

Electronically submitted to:



Community Shuttle Maintenance and Operation Services

RFP # FY 2020-2021-006



Title Page



Response to Request for Proposals for
Community Shuttle Maintenance and Operation Services
RFP #FY 2020-2021-006

TITLE PAGE



CITY OF HALLANDALE BEACH

Community Shuttle Maintenance and Operation Services

RFP #FY 2020-2021-006

Submitted By: Limousines of South Florida, Inc.
2000 North State Road 7
Lauderdale Lakes, Florida 33313

Mark Levitt, Vice President
(954) 463-0845
mlevitt@losf.us

September 28, 2021

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Response to Request for Proposals for
Community Shuttle Maintenance and Operation Services
RFP #FY 2020-2021-006

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Transmittal Letter

TRANSMITTAL LETTER



September 28, 2021

City of Hallandale Beach
400 South Federal Highway
Hallandale Beach, FL 33009

Re: Request for Proposals # FY 2020-2021-006 Community Shuttle Maintenance and Operation Services

Dear Selection Committee,

Limousines of South Florida, Inc. (LSF Shuttle) is pleased to express its interest in participating in the City of Hallandale Beach procurement process for the Community Shuttle Maintenance and Operation Services.

Pursuant to the RFP published by the City of Hallandale Beach, LSF Shuttle has reviewed the specification documents and has the financial ability, experience, expertise and management personnel, along with the interest and capabilities, to operate and deliver the required services in a more efficient, higher quality of service than any of our competitors for several reasons. These include, but are not limited to, our local infrastructure, local management, location of our local facilities including our in-house maintenance facility, along with our available backup equipment and staff. LSF Shuttle has been operating for several years the same vehicles that will be provided in Phase 1 of this RFP in both gasoline and propane. LSF Shuttle is currently operating more propane vehicles in our current operation than all of our competitors combined.

LSF Shuttle has been operating the Community Shuttle Service for the City of Hallandale Beach since 2003 when the City of Hallandale Beach privatized the shuttle bus service. We are the largest provider of Community Shuttles in the State of Florida. In addition to having the local staff in place, we also have a large facility that is located within 20 minutes from the City of Hallandale Beach that houses our vehicles. Due to the number of contracts and vehicles we operate, we always have backup drivers available at our facility. LSF Shuttle currently has more backup vehicles at our current location than any other transportation provider. Our facility houses our full-time dispatch office with radio communication and live dispatchers from 5:00 a.m. to midnight, as well as our Full-Serve Maintenance Facility. We also have a complete training facility located on property where our drivers are trained and re-trained.

LSF Shuttle specializes in providing Community Bus and Trolley Services to municipalities in south Florida and is the largest Community Bus provider in both Broward and Miami-Dade Counties. Currently we operate Community Shuttles for the City of Hallandale Beach, City of Dania Beach, City of Lauderhill, City of Lauderdale Lakes, City of Fort Lauderdale, City of Margate, City of Coral Springs, City of Pompano Beach, Town of Davie, Town of Lauderdale by the Sea and the Town of Hillsboro Beach in Broward County. In Miami-Dade County we currently operate Community Shuttles or trolleys for the City of North Miami, City of Miami Gardens, Town of Bay Harbor Islands, Village of Pinecrest, Village of Surfside, City of Miami Shores, City of Miami, City of Miami Beach, City of Miami Springs, City of Doral and City of Homestead. We also operate community bus service for the City of Boca Raton in Palm Beach County.

In addition, LSF Shuttle is the only provider of fixed route service for Broward County Transit (BCT) and Miami-Dade Transit. We currently operate for Broward County Transit routes 15, 23 and 56, and in Miami-Dade County we operate over fifty (50) daily routes.



Transportation America owns and operates several other local South Florida transportation companies, Miami-Dade Ambulance, MCT Ambulance, SuperNice STS and Trip 2 that all provide passenger transportation. All these companies have the same ownership and operate within the Transportation America organization.

LSF Shuttle is a Florida Corporation that was originated in 1984 by Mark Levitt and was sold in 2007. Mr. Levitt continued to operate as the President of LSF Shuttle until 2010 when the company was sold to an International Transit Company, Keolis Transit America. Mr. Levitt stayed on as a consultant to Keolis and in 2013, Keolis wanted to exit the Community Bus business and sell LSF Shuttle Mr. Levitt introduced Keolis to Transportation America and facilitated that deal. Mr. Levitt has held the position of Vice President of LSF Shuttle since the purchase in 2013 by Transportation America and is involved and oversees the day-to-day operations of all LSF Shuttle.

Mr. Levitt, Vice President of LSF Shuttle is authorized to make representations for LSF Shuttle in this proposal. His email is mlevitt@losf.us and his phone number is (954) 463-0845. Mr. Levitt will also be the project manager and direct point of contact in this Agreement.

In the attached proposal, you will see that all of our top-level management staff is local and accessible. LSF Shuttle looks forward to working with the City of Hallandale Beach and their staff as we have for almost twenty years in providing the highest quality of transportation service in the industry to your City's residents and visitors.

Respectfully,

Mark Levitt
Vice President



CORPORATE RESOLUTION

Extracts from the Minutes of the May 20, 2020 Meeting of the Board of Directors of Limousines of South Florida, Inc. (hereinafter referred to as "LSF").

WHEREAS, the corporation wishes to participate in competitive procurement public contracting opportunities, and/or the administration of LSF contracts – whether existing and/or entered into in furtherance thereof – in an efficient manner throughout the State of Florida; and,

WHEREAS, to facilitate the preparation of bids and proposals in connection thereto, **as well as provide the requisite authorization for execution of contract(s) and agreements for any dollar limits that a public agency's governing board may impose**, a single authorized representative may be appointed as having power to represent the corporation.

NOW THEREFORE, it has been resolved that LSF's Board of Directors hereby designates the following representative, whose signature shall be duly binding for LSF for the reasons stated above, and specifically, **the authority to execute and bind LSF for any contract and agreement related to trolley/community circulator contracts for any dollar amount that a public agency's governing board may impose:**

Mark Levitt, Vice President, LSF

This resolution shall remain in effect until a written notice of modification from the Board of Directors.

CERTIFICATION AND DECLARATION

I, the undersigned, President and CEO of LSF, attest and certify that:

1. The foregoing Resolution was adopted by the Board of Directors in compliance with the By-laws of the Corporation; and,
2. The foregoing Resolution is still in effect, and no provision not disclosed in writing to the public agency(ies) either restricts or limits it.

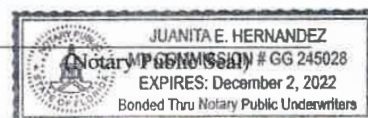
Ray Gonzalez, President

Witness

NOTARY

Sworn and subscribed to before me, a Notary Public, this 20th day of May, 2020, by Ray Gonzalez, President of & CEO of Limousines of South Florida, Inc. (LSF) ("Affiant") who () is personally known to me or () produced the following identification _____.

(Notary Signature)




**2766 NW 62nd Street
Miami, Florida 33147
Tel 305.265.3302
Fax 305.265.3303**

Minimum Qualification Requirements (MQRS)

Response to Request for Proposals for Community Shuttle Maintenance and Operation Services RFP #FY 2020-2021-006

MINIMUM QUALIFICATION REQUIREMENTS (MQRS)



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Detail by Entity Name

Florida Profit Corporation
LIMOUSINES OF SOUTH FLORIDA, INC.

Filing Information

Document Number	M11337
FEI/EIN Number	59-2564092
Date Filed	02/14/1985
State	FL
Status	ACTIVE
Last Event	REINSTATEMENT
Event Date Filed	10/02/2014

Principal Address

2766 NW 62 STREET
MIAMI, FL 33147

Changed: 12/26/2013

Mailing Address

2766 NW 62 STREET
MIAMI, FL 33147

Changed: 12/26/2013

Registered Agent Name & Address

GONZALEZ, RENE
2766 NW 62 STREET
MIAMI, FL 33147

Name Changed: 12/26/2013

Address Changed: 12/26/2013

Officer/Director Detail

Name & Address

Title PSEC

GONZALEZ, RAYMOND
2766 NW 62 STREET
MIAMI, FL 33147



Annual Reports

Report Year	Filed Date
2019	04/23/2019
2020	03/03/2020
2021	04/20/2021

Document Images

04/20/2021 -- ANNUAL REPORT	View image in PDF format
03/03/2020 -- ANNUAL REPORT	View image in PDF format
04/23/2019 -- ANNUAL REPORT	View image in PDF format
02/26/2018 -- ANNUAL REPORT	View image in PDF format
01/10/2017 -- ANNUAL REPORT	View image in PDF format
05/01/2016 -- ANNUAL REPORT	View image in PDF format
02/24/2015 -- ANNUAL REPORT	View image in PDF format
10/02/2014 -- REINSTATEMENT	View image in PDF format
12/26/2013 -- Amendment	View image in PDF format
04/29/2013 -- ANNUAL REPORT	View image in PDF format
05/16/2012 -- ANNUAL REPORT	View image in PDF format
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03/19/2010 -- ANNUAL REPORT	View image in PDF format
12/15/2009 -- ANNUAL REPORT	View image in PDF format
03/12/2009 -- ANNUAL REPORT	View image in PDF format
03/12/2009 -- Reg. Agent Change	View image in PDF format
03/09/2009 -- ANNUAL REPORT	View image in PDF format
04/21/2008 -- ANNUAL REPORT	View image in PDF format
04/09/2007 -- ANNUAL REPORT	View image in PDF format
04/25/2006 -- ANNUAL REPORT	View image in PDF format
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Minimum Qualification Requirements

Limousines of South Florida, Inc. clearly exceeds all of the Minimum Qualification Requirements of this RFP. As you will see in this section, not only does Limousines of South Florida, Inc. (LSF) meet the minimum requirements but exceeds them in the local South Florida Market.

- a) Attached in this section is the State of Florida SUNBIZ documentation showing that Limousines of South Florida, Inc. filed prior to the year 2020, meeting the City of Hallandale Beach's Minimum Qualification Requirement #1.
- b) In the attached section of this RFP submittal, Limousines of South Florida, Inc. has clearly met and exceeded the City of Hallandale Beach's Minimum Qualification Requirement #2, Previous Experience and projects: Limousines of South Florida, Inc. has provided in this section of the RFP Submittal, twice as many Minimum Qualification Previous Experience projects to show that we have not only the **LOCAL EXPERIENCE** needed but that we have provided double the requirement. The following six (6) projects have all been operated longer than the 2018 requirement.
 - a. City of Margate since 2010;
 - b. City of Pompano Beach since 2003;
 - c. City of Boca Raton since 2007;
 - d. City of Lauderhill since 2006;
 - e. City of Hallandale Beach since 2004;
 - f. Town of Davie since 2017

See the following six (6) Minimum Qualification Requirement (MQR) forms

MQR # 2. Name and Location of Project # 1:	City of Margate Community Shuttle Maintenance and Operations Margate, Florida
Name of the Firm that was awarded the Contract. Explain the role of such firm for the response to this RFP.	Limousines of South Florida, Inc. Role: See below in detailed information section
Date when Project started.	Month: Year: 2010
Date when Project ended.	Month: December 31, Year: 2022
Name of entity for which services were provided to.	City of Margate
Updated contact name, phone and email for Project Manager where services were provided to.	Mark Collins, Public Works Director (954) 972-8126 Ext. 712 mcollins@margatefl.com
Provide detailed information about the scope of work your Firm provided during this Project. Such must be similar and address the scope of work as required and addressed in MQR # 2, as well as, the scope of work required and addressed in this RFP. Proposing Firm and/or named parties to the project for the response to this RFP must have performed three (3) different projects with different organizations/entities/companies of	Limousines of South Florida Inc. dba LSF Shuttle has provided Community Shuttle Bus Service and Maintenance to the City of Margate utilizing three (3) Community Shuttle Buses since 2010. The City of Margate is a participant in the Broward County Community Bus Program. Therefore, we are familiar with the same Interlocal Agreement that the City of Hallandale Beach must comply with. Margate buses operate daily on three (3) separate routes and one route on Saturdays. Limousines of South Florida, Inc. provides the drivers, supervision, fuel, maintenance, insurance and backup for the City of Margate. We also provide the City with all of the required reporting so they may submit the required reporting to Broward County.
similar size and scope as being requested in this RFP since 2018.	

MQR # 2. Name and Location of Project # 2:	City of Pompano Beach Community Shuttle Bus Service Pompano Beach, Florida
Name of the Firm that was awarded the Contract. Explain the role of such firm for the response to this RFP.	Limousines of South Florida, Inc. Role: See below in detailed information section
Date when Project started.	Month: Year: 2003
Date when Project ended.	Month: June 23, Year: 2025
Name of entity for which services were provided to.	City of Pompano Beach
Updated contact name, phone and email for Project Manager where services were provided to.	Erjeta Diamanti, Budget Manager (954) 786-4065 erjeta.diamanti@copbfl.com
<p>Provide detailed information about the scope of work your Firm provided during this Project. Such must be similar and address the scope of work as required and addressed in MQR # 2, as well as, the scope of work required and addressed in this RFP.</p> <p>Proposing Firm and/or named parties to the project for the response to this RFP must have <u>performed three (3) different projects with different organizations/entities/companies</u> of similar size and scope as being requested in this RFP <u>since 2018.</u></p>	<p>Limousines of South Florida Inc. dba LSF Shuttle has provided Community Shuttle Bus Service and Maintenance to the City of Pompano Beach utilizing three (3) Community Shuttle Buses since 2010. The City of Pompano Beach is a participant in the Broward County Community Bus Program. Therefore, we are familiar with the same Interlocal Agreement that the City of Hallandale Beach must comply with. City of Pompano Beach buses operate daily on four (4) separate routes. Limousines of South Florida, Inc. provides vehicles, drivers, supervision, fuel, maintenance, insurance and backup for the City of Pompano Beach. We also provide the City with all of the required reporting documentation so the city can submit to Broward County monthly reports pursuant to their Inter Local Agreement.</p>



MQR # 2. Name and Location of Project # 3:	City of Boca Raton Community Transit Services Boca Raton, Florida
Name of the Firm that was awarded the Contract. Explain the role of such firm for the response to this RFP.	Limousines of South Florida, Inc. Role: See below in detailed information section
Date when Project started.	Month: Year: 2007
Date when Project ended.	Month: January 13, Year: 2023
Name of entity for which services were provided to.	City of Boca Raton
Updated contact name, phone and email for Project Manager where services were provided to.	Kimberly Kosirog, Transportation Analyst (561) 416-3837 kkosirog@myboca.us
Provide detailed information about the scope of work your Firm provided during this Project. Such must be similar and address the scope of work as required and addressed in MQR # 2, as well as, the scope of work required and addressed in this RFP. Proposing Firm and/or named parties to the project for the response to this RFP must have <u>performed three (3) different projects with different organizations/entities/companies</u> of similar size and scope as being requested in this RFP <u>since 2018.</u>	Limousines of South Florida, Inc. dba LSF Shuttle has been providing Community Transit Services to the City of Boca Raton since 2007. We operate four (4) daily route for the City of Boca Raton. We provide the vehicle, drivers, maintenance, supervision, fuel, insurance and backup for their transit needs.



MQR # 2. Name and Location of Project #4	City of Lauderhill
Name of the Firm that was awarded the Contract. Explain the role of such firm for the response to this RFP.	Limousines of South Florida, Inc. Role: See below in detailed information section
Date when Project started.	Month: Year: 2006
Date when Project ended.	Month: September 30 Year: 2023
Name of entity for which services were provided to.	City of Lauderhill
Updated contact name, phone and email for Project Manager where services were provided to.	Scott Newton, Director of Parks and Recreation (954) 730-3083 snewton@lauderhill.fl.gov
<p>Provide detailed information about the scope of work your Firm provided during this Project. Such must be similar and address the scope of work as required and addressed in MQR # 2, as well as, the scope of work required and addressed in this RFP.</p> <p>Proposing Firm and/or named parties to the project for the response to this RFP must have <u>performed three (3) different projects with different organizations/entities/companies</u> of</p>	Limousines of South Florida, Inc. dba LSF Shuttle has been providing Community Shuttle Bus Service to the City of Lauderhill since 2006. We operate seven (7) 'Routes' daily. We provide the drivers, maintenance, supervision, fuel, insurance and backup for their service.



MQR # 2. Name and Location of Project #5	City of Hallandale Beach
Name of the Firm that was awarded the Contract. Explain the role of such firm for the response to this RFP.	Limousines of South Florida, Inc. Role: See below in detailed information section
Date when Project started.	Month: Year: 2004
Date when Project ended.	Month: November 30 Year: 2021
Name of entity for which services were provided to.	City of Hallandale Beach
Updated contact name, phone and email for Project Manager where services were provided to.	Igor J. Colmenares, Mobility & Transportation Planner (954) 457-2224 icolmenares@cohb.org
Provide detailed information about the scope of work your Firm provided during this Project. Such must be similar and address the scope of work as required and addressed in MQR # 2, as well as, the scope of work required and addressed in this RFP. Proposing Firm and/or named parties to the project for the response to this RFP must have <u>performed three (3) different projects with different organizations/entities/companies</u> of	Limousines of South Florida, Inc. dba LSF Shuttle has been providing Community Shuttle Bus Service to the City of Hallandale Beach since 2004. We operate five (5) shuttles daily for four (4) routes. We provide the drivers, vehicles, maintenance, supervision, fuel, insurance and backup for their service.

MQR # 2. Name and Location of Project #6	Town of Davie
Name of the Firm that was awarded the Contract. Explain the role of such firm for the response to this RFP.	Limousines of South Florida, Inc. Role: See below in detailed information section
Date when Project started.	Month: November Year: 2017
Date when Project ended.	Month: November 1, Year: 2022
Name of entity for which services were provided to.	Town of DAVIE and South Florida Educational Center (SFEC)
Updated contact name, phone and email for Project Manager where services were provided to.	IGlenda Martinez, Community Services Manager (954) 797-1198 gmartinez@davie-fl.gov
<p>Provide detailed information about the scope of work your Firm provided during this Project. Such must be similar and address the scope of work as required and addressed in MQR # 2, as well as, the scope of work required and addressed in this RFP.</p> <p>Proposing Firm and/or named parties to the project for the response to this RFP must have <u>performed three (3) different projects with different organizations/entities/companies</u> of</p>	<p>Limousines of South Florida, Inc. dba LSF Shuttle has been providing Community Shuttle Bus Service to the Town of Davie since 2004. We operate three (3) shuttles daily for two routes. We also provide two additional shuttles for the South Florida Educational Center (SFEC) for the Town of Davie. We provide drivers, maintenance, supervision, fuel, insurance and backup for their service.</p>

Firm's Qualifications and Experience

FIRM'S QUALIFICATIONS AND EXPERIENCE

Limousines of South Florida (LSF Shuttle) has more experience than any other company in South Florida, providing community, municipal and shuttle bus service similar to the City of Hallandale Beach Community Shuttle Services. Our local experience in the Broward County Community Shuttle Program includes providing services for the City of Hallandale Beach, City of Dania Beach, City of Lauderhill, City of Lauderdale Lakes, City of Fort Lauderdale, Town of Davie, City of Pompano Beach, City of Margate, City of Coral Springs, City of Lauderdale by the Sea and the Town of Hillsboro Beach which all participate in the Broward County Community Bus Program. We are the only company that provides Community Bus services in the Broward County program to more than one city, LSF provides service to ten (10) cities in the Broward program. Additionally, we are the only company that provides Contracted Route Services to Broward County as we operate three (3) Broward County Bus Routes for the County which operates seven buses Monday through Friday on these three routes, Route #15, Route #23, and Route #56. We have been operating all of these routes for more than five (5) consecutive years. LSF Shuttle also is the only provider of Contracted Routes for Miami-Dade County. We operate over fifty (50) Contracted Routes daily for Miami-Dade Transit and provide shuttle buses or trolleys for Miami-Dade County cities in the CITT Program. These Cities are City of Miami, City of Miami Beach, City of Miami Gardens, City of Miami Springs, Village of Miami Shores, City of North Miami, City of Doral, City of Opa Locka, City of Sweetwater, Town of Surfside, Village of Bay Harbor Islands, Village of Pinecrest and the City of Homestead.

In addition to LSF Shuttle, our owners have many other transportation entities in the South Florida market. LSF Shuttle is a wholly owned subsidiary of Transportation America, which represents a unique combination of decades of public transit experience here in South Florida. Transportation America is the current exclusive paratransit provider for Miami-Dade County and Broward County Paratransit program (TOPS). The Miami-Dade County Paratransit Contract is the largest Paratransit Program in the State of Florida and one of the largest in the United States – encompassing over 30,000 certified riders and performed over 6,000 daily trips prior to Covid-19. Transportation America has been operating in the Broward County TOPS program since 2015 and has assisted Broward County in correcting all operational and performance issues, and

allowing the County to surpass all historic statistics in their Paratransit Program since inception. Our owners also own and operate Miami-Dade Ambulance, MCT Express Ambulance Service in Broward County, Trip 2, and Zuni Transportation Services.

LSF Shuttle is a professional transportation management and operations firm organized specifically to supply expertise to both public and private transportation systems. LSF Shuttle has been in business since 1984, and is the largest operator of shuttle bus and trolley contracts in South Florida for over thirty (30) years.

