



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

| | | | | | | | |
|---|----------------------------------|-----------|--|----------------------------|-------------------------------|--------------|-------------------------------|
| Meeting Date: | September 21, 2016 | | Item Type: <small>(Enter X in box)</small> | Resolution X | Ordinance | Other | |
| Fiscal Impact: <small>(Enter X in box)</small> | Yes | No | Ordinance Reading: <small>(Enter X in box)</small> | | 1st Reading | | 2nd Reading |
| | X | | Public Hearing: <small>(Enter X in box)</small> | | Yes | No | Yes |
| Funding Source: | Park General Obligation Bond | | Advertising Requirement: <small>(Enter X in box)</small> | | Yes | | No |
| | | | | | | | X |
| Account Balance: | \$806,363.60 | | Quasi Judicial: <small>(Enter X in box)</small> | | Yes | | No |
| | | | | | | | X |
| Project Number: | PA 152 | | RFP/RFQ/Bid Number: | | RFP# FY2015-2016-010 | | |
| Contract/P.O. Required: <small>(Enter X in box)</small> | Yes | No | Strategic Plan Priority Area: <small>(Enter X in box)</small> | | | | |
| | X | | | | | | |
| | | | Safety <input type="checkbox"/> Quality <input type="checkbox"/> Vibrant Appeal <input checked="" type="checkbox"/> | | | | |
| Sponsor Name: | Daniel Rosemond, City Manager | | Department: Office of Capital Improvements | | Sarita Shamah, Director | | |

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, ACCEPTING THE CONTRACT PRICE OF NINE HUNDRED TWO THOUSAND EIGHT HUNDRED FORTY-FOUR DOLLARS AND NO CENTS (\$902,844.00) WITH ACAI ASSOCIATES FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR THE GOLDEN ISLES TENNIS CENTER AND PARK PROJECT; AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR SAID AMOUNT; AND PROVIDING AN EFFECTIVE DATE.

Staff Summary:

BACKGROUND

On August 17, 2016, the City Commission awarded RFP # FY 2015-2016-010 Architectural and Engineering Services for the Golden Isles Tennis Center and Park Project to the highest ranked firm, ACAI Associates, Inc. and authorized the City Manager and City Attorney to negotiate the Architectural and Engineering Services agreement with ACAI Associates, Inc. and bring back the Architectural and Engineering Services Agreement for City Commission approval.

CURRENT SITUATION

Under the Consultants Competitive Negotiations Act (CCNA), the owner selects the Architectural and Engineering firm to perform all necessary design and engineering services, as well as, construction administration services throughout the duration of the project and a negotiated cost is agreed upon.

Attached are Architectural and Engineering Services Agreement Exhibit 2, A, and B sets forth the full scope of services to be performed by ACAI Associates, Inc. as well as the negotiated fee for the Architectural and Engineering services.

Scope of Services

The following is the negotiated scope of services to be delivered by ACAI:

- Predesign and site planning services
- Programming services
- Civil, Structural, and MEP services
- Landscape/irrigation design
- ADA Consulting
- Telecommunications engineering
- Special Inspections
- Wayfinding
- Permit and construction documentation administration
- LEED consulting and commissioning
- Post construction inspections

In addition to the above scope of services, the agreement includes an add alternate for the design of a conservation/passive park for the ten acres owned by Gulfstream Park. Staff is collaborating with Gulfstream Park to determine whether or not they will agree to the conservation/passive park. The area serves as a retention area for the Gulfstream Park, therefore the design will need to ensure the area remains intact and continue for its intended and current use for Gulfstream's needs.

Schedule

The total design schedule for the project is estimated to be 12 months.

- Anticipated Notice to Proceed- 9/2016
- Schematic Design (15%) - 2/2017
- Anticipated 30% Design Documents – 5/2017
- Anticipated 60% Design Documents - 7/2016
- Anticipated 90% Design Documents – 9/2017
- Anticipated 100% Design Documents – 10/2017

Within the above schedule, the Project Team, to include ACAI, City staff, and the Construction Manager at Risk, will be meeting with multiple stake holders during the programming stage, to include but not be limited to, the Parks and Recreation Board, Golden Isles Home Owners Association, Golden Isles Safe Neighborhood District, members of the Tennis Center, City departments, and the City's potential operating partner.

Upon completion of the programming phase, the conceptual design will be presented to the City Commission. Upon approval of the conceptual design, the team will host community meetings to present the plan to the Community.

Community Benefit Plan

For capital projects less than \$1 Million, the submission of a Community Benefit Plan with the Request for Proposal is awarded bonus points in the evaluation process. ACAI Associates has committed to ensure that they provide tangible benefits to the communities in through local participation and in kind the benefit of 5.3% of the total work an estimated value of \$ 41,850.00. They plan to achieve the pledge commitment as follows (see attached Exhibit B):

Local Vendor Participation

- Hallandale Creative Printing will be contracted to provide printing needs for the project – *\$2,000 budget, total amount to be determined.*

Local Workforce Participation

- ACAI will schedule its COHB resident staff for involvement in the project -- *\$20,000 budget.*
- Craven Thompson & Associates (CTA) has committed to continue its COHB resident internship program – *\$15,000 budget.*

Education Opportunities

- ACAI will continue its student mentoring and outreach program with STEM students at Hallandale Magnet HS during the design phase - *\$2,850 budget.*

- ACAI will establish a scholarship as a post-secondary educational initiative for the benefit of the Hallandale Magnet High School COHB resident graduating students – *total amount not to exceed \$1,000*
- CTA will contribute to a scholarship fund for a COHB resident –*total amount not to exceed \$1,000*

WHY ACTION IS NECESSARY

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts

FISCAL IMPACT

ACAI Associates, Inc. will perform Architectural and Engineering Services for the design and construction administration for the Golden Isles Tennis Center and Park Project in an amount not to exceed \$902,844.00.

Proposed Action:

Staff recommends the City Commission approve the attached resolution authorizing the City Manager to execute an agreement with ACAI Associates, Inc., for the architectural and engineering services for the design of the Golden Isles Tennis Center and Park Project in an amount not to exceed Nine Hundred Two Thousand Eight Hundred and Forty-Four dollars (\$ 902,844.00), in substantially the same form as attach as Exhibit 2.

Attachment(s):

Exhibit 1- Resolution
Exhibit 2- Agreement – ACAI Architectural and Engineering Agreement
Exhibit A- Scope of Services
Exhibit B- Community Benefit Plan
Exhibit C- Schedule
Exhibit 3- RFP #FY2015-2016-010
Exhibit 4 – Golden Isles A-E Contract Presentation