



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>11/2/2022</b>	<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:				
<b>22-437</b>				
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number:	
<b>\$96,747</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	<b>N/A</b>	<b>Vanessa Leroy, Director</b>	<b>Sustainable Development</b>	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> <b>Finance &amp; Budget</b>		<input checked="" type="checkbox"/> <b>Organizational Capacity</b>		<input type="checkbox"/> <b>Infrastructure/Projects</b>
Implementation Timeline:				
Estimated Start Date: 10/19/2022    Estimated End Date: 10/19/2023				

**SHORT TITLE:**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, APPROVING THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF HALLANDALE BEACH AND THE HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY RELATING TO THE PROVISION OF DIRECT AND INDIRECT SERVICES OF A CODE COMPLIANCE SPECIALIST FOR FISCAL YEAR 2022-2023; AND PROVIDING AN EFFECTIVE DATE.**

**STAFF SUMMARY:**

**Summary:**

The proposed resolution authorizes an Interlocal Agreement between the City and Hallandale Beach Community Redevelopment Agency (HBCRA) relating to the provision of direct services consisting of the funding for an additional full time Code Compliance Specialist position and its related operational expenses.

**Background:**

State law and good controllership require that the financial relationships between cities and Community Redevelopment Agencies (CRA) be codified in Interlocal Agreements (ILA). These agreements state specifically how much money and what services will be provided by the City and the CRA.

The HBCRA sunsets in 2027. It is therefore important that the HBCRA continues its aggressive efforts towards the elimination of slum and blighted conditions within the community redevelopment area (CRA). Currently, the City is divided into five (5) separate zones, which are overseen by five (5) Code Compliance Officers. Due to a high prevalence of illegal dumping within the City, staff, with approval from the City Commission was able to add two Sanitation Code Compliance Officer positions in order to alleviate the tremendous time and resources required to deal with illegal dumping issue. The illegal dumping issue by itself had the effect of pulling staff away from their other duties pertaining to typical code compliance issues.

In discussions with leadership from the Department of Sustainable Development (DSD), the City Manager/CRA Executive Director determined that the addition of an additional Code Compliance Specialist position, which provided service about and beyond what was currently being provided by current City funded staff, could prove pivotal to the HBCRA's efforts to eliminate slum and blighted conditions within the area.

**Current Situation:**

In order to provide enhanced Code Compliance services within the CRA boundaries, at a level that is above what is currently provided by the City of Hallandale Beach, in order to expedite the removal of slum and blighted conditions in accordance with Florida, Statute 163 Part III, the Hallandale Beach Community redevelopment Agency (HBCRA) desires to enter into an agreement with the City of Hallandale Beach to promote greater voluntary compliance of code violations in the CRA. This will be done through resolution with City staff prior to the cases being presented to the Special Magistrate.

The HBCRA agrees to pay for an additional code compliance specialist to promote responses to complaints of possible code violations in a timely and effective manner in order to maintain a higher quality standard of living within the CRA. This position would not be assigned to one zone specifically but would be responsible for activities CRA wide.

The agreement will cover the cost for a full-time Code Compliance Specialist salary and benefits, uniforms, shoes, specialized materials and equipment, automobiles, motor vehicle gas, parts and supplies, licenses/certifications and trainings/seminars, and other operating costs.

**Why Action is Necessary:**

For the City to receive funds for these services from the HBCRA, the ILA needs to be approved by both the City and the HBCRA.

**Cost Benefit:**

Through this ILA, the City would receive the following amounts associated with this position:

<b>COST BREAKDOWN</b>	<b>Min</b>	<b>Max</b>
<b>SALARY AND BENEFITS</b>		
Salary and Benefits	\$68,125	\$92,341
<b>OPERATIONAL COSTS</b>		
Vehicle Fuel	\$1,200	
iPad	\$1,400	
Mobile Printer	\$ 455	
Printer Case	\$ 112	
Thermal Paper	\$ 68	
Uniforms	\$ 200	
Business Cards	\$ 71	
Training and Certifications	\$ 900	
<b>TOTALS</b>	<b>\$72,531</b>	<b>\$96,747</b>

**PROPOSED ACTION:**

Staff recommends the City Commission approve the proposed resolution authorizing the Interlocal Agreement.

**ATTACHMENT(S):**

Exhibit 1 – Proposed Resolution  
Exhibit A – Code Compliance ILA FY2022-23

Prepared By:   
Steven Williams  
Assistant Director, DSD

Reviewed By:   
Vanessa Leroy  
Director, DSD

Reviewed By: *Sharon Ragoonan*  
Sharon Ragoonan  
Assistant City Manager

Reviewed By: *Noemy Sandoval*  
Noemy Sandoval  
Assistant City Manager