

# City of Hallandale Beach

400 S. Federal Highway  
Hallandale Beach, FL 33009



## Meeting Agenda

**Wednesday, February 17, 2021**

**5:30 PM**

**Cultural Center/Virtual**

### **City Commission**

*Mayor Joy F. Cooper*

*Vice Mayor Mike Butler*

*Commissioner Sabrina Javellana*

*Commissioner Michele Lazarow*

*Commissioner Anabelle Lima-Taub*

*City Manager Dr. Jeremy Earle*

*City Attorney Jennifer Merino*

*City Clerk Jenorgen M. Guillen, CMC*

AS A RESULT OF THE COVID-19 PANDEMIC, MEETINGS OF THE CITY COMMISSION HAVE BEEN RELOCATED TO THE CULTURAL CENTER. MEETINGS WILL BE HYBRID MEETINGS CONDUCTED THROUGH ZOOM. IF YOU WISH TO PROVIDE PUBLIC COMMENT, YOU MAY DO SO:

A) BY SUBMITTING A VOICEMAIL AT 954-457-1482

B) BY SUBMITTING AN AUDIO/VIDEO FILE OR EMAIL AT [publicparticipation@cohb.org](mailto:publicparticipation@cohb.org)

C) BY SUBMITTING AN eCOMMENT AT [www.cohb.org/agenda](http://www.cohb.org/agenda)

VIRTUAL PUBLIC COMMENT MUST BE SUBMITTED ONE HOUR (1) BEFORE SUBJECT MEETING.

D) IN PERSON AT THE CULTURAL CENTER AT THE MUNICIPAL COMPLEX. MASKS ARE REQUIRED.

THE MEETING CAN BE VIEWED ONLINE AT [www.cohb.org/hbtv](http://www.cohb.org/hbtv) OR ON CHANNEL 78.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. ORDER OF BUSINESS

5. PUBLIC PARTICIPATION (Speakers must sign-in with the staff prior to the start of the meeting)

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B) BY SUBMITTING AN AUDIO/VIDEO FILE OR EMAIL AT [publicparticipation@cohb.org](mailto:publicparticipation@cohb.org)

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D) IN PERSON AT THE CULTURAL CENTER AT THE MUNICIPAL COMPLEX. MASKS ARE REQUIRED.

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6. PRESENTATIONS

- A. CERTIFICATE OF APPRECIATION TO DR. NEIL FURMAN  
(SPONSORED BY COMMISSIONER ANABELLE LIMA-TAUB)

7. APPROVAL OF DRAFT MINUTES

- A. JANUARY 6, 2021 CITY COMMISSION MEETING.

Attachments: [01062021 Draft Minutes](#)

- B. JANUARY 6, 2021 CITY COMMISSION WORKSHOP.

**Attachments:**      [01062021 Draft Minutes](#)

C.                    JANUARY 6, 2021 JOINT SPECIAL CITY COMMISSION/GISND BOARD OF DIRECTORS MEETING.

**Attachments:**      [01062021 Draft Minutes](#)

D.                    FEBRUARY 6, 2019 JOINT SPECIAL CITY COMMISSION MEETING.

**Attachments:**      [02062019 Draft Minutes](#)

E.                    SEPTEMBER 24, 2018 JOINT SPECIAL MEETING - FINAL BUDGET HEARING.

**Attachments:**      [09242018 Draft Minutes](#)

F.                    SEPTEMBER 12, 2018 JOINT SPECIAL COMMISSION MEETING - FIRST BUDGET HEARING.

**Attachments:**      [09122018 Draft Minutes](#)  
[Exhibit 1 - eComments](#)

G.                    OCTOBER 2, 2017 SPECIAL JOINT MEETING - FINAL BUDGET HEARING.

**Attachments:**      [10022017 Draft Minutes](#)

H.                    SEPTEMBER 25, 2017 SPECIAL JOINT MEETING - FIRST BUDGET HEARING (CONT.)

**Attachments:**      [09252017 Draft Minutes](#)

I.                    SEPTEMBER 18, 2017 SPECIAL JOINT MEETING - FIRST BUDGET HEARING.

**Attachments:**      [09182017 Draft Minutes](#)

J.                    AUGUST 30, 2017 SPECIAL JOINT BUDGET WORKSHOP.

**Attachments:**      [08302017 Draft Minutes](#)

K.                    AUGUST 29, 2017 SPECIAL JOINT BUDGET WORKSHOP.

**Attachments:**      [08292017 Draft Minutes](#)

L.                    AUGUST 27, 2018 JOINT SPECIAL CITY COMMISSION WORKSHOP MEETING.

**Attachments:**      [08272018 Draft Minutes](#)

M.                    AUGUST 13, 2018 JOINT SPECIAL COMMISSION MEETING.

Attachments:      [08132018 Meeting Minutes](#)

N.                    SEPTEMBER 7, 2016 CITY COMMISSION MEETING.

Attachments:      [09072016 Draft Minutes](#)

O.                    AUGUST 31, 2016 SPECIAL CITY COMMISSION MEETING.

Attachments:      [08312016 Draft Minutes](#)

P.                    AUGUST 17, 2016 CITY COMMISSION MEETING.

Attachments:      [08172016 Draft Minutes](#)

Q.                    JULY 7, 2016 CITY COMMISSION MEETING.

Attachments:      [07062016 Draft Minutes](#)

R.                    JUNE 22, 2016 SPECIAL CITY COMMISSION MEETING.

Attachments:      [06222016 Draft Minutes](#)

S.                    FEBRUARY 29, 2016 SPECIAL CITY COMMISSION MEETING.

Attachments:      [02292016 Draft Minutes](#)

**8. CONSENT AGENDA (Matters on the Consent Agenda are not expected to require discussion. Items will be adopted by one motion. If discussion is desired by any member of the Commission, then that item may be pulled from the Consent Agenda by any member of the City Commission and will be considered separately. If the public wishes to speak on a matter on the Consent Agenda they must inform the City Clerk prior to the start of the meeting. They will be recognized prior to the approval of the Consent Agenda or on the separate item, if it is pulled.)**

A.                    A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA EXPRESSING ITS SUPPORT OF THE BROWARD COUNTY AUDIT OF THE ANIMAL CARE AND ADOPTION DIVISION, REPORT NO. 21-05, DATED DECEMBER 16, 2020; PROVIDING FOR ITS SUPPORT OF THE IMPLEMENTATION OF GUIDELINES AND BEST PRACTICES BY THE ANIMAL CARE AND ADOPTION DIVISION WITH THE GOAL OF PROVIDING BETTER CARE FOR THE DOGS AND CATS MAINTAINED AT THE SHELTER; PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY COMMISSION MICHELE LAZAROW)

**Attachments:**     [Agenda Cover Memo](#)  
[Exhibit 1 - Resolution](#)  
[Exhibit A - Audit of the Animal Care and Adoption Division - Report No. 21-05](#)

*ITEM WAS DEFERRED ON FEBRUARY 3, 2021 ON A 4/0 ROLL CALL VOTE.*

- B.            A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA REAFFIRMING THE CITY'S COMMITMENT TO FIRST AMENDMENT RIGHTS; REAFFIRMING THAT THE FIRST AMENDMENT PROTECTS AND GAURANTEES THE CONSTITUTIONAL RIGH TOF ALL AMERICANS TO PEACEFULLY PROTEST AND REQUESTING THAT LAW ENFORCEMENT TREAT ALL PROTESTORS THE SAME REGARDLESS OF RACE, SEXUAL ORIENTATION, RELIGIOUS BELIEFS OR NATIONALITY; AUTHORIZING AND DIRECTING THE CITY CLERK TO TRANSMIT A COPY OF THIS RESOLUTION TO THE APPROPRIATE OFFICIALS; AND PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY COMMISSION MICHELE LAZAROW)

**Attachments:**     [Agenda Cover Memo](#)  
[Exhibit 1 - Resolution](#)

- C.            A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA SUPPORTING FLORIDA HOUSE BILL 549 AUTHORIZING AND REGULATING THE USE OF PSILOCYBIN AND DECRIMINALIZING EHTHEOGENIC PLANTS AND FUNGI; AND PROVIDING FOR AN EFFECTIVE DATE. (SPONSORED BY MAYOR JOY F. COOPER)

**Attachments:**     [Agenda Cover Memo](#)  
[Exhibit 1 - Resolution](#)

- D.            MONTHLY BUDGET PERFORMANCE REPORT FOR THE MONTH OF DECEMBER 2020. (STAFF: BUDGET & PROGRAM MONITORING DIRECTOR)

**Attachments:**     [Agenda Cover Memo](#)  
[Exhibit 1 - Budget Performance Report for Period Ending December 31, 2020](#)  
[Exhibit 2 - Budget Transfers that Exceed \\$50,000](#)

- E.            A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO AWARD BID # FY 2020-2021-001, 45TH YEAR CDBG PUBLIC WORKS IMPROVEMENTS PROJECT, TO KAILAS CORP. IN THE AMOUNT NOT-TO-EXCEED ONE HUNDRED SIXTY FIVE

THOUSAND AND SIXTEEN DOLLARS (\$165,016) DOLLARS, INCLUSIVE OF A TEN PERCENT (10%) CONTINGENCY FOR UNFORESEEN CIRCUMSTANCES; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PROJECT; AND PROVIDING AN EFFECTIVE DATE. (STAFF: INTERIM PUBLIC WORKS DIRECTOR)

**Attachments:** [Agenda Cover Memo](#)  
[Exhibit 1 - Resolution](#)  
[Exhibit 2 - Grant Agreement/First Amendment](#)  
[Exhibit 3 - Project Location](#)  
[Exhibit 4 - Bid Tabulation Summary](#)  
[Exhibit 5 - Award Information Memorandum BID#FY2020-2021-001](#)

- F. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING USE OF A COOPERATIVE PURCHASING CONTRACT THROUGH OMNIA PARTNERS # 1800901-FL-016 (FORMERLY U.S. COMMUNITIES) GOVERNMENT PURCHASING ALLIANCE FOR AN AMOUNT NOT TO EXCEED FOUR HUNDRED THIRTY ONE THOUSAND, FOUR HUNDRED TWENTY FIVE DOLLARS AND SEVENTY FIVE CENTS (\$431,425.75), EXCLUDING THE CITY PERMIT FEE; AND PROVIDING AN EFFECTIVE DATE. (STAFF: INTERIM PUBLIC WORKS DIRECTOR)

**Attachments:** [Agenda Cover Memo](#)  
[Exhibit 1 - Resolution](#)  
[Exhibit 2 - Omnia Partners Contract# 1800901-FL-016 \(formerly U.S. Commu](#)  
[Exhibit 3 - Vendors List](#)  
[Exhibit 4 - PSI Roofing - OMNIA Proposal Packet](#)

- G. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING COOPERATIVE PURCHASE UTILIZING A CONTRACT BETWEEN TRANE AND US COMMUNITIES, #15-JLP-023, FOR A NEW AIR CONDITIONING CHILLER UNIT FOR AN AMOUNT NOT TO EXCEED ONE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$175,000.00); AND PROVIDING AN EFFECTIVE DATE. (STAFF: INTERIM PUBLIC WORKS DIRECTOR)

**Attachments:** [Agenda Cover Memo](#)  
[Exhibit 1 - Resolution](#)  
[Exhibit 2 - US Communities Master Agreement with Trane – Contract # 15-JP](#)  
[Exhibit 3 - TRANE Proposal](#)

**9. ORDINANCES ON FIRST READING**

- A. AN ORDINANCE OF THE MAYOR AND THE CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, IMPLEMENTING THE HALLANDALE BEACH BOULEVARD ZONING DISTRICT; AMENDING THE HALLANDALE BEACH REGULATING PLAN TO INCLUDE THE HALLANDALE BEACH BOULEVARD WEST AND THE HALLANDALE BEACH BOULEVARD EAST SUBDISTRICTS; ADOPTING ZONING REGULATIONS IN CHAPTER 32, ZONING AND LAND DEVELOPMENT CODE BY AMENDING ARTICLE III, ZONING, DIVISION 3, CREATING SUBDIVISION II, THE HALLANDALE BEACH BOULEVARD DISTRICT; CREATING HALLANDALE BEACH BOULEVARD WEST SUBDISTRICT AND HALLANDALE BEACH BOULEVARD EAST SUBDISTRICT STANDARDS; AMENDING CHAPTER 32, ZONING AND LAND DEVELOPMENT CODE, ARTICLE III, DIVISION 3, FORM-BASED ZONING DISTRICTS, SECTION 32-194 CONFIGURATION OF BUILDINGS, SECTION 32-201 CENTRAL RAC FRONTAGE STANDARDS, SECTION 32-202 CENTRAL RAC CIVIC OPEN SPACES, AND SECTION 32-203 CENTRAL RAC PARKING STANDARDS; AMENDING ARTICLE I, SECTION 32-8, DEFINITIONS; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.(FIRST READING)(STAFF: DEVELOPMENT SERVICES DIRECTOR)

**Attachments:**

[Agenda Cover Memo](#)

[Exhibit 1 - Ordinance](#)

[Exhibit A - Proposed Hallandale Beach Boulevard Zoning Map](#)

[Exhibit B - Proposed Regulating Plan](#)

[Exhibit 3 - Hallandale Beach Boulevard Study Area](#)

[Exhibit 4 – Hallandale Beach Boulevard District Design Guidelines](#)

[Exhibit 5 - Planning and Zoning Board Cover Memo dated December 23, 2021](#)

[Exhibit 6 - Planning and Zoning Board Meeting Minutes of December 23, 2021](#)

[Exhibit 7- Resolution Adopting the Hallandale Beach Boulevard Design Guide](#)

*THIS ITEM IS HEARD IN CONJUNCTION WITH ITEM #9B.*

- B. AN ORDINANCE OF THE MAYOR AND THE CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING THE CITY OF HALLANDALE BEACH ZONING MAP BY REMOVING BUSINESS GENERAL (B-G) AND CENTRAL CITY BUSINESS (CCB) ZONING DISTRICTS, AND THE PLANNED REDEVELOPMENT OVERLAY (RDO) DISTRICTS FROM THE LANDS WITHIN THE HALLANDALE BEACH BOULEVARD ZONING DISTRICT; REZONING

CERTAIN PARCELS ADJACENT TO HALLANDALE BEACH BOULEVARD, LOCATED WITHIN THE BOUNDARIES OF THE GENERAL COMMERCIAL LAND USE CATEGORY OF THE COMPREHENSIVE PLAN'S FUTURE LAND USE MAP TO THE HALLANDALE BEACH BOULEVARD ZONING DISTRICT; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. (FIRST READING)(STAFF: DEVELOPMENT SERVICES DIRECTOR)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 2 - Ordinance](#)

[Exhibit A - Proposed Hallandale Beach Boulevard Zoning Map](#)

[Exhibit B - Proposed Regulating Plan](#)

[Exhibit C - Hallandale Beach Boulevard Form-based Code Regulation](#)

*THIS ITEM IS HEARD IN CONJUNCTION WITH ITEM #9A.*

## 10. ORDINANCES ON SECOND READING/PUBLIC HEARING

- A. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING THE CITY OF HALLANDALE BEACH ADOPTED COMPREHENSIVE PLAN TO PROVIDE FOR REVISIONS AND UPDATES OF THE GOALS, OBJECTIVES AND POLICIES RELATED TO WATER SUPPLY PLANNING IN SECTION 2, THE FUTURE LAND USE ELEMENT; SECTION 5, THE INFRASTRUCTURE ELEMENT; SECTION 7, THE CONSERVATION ELEMENT; SECTION 9, THE CAPITAL IMPROVEMENT ELEMENT; AND SECTION 10, THE INTERGOVERNMENTAL COORDINATION ELEMENT; ADOPTING BY REFERENCE THE CITY OF HALLANDALE BEACH 10-YEAR WATER SUPPLY FACILITIES WORK PLAN; PROVIDING FOR TRANSMITTAL OF THE COMPREHENSIVE PLAN AMENDMENTS PURSUANT TO CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING) (STAFF: DEVELOPMENT SERVICES DIRECTOR)



