



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:		Item Type:		1 st Reading	2 nd Reading
9/13/2023 File No.: 23-304		<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
\$80,000		\$9673	3510S-544030	N/A	
		\$49,997 (in PO 20230297)	3510S-544030 8090-534040		
		\$20,497	3660-544030		
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Sourcewell – 062320 – Equipment Rental with Related Services	Jeff Odoms, Director	Public Works	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity		<input type="checkbox"/> Infrastructure/Projects	
Implementation Timeline:					
Estimated Start Date: 9/1/2023			Estimated End Date: 9/30/2023		

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING AN INCREASE OF THE PURCHASE ORDER FOR FY 2022-23 WITH VENDOR UNITED RENTALS UTILIZING SOURCEWELL CONTRACT NO. 062320-URI – EQUIPMENT RENTAL WITH RELATED SERVICES BY THIRTY THOUSAND AND THREE DOLLARS (\$30,003), FOR AN AMOUNT NOT TO EXCEED EIGHTY THOUSAND DOLLARS (\$80,000); AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

The purpose of this agenda item is to request City Commission's approval of the attached resolution authorizing the City Manager to purchase equipment rental services from United Rentals (North America), Inc, piggybacking on Sourcewell Contract No. 062320-URI – Equipment Rental with Related Services (Exhibit 2), in an amount not to exceed \$80,000 for Fiscal Year 2022-2023.

Background:

For the past couple of years, the Department of Public Works has rented bypass pumps, generators, and heavy equipment to perform various jobs around the City's pump stations to mitigate floodings, sanitary sewer overflows, and maintenance for building repairs. The City operates and maintains sixteen (16) wastewater lift stations, four (4) stormwater pump stations, and a host of injection wells throughout the City.

Staff used Sourcewell Contract #062320-URI for Equipment Rental Services from United Rentals (North America) Inc. last fiscal year (2021-2022) and expended \$49,821. This fiscal year (2022-2023) staff have already spent \$48,675 under Purchase Order No. 20230297.

Current Situation:

Due to the age of the infrastructure and machinery, staff have been renting bypass pumps, heavy equipment, and generators as needed to keep the stations operational and minimize any service interruptions. Although the Fleet Division has purchased new generators, there is still a need to utilize United Rentals until the new generators are delivered. Staff propose to increase the existing purchase order of \$49,997 by \$30,003. The anticipated FY 2022-2023 expenditure will not exceed \$80,000. The Sourcewell contract expires on August 27, 2024.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from Other entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment, and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Pursuant to Code of Ordinances, Chapter 23, Section 23-12 Procedures for purchases in excess of \$50,000, item (7) Change Orders, any change in the contract price, scope of work or time for completion of any project following the award of a contract shall be by a written change order, approved by the city manager and executed with the same formalities as the contract. (7)(a) The city manager may approve any change orders so long as the total sum of all change orders does not exceed the total amount awarded by the city commission by more than either ten percent of the contract cost or \$50,000.00, whichever is less. The scope of any project may not be changed without prior approval of the city commission.

Cost Benefit:

Increasing the amount available to spend for the remaining of the fiscal year provides staff the ability to respond promptly and efficiently to unanticipated rental needs in support of aging infrastructure and machinery awaiting replacement.

PROPOSED ACTION:

The City Commission considers the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Proposed Resolution
Exhibit 2 – United Rentals Contract 062320

Prepared By: Charles Casimir
Charles Casimir
Assistant Director of Public Works

Reviewed By: Jeff Odoms
Jeff Odoms
Director of Public Works

Reviewed By: Sharon Ragoonan
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Assistant City Manager

Reviewed By: Noemy Sandoval
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Assistant City Manager