

City of Hallandale Beach

400 S. Federal Highway
Hallandale Beach, FL 33009



Meeting Agenda

Wednesday, September 2, 2020

5:30 PM

Virtual Meeting

City Commission

Mayor Joy F. Cooper
Vice Mayor Sabrina Javellana
Commissioner Mike Butler
Commissioner Michele Lazarow
Commissioner Anabelle Lima-Taub

Interim City Manager Dr. Jeremy Earle
City Attorney Jennifer Merino
City Clerk Jenorgen M. Guillen, CMC

CITY HALL IS CLOSED TO THE PUBLIC. IN ACCORDANCE WITH FLORIDA EXECUTIVE ORDER 20-69, THIS WILL BE A VIRTUAL MEETING. IF YOU WISH TO PROVIDE PUBLIC COMMENT, YOU MAY DO SO:

A) BY SUBMITTING A VOICEMAIL AT 954-457-1482

B) BY SUBMITTING AN AUDIO/VIDEO FILE OR EMAIL AT publicparticipation@cohb.org

C) BY SUBMITTING AN eCOMMENT AT www.cohb.org/agenda

ALL PUBLIC COMMENT MUST BE SUBMITTED BY 4:30PM ON SEPTEMBER 2, 2020.

THE MEETING CAN BE VIEWED ONLINE AT www.cohb.org/hbtv OR ON CHANNEL 78.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. ORDER OF BUSINESS

5. PUBLIC PARTICIPATION (Speakers must sign-in with the City Clerk prior to the start of the meeting)

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6. PRESENTATIONS

- A. LEAGUE OF WOMEN VOTERS PROCLAMATION. (SPONSORED BY COMMISSIONER MIKE BUTLER)

7. CONSENT AGENDA (Matters on the Consent Agenda are not expected to require discussion. Items will be adopted by one motion. If discussion is desired by any member of the Commission, then that item may be pulled from the Consent Agenda by any member of the City Commission and will be considered separately. If the public wishes to speak on a matter on the Consent Agenda they must inform the City Clerk prior to the start of the meeting. They will be recognized prior to the approval of the Consent Agenda or on the separate item, if it is pulled.)

- A. MONTHLY FINANCIAL REPORT FOR THE MONTH OF JUNE 2020.
(STAFF: BUDGET & PROGRAM MONITORING DIRECTOR)

Attachments:

[Monthly Financial Report for June 2020 Memorandum](#)

[Report 1: Monthly Financial Report](#)

[Report 2: General Fund Revenue Budgeted ≥ \\$200,000](#)

[Report 3: Budget Transfers that exceeds \\$50,000 for June 2020](#)

- B. STRATEGIC PLAN UPDATE: KEY PERFORMANCE INDICATORS FOR JUNE 2020. (STAFF: BUDGET & PROGRAM MONITORING DIRECTOR)

Attachments: [Key Performance Indicators \(KPIs\) for June 2020 Memorandum](#)
[Key-Performance-Indicators-June-2020](#)
[Project-Status-Reports-June-2020](#)

8. ORDINANCES ON FIRST READING

- A. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 14, "MINIMUM PROPERTY MAINTENANCE AND OCCUPANCY CODE"; ARTICLE IV, LOT MAINTENANCE AND CLEAN UP; SPECIFICALLY SECTIONS 14-96 IMMINENT PUBLIC-HEALTH THREAT, 14-97 ENFORCEMENT, 14-98 APPEALS AND 14-99 SPECIAL ASSESSMENT IMPOSED; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. (FIRST READING) (STAFF: DEVELOPMENT SERVICES DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Ordinance](#)

- B. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 13, ARTICLE III – SHOPPING CARTS, SECTIONS 13.70 and 13.76 OF THE CITY OF HALLANDALE BEACH CODE OF ORDINANCES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE. (FIRST READING)(STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Ordinance](#)

9. ORDINANCES ON SECOND READING/PUBLIC HEARING

- A. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 32, ZONING AND LAND DEVELOPMENT CODE, ARTICLE V, DEVELOPMENT REVIEW PROCEDURES, SECTION 32-787, ESTABLISHING REQUIREMENTS FOR TRASH CHUTES IN RESIDENTIAL BUILDINGS; AMENDING SECTION 32-787, GREEN BUILDING PROGRAM REQUIREMENTS; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR

SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING) (STAFF: DEVELOPMENT SERVICES DIRECTOR)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 1 - Ordinance](#)

[Exhibit 3 - Planning and Zoning Agenda Cover Memo for May 27, 2020](#)

[Exhibit 4 - Draft Planning and Zoning Meeting Minutes for May 27, 2020](#)

ITEM HEARD IN CONJUNCTION WITH ITEM 9B.

ITEM WAS APPROVED ON AUGUST 19, 2020 WITH A 4/0 ROLL CALL VOTE.

- B. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 8, BUILDINGS, CONSTRUCTION AND CONDOMINIUMS, OF THE CODE OF ORDINANCES OF THE CITY OF HALLANDALE BEACH, FLORIDA, ARTICLE II, BUILDING CODE, SECTION 8-37, GREEN BUILDING PROGRAM, AND SECTION 8-39, EDUCATION AND TRAINING; CREATING SECTION 8-40, APPLICABILITY, ESTABLISHING A POINT RATING SYSTEM FOR CITY GREEN BUILDING PROGRAM CERTIFICATION; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING) (STAFF: DEVELOPMENT SERVICES DIRECTOR)

Attachments:

[Exhibit 2 - Ordinance](#)

ITEM HEARD IN CONJUNCTION WITH ITEM 9A.

ITEM WAS APPROVED ON AUGUST 19, 2020 WITH A 4/0 ROLL CALL VOTE.

- C. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 32, ZONING AND LAND DEVELOPMENT CODE, DIVISION 2, ZONING DISTRICTS AND OVERLAYS, SUBDIVISION I, CONVENTIONAL ZONING DISTRICTS, AND ARTICLE III, ZONING, DIVISION 3, FORM-BASED ZONING DISTRICTS; PROVIDING FOR AFFORDABLE HOUSING REQUIREMENTS; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING) (STAFF: DEVELOPMENT SERVICES DIRECTOR)

Attachments:[Agenda Cover Memo](#)[Exhibit 1 - Proposed Ordinance](#)[Exhibit 2 - Adopted House Bill No. 7103 Chapter 2019-165](#)[Exhibit 3 - Planning and Zoning Agenda Cover Memo for May 27, 2020](#)[Exhibit 4 - Draft Planning and Zoning Meeting Minutes for May 27, 2020](#)

ITEM WAS APPROVED ON AUGUST 19, 2020 WITH A 4/0 ROLL CALL VOTE.

- D. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 32, ZONING AND LAND DEVELOPMENT CODE; AMENDING ARTICLE IV, DEVELOPMENT STANDARDS; DIVISION 20, TEMPORARY USES; PROVIDING FOR FOOD TRUCKS SPECIAL EVENTS; PROVIDING FOR THE TEMPORARY USE OF CARGO CONTAINERS IN THE CENTRAL REGIONAL ACTIVITY CENTER/ FASHION/ART DESIGN AND GREYHOUND SUBDISTRICTS, THE PLANNED LOCAL ACTIVITY CENTER (PLAC) AND COMMERCIAL RECREATIONAL ACTIVE (CR-A) DISTRICTS; PROVIDING FOR EXTENDED TEMPORARY USE EVENTS; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. (SECOND READING) (STAFF: DEVELOPMENT SERVICES DIRECTOR)

Attachments:[Agenda Cover Memo](#)[Exhibit 1 - Ordinance](#)[Exhibit 2 - Planning and Zoning Agenda Cover Memo for May 27, 2020](#)[Exhibit 3 - Draft Planning and Zoning Meeting Minutes for May 27, 2020cb](#)

ITEM HEARD IN CONJUNCTION WITH 11C

ITEM WAS APPROVED ON AUGUST 19, 2020 WITH A 4/0 ROLL CALL VOTE.

- E. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 30 "UTILITIES," ARTICLE I "IN GENERAL," SECTIONS 30-3(d)(2), AND 30-3(d)(5), TO PROVIDE FOR THE ISSUANCE OF PAPERLESS AND ELECTRONIC NOTIFICATION OF UTILITY BILLINGS, PAST DUE NOTICES AND OTHER ACCOUNT INFORMATION TO CUSTOMER ACCOUNT HOLDERS; AMENDING SECTION 30-3(d)(7) TO REQUIRE UTILITY ACCOUNT HOLDERS TO PROVIDE NOTICE TO THE CITY OF ANY CHANGES TO AN ACCOUNT HOLDERS ELECTRONIC MAIL ADDRESS AND/OR MOBILE/CELLUAR TELEPHONE NUMBER ON FILE WITH THE CITY; PROVIDING FOR

CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; AND PROVIDING AN EFFECTIVE DATE. (SECOND READING)(STAFF: FINANCE DIRECTOR)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 1 - Ordinance](#)

[Exhibit 2 - Chapter 30 Utilities - Sec. 30-3. Generally](#)

ITEM WAS APPROVED ON AUGUST 19, 2020 WITH A 4/0 ROLL CALL VOTE.

- F. AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING CHAPTER 10 – FINANCE AND TAXATION, ARTICLE II – BUDGET TRANSFERS, SECTION 10-33 - CAPITAL PROGRAM, SUBSECTION (a), CODE OF ORDINANCES, CITY OF HALLANDALE BEACH, FLORIDA; PROVIDING FOR CONFLICT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. (SECOND READING) (STAFF: CITY ATTORNEY)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 1 - Ordinance](#)

ITEM WAS APPROVED ON AUGUST 19, 2020 WITH A 4/0 ROLL CALL VOTE.

10. RESOLUTIONS/PUBLIC HEARING

11. RESOLUTIONS/CITY BUSINESS

- A. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA APPROVING THE FIRST AMENDMENT TO PARTICIPATION AGREEMENT WITH BROWARD COUNTY FOR THE E911 REGIONAL COMMUNICATION SYSTEM; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE. (STAFF: POLICE CHIEF)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 1 - Resolution](#)

[Exhibit 2 – First Amendment to Agreement for Participation in E-911 and RIL/](#)

[Exhibit 3 – Letter from County Administrator- Amendments to Participation Ag](#)

[Exhibit 4 – 2013 Executed Agreement](#)

[Exhibit 5 – Regional ILA with Exhibits](#)

[Exhibit 6 – Signed Resolution 2013-87](#)

[Exhibit 7 – Signed Resolution 2013-88](#)

- B. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING A MONTH TO MONTH EXTENSION FOR THE 2021 LEGISLATIVE SESSION STATE LOBBYIST SERVICES TO BALLARD PARTNERS, INC. FOR AN AMOUNT NOT TO EXCEED FORTY THOUSAND (\$40,000.00) DOLLARS; AND PROVIDING FOR AN EFFECTIVE DATE. (STAFF: PROCUREMENT DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 – Resolution 2017-104](#)
[Exhibit 3 – Ballard last Contract renewal10-2020](#)
[Exhibit 4 – Ballard month to month Cost proposal](#)

- C. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA ESTABLISHING TEMPORARY USE ANNUAL PERMIT AND APPLICATION FEES; AND PROVIDING AN EFFECTIVE DATE. (STAFF: DEVELOPMENT SERVICES DIRECTOR)

Attachments: [Exhibit 1 - Resolution](#)

ITEM HEARD IN CONJUNCTION WITH ITEM 9D.

- D. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD OF BID # FY2019-2020-004, FOR THE CONSTRUCTION OF THE FOSTER ROAD WATER MAIN, TO KAILAS CORPORATION, THE LOWEST RESPONSIVE BIDDER, IN AN AMOUNT NOT TO EXCEED \$1,288,517, INCLUDING CONTINGENCY; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Water Model Update Final.pdf](#)
[Exhibit 3 - BODR.pdf](#)
[Exhibit 4 - AWARD INFORMATION MEMORANDUM BID # FY 2019-2020-00](#)

- E. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD OF BID # FY2019-2020-003, FOR THE CONSTRUCTION OF THE TRANSFER PUMP REPLACEMENT PROJECT TO FLORIDA DESIGN DRILLING CORPORATION, THE LOWEST RESPONSIVE BIDDER, IN

AN AMOUNT NOT-TO-EXCEED \$1,819,400 (ONE MILLION EIGHT HUNDRED NINETEEN THOUSAND FOUR HUNDRED DOLLARS) INCLUDING CONTINGENCY; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH FLORIDA DESIGN DRILLING CORPORATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 1 - Resolution](#)

[Exhibit 2 - Transfer Pumping Evaluation.pdf](#)

[Exhibit 3 - AWARD INFORMATION MEMORANDUM BID # FY 2019-2020-00](#)

- F. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD OF BID # FY2019-2020-002, FOR THE CONSTRUCTION OF THE RAW WATER WELL #9, TO FLORIDA DESIGN DRILLING CORPORATION, THE LOWEST RESPONSIVE BIDDER, IN AN AMOUNT NOT-TO-EXCEED, \$1,719,300 (ONE MILLION SEVEN HUNDRED NINETEEN THOUSAND AND THREE HUNDRED DOLLARS) INCLUDING CONTINGENCY; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH FLORIDA DESIGN DRILLING CORPORATION; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 1 - Resolution](#)

[Exhibit 2 - Work Authorization No. 30 Phase 1 RO Skid Addition/PW No. 9 W](#)

[Exhibit 3 - Award Information Memorandum Bid # FY 2019-2020-002 Raw W](#)

- G. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AWARD OF BID # FY2019-2020-005, FOR THE CONSTRUCTION OF THE WELL #9 PIPELINE, TO HINTERLAND GROUP, INC., THE LOWEST RESPONSIVE BIDDER, FOR AN AMOUNT NOT-TO-EXCEED \$646,586 (SIX HUNDRED FORTY-SIX THOUSAND FIVE HUNDRED EIGHTY-SIX) INCLUDING CONTINGENCY; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AN AGREEMENT WITH HINTERLAND GROUP, INC. DOLLARS; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments:

[Agenda Cover Memo](#)

[Exhibit 1 - Resolution](#)

[Exhibit 2 - 16-8470 Hallandale Beach Raw Water Pipeline \(signed CG\).pdf](#)

[Exhibit 3 - Award Information Memorandum Bid # FY 2019-2020-005 Raw W](#)

- H. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF PROFESSIONAL SERVICES OF HAZEN AND SAWYER FOR INSPECTIONS DURING THE CONSTRUCTION OF THE RAW WATER WELL #9 PROJECT, IN ACCORDANCE WITH RFP #2013-2014-006 – CONTINUING SERVICES AGREEMENTS, FOR A NOT TO EXCEED TOTAL OF \$169,774 (ONE HUNDRED SIXTY-NINE THOUSAND SEVEN HUNDRED SEVENTY-FOUR) DOLLARS; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - WA 30 Phase 1 RO Skid Addition Updated 9 13 13.pdf](#)
[Exhibit 3 - WA CM2019-001 - PW9 CMS - Scope - 2020-07-06.pdf](#)

- I. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE UTILIZATION OF PROFESSIONAL INSPECTION SERVICES OF HAZEN AND SAWYER DURING THE CONSTRUCTION OF THE TRANSFER PUMP PROJECT, IN ACCORDANCE WITH RFP #2013-2014-006 – CONTINUING SERVICES AGREEMENTS, FOR \$185,615 (ONE HUNDRED EIGHTY-FIVE THOUSAND SIX HUNDRED FIFTEEN) DOLLARS; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments: [Agenda Cover Memo](#)
[Exhibit 1 - Resolution](#)
[Exhibit 2 - Transfer Pumping Evaluation](#)
[Exhibit 3 - Transfer Pumps CMS - Scope - 2020-07-10](#)

- J. A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING PURCHASE ORDER INCREASE OF \$200,000 (TWO HUNDRED THOUSAND) DOLLARS FOR SERVICES OF PROGRESSIVE WASTE SOLUTIONS OF FLORIDA, INC. D/B/A WASTE CONNECTIONS OF FLORIDA, FOR SOLID WASTE TRANSFER AND DISPOSAL AND RECYCLING SERVICES UNTIL THE END OF 2019-20; AND PROVIDING AN EFFECTIVE DATE. (STAFF: PUBLIC WORKS DIRECTOR)

Attachments:[Agenda Cover Memo](#)[Exhibit 1 - Resolution](#)[Exhibit 2 - Resolution 2014-06 Progressive Waste Solutions.pdf](#)[Exhibit 3 - 2nd Amendment to Agreement - Progressive Waste Solutions.pdf](#)**12. COMMISSIONER COMMUNICATIONS - Items not on the Agenda**

- A. COMMISSIONER BUTLER
- B. COMMISSIONER LAZAROW
- C. COMMISSIONER LIMA-TAUB
- D. VICE MAYOR JAVELLANA
- E. MAYOR COOPER

13. CITY ATTORNEY COMMUNICATIONS - Items not on the Agenda**14. CITY MANAGER COMMUNICATIONS - Items not on the Agenda****15. INFORMATIONAL ITEMS: (No Action Required)****16. ADJOURN**

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT 954-457-1340 NO LATER THAN TWO DAYS PRIOR TO SUCH PROCEEDING.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE CITY CLERK, CITY OF HALLANDALE BEACH CITY HALL, 400 S. FEDERAL HIGHWAY, HALLANDALE BEACH, FL 33009. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE CITY CLERK AT 954-457-1340. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE CITY WEBSITE AT www.hallandalebeachfl.gov

ALL INTERESTED PERSONS MAY APPEAR AT THE MEETING AND MAY BE HEARD WITH RESPECT TO THE PROPOSED MATTER. SHOULD ANY PERSON DESIRE TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR CITY COMMISSION WITH RESPECT TO ANY MATTER TO BE CONSIDERED AT SUCH MEETING OR HEARING, THAT PERSON SHALL ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

TWO OR MORE MEMBERS OF CITY COMMISSION OR OTHER CITY BOARDS MAY ATTEND AND PARTICIPATE AT THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY.

Public access to watch this virtual meeting can be accomplished as follows:

- 1) Watch Meeting on the City's Website: <https://cohb.org/HBTV>
- 2) Watch Meeting on Comcast Cable Channel 78

Interested parties may participate in the meeting as follows:

- 1) Pre-recorded Voice Message: leave a voice message at (954) 457-1482 no later than 4:30 p.m. on Wednesday, September 2, 2020, voice messages will be played during the Commission meeting;
- 2) Pre-recorded Video/Audio Message: email an audio/video file to publicparticipation@cohb.org no later than 4:30 p.m. on Wednesday, September 2, 2020, audio/video messages will be played during the Commission meeting;
- 3) Written Comments: email a written message to publicparticipation@cohb.org or via eComments at www.cohb.org/agenda once the agenda is published. Written comments will be distributed to the commission but will not be read during the meeting.

Voice messages or audio/video files shall not exceed three (3) minutes. Please include your name, name of City where you reside and the number of the City Commission agenda item(s) you wish to address (if applicable). Only the first three (3) minutes will be played and allowed into the record. Messages containing inappropriate content, in accordance with City Code Section 2-32, will not be played during the commission meeting.

