

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:	1 st Reading	2 nd Reading
5/3/2023		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A
			Public Hearing	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>
			Quasi Judicial:	<input type="checkbox"/>
File No.:				
23-102				
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :
\$939,381		535,000.00 \$415,000.00	3395W-565010 Utility Bond Proceeds	P2213
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2021-2022-010 CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) ENGINEERING SERVICES FOR PARKVIEW DRIVE AND LESLIE DRIVE WATER MAIN IMPROVEMENT PROJECT	Jeff Odoms, Director	Public Works
Strategic Plan Focus Areas:				
<input type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects
Implementation Timeline:				
Estimated Start Date: 5/17/2023			Estimated End Date: 8/31/2024	

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION
OF THE CITY OF HALLANDALE BEACH, FLORIDA,
AUTHORIZING THE AWARD OF RFP # FY 2021-2022-010 –
ENGINEERING SERVICES FOR PARKVIEW DRIVE AND
LESLIE DRIVE WATERMAIN IMPROVEMENT PROJECT TO
THE HIGHEST RANKED FIRM, KIMLEY HORN AND
ASSOCIATES, INC., IN A NOT TO EXCEED AMOUNT OF
NINE HUNDRED THIRTY-NINE THOUSAND, THREE
HUNDRED AND EIGHTY-ONE DOLLARS (\$939,381), AND
SHOULD NEGOTIATIONS FAIL, AUTHORIZE THE CITY

**MANAGER AND CITY ATTORNEY TO NEGOTIATE WITH
THE SECOND HIGHEST RANKED FIRM, CHEN MOORE AND
ASSOCIATES; AND PROVIDING AN EFFECTIVE DATE.**

STAFF SUMMARY:

Summary:

This item seeks City Commission approval to award RFP # FY 2021-2022-010 – Consultants' Competitive Negotiation Act (CCNA) Engineering Services for Parkview Drive and Leslie Drive Water Main Improvement Project, to the highest ranked vendor, Kimley Horn and Associates, Inc. and authorization for the City Manager and City Attorney to negotiate and execute an agreement for a not to exceed amount of \$939,381. Should negotiations with the highest ranked firm be unsuccessful, authorize the City Manager and City Attorney to negotiate with the second highest ranked firm, Chen Moore and Associates, for a not-to-exceed amount of \$939,381.

Background:

The City intends to replace the aging water main on Parkview Drive and establish a new hydraulic loop that does not currently exist to provide a more reliable and redundant potable water system. The project will include two (2) subaqueous water crossings that will be installed utilizing horizontal directional drill (HDD) so that the new water main will not be attached to the Parkview Drive bridge and to complete the hydraulic loop to the north. The existing water services and fire hydrants will be transitioned to the proposed water mains on Parkview Drive and Leslie Drive. Additional water services or fire hydrants are not anticipated on those roadways. New fire hydrants and water services are not proposed for the new section of water main (transmission only) from the north end of Parkview Drive west to Three Island Boulevard.

The Public Works team continues to reassess the City's current infrastructure, based on findings during past and recent emergency response to infrastructure failure, there is a need to immediately initiate as many projects for design as possible to engage in an effective rehabilitation strategy for the City.

Current Situation:

Release Date of RFP – May 10, 2022:

The release notice for the RFP was sent via email to over thirteen hundred (1,300) vendors including, vendors from the City's Vendor list and pertinent vendors that have a City Business Tax License to operate in the City. The RFP was also advertised on:

- Hallandale Beach Chamber of Commerce website,
- City's website,
- DEMANDSTAR.com,
- City Social Media pages,
- Miami Minority Business Development Agency Business Center,
- U.S. Small Business Administration,

- Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

In Person Non-Mandatory Pre-Proposal Conference – May 23, 2022

Eleven (11) firms attended the Pre-proposal Conference in person.

Last Day for Questions for this project – June 1, 2022 by 11:00 AM

Responses Due – June 27, 2022 by 11:00 AM

Evaluation Committee – July 20, 2022:

The Evaluation Committee, appointed by the City Manager, was composed of the following individuals:

- Sharon Ragoonan, Assistant City Manager
- Peter Kunen, Asst. Director of Public Works/City Engineer
- Charles Casimir, Asst. Director of Public Works/ Operations

Responsive Firms (in order first highest ranked to lowest ranked)

Kimley-Horn and Associates, Inc	Rank	Evaluation Points	Variances	Legal Proceedings	References
	1	292.50	Included	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Chen Moore and Associates	Rank	Evaluation Points	Variances	Legal Proceedings	References
	2	285.75	None	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

R.J. Behar & Company, Inc	Rank	Evaluation Points	Variances	Legal Proceedings	References
	3	285.25	None	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Craig A. Smith & Associates	Rank	Evaluation Points	Variances	Legal Proceedings	References
	4	284.5	None	None	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Keith and Associates, Inc	Rank	Evaluation Points	Variances	Legal Proceedings	References
	5	271.50	None	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Calvin, Giordano & Associates, Inc	Rank	Evaluation Points	Variances	Legal Proceedings	References
	6	270.75	Included	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Stantec Consulting Services, Inc	Rank	Evaluation Points	Variances	Legal Proceedings	References
	6	270.75	None	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Carnahan, Proctor & Cross, Inc	Rank	Evaluation Points	Variances	Legal Proceedings	References
	8	265.5	None	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Miller Legg	Rank	Evaluation Points	Variances	Legal Proceedings	References
	9	262.70	Included	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Craven, Thompson & Associates, Inc	Rank	Evaluation Points	Variances	Legal Proceedings	References
	10	262.45	None	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

EXP U.S. Services Inc	Rank	Evaluation Points	Variances	Legal Proceedings	References
	11	257.25	None	Included*	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Staff evaluated the responses and determined that Kimley Horn and Associates, Inc. is the highest ranked firm.

If approved by the City Commission, the design contract will be finalized, and the estimated Project Design Schedule is as follows:

Commission Award	May 3, 2023
Notice to Proceed	May 17, 2023
Anticipated Design Start	May 29, 2023
Anticipated Design Completion	August 31, 2024

Staff has reviewed the proposals and the attached Award Information Memo (Exhibit 2). The Department of Public Works recommends awarding RFP # FY 2021-2022-010 – Consultants’ Competitive Negotiation Act (CCNA) Engineering Services for Parkview Drive and Leslie Drive Water Main Improvement Project, to Kimley Horn and Associates, Inc.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

Initiating the design of this project now will allow for a more effective use of bond proceeds for construction upon their disbursement. Additionally, many grant opportunities require applying municipalities to have “shovel ready” projects for funding consideration. The City has missed out on previous opportunities to apply for grants because of not having projects at this stage of readiness. The Public Works team believes that changing this dynamic, applying for and potentially receiving grant funds, will expedite our ability to rehabilitate our infrastructure with the additional funding.

PROPOSED ACTION:

City Commission to approve the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution
Exhibit 2 – Award Information Memorandum
Exhibit 3 – RFP Summary Rating Sheet

Prepared By: Carla Sanchez
Carla Sanchez, EI
Assistant City Engineer

Reviewed By: Jeff Odoms
Jeffrey Odoms
Public Works Director

Reviewed By: Sharon Ragoonan
Sharon Ragoonan
Assistant City Manager

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager