



Hallandale Beach
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400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
8/10/2022		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:					
22-286					
Fiscal Impact (\$):		Account Balance (\$)	Funding Source:	Project Number:	
\$1,076,937 (fiscal year 2022)		501,026	150-4781-534010	G2005	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	RFP # FY 2020-2021-006 Community Shuttle Maintenance and Operation Services	Vanessa Leroy, Director	Sustainable Development	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 5/1/2022 Estimated End Date: 5/1/2024					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, APPROVING AGREEMENT FOR RFP #FY 2020-2021-006 COMMUNITY SHUTTLE MAINTENANCE AND OPERATION SERVICES BETWEEN CITY OF HALLANDALE BEACH AND LIMOUSINES OF SOUTH FLORIDA INC.; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

The proposed Resolution (Exhibit 1) approves the agreement (Exhibit 2) with Limousines of South Florida Inc., pursuant to Request for Proposal # FY 2020-2021-006 for Community Shuttle Maintenance and Operation Services and authorizes the City Manager to execute the agreement and any related documents.

Background:

The City Community Shuttle Service Program is a free service provided to residents and visitors of Hallandale Beach for over twenty (20) years.

On August 5, 2021, Request For Proposal (RFP) # FY 2020-2021-006 Community Shuttle Maintenance and Operation Services, was released for the selection of a community shuttle bus service provider. As per the RFP, the new service would meet Broward County Transit's Community Shuttle Bus Program requirements and include new vehicles, technologies, including mobile app tracking, on-board cameras, and on-board free Wifi access.

As per the RFP, the new service would meet Broward County Transit's Community Shuttle Bus Program requirements and include two phases:

Phase 1: Contractor to provide management, operations, and maintenance for six (6) new Broward County leased Gasoline/propane fueled vehicle fleet, ADA compliant, to operate four (4) community shuttle routes.

Phase 2: Contractor will transition to provide management, operation, and maintenance for at least nine (9) City purchased EV Electric urban transit vehicles, to operate four (4) community shuttle routes, and to provide operation and maintenance of the EV Electrical Vehicles Battery charging stations.

On February 16, 2022, via Resolution No. 2022-015, the City Commission awarded RFP # FY 2020-2021-006 to Limousines of South Florida Inc. for options related to Phase 1 only and authorized the City Manager to negotiate a contract that will be brought back for City Commission Approval.

Current Situation:

The contract agreement authorizes Limousines of South Florida Inc. to manage, operate and maintain six (6) new Broward County leased Gasoline/propane fueled vehicle fleet, ADA compliant, to operate four (4) community shuttle routes.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies, and contractual services, when the estimated cost shall exceed \$50,000 shall be based on competitive bids and require a formal contract agreement approved by City Commission. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

The awarding Resolution No. 22-015 required the contract agreement be brought back for City Commission Approval (Exhibit 3).

Cost Benefit:

Funding for the operation and maintenance of this service will be covered by Broward County Transportation System Surtax proceeds via Interlocal Agreement (ILA).

The currently executed County ILA includes an approved hourly rate FY 2021 of \$51.94 (Exhibit 4), which totals \$1,076,937.40 for the Budget FY 2022 (Exhibit 5). However, the Broward County budget does not include the cost for the APP/GPS that has a monthly recurring fee of \$175.00/month, and a yearly cost of \$2,100.00. This amount will be funded by the City. The County will pay for technology fees for services acquired by the County. Broward County will begin its procurement of the Automatic Passenger Counters (APC) and Wi-Fi, in the spring of 2022. Award and implementation for both systems are estimated to be in spring/summer 2023.

PROPOSED ACTION:

Staff recommends the City Commission adopt the attached Resolution approving the execution of the contract agreement with Limousines of South Florida for the maintenance and operation of the Community Shuttle services as awarded for the options related to Phase 1 of the RFP # 2020-2021-006.

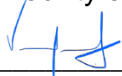
ATTACHMENT(S):

- Exhibit 1 – Resolution Approving Shuttle Operations Agreement LSF
- Exhibit 2 – LSF Contract RFP 2020-2021-006- LSF Signed
- Exhibit 3 – Resolution 2022-015 for File 21-572
- Exhibit 4 – County ILA and Amendments
- Exhibit 5 – City of Hallandale Beach County Budget FY 2022

Prepared By: _____


Igor Colmenares
Mobility & Transportation Planner

Reviewed By: _____


Vanessa Leroy
Director

Reviewed By: Sharon Ragoonan

Sharon Ragoonan
Assistant City Manager

Reviewed By: Noemy Sandoval

Noemy Sandoval
Assistant City Manager

Approved By: Jeremy Earle

Dr. Jeremy Earle
City Manager