You will see that our proposal, including project staffing, local support, work plan, and references, speaks directly to our commitment to provide the highest quality of customer satisfaction and successful transportation service performance in the industry.

In addition, LSF Shuttle has a complete and full understanding of the operational and staffing needs for the City of Hallandale Beach's Community Shuttle Maintenance and Operational Services, as we have operated this service for the City of Hallandale Beach since 2003.

LSF Shuttle currently has 598 full-time employees. Our management staff has been with the company for many years. Mr. Mark Levitt, Vice President of LSF Shuttle, was the founder and former President of the company. He has been in the transportation business in Broward County for almost 40 years and has successfully built the community shuttle bus service, LSF Shuttle, from one community bus contract to currently operating several hundred shuttles daily. Our area of expertise in the transportation industry includes operating and managing Community Shuttle bus services ONLY in the South Florida market. Our expertise is LOCAL and we operate most privatized services from Boca Raton to Homestead. Having this infrastructure benefits the City of Hallandale Beach because we have in place, dispatch offices that include radio communication, training facilities, road supervisors, accident investigators, maintenance staff who are experts in shuttle bus vehicles, tow trucks, body shop, diesel, gas and propane fuel tanks. None of our competitors have this type of local infrastructure. Due to the size and number of contracts, along with the number of vehicles we operate, we have backup drivers and vehicles located at our LOCAL facilities. LSF has more backup vehicles than all of our competitors combined.

Below is a list of contracts that are currently in effect and will not expire until 2023 or later.

LSF Shuttle Current Contracts		
Client	Est. Annual Dollar Amount	Description of Service
City of Margate	\$360,000	3 Fixed Route Community Shuttles
City of Pompano Beach	\$480,000	4 Fixed Route Community Shuttles
City of Boca Raton	\$516,000	4 Fixed Route Community Shuttles
City of Lauderdale Lakes	\$240,000	2 Fixed Route Community Shuttles and 1 Senior Van
City of North Miami	\$576,000	4 Fixed Route Community Shuttles
Broward County Transit	\$672,000	7 Fixed Contracted Routes daily
Town of Davie	\$650,000	3 Fixed Routes and 2 SFEC Routes
City of Coral Springs	\$324,000	2 Fixed Route Community Shuttles
Town of Lauderdale by the Sea	\$168,000	1 Fixed Route Community Shuttle
City of Homestead	\$432,000	6 Fixed Route Trolleys
City of Miami Gardens	\$756,000	3 Fixed Route Trolleys
Village of Pinecrest	\$240,000	2 Fixed Route Shuttles
City of Miami Springs	\$156,000	1 Fixed Route Community Shuttle
City of Miami	\$10,500,000	42 Fixed Route Trolleys
City of Opa Locka	\$216,000	1 Fixed Route Community Shuttle
City of Miami Beach	\$11,500,000	24 Fixed Route Trolleys
Village of Surfside	\$168,000	1 Fixed Route Community Shuttle
Miami-Dade Transit	\$18,000,000	90 Fixed Contracted Routes daily
Memorial Healthcare	\$600,000	Remote Parking Shuttle
Jackson Health South	\$225,000	Remote Parking Shuttle

STAFFING

LSF Shuttle will have the following staff members working on the City of Hallandale Beach Maintenance and Operation Services:

Project Manager – Mark Levitt, Vice President of LSF Shuttle will be the project manager for the City of Hallandale Beach's Community Shuttle Service. Mr. Levitt has been the project manager for the City of Hallandale Beach since 2003.

LSF Shuttle's principal point of contact for the City of Hallandale Beach Community Shuttle Maintenance and Operation Services is Mr. Mark Levitt, who has full authorization to make any and all representation on behalf of the company. He will be the Project Manager for the Community Shuttle Maintenance and Operation Services and has worked with the City of Hallandale Beach and their staff for the past eighteen (18) years that LSF Shuttle has been providing service. He has been hands on and has attended almost all of the City of Hallandale Beach's transportation-related meetings from Public Awareness to full Commission Meetings. He was the founder and

President of LSF Shuttle, Inc. in 1984. He has almost forty (40) years of experience in the transportation industry in South Florida. After selling the company in 2007, he continued as President until 2011. Mr. Levitt returned as Vice President in 2014 when Transportation America purchased the company and has been operating the Hallandale Beach Community Shuttle Services since 2014.

In addition to Mr. Levitt, LSF Shuttle will have its Fort Lauderdale General Manager, Training and Safety Manager, Maintenance Manager, Road Supervisors and Dispatchers all assigned to the City of Hallandale's Community Shuttle Service when needed in providing the City with the highest quality of service.

Local Broward County Manager – David Fernandez, General Manager Broward Operations, is the current local manager who oversees the operations on a daily basis. He has been with LSF Shuttle for over seven years and currently is the local city manager overseeing the daily operations.

Safety and Training Manager – Jorge Romaro, Safety Director of the Broward Operations, is currently our safety and training manager and has been with LSF Shuttle for over four years.

Maintenance Manager – James Anderson is our Broward County Maintenance Manager who is ASE Certified as a Master Mechanic. He has been with our company for three (3) years and oversees our complete maintenance and service department of over 15 full-time mechanics.

Dispatchers – LSF Shuttle has full-time dispatchers that are available from 5:00 A.M. to midnight. Our dispatchers are available for your residents and staff and have direct communication with our drivers. Our dispatchers have been with LSF Shuttle for many years and are very familiar with the City of Hallandale Beach's Community Shuttle Program. They are available to answer questions and provide real time information to both your city staff and residents.





Drivers – LSF Shuttle only employs full-time drivers. We have been providing service to the City of Hallandale Beach for the past eighteen (18) years and our drivers are familiar with the City's routes. We always have trained backup drivers in the event that a driver is out. LSF Shuttle does not employ part-time staff, our staff is full time and dedicated to provide the City of Hallandale Beach with the highest quality of service in the industry.

LSF Shuttle Expertise is the local operations of community and fixed route shuttle services. We have been operating these services for LOCAL Government entities and municipalities for more than thirty years. Our first fixed route municipality that we serviced was in 1987 and we are currently operating that same service today. We operate more community shuttles in our local market than all of our competitors combined. We operate directly for both Broward and Miami-Dade counties and have relationships with all policy makers that oversee the City of Hallandale Beach's inter-local agreement with Broward County. We know what is needed and we know what is required. We attend all Broward County workshops and industry meetings and have an unmatched relationship with the local transit agencies. All of the above expertise is clearly a benefit to the City of Hallandale Beach, as we do not have to reinvent the wheel; we have been riding on and a part of that wheel for decades.

The vehicles that are going to be provided by Broward County to the City of Hallandale Beach in Phase 1 of this RFP are Champion Ford F-550 Buses. LSF Shuttle currently operates over forty (40) of the same vehicles both in Propane and Gas engines for Broward County Transit and several other Broward County municipalities that are part of the same Community Bus Program as the City of Hallandale Beach. Therefore, we have the expertise, knowledge, and experience with these specific vehicles. In addition, we have a parts department that stocks the parts needed for these vehicles.

Prior to hiring, all employees are required to undergo a nationwide criminal background check and provide a current motor vehicle record report which details at least seven years of driving history. LSF Shuttle follows up on all findings identified in these reports, and records corrective action and hiring decisions in our employee files as appropriate.

