING AN EFFECTIVE DATE.

### Staff Summary:

**Background:**

In order to meet the City's strategic priority of quality by achieving and maintaining the highest standards of customer service, which in this case is providing the best medical care possible, the Fire Rescue Department uses a replacement schedule for all of its fire and medical equipment to ensure that purchased equipment is utilized for its entire useful life before it becomes either obsolete or a safety hazard while also ensuring that only necessary expenditures are made. The useful life of each type of item is taken from industry standards. In FY17, several items that are scheduled for replacement are purchased from a medical device company called Physio Control. This includes automated external defibrillators (AEDs), cardiac monitor defibrillators, and mechanical CPR machines as well as the maintenance agreements for these devices. Fire Rescue also purchases batteries and single-use disposable pads for all the AEDs that the Fire Department maintains from Physio Control. These individual purchases add up to \$60,500 for FY17. The Police Department maintains the same equipment and plans to spend \$7,500 maintaining these supplies. This combined spending amounts to \$68,000 which exceeds the \$50,000 spending authority of the City Manager. Expenditure for this vendor in FY 15-16, 14-15 and 13-14 were \$59,500.00, \$73,000.00 and \$71,500.00 respectively. Fluctuations in expenditures are based upon which pieces of equipment are due to be replaced.

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-8(3) Noncompetitive Supplies, of the City of Hallandale Beach Code of Ordinances, the City Manager is authorized to purchase and contract for noncompetitive supplies (supplies, available only from one source, such as unique, patented or franchised supplies) in excess of fifty thousand (\$50,000.00) dollars, provided authorized funds are available in the annual budget and records of purchases exceeding \$50,000 are available for review in the Procurement Department.

Physio Control is the sole source provider of both the AEDs and mechanical CPR machines. The sole source letter is attached.

**Fiscal Impact:**

The fiscal impact of these purchases totals \$68,000 budgeted in multiple EMS accounts. These purchases were planned and budgeted for in FY17 in accordance with the replacement schedule.

**Proposed Action:**

Staff recommends the City Commission adopts the attached Resolution authorizing the City Manager to purchase medical equipment including maintenance agreements, replacement AED batteries and pads from Physio Control.

**Attachment(s):**

Exhibit 1 – Resolution  
Exhibit 2 – Physio Control Sole Source Letter