



Hallandale Beach
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City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
9/28/2022		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
File No.:			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
22-373			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
Dependent on Disaster Scenario		TBD	TBD	TBD	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2021-2022-013 DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES	Jeff Odoms, Director	Public Works	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Finance & Budget		<input checked="" type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 10/19/2022 Estimated End Date: 10/18/2027					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD OF RFP # FY 2021-2022-013 DISASTER DEBRIS REMOVAL AND DISPOSAL SERVICES TO THE TWO HIGHEST RANKED VENDORS, DRC EMERGENCY SERVICES, LLC AS THE PRIMARY CONTRACTOR, AND CERES ENVIRONMENTAL SERVICES, AS THE SECONDARY CONTRACTOR; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This item seeks City Commission approval to award RFP # FY 2021-2022-013 Disaster Debris Removal and Disposal Services to the two highest ranked vendors, DRC Emergency Services, LLC as the Primary Contractor, and Ceres Environmental Services, as the Secondary Contractor and to authorize the City Manager and City Attorney to negotiate and execute agreements.

Background:

The City of Hallandale Beach is vulnerable to both man-made and natural disasters. Man-made disasters refer to instances of civil unrest and terrorist attacks, while natural disasters include events such as hurricanes, tornadoes, windstorms, floods, and fires. The City must enter into a pre-need, pre-event contract with a qualified/experienced emergency and debris management firm responsible for removing, and lawfully disposing of disaster generated debris from public property and public maintained right-of ways during a disaster or emergency event.

On January 29, 2016, the City of Hallandale Beach advertised RFP #FY2015-2016-006. On August 17, 2016, the City Commission awarded RFP #FY2015-2016-006, City of Hallandale Beach Disaster Debris Removal and Disposal Services, to Ashbritt Environmental as the Primary Contractor and Crowder Gulf as the Secondary Contractor.

On October 26, 2019, the initial term of the Disaster Debris Removal and Disposal Services contracts were scheduled to terminate. On Wednesday August 7, 2019, the City Commission extending the contract for three (3) additional one (1) year terms not to exceed a total contract term of six (6) years. The contracts terminate on October 4, 2022.

In anticipation of the expiration of the final term of the mentioned contracts, the City released RFP # FY 2021-2022-013 Disaster Debris Removal and Disposal Services

Current Situation:

Release Date of RFP – May 31, 2022:

The release notice for the RFP was sent via email to over eight hundred (800) vendors including from the City's Vendor list and pertinent vendors that have a City Business Tax License to operate in the City.

The RFP was also advertised on:

- Hallandale Beach Chamber of Commerce website,
- City's website,
- DEMANDSTAR.com,
- City Social Media pages,
- Miami Minority Business Development Agency Business Center,
- U.S. Small Business Administration,
- Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

Non-Mandatory Pre-Proposal Conference – June 14, 2022:
Five (5) firms attended the Pre-proposal Conference in person.

Last Day for Questions for this project – June 28, 2022, by 11:00 AM

Responses Due – July 25, 2022, by 11:00 AM

Evaluation Committee Meeting – August 16, 2022:
The Evaluation Committee, appointed by the City Manager, was composed of the following individuals:

- Peter Kunen, Asst. Director of PW/City Engineer
- James Hepburn, Special Projects Coordinator
- Mary-Francis Jeannot, Fiscal and Budgetary Manager

Responsive Firms (in order highest ranked to lowest ranked):

	Rank	Evaluation Points	Variances	Legal Proceeding	References
DRC Emergency Services, LLC	1	300.00	None	Included	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

	Rank	Evaluation Points	Variances	Legal Proceeding	References
Ceres Environmental Services	2	260.40	None	Included	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

	Rank	Evaluation Points	Variances	Legal Proceeding	References
Southern Disaster Recovery	3	250.60	None	Included	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

	Rank	Evaluation Points	Variances	Legal Proceeding	References
T.F.R. Enterprises, Inc	4	230.90	None	Included	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

	Rank	Evaluation Points	Variances	Legal Proceeding	References
Crowder Gulf Joint Venture, Inc	5	225.10	None	None	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Custom Tree Care, Inc	Rank	Evaluation Points	Variances	Legal Proceeding	References
	6	222.20	None	None	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

Looks Great Services of MS, Inc	Rank	Evaluation Points	Variances	Legal Proceeding	References
	7	220.20	None	None	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

KDF Enterprises, LLC	Rank	Evaluation Points	Variances	Legal Proceeding	References
	8	220.00	None	None	Included
	MQR 1	MQR 2	MQR 3		
	Met	Met	Met		

This firm failed to submit a complete Cost Proposal, only providing a total on the incorrect Cost Proposal sheet, and only provided forms, no					
Supreme Roofing & Construction Inc	Rank	Bid Bond	Variances	Legal Proceeding	References
	NON-RESPONSIVE				
	MQR 1	MQR 2	MQR 3		
	NON-RESPONSIVE				

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

Upon declaration of a state of emergency by either the County, State, or Federal government, all costs associated with this contract will be reimbursed to the City.

PROPOSED ACTION:

The City Commission consider the attached Resolution.

ATTACHMENT(S):

- Exhibit 1 – Proposed Resolution/Ordinance
- Exhibit 2 – Award Information Memorandum

Exhibit 3 – Summary Rating Sheet

Prepared By: Tom Camaj
Tom Camaj
Capital Projects Manager

Reviewed By: Jeffrey Odoms
Jeffrey Odoms
Public Works Director

Reviewed By: Sharon Ragoonan
Sharon Ragoonan
Assistant City Manager

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager