

## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>6/15/2022</b>  File No.:  <b>22-129</b>		<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>
			Public Hearing	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>
			Quasi Judicial:	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number :
<b>\$50,000</b>		<b>N/A</b>	<b>160-4120-565000</b>	<b>N/A</b>
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<b>N/A</b>	<b>Vanessa Leroy, Director</b>	<b>Community Enhancement &amp; Sustainable Development</b>
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> <b>Finance &amp; Budget</b>		<input checked="" type="checkbox"/> <b>Organizational Capacity</b>		<input checked="" type="checkbox"/> <b>Infrastructure/Projects</b>
Implementation Timeline:				
Estimated Start Date: 6/15/2022    Estimated End Date: 6/15/2022				

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING PARTICIPATION IN THE BROWARD COUNTY METROPOLITAN PLANNING ORGANIZATION (MPO) INTERLOCAL AGREEMENT FOR THE CREATION OF THE METRO TRANSPORTATION ENGINEERING AND CONSTRUCTION COOPERATIVE (MTECC); AUTHORIZING THE CITY MANAGER TO EXECUTE RELATING DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.**

### STAFF SUMMARY:

**Summary:**

The attached Resolution (Exhibit 1) supports an Interlocal Agreement (Exhibit 2) by Broward Metropolitan Planning Organization (MPO) other Broward County municipal partners, creating the Metro Transportation Engineering and Construction Cooperative (MTECC) for the purpose of

administering both Federal Aid projects and transportation projects completed without the use of Federal funding. Participation in this interlocal agreement requires a five-year commitment, a \$50,000 initial contribution, and an annual fee of \$25,000.

### **Background:**

Broward Metropolitan Planning Organization (MPO) along with the cities of Hollywood, Plantation, and Pompano, are calling on the other Broward County municipalities to join them in adopting the creation of the Metro Transportation Engineering and Construction Cooperative (MTECC) to facilitate the administration of federally-funded (Federal Aid Projects) and non-federally funded (local) transportation projects.

The Florida Department of Transportation (FDOT), which mainly holds the responsibility to administer Federal Aid Projects, may only delegate its responsibility to a unit of government that has been certified under the FDOT Local Agency Program (LAP). MTECC will be LAP certified to complete all Federal Aid Projects located within their respective jurisdictions. Therefore, removing the LAP Certification requirement to complete Federal Aid Projects for MTECC members.

MTECC will administer these Federal Aid Projects in a manner that compliments the implementation of local projects. The entity will also be empowered to accept funds for and oversee the construction of the Federal Aid Projects as well as local projects. Services and Benefits of MTECC include:

- Centralized engineering expertise with design, bid package preparation, construction oversight, inspection, right of way, etc.
- Centralized procurement
- Efficient & timely project delivery
- Centralized public involvement team
- City only buys services necessary without the need to maintain staff

Project Costs and responsibilities are addressed in individual project-based agreements between FDOT, MTECC, and the municipality.

### **Current Situation:**

The Federal-Aid Highway Program is a program by the Federal Highway Administration which provides financial assistance for the construction, maintenance and operations of highway networks, including local roads. The LAP certification and recertification is a commitment by the local agency to perform all associated activities of the Federal-Aid Highway Program including but not limited to Title VI compliance, ADA compliance, grant management and fiscal accountability, procurement of professional service, and construction administration in adherence to all federal and state requirements. This certification process is known to be tedious and time-consuming, taking on average over a year to complete. The certification process is a prerequisite to receiving federal funding/reimbursement.

The following City of Hallandale Beach projects is seeking State funding via the Complete Streets and Localized Initiatives Program (CSLIP), which is administered through LAP. Construction costs for CSLIP Projects are funded by the State; however, design and (CEI) are the City's responsibility to fund.

Project Name	Total Project Cost	Design and CEI	Start Year
NW 3 ST Complete Streets	\$2,375,288	\$313,885	2024
Atlantic Shores Blvd Complete Streets	\$3,551,899	\$552,048	2026

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Execution of the proposed Interlocal Agreement requires City Commission approval via Resolution.

**Cost Benefit:**

MTECC membership requires a five-year minimum commitment, an initial contribution of \$50,000, and an annual fee of \$25,000. Assuming a membership of 5 years, the MTECC membership fees would total \$150,000. Other costs incurred by MTECC will be charged to the projects as eligible federal expenses. Should the City Commission choose to participate in MTECC, it is recommended to do so in Fiscal Year 2023, a year prior to the first LAP project start year to include preparations for the project planning phase.

Project delivery for LAP projects requires significant technical resources and specialized administrative knowledge to navigate federal and state reporting requirements. City costs related to the administration of LAP agreement projects is estimated at approximately \$100,000 per project, including staff time. Other local projects (non-LAP related) included in the City's 5-Year Capital Improvement Plan can also benefit from the MTECC services. Participation in MTECC allows the City to leverage its resources while ensuring successful project deliveries.


**PROPOSED ACTION:**


The City Commission approve the attached Resolution.

**ATTACHMENT(S):**

Exhibit 1 – Proposed Resolution

Exhibit 2 – Interlocal Agreement creating the Metro Transportation Engineering and Construction Cooperative (MTECC)

Prepared By:   
Vanessa Leroy  
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