



**Hallandale Beach**  
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## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>2/16/2022</b>	<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:				
<b>22-005</b>				
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number:	
<b>\$30,030</b>	<b>\$31,000</b>	<b>001-5020-531010-D2202</b>	<b>D2202</b>	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	<b>N/A</b>	<b>Vanessa Leroy, Director</b>	<b>Community Enhancement &amp; Sustainable Development</b>	
Strategic Plan Focus Areas:				
<input type="checkbox"/> <b>Finance &amp; Budget</b>		<input checked="" type="checkbox"/> <b>Organizational Capacity</b>		<input checked="" type="checkbox"/> <b>Infrastructure/Projects</b>
Implementation Timeline:				
Estimated Start Date: 2/16/2022    Estimated End Date: 8/1/2022				

**SHORT TITLE:**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AN AGREEMENT WITH THE CORRADINO GROUP TO DRAFT A REGIONAL ACTIVITY CENTER BROWARD COUNTY LAND USE PLAN AMENDMENT FOR ADDITIONAL RAC UNITS IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND AND THIRTY DOLLARS (\$30,030); AND PROVIDING AN EFFECTIVE DATE.**

**STAFF SUMMARY:**

**Summary:**

Staff seeks City Commission authorization to exempt competitive bidding requirements for planning services by the Corradino Group to draft a Regional Activity Center Broward County Land Use Plan Amendment in the amount of \$30,030.

**Background:**

On September 1, 2021, the City Commission approved the First Reading of an ordinance amending the City’s Future Land Use Element (FLUM) of the City’s Comprehensive Plan to provide for an increase of 500 units to the number of the City’s Regional Activity Units (RAC) unit pool pursuant to the Broward County Land Use Plan. Requests for more than 500 RAC units require a County Land Use Plan Amendment (LUPA), Local LUPA, and recertification by Broward County Planning Council. The City’s present Local LUPA for the 500 units, which was adopted by the City Commission on October 6, 2021, will allow the allocation of housing units to potential projects that may be filed in the near future while the County Plan amendment for additional units is processed.

The City has also initiated preparation of the application for Broward County and City Land Use Plan amendments to provide for an increase above the 500 RAC units. However, the use of professional consultants will expedite the completion of the application process.

Recently, new legislation was adopted by the State of Florida that requires all municipalities to adopt a Property Rights Element into their comprehensive plans. Inclusion of the property rights element is intended to protect private property rights and to ensure they are considered in local decision-making. This new element must be transmitted with and adopted at the time of any proposed comprehensive plan amendment. The Corradino Group has already been engaged to facilitate this amendment with a contract agreement below the City Manager’s threshold for approval, purchase order #20220151. Additionally, The Corradino Group has been selected to prepare the traffic analysis, which is a required component to the Regional Activity Center Broward County Land Use Plan Amendment application. This component of the application was eligible to be approved under the City’s CCNA agreement and was within the City Manager’s approval threshold, purchase order #20220101.

**Current Situation:**

City staff proposes to enter into agreements with The Corradino Group to perform the tasks discussed above and provided in the attached proposal. The proposed tasks to be performed by The Corradino Group and associated costs are outlined as follows:

<b>CORRADINO GROUP- PROPOSALS</b>	<b>FY 2021-2022</b>
1. City and County Future Land Use Element over 500 RAC Units (D2202)	\$30,030
<b>TOTAL</b>	<b>\$30,030</b>

Recently, the Corradino Group was utilized for the 500 RAC unit application that was adopted by the City Commission on October 6, 2021. As part of their work on the 500 RAC unit application, The Corradino Group has also conducted research and preliminary work in preparation for the over 500 RAC Units application. This preliminary research was funded in FY20/21.

Additionally, the Corradino Group was selected to perform the required traffic analysis, a required component of the application for more than 500 RAC units. Because this component requires the expertise of traffic engineers, it was eligible for procurement under the City's CCNA agreement, RFP# 2019-2019-012. This creates a unique circumstance whereas The Corradino Group has already acquired the pre-requisites and knowledge specific to Hallandale Beach to complete the planned project in an efficient and timely manner. Otherwise, this work would have to be duplicated if the City performed a competitive bid and a firm other than The Corradino Group was selected.

**Why Action is Necessary:**

Pursuant to Section 23-8 Exception to Bid Requirements, (2) Professional Services, of the City of Hallandale Beach Code of Ordinances, contracts for professional services involving peculiar skill, ability, experience, or expertise, which are in their nature unique and not subject to competitive bidding, are exempt from the competitive bidding requirements of this article; however, a formal written contract, approved by the commission, shall be required for all such contracts in excess of twenty-five thousand (\$25,000.00) dollars.

**Cost Benefit:**

The proposed contract will provide necessary planning services to replenish the City's RAC Units and support an influx in interest for new development within the RAC. Projects under review would exhaust the supply of dwelling units for the RAC. The increase in density would further the objectives of the City's Master Plan.

**STAFF RECOMMENDATIONS:**

The City Commission considers the proposed Resolution authorizing approval of the attached proposal by The Corradino Group to provide Planning Services for the aforementioned project, for a total of \$30,030.

**PROPOSED ACTION:**

The City Commission considers approval of the attached Resolution.

**ATTACHMENT(S):**

- Exhibit 1 – Resolution
- Exhibit 2 – RAC Comprehensive Plan Amendment Scope of Services

Prepared By:   
Vanessa Leroy  
Director

Reviewed by: Noemy Sandoval  
Noemy Sandoval  
Assistant City Manger

Approved by: Jeremy Earle  
Dr. Jeremy Earle  
City Manager