**Attachments:** [Agenda Cover Memo](#)  
[Exhibit 1 - Proposed Ordinance](#)  
[Exhibit 1.A - 2020 Hallandale Beach Comprehensive Plan Amendments](#)  
[Exhibit 1.B -10-Year Hallandale Beach Water Supply Facilities Work Plan](#)  
[Exhibit 2- Planning and Zoning Board Cover Memo dated June 24, 2020](#)  
[Exhibit 3 - Planning and Zoning Board Draft Minutes of the June 24, 2020 He](#)  
[Exhibit 4 - Letter from DEO](#)  
[Exhibit 5 - Comments from SFWMD](#)

*THIS ITEM WAS APPROVED ON AUGUST 19, 2020 WITH A 4/0 ROLL CALL VOTE.*

## 11. RESOLUTIONS/PUBLIC HEARING

- A. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, CONSIDERING APPLICATION #CU-20-00557 BY THE HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY (HBCRA), FOR A CONDITIONAL USE PERMIT AS PROVIDED BY SECTION 32-199 (D) (2) (B) OF THE HALLANDALE BEACH CODE OF ORDINANCES IN ORDER TO CONSTRUCT AN INTERIM PARKING FACILITY IN THE CENTRAL RAC/FADD SUBDISTRICT AT THE PROPERTY LOCATED AT 203 NE 3RD STREET, AS RECOMMENDED BY THE CITY ADMINISTRATION; PROVIDING AN EFFECTIVE DATE. (STAFF: DEVELOPMENT SERVICES DIRECTOR)

**Attachments:** [Agenda Cover Memo](#)  
[Exhibit 1 - Resolution](#)  
[Exhibit 2 - Location Map](#)  
[Exhibit 3 - Aerial Map](#)  
[Exhibit 4 - Applicant's Letter and Backup](#)  
[Exhibit 5 - Development Plans](#)  
[Exhibit 6 - Planning and Zoning Board Cover Memo dated September 23, 202](#)  
[Exhibit 7 - Planning and Zoning Board Meeting Minutes of September 23, 202](#)

*THIS IS A QUASI-JUDICIAL ITEM. ITEM WAS DEFERRED ON FEBRUARY 3, 2021 ON A 4/0 ROLL CALL VOTE.*

## 12. RESOLUTIONS/CITY BUSINESS

- A. DISCUSSION OF LETTER TO GULFSTREAM. (SPONSORED BY COMMISSIONER MICHELE LAZAROW)

**Attachments:**     [Agenda Cover Memo](#)  
[Exhibit 1 - Proposed Letter - Gulfstream Equine Deaths](#)  
[Exhibit 2 - 2020-10-27 Item 19 Treatment of Horses at Golden Gate](#)

- B.                    A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, APPROVING THE EMPLOYMENT AGREEMENT OF DR. JEREMY EARLE FOR CITY MANAGER; AND PROVIDING AN EFFECTIVE DATE. (SPONSORED BY CITY COMMISSION)

**Attachments:**     [Agenda Cover Memo](#)  
[Exhibit 1 - Resolution](#)  
[Exhibit A - City Manager Earle Proposed Employment Agreement](#)