However, even the most stringent of pre-employment screening measures will be ineffective without ongoing monitoring and updates. LSF Shuttle performs motor vehicle record reports semi-annually for all current employees. In addition, we track operator credentials through routine standard reporting practices, and verify all operator credentials through our window dispatch

process, including operator possession of the appropriate commercial driver's license, current medical certificate, and other credentials and training certifications as required.

Training Programs

LSF Shuttle believes that effective training is the foundation upon which safe, dependable vehicle operations are built. Well trained and consistent operators who follow procedures in detail will ensure that shuttles operate on time and are dependable for our customers. As a leading provider of transportation services, LSF Shuttle locally leads the way with industry-proven best practices and comprehensive training programs that improve employee performance and create safe and reliable vehicle services.

Operator Education Program

LSF Shuttle has implemented our training programs designed to provide comprehensive and thorough training for all of our operators and operations staff. The program uses classic classroom training as well as hands-on practical experience and takes advantage of current technology to maintain the interest of trainees by using audio/visual aids, DVDs, online resources, role playing, workbooks, oral and written testing, and self-paced learning. Training is conducted by qualified and certified trainers, as well as senior staff and management. The standard operator training program allows for custom elements and modification to meet the needs of our individual operating contracts.

The LSF Shuttle training program is a minimum of 40 hours in length, including 20 hours of classroom learning and at least 20 hours of behind-the-wheel learning. Additional program elements provide additional training hours. However, effective training is not judged only by hours spent in class, but rather the content of the program itself. To ensure the highest quality program, LSF Shuttle has utilized several respected industry resources to build our program, including the U.S. Department of Transportation, Transportation Safety Institute and Community Transportation Association Passenger Service.

Training Program Overview

The Operator Education Program begins with classroom training before moving to behind-the-wheel training, additional certification training, and continuous training. Classroom instruction is dynamic and efficiently paced. The daily schedule includes multiple topic changes in order to maintain the interest of trainees. For an interesting classroom experience, our program includes video, graphics, workbook reading and exercises, demonstrations, group and individual exercises, and role playing with multiple opportunities for trainee participation.



LSF Shuttle directly supports our local training programs with a dedicated corporate support position. The LSF Shuttle Safety and Risk Management provides oversight and direction for training programs to all local terminal operations. Our Safety and Risk Management team, along with Mr. Jorge Romaro, oversees all safety and training program content and implementation. He not only ensures that LSF Shuttle policies are followed, but he also makes sure that all operating locations meet or exceed legal or regulatory requirements of local, state, and federal agencies.

LSF Shuttle Training Staff

The majority of the training program is delivered by our corporate certified Safety Trainer with the direction and support of local Management. All Safety Trainers are required to be certified Red Cross First Aid and CPR instructors; certified Transportation Safety Institute Transit or Paratransit Trainer; certified DMV Employer Testing Program Examiner; maintain a commercial driver's license with passenger endorsement certificate in good standing; and maintain a current medical certificate.

Safety Training

Above all other concerns, our employees are instructed that they must accept responsibility for their own safety, as well as the safety of everyone around them, including coworkers, passengers, and the public. We also reinforce that safety is a lifestyle that cannot simply be "turned on" when beginning their work assignment – it should be a pervasive lifestyle choice outside of work as well. Our policy teaches the trainee the three priorities of service; Safety as number one, then Customer Satisfaction, and finally Efficiency. In any situation, decisions are made using these priorities in order.

Regulatory Compliance

LSF Shuttle and the LSF family of companies have extensive experience providing transit and paratransit services to the public. As a professional and experienced operator, we know the importance of maintaining our qualifications and legal ability to operate within the State of Florida. We also know the many benefits of maintaining strict regulatory, safety, and legal compliance.

As a fully qualified transportation provider, LSF Shuttle maintains complete compliance with all regulatory agencies and regulations affecting our operations. From initial operator recruitment to delivery of services to our riders, we make sure that our operations not only comply with, but exceed, acceptable legal standards.

Compliance with the many regulatory agencies and regulations that apply to the commercial transportation industry requires constant attention and dedication from our local and corporate staff. LSF Shuttle supports our local transportation operations, supervisors, and managers with direct assistance from our corporate offices.

Drug and Alcohol Testing

Our drug-free workplace policy meets or exceeds all state, federal and local requirements and has been approved by the Broward County Mass Transit division and Miami-Dade County Passenger Transportation Regulatory Division (PTRD). LSF Shuttle's Drug and Alcohol Testing Program is in compliance with the US Department of Transportation and Federal Transit Administration regulations 49 CFR Part 40 and 655.

These regulations require that drug and alcohol testing be performed on employees who perform safety-sensitive functions as defined under these mandated statutes.

The use of drugs and/or alcohol represents a serious threat to the safety of transportation services. As part of our dedication to safety, LSF maintains and enforces an aggressive drug and alcohol testing program. This comprehensive program covers not only pre-employment screening as mandated by FTA regulations, but also includes testing at random, post-accident, return to duty, and reasonable suspicion conditions.

LSF Shuttle is fully committed to providing consistently safe and high-quality service by ensuring a drug- and alcohol-free workplace.

Company Policies and Procedures

This element of the training curriculum is our opportunity to describe and review the comprehensive LSF Shuttle policies and procedures which govern the employment relationship between the company and the trainee, and also govern continued employment status. The major components of this training include a site tour and facility orientation, and instruction using LSF Employee Handbook and the Operator Manual.

Customer Service Training

The core message of the LSF Shuttle Customer Care Program is satisfaction judged solely by the passenger. When approaching any event or situation, our operators and staff can have a positive, neutral, or negative impact on how that event or situation is perceived by our passengers. Our Customer Care Program goal is to make every customer interaction a positive one.



We deliver this core message in a way that empowers our operators and staff to be pro-active; to take the best action to resolve issues quickly; and to communicate empathy and understanding with passengers. These skills are taught to each operator as they learn to identify and use various communication techniques, and how to best communicate effectively with the public. The program addresses basic guidelines of quality customer service in a transit setting, and our standards of what it means to be a professional operator.

Based on industry leading customer service training programs, LSF Shuttle provides detailed instruction to help operators understand the part they play in providing and promoting a positive passenger experience. Materials help operators overcome common negative mindsets that can make the job unnecessarily difficult. The program teaches operators:

- How and why to make customers feel welcome
- Keeping it Positive – Non-Verbal Communication
- Understanding and following rules, policies and guidelines
- How to make good decisions about exceptions
- Establishing professional boundaries with customers
- Conflict Avoidance – Letting it Go
- How and when to call for assistance
- How to manage schedules and time pressures
- Mature and positive communication with co-workers and management
- Communicating with Customers During Emergencies and other difficult situations

ADA/Passenger Sensitivity Training

LSF Shuttle understands the importance of treating all passengers with respect and understanding. In particular, we emphasize providing high-quality service for seniors and passengers with disabilities. Providing excellent service to passengers with disabilities is not very difficult. However, many people have limited experience and may have fears or misconceptions about people with disabilities, making a strong ADA and passenger assistance training program essential for our staff.

