



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009
Revised 042023

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:	1 st Reading	2 nd Reading
5/17/2023	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A
File No.:		Public Hearing	<input type="checkbox"/>
23-130		Advertising Required	<input type="checkbox"/>
		Quasi-Judicial:	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number:
\$31,254	\$ 712,412	3695-565010	P2215
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	RFP # FY 2018-2019-012 Consultant Competitive Negotiation Act (CCNA) Continuing Professional Architectural and Engineering and Other Services	Jeff Odoms, Director	Public Works
Strategic Plan Focus Areas:			
<input type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity	<input checked="" type="checkbox"/> Infrastructure/Projects
Implementation Timeline:			
Estimated Start Date: 3/30/2023		Estimated End Date: 4/30/2023	

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, RATIFYING A CHANGE ORDER TO THE DESIGN PROFESSIONAL CONTINUING SERVICES AGREEMENT BETWEEN CITY AND R.J. BEHAR & COMPANY IN AN AMOUNT NOT TO EXCEED THIRTY-ONE THOUSAND, TWO HUNDRED, FIFTY-FOUR DOLLARS (\$31,254) FOR THE ADDITIONAL DESIGN SERVICES SUBMITTED FOR THE PUBLIC WORKS COMPOUND STORMWATER SYSTEM MODIFICATION PROJECT, FOR A NOT TO EXCEED REVISED TOTAL DESIGN AMOUNT OF ONE HUNDRED SIX THOUSAND, NINETY FIVE DOLLARS (\$106,095); AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission's approval for ratification of a change order for expenses exceeding the City Manager's threshold of \$75,000 for continuing services contracts for engineering services provided by R.J. Behar & Company for the Public Works Compound Stormwater System Modification project, in the amount of \$31,254, for a total not to exceed amount of \$106,095.

Background:

On August 5, 2020, the City Commission approved Resolution No. 2020-054 authorizing continuing service agreements be awarded, in accordance with the Consultant Competitive Negotiation Act (CCNA) per Request for Proposal (RFP) # FY2018-2019-012, to a selected group of design professional firms (Exhibit 2).

R. J. Behar & Company submitted a design cost proposal to the Public Works Engineering Division on April 18, 2022. On May 19, 2022, the City executed a Work Authorization Form pursuant to RFP # FY2018-2019-012 in the amount of \$74,840 (Exhibit 3).

The scope of work encompasses reconfiguring the Public Works (DPW) compound to better utilize the existing space. The work entails filling in the area located at the northwest corner of the DPW compound which is currently occupied by a stormwater retention pond. The project also includes, but is not limited to, constructing a new parking lot, grading, site drainage, lighting, paving, sodding, pavement markings, and signage. This area would be used for the City's sanitation fleet vehicles.

Current Situation:

The project was originally designed under the premise that the existing water wells (#3 and #5), located at the DPW compound, were standby, emergency wells and not a part of our daily operation. During the permitting process, Broward County stated that the project would have to be designed as though the wells were a part of our daily use. Aspects of the project were too close to the underground cone of influence for wellfield protection zone #1. Due to the permit requirements regarding wells #3 and #5, the drainage system will have to be updated to have all French drain, underground systems and detention areas installed 1' (one foot) above the water table and the City also needs to modify the design to remove any drainage infrastructure from the wellfield protection zone # 1.

The attached supplemental services proposal (Exhibit 4) represents the scope of work for the required changes. Due to the impact that the project will have on the Public Works compound improvements, including the future EV bus charging facilities, the City Manager has authorized the expense as an urgent matter and is bringing this item for City Commission ratification of the change order.

Why Action is Necessary:

Chapter 23, Section 23-8 (7) Continuing Services Agreements. Individual purchases for professional services not exceeding \$75,000 made pursuant to continuing services agreements resulting from a publicly solicited Request for Proposals may be approved by the City Manager.

Pursuant to Code of Ordinances Chapter 23, Section 23-10, Appropriations Required: (a) no obligation for expenditures of City funds may be incurred except pursuant to, and only to the extent of, a specific appropriation of funds in the budget. This provision shall apply, without being limited to, any formal or informal contractual obligation for the purchase of lease supplies, services or equipment, and personal services. No money may be drawn from the treasury of the City nor may the appropriate City officials execute any check, draft, warrant, note or other negotiable instrument, except pursuant to, and only to the extent of, a specific appropriation of funds in the budget to be debited for such payment; (c) The City Manager, in a matter of public necessity, may incur obligations or expend funds, not in excess of \$50,000 without complying with this article or the requirements for public bidding, provided that he/she places the ratification of these expenditures on the first regularly scheduled commission meeting occurring after the incursion or expenditure. In an emergency involving urgent, and extreme matters of public health, safety or welfare, the City Manager may exceed this monetary limitation, provided that, on the same business day that he/she takes such action, the City Manager shall request that a special commission meeting be held at the earliest possible time, to ratify that action.

Cost Benefit:

There were two options offered to the team regarding moving the project forward. The updating of the design as noted above or the permanent abandonment of the wells. Wells #3 and #5 represent a minimum \$6 million investment to the City; they are an integral part of the City's raw water supply strategy. Maintaining both wells to be used as emergency backup far outweighs the cost of the additional design and construction.

PROPOSED ACTION:

The City Commission to consider the attached Resolution.

ATTACHMENT(S):

- Exhibit 1 – Proposed Resolution
- Exhibit 2 – Resolution 2020-054
- Exhibit 3 – Work Authorization Executed 5-19-2022
- Exhibit 4 – Supplemental Proposal

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