



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
5/17/2023		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
File No.:			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
23-131			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :	
\$127,696.75		\$130,000	6540-565000	PRHB1	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Bid # FY 2022-2023-007 Refurbish City of Hallandale Beach (COHB) Gateway Monument	Cathie Schanz, CPRE	Parks, Recreation and Open Spaces	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input checked="" type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 6/1/2023 Estimated End Date: 9/30/2023					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD OF BID # FY 2022-2023-007 TO REFURBISH THE CITY'S GATEWAY MONUMENT TO ACOLITE CLAUDE UNITED SIGN CO., INC. AS THE LOWEST RESPONSIVE BIDDER IN AN AMOUNT NOT TO EXCEED ONE HUNDRED TWENTY-SEVEN THOUSAND, SIX HUNDRED, NINETY-SEVEN DOLLARS (\$127,697); AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks approval of the attached resolution awarding BID # FY 2022-2023-007, for Refurbish City of Hallandale Beach (COHB) Gateway Monument to Acolite Claude United Sign Co., Inc. the lowest responsive bidder at \$127,696.75 and authorizing the City Manager to execute all related documents to effectuate the agreement.

Background:

The City's main gateway entrance signage was completed in 2014. The signage was originally fabricated and installed by Acolite Claude United Sign Co., Inc. Over the years, the sign has deteriorated and now requires extensive refurbishment to renew the appearance and ensure the proper operation of the pumps and internal systems.

Current Situation:

The City released Bid # FY 2022-2023-007, for Refurbish City of Hallandale Beach (COHB) Gateway Monument on February 16, 2023 to select the most qualified contractor(s). The purpose of Bid # FY 2022-2023-007 was to establish a contract to supply all labor, equipment, tools, and materials from qualified and certified Contractors to refurbish the gateway fountain.

The release notice for the BID was sent via email to over one thousand four hundred (1,400) vendors including vendors from the City's Vendor list and pertinent vendors that have a City Business Tax License to operate in the City. In addition, the BID was advertised in the Hallandale Beach Chamber of Commerce website, City's website, DEMANDSTAR website, and Official City Social Media pages. The BID was also advertised through the Miami Minority Business Development Agency Business Center, the U.S. Small Business Administration, and the Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

On February 27, 2023, a mandatory pre-bid meeting was held at City Hall Commission Chambers and a mandatory site visit. Two (2) firms attended the pre-bid meeting and site-visit. The Bid allowed for additional questions to be sent via email by no later than March 6, 2023. The bid responses were due March 23, 2023 at 11:00 am. The City received two (2) bids.

Staff has reviewed the bids and the attached Award Recommendation Memorandum (Exhibit 3) and recommends awarding Bid # FY 2022-2023-007, for Refurbish City of Hallandale Beach (COHB) Gateway Monument to Acolite Claude United Sign Co., Inc.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-

6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

The award of this contract will ensure the vibrant appearance of the Gateway signage and proper operation of the fountain and internal systems.

PROPOSED ACTION:

The City Commission approve the attached resolution.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution

Exhibit 2 – Bid FY2022-2023-007 Refurbish City of Hallandale Beach Gateway Monument

Exhibit 3 – Award Recommendation Memorandum Bid FY2022-2023-007 Refurbish City of Hallandale Beach Gateway Monument

Exhibit 4 – Acolite Claude United Sign Co Inc Proposal

Exhibit 5 – Bid Tabulation Bid # FY 2022-2023-007

Prepared By: **Bob Williams**

Bob Williams

Parks, Recreation and Open Spaces Assistant Director

Reviewed By: **Cathie Schanz**

Cathie Schanz

Parks, Recreation and Open Spaces Director

Reviewed By: **Sharon Ragoonan**

Sharon Ragoonan

Assistant City Manager

Reviewed By: **Noemy Sandoval**

Noemy Sandoval

Assistant City Manager