



Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

| Meeting Date: | | Item Type: | | 1 st Reading | 2 nd Reading | |
|--|------------------------------------|--|--|---|--------------------------|--------------------------|
| 9/28/2022 | | <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other | | Ordinance Reading | N/A | N/A |
| | | | | Public Hearing | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | Advertising Required | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | | Quasi-Judicial: | <input type="checkbox"/> | <input type="checkbox"/> |
| File No.: | | | | | | |
| 22-334 | | | | | | |
| Fiscal Impact (\$): | | Account Balance (\$): | Funding Source: | Project Number: | | |
| \$127,500.00 | | Various accounts | Various accounts | NA | | |
| Contract/P.O. Required | | RFP/RFQ/Bid Number: | Sponsor Name: | Department: | | |
| <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No | OMNIA Partners / U.S. Communities Contract # 16154 – MRO Supplies, Industrial Supplies and Related Products and Services The Home Depot Pro | Andrea Lues, Procurement Director | Procurement | | |
| Strategic Plan Focus Areas: | | | | | | |
| <input type="checkbox"/> Finance & Budget | | <input checked="" type="checkbox"/> Organizational Capacity | | <input type="checkbox"/> Infrastructure/Projects | | |
| Implementation Timeline: | | | | | | |
| Estimated Start Date: 10/1/2022 Estimated End Date: 9/30/2023 | | | | | | |

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE COOPERATIVE CONTRACT RFP #16154 FOR THE PURCHASE OF SUPPLIES FROM HOME DEPOT PRO IN AN AMOUNT NOT TO EXCEED ONE HUNDRED TWENTY-SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$127,500); AND PROVIDIFOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks City Commission approval to purchase various items through The Home Depot Pro as described below for \$127,500.00.

Background:

The Procurement Department facilitates the purchase of specific commodities that the City procures annually through cooperative purchasing. The Home Depot Pro, through its Omnia Partners contract number 16154, allows the City to participate and utilize competitively solicited contracts to obtain the best goods/services and pricing available in the market.

The City utilizes the Omnia Partners U.S. Contract Number 16154 with The Home Depot Pro, for the purchase of maintenance, repair, operating (MRO) supplies, industrial supplies and related products and services.

The initial term of the Omnia Partners/U.S. Communities The Home Depot Pro contract was from February 1, 2017 through December 31, 2021. On November 21, 2019, the first renewal period was exercised and provides a new expiration date of December 31, 2026.

Some of the purchases made by City Departments include, but are not limited to, paint, hardware, toolboxes, small plumbing materials, wood, electrical supplies, and other related items at the following Home Depot locations:

- 1951 South State Road 7, West Park, FL 33023.
- 3401 Oakwood Blvd, Hollywood, FL 33020.

The City receives an annual rebate for the participation in the Home Depot's incentive program. The rebate is 0.02 of net qualifying sales. The City's rebate check is received by the Finance Department and deposited in the General Fund Account.

The City's total net qualifying sales and earned rebates are as follows:

1. Citywide expenditures FY 2020-2021 of \$56,924.78, the city received on 3/9/21, a rebate in the amount of \$1,138.50.
2. Citywide expenditures FY 2021-2022 of \$48,702.03, the city received on 2/24/2022, a rebate in the amount of \$974.04.

Once approved by the City Commission, authorized City staff receives a Home Depot buyer identification card which must be presented at the store at time of purchase to obtain the contract pricing. Purchases on-line also offer the contract pricing.

OMNIA Partners is the largest and most trusted cooperative purchasing organization for public sector procurement. OMNIA Partners have brought together the nation's two leading cooperative purchasing organizations – National IPA and U.S. Communities – under one roof to form OMNIA Partners Public Sector. The collective buying power of these unified purchasing cooperatives delivers superior value and savings for public agencies nationwide.

Current Situation:

For FY 2022-2023, the following expenditures have been requested by Departments for The Home Depot Pro - Contract Number 16154:

| DEPARTMENT | AMOUNT NOT TO EXCEED DURING FY 2022-2023 |
|--|--|
| Budget and Program Monitoring | \$0.00 |
| City Attorney | \$0.00 |
| City Clerk | \$0.00 |
| City Commission | \$0.00 |
| City Manager | \$0.00 |
| CRA | \$0.00 |
| Sustainable Development | \$8,500.00 |
| Finance and Utility | \$0.00 |
| Human Resources/Risk Manager | \$0.00 |
| Human Services (Special Events, ASP Project & Senior Mini Grant) | \$1,500.00 |
| Innovation Technology | \$0.00 |
| Parks (Various Divisions/Programs) | \$24,000.00 |
| Police (Various Divisions/Programs) | \$1,000.00 |
| Procurement | \$0.00 |
| Public Works/CIP | \$82,500.00 |
| Contingency for unanticipated purchases | \$10,000.00 |
| | |
| TOTAL FOR FY 2022-2023 | \$127,500.00 |

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Cost Benefit:

The cost benefit and goal of public procurement is to award timely and cost-effective contracts to qualified contractors, suppliers, and service providers for the provision of goods, works and services to support national and local government, and public services operations, in accordance with principles and procedures established in the public procurement rules.

PROPOSED ACTION:

Staff recommends approval of the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution/Ordinance

Exhibit 2 – Omnia Partners/U.S. Communities Contract Number 16154

Prepared By: Andrea Lues

Andrea Lues
Procurement Director

Reviewed By: Noemy Sandoval

Noemy Sandoval
Assistant City Manager