The passenger sensitivity course includes a variety of hands-on experiences for our operators. Extensive role-playing and participatory experiences are used to give every operator a chance to “feel” and develop empathy for our riders. Operators have opportunities to board the vehicle using a variety of mobility devices, including a wheelchair (complete with lift boarding, securement, and lift de-boarding), walker, cane, and using a white cane

while experiencing visual impairment. The course also includes special guest instructors from the local disability community, advocacy, or training organizations. Our community involvement provides extensive opportunities for participation of local social service organizations and helps build connections to the rider populations we serve and keep our training fresh and current.

The passenger sensitivity course materials also include role-playing exercises and video presentations. The main emphasis of our program is that riders are people first, and they are the best source for finding out what assistance they want or need.

Topics covered during this course include:

- Americans with Disabilities Act (ADA)
- Visual Impairments
- Mental Impairments
- Hearing Impairments
- Communication Impairments
- Mobility Impairments
- Developmental Impairments

ADA Compliance

LSF Shuttle will continue to ensure that all of its employees will operate in strict compliance with any requirements for those with disabilities. All operators receive training on how to utilize fully ADA-compliant vehicles and passenger sensitivity training. They also receive training in equipment operation specifically for the vehicles utilized in the City of Hallandale Beach Transportation services.

Securement Training

During behind-the-wheel training, LSF Shuttle provides thorough hands-on experience with securing mobility devices for every operator. Demonstrations and hands-on practice conform with the company recommendations and meet all ADA requirements. During securement training, critical attention is paid to ensure that each mobility device is properly secured, and to make sure the customer enjoys a safe ride. The focus of this training is to secure the mobility device at strength positions; the operator will never attach securement straps to spokes or other loose components. Equally important is making sure shoulder belts and lap restraint are also properly used for every passenger.

We teach the following securement procedures:

- The vehicle must be parked at the curb
- The vehicle transmission in park
- The vehicle parking brake engaged
- The vehicle interlock operational

- The operator deploys the lift according to specific lift procedures
- The operator assists the passenger in boarding the lift
- Passengers ride the lift facing away from the vehicle
- The operator ensures mobility device brakes are engaged
- The operator ensures the passenger lap belt is secured
- The operator ensures the lift safety strap and barrier are engaged
- The operator communicates to the passenger that lift operation will begin
- The operator raises the lift to its complete up position
- The operator allows the passenger to maneuver into position in the vehicle, assisting as necessary.
- The operator requests permission to secure the mobility device
- The operator secures the mobility device at strength positions
- The operator requests permission to place shoulder and lap restraints
- The operator secures shoulder and lap restraints
- The operator notifies the passenger that they are ready to depart



One of the final tests within the training process is to place the Trainee into a wheelchair, and utilize other Trainees to load, secure and operate the vehicle with the Trainee on board. This practice provides a real-life experience for the Trainee of how an impaired rider will experience the trip on board a Hallandale Beach vehicle.

Daily Vehicle Inspection Report (DVIR) Training

All operators receive training on how to properly perform the process. DVIR Training includes a full walk-around inspection of the vehicle exterior and interior using a comprehensive checklist. DVIR Training includes a full explanation and walk through of the vehicle maintenance process to show how the DVIR process contributes to the overall vehicle maintenance program. Procedures are explained and demonstrated for safety sensitive conditions

that require immediate repair and “downing” of a service vehicle, as well as minor repair items that must be noted for future repair. Each checklist item is demonstrated and explained in detail and every operator is tested for proper performance of the checklist items along with the understanding of their importance for safe vehicle operation. DVIR Training includes the gate check process which confirms that every operator has performed the DVIR, is properly equipped for their shift, and is carrying their required driver’s license, endorsements, certifications, medical card, etc.

Operators are responsible for performing vehicle inspections before and after the end of each shift. Beyond a simple safety inspection, this DVIR checklist is designed to spot check maintenance needs early and address them before they become major repairs. Before the start of each revenue service shift, the operator completes a full walk-around, exterior and interior, vehicle inspection. Items checked on the DVIR forms include all safety equipment, road worthy features, and operator and passenger convenience equipment. The DVIR checklist forms are completed in duplicate so that a copy of each daily inspection checklist is retained in the vehicle, while the original checklist is turned in to the maintenance department for review. Any minor defects are noted for future repair, while any road worthy or safety equipment defects are immediately reported to our dispatch office and the vehicle is placed out of service. Minor defect reports are documented in the vehicle file and RTA system for repair at the next scheduled PMI, where all minor defects are corrected.

The DVIR process is a critical element of our complete maintenance program. Because this process is so important, LSF Shuttle uses both gate checks and supervisor observations to ensure compliance with our DVIR program. Supervisors routinely walk the yard and observe operators while they perform their DVIRs, often identifying deficiencies and corrective actions, but most importantly, reinforcing best practices as they “catch” operators performing DVIRs correctly. To ensure daily DVIR compliance, supervisors and managers perform a daily gate check before each vehicle leaves the yard.

Behind-the-Wheel Training

Classroom training provides the foundation for becoming an excellent LSF Shuttle operator. And with specific location training course set ups, our Behind-the-Wheel Training builds on that foundation with practical, hands-on instruction and skills development. Specifically, all Behind-the-Wheel training emphasizes correct defensive driving techniques.

Closed Course Training

Operator skills training starts with training on a closed course. Skills training is the introduction and practice with basic vehicle maneuvers and operations to familiarize operators with the larger size, slower speed, slower reaction and larger spacing of commercial vehicles before driving the vehicle on the street. Closed Course Training occurs on private property using large-paved spaces and skills course set up using cones and barriers.

The skills course requires all trainees to learn the use of multiple mirrors, vehicle steering, braking, and acceleration, and emphasizes how to safely maneuver the vehicle in both forward and in reverse. The skills training program allows our trainers to identify potential deficiencies in students and apply additional training or support to improve their performance or remove students from the training program when they cannot meet our demanding standards.

Closed course skills training teaches the following skills

- Judgment Stops
- Emergency Maneuvers
- Following Distance
- Right and Left Side Backing
- Right Turns and Left Turns
- Left Turn One Way to One Way
- Parallel Parking
- Customer Stop
- Loading Zones
- Railroad Crossings
- Drive Through
- Back Through
- Serpentine

On-Road Training

Once a student has successfully completed all skill course maneuvers during closed course training, operators begin on-road instruction under the supervision of training staff. The focus of this training is on practicing and reinforcing the defensive driving with actual on-the-road practice. During on-road training, each operator is presented with extensive time behind-the-wheel to experience as many real-world driving situations as possible. In addition, each LSF Shuttle/LSF Property location uses a specific testing run that presents each operator trainee with all the commercial operators drive test scoring challenges. To complete on-road training, LSF Shuttle operators must demonstrate mastery of defensive driving, emergency procedures, and all technical driving skills.

Continuous Training

Once operators graduate to revenue service, we provide ongoing and frequent training opportunities. Through both regularly scheduled training, or on an as-needed basis, LSF Shuttle is committed to the successful and safe performance of all operators over the long term.

Refresher Training

Whether based on annual operator evaluation, observations from road supervisors or customers, or upon request of the operator, LSF Shuttle provides refresher training for all operators on an as-needed basis. Refresher training allows any operator to return to any area of our comprehensive training program to re-learn or reinforce the standards and techniques that make a professional LSF Shuttle operator. From time to time, specific trends or problem areas are identified at an operating property, and refresher training is provided to all operators on a particular subject area. Refresher training is also provided to all operators for professional growth or to learn new skills.

