



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading	
<b>6/7/2023</b>		<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>		Ordinance Reading	<b>N/A</b>	<b>N/A</b>
				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:						
<b>23-167</b>						
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:		
<b>\$141,101</b>		<b>\$116,399</b> <b>\$50,000</b>	<b>4130-565010</b> <b>4400-565010</b>	<b>M2302</b>		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:		
<input checked="" type="checkbox"/> <b>Yes</b>	<input type="checkbox"/> <b>No</b>	<b>RFP # FY 2018-2019-012 Consultant Competitive Negotiation Act (CCNA) Continuing Professional Architectural and Engineering and Other Services</b>	<b>Jeffrey Odoms, Director</b>	<b>Public Works</b>		
Strategic Plan Focus Areas:						
<input checked="" type="checkbox"/> <b>Finance &amp; Budget</b>		<input type="checkbox"/> <b>Organizational Capacity</b>		<input checked="" type="checkbox"/> <b>Infrastructure/Projects</b>		
Implementation Timeline:						
Estimated Start Date: 6/28/2023			Estimated End Date: 6/28/2024			

**SHORT TITLE:**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING ENTERING INTO A WORK AUTHORIZATION TO RETAIN THE SERVICES OF THE CORRADINO GROUP, INC. IN ACCORDANCE WITH RFP# FY2018-2019-012 – CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES, IN THE NOT-TO-EXCEED AMOUNT OF ONE HUNDRED FORTY-ONE THOUSAND, ONE HUNDRED AND ONE DOLLARS (\$141,101) FOR THE DESIGN AND SUPPORT SERVICES OF CITY-WIDE AMERICAN DISABILITIES ACT (ADA) COMPLIANT BUS STOPS PROJECT; AND PROVIDING AN EFFECTIVE DATE.**

## STAFF SUMMARY:

### **Summary:**

This agenda item seeks City Commission approval to retain the services of The Corradino Group, Inc. in accordance with RFP# FY2018-2019-012 – Consultant Competitive Negotiation Act (CCNA) Continuing Professional Architectural and Engineering Services, in the not-to-exceed amount of \$141,101 for the design/support services of City-wide American Disabilities Act (ADA) Compliant Bus Stops (28 Locations). The above-listed consultant will be providing services based on the following discipline: Civil Engineering.

### **Background:**

On August 5, 2020, the City Commission approved Resolution No. 2020-054 authorizing continuing service agreements be awarded, in accordance with the Consultant Competitive Negotiation Act (CCNA) per Request for Proposal (RFP) # FY2018-2019-012, to a selected group of design professional firms (Exhibit 2).

The City's "Community Shuttle Routes Compliance, ADA Compliant Bus-Stops Master Plan" (Master Plan), identified twenty-eight (28) bus stop locations where improvements are being considered. These 28 bus stops are spread over four City community shuttle routes. Improvements include, but are not limited to, an ADA-compliant hard surface waiting area for patrons along with amenities such as a bench and/or shelter.

The Master Plan describes six tasks necessary to complete the design, including bid plans and documents, for each of these 28 bus stop locations. In addition, the Master Plan references "Broward County Transit Design Standards and Guidelines Manual" (BCT Guidelines) as a source for design criteria, as well as references Section 810 of the Americans with Disabilities Act (ADA). Also, the BCT Guidelines reference the Broward County and the State of Florida standards regarding the ADA.

During 2020 and 2021, field inspections of about 156 bus stop locations were conducted by County and City staff. It was determined that twenty-eight (28) City of Hallandale Beach community shuttle bus stops were not ADA compliant or functional.

On May 4, 2021, the City's Mobility and Transportation Division requested from Broward County Transit (BCT) a field inspection to review the following corridors: Golden Isles Boulevard, Diplomat Parkway, Three Island Boulevard, and Parkview Drive, where there are no ADA compliant or functional bus stops.

Community bus services have been provided for many years, according to the County Interlocal Community Shuttle Service Agreement, with buses stopping in safe locations next to the sidewalks along the roadways mentioned above. On August 8, 2021, BCT informed the City that they have identified some possible non-compliant locations along Golden Isles Boulevard, Diplomat Parkway, Three Island Boulevard, and would like to review those in the field with the City bus stop team.

On August 17, 2021, BCT bus stop team visited the City with the purpose of executing the proposed field inspection along the following corridors to determine the best locations to install ADA compliant or functional bus stops: Golden Isles Boulevard, Diplomat Parkway, and Three Island Boulevard. The City requested to visit some locations along Parkway Drive. Results from inspection indicated that there is a need to have new ADA compliant and functional bus stops to provide community shuttle services along Golden Isles Boulevard, Diplomat Parkway, Three Island Boulevard, and Parkview Drive.

**Current Situation:**

The City reached out to The Corradino Group, Inc. to assist with the design/support services to complete the work mentioned above. The Corradino Group, Inc. will perform the civil engineering design, regulatory permitting support, and engineering services during construction (limited construction services) for the City-wide ADA-compliant bus stops (28 Locations).

The scope of work has been subdivided into the following tasks:

- Project management
- Data gathering, site reconnaissance, and utility coordination.
- Topographic survey and geotechnical information
- Engineering design and regulatory permitting
- Limited construction support services

The attached cost proposal details the tasks above (Exhibit 3). The cost proposal is for a not-to-exceed amount of \$141,101.

**Why Action is Necessary:**

Pursuant to Code of Ordinances, Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Code of Ordinances Chapter 23, Section 23-6, Award of Contract, the City Manager shall have the authority to recommend to the City Commission award of contracts. Further, pursuant to Code of Ordinances, Chapter 23, Section 23-8 (7), Continuing Services Agreements, individual purchases for professional services not exceeding \$75,000, made pursuant to continuing services agreements resulting from a publicly solicited Request for Proposals, may be approved by the City Manager.

**Cost Benefit:**

The improvements made at the twenty-eight (28) locations will ensure these locations are ADA compliant. Such compliance will mitigate any potential accidents and prevent any ADA lawsuits.

**PROPOSED ACTION:**

The City Commission considers the attached Resolution.

**ATTACHMENT(S):**

Exhibit 1 – Resolution  
Exhibit 2 – Resolution No. 2020-054  
Exhibit 3 – Cost Proposal

Prepared By: Brightny Dorelus  
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Project Manager

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Director of Public Works

Reviewed By: Noemy Sandoval  
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Assistant City Manager