- C.                    A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, ADOPTING THE "2021 STATE LEGISLATIVE PROGRAM" AS ITS LEGISLATIVE PRIORITIES; AUTHORIZING THE LEGISLATIVE PROGRAM TO BE PRESENTED TO THE BROWARD COUNTY STATE LEGISLATIVE DELEGATION FOR CONSIDERATION DURING THE 2021 LEGISLATIVE SESSION AND TO GIVE DIRECTION TO BALLARD PARTNERS, INC. AS THEIR PROGRAM; AND PROVIDING AN EFFECTIVE DATE. (STAFF: CITY MANAGER)

**Attachments:**     [Agenda Cover Memo](#)  
[Exhibit 1 - Resolution](#)  
[Exhibit 2 - Draft 2021 State Legislative Program](#)

- D.                    CHARTER REVIEW COMMITTEE DISCUSSION. (STAFF: CITY ATTORNEY)

- E.                    DISCUSSION OF THE CONTRACT FOR TENNIS CENTER. (SPONSORED BY MAYOR JOY F. COOPER)

**Attachments:**     [Discussion of Tennis Contract Memo](#)

- F.                    DISCUSSION OF PROPOSED CHANGES TO THE PROTOCOL MANUAL. (SPONSORED BY MAYOR JOY F. COOPER)

**Attachments:**     [Suggested Protocol Changes Memo](#)

### **13. COMMISSIONER COMMUNICATIONS - Items not on the Agenda**

- A. COMMISSIONER JAVELLANA
- B. COMMISSIONER LAZAROW

C. COMMISSIONER LIMA-TAUB

D. VICE MAYOR BUTLER

E. MAYOR COOPER

**14. CITY ATTORNEY COMMUNICATIONS - Items not on the Agenda**

**15. CITY MANAGER COMMUNICATIONS - Items not on the Agenda**

**16. INFORMATIONAL ITEMS: (No Action Required)**

**17. ADJOURN**

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT 954-457-1340 NO LATER THAN TWO DAYS PRIOR TO SUCH PROCEEDING.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE CITY CLERK, CITY OF HALLANDALE BEACH CITY HALL, 400 S. FEDERAL HIGHWAY, HALLANDALE BEACH, FL 33009. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE CITY CLERK AT 954-457-1340. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE CITY WEBSITE AT [www.hallandalebeachfl.gov](http://www.hallandalebeachfl.gov)

ALL INTERESTED PERSONS MAY APPEAR AT THE MEETING AND MAY BE HEARD WITH RESPECT TO THE PROPOSED MATTER. SHOULD ANY PERSON DESIRE TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR CITY COMMISSION WITH RESPECT TO ANY MATTER TO BE CONSIDERED AT SUCH MEETING OR HEARING, THAT PERSON SHALL ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

TWO OR MORE MEMBERS OF CITY COMMISSION OR OTHER CITY BOARDS MAY ATTEND AND PARTICIPATE AT THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY.

Public access to watch this virtual meeting can be accomplished as follows:

- 1) Watch Meeting on the City's Website: <https://cohb.org/HBTV>
- 2) Watch Meeting on Comcast Cable Channel 78
- 3) In person at the Cultural Center.

Virtual Participation: Interested parties may participate in the meeting as follows:

- 1) Pre-recorded Voice Message: leave a voice message at (954) 457-1482 no later than one (1) hour before subject meeting, voice messages will be played during the Commission meeting;
- 2) Pre-recorded Video/Audio Message: email an audio/video file to [publicparticipation@cohb.org](mailto:publicparticipation@cohb.org) no later than one (1) hour before subject meeting, audio/video messages will be played during the Commission meeting;
- 3) Written Comments: email a written message to [publicparticipation@cohb.org](mailto:publicparticipation@cohb.org) or via eComments at [www.cohb.org/agenda](http://www.cohb.org/agenda) once the agenda is published. Written comments will be distributed to the commission but will not be read during the meeting.

Voice messages or audio/video files shall not exceed three (3) minutes. Please include your name, name of City where you reside and the number of the City Commission agenda item(s) you wish to address (if applicable). Only the first three (3) minutes will be played and allowed into the record. Messages containing inappropriate content, in accordance with City Code Section 2-32, will not be played during the commission meeting.

