



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy
Hallandale Beach, FL 33009

22City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading	
9/28/2022		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other		Ordinance Reading	N/A	N/A
				Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
				Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
				Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:						
22-335						
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:		
\$95,850.00		Various accounts	Various accounts	NA		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:		
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	OMNIA Partners / U.S. Communities Contract # 2020002299 – Janitorial Supplies & Equipment Home Depot Pro Institutional	Andrea Lues, Procurement Director	Procurement		
Strategic Plan Focus Areas:						
<input type="checkbox"/> Finance & Budget		<input checked="" type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects		
Implementation Timeline:						
Estimated Start Date: 10/1/2022 Estimated End Date: 9/30/2023						

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE COOPERATIVE CONTRACT RFP #17-21 FOR THE PURCHASE OF CLEANING SUPPLIES AND CUSTODIAL PRODUCTS FROM HOME DEPOT PRO INSTITUTIONAL IN AN AMOUNT NOT TO EXCEED NINETY-FIVE THOUSAND EIGHT HUNDRED AND FIFTY DOLLARS (\$95,850); AND PROVIDE FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks City Commission approval to purchase various items through Home Depot Pro Institutional as described below for \$95,850.00.

Background:

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. Home Depot Pro Institutional, through Omnia Partners contract number 2020002299, allows the City to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market.

The initial term of the Omnia Partners/U.S. Communities Home Depot Pro Institutional contract is from June 1, 2020 through May 31, 2027. The contract has three (3) successive one (1) year renewal periods available.

Upon approval by the City Commission, authorized City staff to procure and make purchases on-line. Some of the purchases made by City staff include, but are not limited to, paper towels, facial tissues, wipers, dispensing equipment, seat covers, brooms and dust pans, can liners and restroom cleaners.

OMNIA Partners is the largest and most trusted cooperative purchasing organization for public sector procurement. OMNIA Partners have brought together the nation’s two leading cooperative purchasing organizations – National IPA and U.S. Communities – under one roof to form OMNIA Partners, Public Sector. The collective buying power of these unified purchasing cooperatives delivers superior value and savings for public agencies nationwide.

Current Situation:

For FY 2022-2023 the following expenditures have been requested by Departments for Home Depot Pro Institutional – Contract Number 2020002299:

DEPARTMENT	AMOUNT NOT TO EXCEED DURING FY 2022-2023
Budget and Program Monitoring	\$0.00
City Attorney	\$0.00
City Clerk	\$0.00
City Commission	\$0.00
City Manager	\$0.00
CRA	\$0.00
Sustainable Development	\$8,500.00
Finance and Utility	\$0.00
Human Resources/Risk Manager	\$0.00
Human Services (Special Events, ASP Project & Senior Mini Grant)	\$7,500.00
Innovation Technology	\$0.00

Parks (Various Divisions/Programs)	\$50,750.00
Police (Various Divisions/Programs)	\$0.00
Procurement	\$0.00
Public Works/CIP	\$19,100.00
Contingency for unanticipated purchases	\$10,000.00
TOTAL FOR FY 2022-2023	\$95,850.00

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers, and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public rules.

PROPOSED ACTION:

Staff recommends approval of the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution/Ordinance

Exhibit 2 – OMNIA Partners/U.S. Communities Contract Number 2020002299

Prepared By: Andrea Lues
Andrea Lues
Procurement Director

Reviewed By: Noemy Sandoval
Noemy Sandoval
Assistant City Manager