



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:	1 st Reading	2 nd Reading
9/28/2022 File No.: 22-374		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A
			Public Hearing	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>
			Quasi Judicial:	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :
Dependent on Disaster Scenario		N/A	Various – State, Federal, Local	N/A
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2021-2022-014 DISASTER DEBRIS MONITORING SERVICES	Jeff Odoms, Director	Public Works
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> Finance & Budget		<input checked="" type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects
Implementation Timeline:				
Estimated Start Date: 9/28/2022 Estimated End Date: 9/27/2027				

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD OF RFP # FY 2021-2022-014 DISASTER DEBRIS MONITORING SERVICES CONTRACT TO EISMAN AND RUSSO, INC.; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This item seeks City Commission approval to award RFP # FY 2021-2022-014 Disaster Debris Monitoring Services to the highest ranked vendor, Eisman & Russo, Inc., and to authorize the City Manager and City Attorney to negotiate and execute an agreement.

Background:

The City of Hallandale Beach is vulnerable to both man-made and natural disasters. Man-made disasters refer to instances of civil unrest and terrorist attacks, while natural disasters include events such as hurricanes, tornadoes, windstorms, floods and fires. The City must enter into a pre-need, pre-event contract with a qualified/experienced emergency and debris management firm responsible for removing, and lawfully disposing of disaster generated debris from public property and public maintained right-of ways during a disaster or emergency event.

On January 29, 2016 the City of Hallandale Beach advertised RFP #FY2015-2016-007.

On August 17, 2016 the City Commission awarded BID #FY2015-2016-007, City of Hallandale Beach Disaster Debris Monitoring Services to Eisman and Russo, Inc.

On October 26, 2019 the initial term of the Disaster Debris Monitoring Services contract was scheduled to terminate. On Wednesday August 7, 2019 the City Commission extended the contract for three (3) additional one (1) year terms not to exceed a total contract term of six (6) years. The contract is set to expire on October 4, 2022.

In anticipation of the expiration of the final term of the mentioned contract, the City released RFP # FY 2021-2022-014 Disaster Debris Monitoring Services.

Current Situation:

Release Date of RFP – May 31, 2022:

The release notice for the RFP was sent via email to over one thousand (1,000) vendors including from the City's Vendor list and pertinent vendors that have a City Business Tax License to operate in the City.

The RFP was also advertised on:

- Hallandale Beach Chamber of Commerce website,
- City's website,
- DEMANDSTAR.com,
- City Social Media pages,
- Miami Minority Business Development Agency Business Center,
- U.S. Small Business Administration,
- Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

Non-Mandatory Pre-Proposal Conference – June 14, 2022:

Three (3) firms attended the Pre-proposal Conference in person.

Last Day for Questions for this project – June 28, 2022 by 11:00 AM

Responses Due – July 25, 2022 by 11:00 AM

Evaluation Committee Meeting – August 16, 2022:

The Evaluation Committee, appointed by the City Manager, was composed of the following individuals:

- Peter Kunen, Asst. Director of PW/City Engineer

- James Hepburn, Special Projects Coordinator
- Mary-Francis Jeannot, Fiscal and Budgetary Manager

Responsive Firms (in order first highest ranked to lowest ranked):

Eisman & Russo, Inc	Rank	Evaluation Points	Variances	Legal Proceedin	References
	1	300	None	Included	Included
	MQR 1	MQR 2			
	Met	Met			

DebrisTech, LLC	Rank	Evaluation Points	Variances	Legal Proceedin	References
	2	234.4	None	None	Included
	MQR 1	MQR 2			
	Met	Met			

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

Upon declaration of a state of emergency by either the County, State, or Federal government, all costs associated with this contract will be reimbursed to the City.

PROPOSED ACTION:

The City Commission consider the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution/Ordinance
Exhibit 2 – Award Information Memorandum
Exhibit 3 – Summary Rating Sheet

Prepared By: Tom Camaj
Tom Camaj
Capital Projects Manager

Reviewed By: Jeffrey Odoms
Jeffrey Odoms
Public Works Director

Reviewed By: Sharon Ragoonan
Sharon Ragoonan
Assistant City Manager

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager