

City of Hallandale Beach

400 S. Federal Highway
Hallandale Beach, FL 33009



Meeting Agenda

Wednesday, June 16, 2021

5:35 PM

Virtual/Cultural Center

City Commission

Mayor Joy F. Cooper

Vice Mayor Mike Butler

Commissioner Sabrina Javellana

Commissioner Michele Lazarow

Commissioner Anabelle Lima-Taub

City Manager Dr. Jeremy Earle

City Attorney Jennifer Merino

City Clerk Jenorgen M. Guillen, CMC

AS A RESULT OF THE COVID-19 PANDEMIC, MEETINGS OF THE CITY COMMISSION HAVE BEEN RELOCATED TO THE CULTURAL CENTER. MEETINGS WILL BE HYBRID MEETINGS CONDUCTED THROUGH ZOOM. IF YOU WISH TO PROVIDE PUBLIC COMMENT, YOU MAY DO SO:

A) BY SUBMITTING A VOICEMAIL AT 954-457-1482

B) BY SUBMITTING AN AUDIO/VIDEO FILE OR EMAIL AT publicparticipation@cohb.org

C) BY SUBMITTING AN eCOMMENT AT www.cohb.org/agenda

VIRTUAL PUBLIC COMMENT MUST BE SUBMITTED ONE HOUR (1) BEFORE SUBJECT MEETING.

D) IN PERSON AT THE CULTURAL CENTER AT THE MUNICIPAL COMPLEX. MASKS ARE REQUIRED.

THE MEETING CAN BE VIEWED ONLINE AT www.cohb.org/hbtv OR ON CHANNEL 78.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. ORDER OF BUSINESS

5. PUBLIC PARTICIPATION (Speakers must sign-in with the staff prior to the start of the meeting)

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6. PRESENTATIONS

A. PARKS AND RECREATION MONTH PROCLAMATION (STAFF: PARKS AND RECREATION DIRECTOR)

B. BROWARD COUNTY SOLID WASTE RECYCLING UPDATE. (SPONSORED BY COMMISSIONER SABRINA JAVELLANA)

7. APPROVAL OF DRAFT MINUTES

A. MAY 5, 2021 CITY COMMISSION MEETING.

Attachments: [05052021 Draft Minutes](#)

B. MAY 5, 2021 CITY COMMISSION EXECUTIVE SESSION.

Attachments: [05052021 Draft Minutes](#)

8. CONSENT AGENDA (Matters on the Consent Agenda are not expected to require discussion. Items will be adopted by one motion. If discussion is desired by any member of the Commission, then that item may be pulled from the Consent Agenda by any member of the City Commission and will be considered separately. If the public wishes to speak on a matter on the Consent Agenda they must inform the City Clerk prior to the start of the meeting. They will be recognized prior to the approval of the Consent Agenda or on the separate item, if it is pulled.)

- A. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING PURCHASE ORDER INCREASES TO PROCURE ADDITIONAL SOFTWARE AND HARDWARE EQUIPMENT PURSUANT TO RESOLUTION 2020-104 PREVIOUSLY APPROVING THE UTILIZATION OF FLORIDA DEPARTMENT OF MANAGEMENT SERVICES, U.S. COMMUNITIES AND GSA CONTRACTS AND OTHER COOPERATIVES FOR THE CITY'S INFORMATION TECHNOLOGY HARDWARE, SOFTWARE, SERVICE AND MAINTENANCE FOR AN ADDITIONAL AMOUNT NOT TO EXCEED THREE HUNDRED AND FIVE THOUSAND DOLLARS (\$305,000) FOR FY2020-2021; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE ADDITIONAL PURCHASES AS NECESSARY FOR UNTIL FISCAL YEAR END 2020-2021; AND PROVIDING AN EFFECTIVE DATE. (STAFF: CHIEF INNOVATION OFFICER)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - IT Purchase List FY20-21](#)
[Exhibit 3 - Reso 2020-104](#)
[Exhibit 4 - OMNIA Partners Public Sector Contract Number R210401](#)
[Exhibit 5 - National IPA Public Sector Contract Number R2018011](#)

- B. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CONTINUING SERVICE AGREEMENT TO RETAIN THE SERVICES OF CDM SMITH, INC. TO DESIGN THE GIS PLANS MAPPING PROJECT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SIXTY-TWO THOUSAND, TWO HUNDRED SEVENTY DOLLARS (\$162,270); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE

DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Reso. No. 2020-054](#)
[Exhibit 3 - Reso. No. 2021-043](#)
[Exhibit 4 - Project List](#)
[Exhibit 5 - Cost Proposal](#)

- C. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CONTINUING SERVICE AGREEMENT TO RETAIN THE SERVICES OF CHEN MOORE AND ASSOCIATES, INC. TO DESIGN THE PUMP STATION #14 IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FOUR THOUSAND, NINETY-SIX DOLLARS AND EIGHTY-FOUR CENTS (\$104,096.84); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Reso. No. 2020-054](#)
[Exhibit 3 - Reso. No. 2021-043](#)
[Exhibit 4 - Project List](#)
[Exhibit 5 - Cost Proposal-Agreement](#)

- D. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CONTINUING SERVICE AGREEMENT TO RETAIN THE SERVICES OF CALVIN, GIORDANO & ASSOCIATES, INC. TO DESIGN THE CDGB 47TH YEAR DRAINAGE IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED FORTY-TWO THOUSAND, NINE HUNDRED TWENTY-FIVE DOLLARS (\$42,925); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Resolution 2021-021 - CDBG Grant Application](#)
[Exhibit 3 - Resolution 2020-054 - CCNA](#)
[Exhibit 4 - Scope of Services Proposal](#)
[Exhibit 5 - Opinion of Probable Cost](#)

- E. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CONTINUING SERVICE AGREEMENT TO RETAIN SERVICES OF R.J. BEHAR & ASSOCIATES, INC. TO DESIGN THE CDGB 48TH YEAR DRAINAGE IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED FIFTY-TWO THOUSAND, NINE HUNDRED SEVENTY-TWO DOLLARS AND TWENTY-SIX CENTS (\$52,972.26); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 1 - Resolution](#)

[Exhibit 2 - Resolution 2020-054 - CCNA](#)

[Exhibit 3 - Scope of Services Proposal](#)

[Exhibit 4 - Opinion of Probable Cost](#)

- F. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING USE OF CONTINUING SERVICE AGREEMENT TO RETAIN SERVICES OF ARCADIS U.S., INC. TO DESIGN PHASE 1 OF THE CITY-WIDE TELEMETRY SYSTEM UPGRADE PROJECT IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY-NINE THOUSAND, SEVEN HUNDRED DOLLARS (\$199,700); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 1 - Resolution](#)

[Exhibit 2 - Reso. No. 2020-054 - CCNA](#)

[Exhibit 3 - Reso. No. 2021-043](#)

[Exhibit 4 - Project List](#)

[Exhibit 5 - Cost Proposal](#)

[Exhibit 6 - Preliminary Opinion Probable Cost](#)

- G. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE USE OF CONTINUING SERVICE AGREEMENT TO RETAIN THE SERVICES OF HAZEN AND SAWYER, P.C. TO DESIGN THE REVERSE OSMOSIS SKID PROJECT IN AN AMOUNT NOT TO EXCEED NINETY-SIX THOUSAND, NINE HUNDRED EIGHTY DOLLARS (\$96,980); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE

DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Reso. No. 2020-054](#)
[Exhibit 3 - Reso. No. 2021-043](#)
[Exhibit 4 - Project List](#)
[Exhibit 5 - Cost Proposal](#)

- H. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING USE OF A BROWARD COLLEGE CONTRACT RFP-2018-167-EH FOR STORM DRAIN CLEANING, REPAIRS, AND MAINTENANCE SERVICES FROM SHENANDOAH GENERAL CONSTRUCTION COMPANY FOR AN AMOUNT NOT TO EXCEED TWO HUNDRED NINETEEN THOUSAND SEVEN HUNDRED AND NINETY ONE DOLLARS (\$219,791); AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Cost Proposal](#)
[Exhibit 3 - Location Map](#)

- I. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING USE OF CONTINUING SERVICE AGREEMENT TO RETAIN SERVICES OF CRAIG A. SMITH & ASSOCIATES, INC. TO DESIGN THE EGRET TRI-PLEX SUBMERSIBLE LIFT STATION IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED FOUR HUNDRED TWENTY SIX THOUSAND, TWO HUNDRED TWENTY THREE DOLLARS (\$426,223); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Resolution 2020-054-CCNA](#)
[Exhibit 3 - Ordinance 2021-006](#)
[Exhibit 4 - Project List](#)
[Exhibit 5 - Cost Proposal](#)

- J. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE

PIGGY-BACKING OF THE SOUTHEAST FLORIDA COOP CONTRACT ITB #: 2018-19/12 TO PURCHASE WATER METER FITTINGS AND WATER LINE ACCESSORIES, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED AND FIFTY THOUSAND (\$250,000) DOLLARS FOR FISCAL YEAR 2020-2021; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Contract Award](#)
[Exhibit 3 - Bid Tabulation](#)

- K. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF THE FLORIDA SHERIFF ASSOCIATION'S COOPERATIVE AGREEMENTS FOR THE PURCHASE OF FLEET VEHICLES AND EQUIPMENT IN AN AMOUNT NOT TO EXCEED SIX HUNDRED THIRTY-NINE THOUSAND ONE HUNDRED FORTY FIVE DOLLARS (\$639,145); AUTHORIZING THE CITY MANAGER TO SIGN ALL RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Freightliner Quote](#)
[Exhibit 3 - Southern Sewer Quote](#)
[Exhibit 4 - Thompson Pump Quote](#)

- L. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, RATIFYING THE SETTLEMENT WITH AGOSTINO BELLOCCO and ROSE BELLOCCO, HIS WIFE V. THE CITY OF HALLANDALE BEACH, IN CASE NO: CACE 14-023498 (03) IN THE CIRCUIT COURT OF THE SEVENTEENTH JUDICIAL CIRCUIT, BROWARD COUNTY, FLORIDA AND AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO ENTER INTO SETTLEMENT TO RESOLVE ALL CLAIMS, IN EXCHANGE FOR THE EXECUTION OF THE APPROPRIATE RELEASE; AND PROVIDING AN EFFECTIVE DATE. (STAFF: CITY ATTORNEY)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)

9. ORDINANCES ON FIRST READING

- A. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING THE ADOPTED BUDGET FOR FY 20/21 TO REFLECT THE REVENUES, EXPENDITURES, APPROPRIATIONS AND OTHER MISCELLANEOUS BUDGET ADJUSTMENTS; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. (FIRST READING)(STAFF: BUDGET & PROGRAM MONITORING DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Ordinance](#)
[Exhibit 2 - Attachment A - Budget Amendment](#)

- B. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA GRANTING SOLARIS APARTMENTS, LTD.'S APPLICATION #RV-20-2071 REQUESTING A ROAD VACATION PURSUANT TO CHAPTER 25, SECTION 25-103 OF THE HALLANDALE BEACH CODE OF ORDINANCES FOR THAT PORTION OF THE SE 2ND STREET RIGHT-OF-WAY BETWEEN SE 7TH STREET AND SE 8TH STREET LYING BETWEEN THE TWO OWNERSHIP PARCELS OF THE PROJECT SITE IN ORDER TO CREATE ONE BUILDABLE PARCEL IN HALLANDALE BEACH, FLORIDA; AUTHORIZING THE CITY MANAGER TO EXECUTE A TERMINATION AND RELEASE OF PUBLIC RIGHT OF WAY; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (FIRST READING) (STAFF: DEVELOPMENT SERVICES DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Ordinance](#)
[Exhibit 2 - Location Map](#)
[Exhibit 3 - Aerial Map](#)
[Exhibit 4 - Applicant's Letters](#)
[Exhibit 5 - Building Rendering, Development Plans and Applicant's Backup](#)
[Exhibit 6 - City Traffic Consultant Report](#)
[Exhibit 7 - Planning and Zoning Board Cover Memo dated April 28, 2021](#)
[Exhibit 8 - Planning and Zoning Board Meeting Minutes of April 28, 2021](#)

10. ORDINANCES ON SECOND READING/PUBLIC HEARING

- A. AN ORDINANCE OF THE CITY OF HALLANDALE BEACH, FLORIDA, INCREASING ALL LOCAL BUSINESS TAX RECEIPT FEES BY FIVE PERCENT; PROVIDING FOR CONFLICTS; AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING)

(STAFF: DEVELOPMENT SERVICES DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Ordinance](#)
[Exhibit 1A - Current Fees and Proposed New Fees](#)
[Exhibit 2 - Florida Statute 205.0535\(4\)](#)
[Exhibit 3 - Comparison of Fees](#)

ITEM WAS ADOPTED ON JUNE 2, 2021 ON A 5/0 ROLL CALL VOTE.

- B. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 23, PROCUREMENT CODE, SECTIONS 23-3 TO STRIKE THE COMMUNITY BENEFIT PLAN, PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE. (SECOND READING)
(STAFF: PROCUREMENT DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Ordinance](#)
[Exhibit 2 – June 5, 2017 Memorandum CBP](#)
[Exhibit 3 - Resolution 2017-076](#)

ITEM WAS ADOPTED ON JUNE 2, 2021 ON A 5/0 ROLL CALL VOTE.

11. RESOLUTIONS/PUBLIC HEARING

12. RESOLUTIONS/CITY BUSINESS

- A. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA URGING ALL MUNICIPALITIES AND LAW ENFORCEMENT AGENCIES IN BROWARD COUNTY TO PARTICIPATE IN THE BROWARD COUNTY JUVELINE CIVIL CITATION PROGRAM; AUTHORIZING TRANSMISSION OF THIS RESOLUTION TO THE OFFICIALS DESIGNATED HEREIN; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE. (SPONSORED BY MAYOR JOY F. COOPER AND CO-SPONSORED BY COMMISSIONER SABRINA JAVELLANA)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)

- B. A RESOLUTION OF THE MAYOR AND THE CITY COMMISSION OF THE CITY OF HALLANDALE BEACH REPEALING RESOLUTION NO. 2017-56; REINSTATING THE "CITIZEN RECOGNITION PROGRAM"

TO RENAME/DESIGNATE CITY STREET(S), FACILITIES, PARKS, OR OTHER CITY OWNED PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY COMMISSIONER SABRINA JAVELLANA AND CO-SPONSORED BY MAYOR JOY F. COOPER)

Attachments: [Agenda Cover Memo](#)
 [Exhibit 1 - Resolution](#)
 [Exhibit A - Street Renaming and Citizen Recognisiton process- Revised](#)

13. COMMISSIONER COMMUNICATIONS - Items not on the Agenda

- A. COMMISSIONER JAVELLANA
- B. COMMISSIONER LAZAROW
- C. COMMISSIONER LIMA-TAUB
- D. VICE MAYOR BUTLER
- E. MAYOR COOPER

14. CITY ATTORNEY COMMUNICATIONS - Items not on the Agenda

15. CITY MANAGER COMMUNICATIONS - Items not on the Agenda

16. INFORMATIONAL ITEMS: (No Action Required)

17. ADJOURN

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT 954-457-1340 NO LATER THAN TWO DAYS PRIOR TO SUCH PROCEEDING.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE CITY CLERK, CITY OF HALLANDALE BEACH CITY HALL, 400 S. FEDERAL HIGHWAY, HALLANDALE BEACH, FL 33009. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE CITY CLERK AT 954-457-1340. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE CITY WEBSITE AT www.hallandalebeachfl.gov

ALL INTERESTED PERSONS MAY APPEAR AT THE MEETING AND MAY BE HEARD WITH RESPECT TO THE PROPOSED MATTER. SHOULD ANY PERSON DESIRE TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR CITY COMMISSION WITH RESPECT TO ANY MATTER TO BE CONSIDERED AT SUCH MEETING OR HEARING, THAT PERSON SHALL ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

TWO OR MORE MEMBERS OF CITY COMMISSION OR OTHER CITY BOARDS MAY ATTEND AND PARTICIPATE AT THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY.

Public access to watch this virtual meeting can be accomplished as follows:

- 1) Watch Meeting on the City's Website: <https://cohb.org/HBTV>
- 2) Watch Meeting on Comcast Cable Channel 78
- 3) In person at the Cultural Center.

Virtual Participation: Interested parties may participate in the meeting as follows:

- 1) Pre-recorded Voice Message: leave a voice message at (954) 457-1482 no later than one (1) hour before subject meeting, voice messages will be played during the Commission meeting;
- 2) Pre-recorded Video/Audio Message: email an audio/video file to publicparticipation@cohb.org no later than one (1) hour before subject meeting, audio/video messages will be played during the Commission meeting;
- 3) Written Comments: email a written message to publicparticipation@cohb.org or via eComments at www.cohb.org/agenda once the agenda is published. Written comments will be distributed to the commission but will not be read during the meeting.

Voice messages or audio/video files shall not exceed three (3) minutes. Please include your name, name of City where you reside and the number of the City Commission agenda item(s) you wish to address (if applicable). Only the first three (3) minutes will be played and allowed into the record. Messages containing inappropriate content, in accordance with City Code Section 2-32, will not be played during the commission meeting.