Corrective Re-Training

Corrective re-training is provided for individual operators using a one-on-one instruction process that allows instructors to focus their time and attention on particular operator behaviors or improvements. Operators are evaluated at least annually, and corrective re-training is provided to any operator that does not meet safety or customer service expectations. Additional triggers for corrective re-training include accidents, injuries, negative customer comments, excessive absences, or other reported incidents. Operators who receive corrective re-training are re-evaluated for job suitability, and evaluations are documented in operator training and employee files.



Quality Assurance

LSF Shuttle's General Manager will be responsible for our quality control program. As a critical component of both our quality assurance and customer care programs, LSF Shuttle places great importance on feedback from our riders. All customer complaints, no matter the type, receive top priority and a full investigation from our operations staff. Responses to customer comments are communicated with our clients in a timely manner and in compliance with any existing policies and procedures. All comments are tracked and recorded on an ongoing basis. Both the Project Manager and Operations Manager monitor comment trends in a continuous improvement effort to identify frequent or common occurrences and take appropriate action to address the root cause of those incidents.

The LSF Shuttle quality assurance program is based on information gathered and then reported using the following methods:



- Identify skills and abilities for purposes of promotion, transfer, and reduction in force
- Provide the basis for determining eligibility for compensation adjustments based on merit

The primary purpose of LSF Shuttle's Performance Evaluation is to provide an opportunity for open communication about performance expectations and feedback. Most employees want feedback to understand the expectations of their employer and to improve their own performance for personal satisfaction. Employees prefer feedback that is timely and given in a manner that is not threatening.

Many benefits result from the Performance Evaluation process including:

- Enhancement of employee motivation, commitment, and productivity
- Identification of goals and objectives for the employee
- Satisfaction of the basic human need for recognition
- Identification of process improvement opportunities
- Identification of employee development opportunities

Our current infrastructure in Broward County is existing and provides backup drivers and vehicles at all times for our clients. Emergency situations will be handled in the same manner and work towards eliminating passenger inconvenience and further service delays. Additionally, road supervisors will also be dispatched in the event of an emergency. Dispatchers, after being notified of emergency situations, once addressed will contact the City of Hallandale Beach and keep them informed about any situation.

Field Observation

Road Supervisors are tasked with monitoring trip delivery in real time, as it happens, on the street. In coordination with the Dispatch Department, Road Supervisors monitor the safe pick-up, transport, and drop-off of riders. This task is performed through a combination of pre-scheduled ride-a-longs with operators, random ride-a-longs, and visits to frequent trip-generator locations throughout a service area. Observations include an evaluation component that documents the performance of individual vehicle operators.

Employee Evaluations

LSF Shuttle looks to enhance employee motivation, commitment, and productivity by identifying goals and objectives for our employees. Therefore, LSF Shuttle requires annual Performance Evaluations on all employees including managers.

Performance Evaluation is a multi-purpose tool used by LSF Shuttle to:

- Measure actual performance against expected performance
- Provide an opportunity for the employee and the supervisor to discuss job performance
- Identify employee training, develop needs, and plan for career growth

Road Supervisors

LSF Shuttle has always and will always have a supervisor available to oversee and monitor all operator activities, as well as to handle any emergency situations that may arise. In the event an assigned supervisor is not available due to a day off or vacation, LSF has other supervisors or managers always available. LSF Shuttle provides supervisor vehicles to ensure adequate daily supervision and responsiveness.

These positions are the front-line support for the operators. They are charged with safe, efficient, and on-time delivery of services. By design, these positions are required to hold valid commercial driver's licenses because these supervisors are expected to be able to perform all the duties associated with the service, including passenger vehicle operation, and are available to do so if required.

Dedicated road supervisors provide the oversight necessary to ensure operators are performing at their best when they are in revenue service for our customers. Road Supervisors perform the critical task of annual operator evaluations that include safety, defensive driving, and customer service evaluations. In addition, they maintain relations with agencies, staff, and riders, and provide the backup support to ensure service quality throughout revenue service.

Backup Vehicles

Unfortunately, service disruptions are a reality and will be handled in the most professional and expeditious manner to eliminate passenger inconvenience and delays to service. LSF Shuttle has the ability to minimize delays that our competition cannot provide. Due to our unique local infrastructure, we provide our clients with an advantage over our competitors. We currently have two (2) facilities in Broward County. One in Lauderdale Lakes and the other just north of Fort Lauderdale International Airport. We have standby drivers and vehicles at both facilities that are able to assist the vehicle and/or passengers that is in distress. Additionally, Road Supervisors will also be dispatched in the event of an emergency. Dispatchers, after being notified of emergency situations, once addressed, will contact the City Staff and keep them informed about the situation.

If a vehicle breaks down on route, is involved in an accident, or has any other emergency, LSF Shuttle is committed to quickly restoring passenger service. Our dispatch staff is trained to respond to various in-service events and follow standard procedures to determine the best method of response. Once confirmed, immediate response by a Road Supervisor and replacement vehicle is arranged for vehicle accidents and other emergencies.

To facilitate an immediate response to service disruptions, LSF Shuttle maintains a “ready line” for daily assignment. The “ready line” is a vehicle that has already had a pre-trip inspection performed, is parked at the facility, and is ready to leave at a moment’s notice. In the event that a replacement vehicle is needed in service, the “ready line vehicle” is used to take over passenger operations on the route. Typically, the original operator resumes revenue service while the road supervisor coordinates with maintenance staff to arrange repair or towing for the stranded vehicle.

For mechanical breakdowns, a triage process is used by the dispatcher in coordination with maintenance staff to get the vehicle back in service or a replacement vehicle placed in service as quickly as possible. The road call process follows these steps:

- Triage mechanical issues with operator and maintenance staff
- Confirm a replacement vehicle is needed
- Coordinate “ready line vehicle” and road supervisor assignment
- Confirm with maintenance staff if tow truck, on scene repair, or drive in response is needed
- Confirm break down location using landmarks and GPS if available
- Route “ready line vehicle” and road supervisor to breakdown location
- Confirm route is returned to revenue service
- Complete the Road Call Report, verifying vehicle number, route number, operator name, time and date, location, and description of the problem
- Route the Road Call Report to both General Manager and Maintenance Manager
- Contact the City to keep them informed

LSF Shuttle tracks all road calls in our RTA maintenance system and provides accurate reporting of miles between road calls. Following a road call event, the vehicle is diagnosed and repaired. Before the vehicle is returned to revenue service, the Maintenance Manager must sign off on the repair. In addition, LSF Shuttle has existing backup vehicles in place to ensure seamless service standards. **LSF Shuttle has more backup vehicles in our fleet than all of our local competitors combined.**

Unique Circumstances

LSF Shuttle provides the City of Hallandale Beach with several unique advantages over our competition that distinctly sets us apart and above any other transportation provider. These unique advantages are from being the largest LOCAL transportation provider in South Florida to being the Company that provides ten other municipalities in Broward County with a turn-key transportation service in the Broward County Community Bus Program. Additionally, we are the only company that provides service directly to Broward County Transit for Fixed Route services. We have been providing the City of Hallandale Beach with Community Bus Service for almost twenty (20) years. Our relationships with the Broward County staff is unmatched and valued. Our LOCAL team has the knowledge, wisdom and understanding of all required reporting that is mandatory and required by the Broward County monthly. Our staff has always provided the reporting to the City of Hallandale Beach in a timely manner which in turn allows the city to receive its payment from the county, timely.



