

City of Hallandale Beach ICS 300/400 Course



February 03, 2023

The City of Hallandale Beach

Proposal for Emergency Management Training Support

Company Background

Consult Optimum LLC, DBA Optimum Consulting (Optimum), is a local South Florida emergency, disaster management and facility management consulting firm dedicated to helping our clients prepare, plan, and recover from disasters. Each of our consultants have over 15 years of expertise working throughout South Florida and understand the needs for contractor-supported recovery from all types of disasters and emergencies. With Optimum, you get a team with a wide range of disaster management skills across Florida and the Caribbean Islands and a proven record of customer service satisfaction. We are confident that our skills and services will not only provide the essential support to Hallandale, but position Hallandale to be a top priority for disaster cost recovery. Our team is eager and motivated to offer our credentials for this proposal.

Optimum also currently fulfills the requirements for **OMB 2 CFR 200.231(a) & (b)** by being **Veteran Owned, Veteran Disabled Owned, and Woman Owned.**

Qualifications

Optimum has 20+ years of experience in disaster and emergency management response and recovery. Having played direct roles in some of the world's priciest disasters, our Optimum consultants provided both disaster response and recovery efforts for **Hurricane Katrina, Hurricane Harvey** and the recovery efforts of **Hurricane Maria, Hurricane Irma and Hurricane Dorian.**

In executing our mission to help clients prepare for, respond to, and recover from disasters, Optimum has helped our principal organizations across the nation obtain and retain federal recovery grant funding for which they are eligible. In the past seven years, Optimum's consultants have supported projects at the local, state, and federal levels, with scopes that include long-term community recovery, evacuation planning, energy and resiliency measures, mitigation management, and disaster response training.

Relevant Professional Qualifications

Level 1 Professional Continuity Practitioner
FEMA L-548 Continuity of Operations Program Manager Train the Trainer
FEMA IS-551 Devolution Planning
FEMA L-550 Continuity Planners Train-the-Trainer



Federal Emergency Management Agency

Recovery from Disaster: Local Community Role (G-205)	2020
Radiological Emergency Management (IS-3)	2020
An Introduction to Hazardous Materials (IS-5)	2020
Preparing for Federal Disaster Operations (IS-102c)	2020
National Disaster Recovery Framework (IS-2900a)	2020
The Role of Voluntary Agencies in Emergency Management (IS-288)	2020
Community Hurricane Preparedness (IS-324a)	2020
Introduction to Hazard Mitigation (IS-393b)	2020
Animals in Disaster – Module A Awareness and Preparedness (IS-10a)	2020
Animals in Disaster – Module B Community Planning (IS-11a)	2020
Anticipating Hazardous Weather & Community Risk (IS-271a)	2020
Developing and Managing Volunteers (IS-244b)	2019
Building Partnerships with Tribal Governments (IS-650.a)	2018
Mission Assignment Overview (IS-293)	2018
Emergency Preparedness for Federal Employees (IS-450)	2018
Introduction to Individual Assistance	2017
Emergency Manager Orientation (EMO)	2016
Intro to Continuity of Operations Planning for Pandemic Influenza (IS-520)	2014
Exercising Continuity Plans for Pandemics (IS-522)	2014
All Hazards Liaison Officer (L-956)	2014
Fundamentals of Risk Management (IS-454)	2014
Introduction to Debris Operations (IS-632a)	2014
Continuity of Operations (COOP) Program Manager Train-the-Trainer (L-548)	2014
Devolution Planning (IS-551)	2014
Continuity Planners Train-the-Trainer (E/L-550)	2014
Determined, Resilient & Guardian Accord Continuity of Operations Workshops	2014
All Hazards Safety Officer (L-954)	2013
ICS/EOC Interface	2013
Homeland Security Exercise and Evaluation Program Train-the-Trainer (L-147)	2012
Homeland Security Exercise and Evaluation Program Training	2011
Emergency Program Manager Orientation (IS-001)	2010
Emergency Operations Center Management and Operations (IS-775)	2010
Fundamentals of Emergency Management (IS-230.a)	2010
National Response Framework (IS-800.b)	2010
Information System (IS-702.a)	2010
Emergency Operations Center Incident Management Team Interface	2009/2020
Emergency Operations Center Management and Operations (G-775)	2009

Purpose

This proposal details recommendations for the enhancement of the City of Hallandale Beach's Emergency Management Program. These tasks were developed to expand plans, policies, procedures, and personnel training in order to ensure the capacity to respond to and recover from all hazards impacting the community.

Scope of Services

This course was requested in addition to existing training proposal/purchasing order based on the needs of the City of Hallandale Beach, Optimum can provide the below training plan proposal cost estimate.

Services rendered will be in support of the above scope of services, or as requested by the City of Hallandale Beach. In addition, Optimum will furnish 2 course instructors, materials, tools, transportation, and equipment necessary to provide services, to coordinate and assist the City for all services performed in accordance with the specifications listed in contract execution.

ICS 300 - 2-day course

This 2-day course is designed for those emergency response personnel who would function in a Command or General Staff position during a large, complex incident or event, or personnel who are or would likely be part of a local or regional Incident Management Team during a major incident, whether single agency, multiagency or Unified Command.

ICS 400 - 2-day course

This 2-day course is designed for an audience of experienced responders and other senior emergency management personnel who may perform in a management capacity for major or complex incidents (Type 1 or Type 2 incidents).

Attendee Recommendations

- Must successfully complete prerequisite courses ICS-100 and ICS-200 or equivalent prior to being accepted for this course.
- Have a working knowledge of the ICS.
- Have an agency or individual need to meet National Incident Management System-required training.
- Have responsibility within your organization to function in a Command and/or General Staff position.

Cost of Services

The recommendations are based upon the Emergency Management Accreditation Program Standards (EMAP) (www.EMPA.org) 1, which are the international standards for program accreditation as well as County, State, and Federal programmatic guidance.

The documents and procedures were prioritized based upon professional experience with a focus on life safety response and federal compliance for federal disaster assistance reimbursement. See attachment for a summary table.

Cost for Service/Flat Rate: \$10,000.00

Additional TTX Scenario Exercise: \$1,000.00

Additional Hours Developing CEMP Departmental Annexes: \$3,950.00

Timeline: 3 Months (Post Contract Execution)

Hallandale Beach ICS 300 Proposal - Flat Rate		
Task	Deliverables	Flat Rate Cost
ICS-300 Course - 2 Day		
1	Deliver 2 Day ICS-300 Course Classroom Training which will include the following: Course instruction and materials designed for those emergency response personnel who would function in a Command or General Staff position during a large, complex incident or event, or personnel who are or would likely be part of a local or regional Incident Management Team during a major incident, whether single agency, multiagency or Unified Command. After Action with City Leadership/Manager will be included in the Custom Training for City Employees.	\$ 5,000.00
2	Deliver 2 Day ICS-400 Course Classroom Training which will include the following: Course instruction and materials designed for an audience of experienced responders and other senior emergency management personnel who may perform in a management capacity for major or complex incidents (Type 1 or Type 2 incidents)	\$ 5,000.00
3	Additional TTX Scenario Exercise - Recommended	\$ 1,000.00
4	Additional Hours Developing CEMP Departmental Annexes	\$ 3,950.00
Total		\$ 14,950.00

Note: Timeline is subject to city availability. City must provide Optimum notice of in-person vs. virtual training changes. City must give Optimum a minimum of 1 weeks' notice for any change of training schedule to make proper adjustments. This proposal is a cost estimate and est. hours maybe subject to change + or – based on the City's needs, however Optimum will provide proper notice before execution.