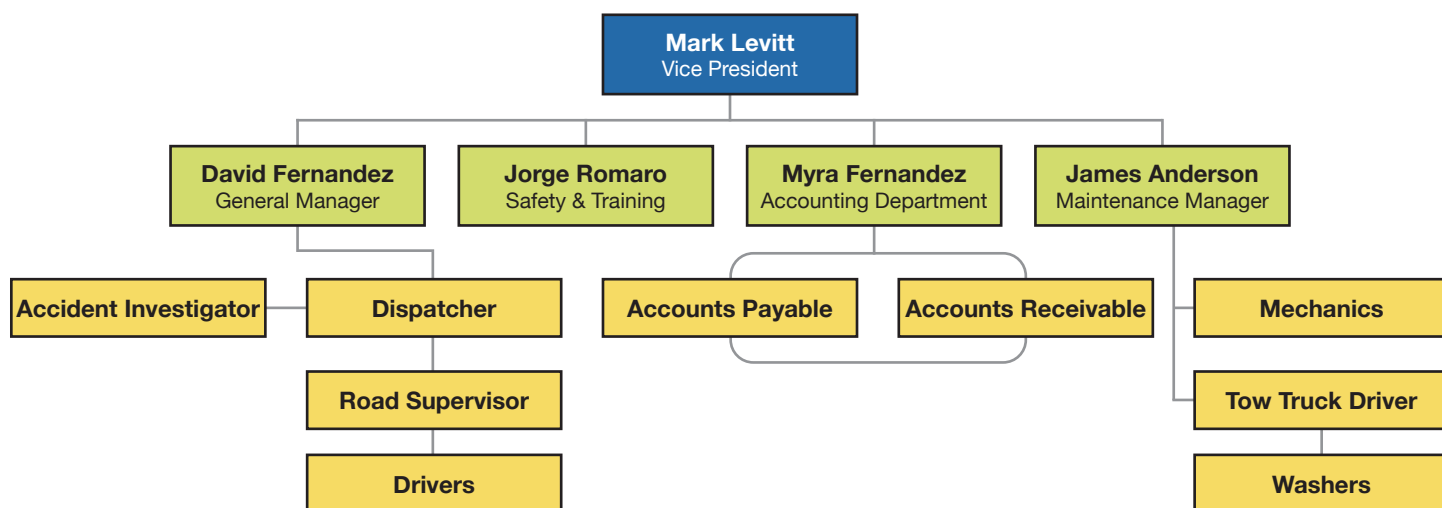
LSF Shuttle has in place a full-service maintenance department and has an enormous amount of experience on the vehicles being utilized in Phase 1 of this RFP. We currently operate over forty (40) of the same vehicle that is being provided in both gasoline and propane for other municipalities and the county in our Fort Lauderdale facility. Therefore, we have a complete parts inventory in our parts department that will lessen and minimize the downtime of the vehicles when repairs are needed.

LSF Shuttle is the only transportation company in south Florida that provides Accident Investigators that are available during all working hours. Our investigators are dispatched to all accidents to assist the driver and passengers in the event of an accident. This added value delivers accuracy in the accident reporting and eliminates errors in future legal issue that may arise.

Having the experience, expertise, systems, staff and management in place, LOCALLY to provide the City of Hallandale Beach with the highest quality of service including backup drivers and vehicles is a huge advantage, especially during these times with COVID-19 causing limitation to the workforce. Clearly the City of Hallandale Beach can see the unique circumstances and the advantages of a LOCAL company that provides all of the above listed items and more.

LSF Shuttle looks forward to our continued almost twenty (20) year relationship with the City of Hallandale Beach.

LSF SHUTTLE ORGANIZATIONAL CHART





ADDITIONAL REFERENCES

Name of Client Entity: **City of Coral Springs**
Address: 9551 West Sample Road
City/State/Zip: Coral Springs, FL 33065
Contact: Jason Walsh
Title: Contract Manager
Email Address: jwalsh@coralsprings.org
Telephone: (954) 345-2110
Type of Service: Two (2) Fixed Route Buses
Years: 2006 – Present

Name of Client Entity: **City of Lauderhill**
Address: 5581 West Oakland Park Blvd
City/State/Zip: Lauderhill, FL 33313
Contact: Irv Kiffen
Title: Transportation Manager
Email Address: ikiffin@lauderhill-fl.gov
Telephone: (954) 572-1475
Type of Service: Seven (7) Fixed Route Buses
Years: 2006 – Present

Name of Client Entity: **City of Dania Beach**
Address: 100 West Dania Beach Blvd.
City/State/Zip: Dania Beach, FL 33004
Contact: Eric Brown
Title: Director of Parks and Recreation
Email Address: ebrown@daniabeachfl.gov
Telephone: (954) 924-6800 ext. 3730
Type of Service: Two (2) Fixed Route Buses
Years: 2004 – Present

Name of Client Entity: **City of Pompano Beach**
Address: 100 West Atlantic Blvd.
City/State/Zip: Pompano Beach, FL 33060
Contact: Erjeta Diamanti
Title: Budget Analyst
Email Address: erjeta.diamanti@copbfl.com
Telephone: (954) 786-4065
Type of Service: Four (4) Fixed Route Buses
Years: 2003 – Present

Name of Client Entity: **City of Margate**
Address: 5790 Margate Blvd.
City/State/Zip: Margate, FL 33063
Contact: Mark Collins
Title: Public Works Director
Email Address: mcollins@margatefl.com
Telephone: (954) 972-8127
Type of Service: Three (3) Fixed Route Buses
Years: 2010 – Present

Name of Client Entity: **City of Lauderdale by the Sea**
Address: 4501 North Ocean Drive
City/State/Zip: Lauderdale by the Sea, FL 33008
Contact: Debbie Hime
Title: Transportation Coordinator
Email Address: debbieh@lauderdalebythesea-fl.gov
Telephone: (954) 640-4205
Type of Service: One (1) Fixed Route Bus
Years: 2010 – Present

Name of Client Entity: **Town of Davie**
Address: 4700 SW 64th Avenue, Suite D
City/State/Zip: Davie, FL 33314
Contact: Glenda Martinez
Title: Community Services Manager
Email Address: glenda_Martinez@davie-Fl.gov
Telephone: (954) 797-1196
Type of Service: Five (5) Fixed Route Buses
Years: 2017 – Present

Name of Client Entity: **Town of Surfside**
Address: 9293 Harding Avenue
City/State/Zip: Surfside, FL 33154
Contact: Duncan Tavares
Title: Assistant Town Manager
Email Address: dtavares@townofsurfsidefl.gov
Telephone: (305) 993-1066
Type of Service: One (1) Fixed Route Bus
Years: 2006 – Present



Name of Client Entity: **Town of Hillsboro Beach**
Address: 1210 Hillsboro Mile
City/State/Zip: Hillsboro Beach, FL 33062
Contact: Mac Serda
Title: Town Manager
Email Address: mserda@townofhillsborobeach.com

Telephone: (954) 427-4011
Type of Service: One (1) Fixed Route Bus
Years: 2010 – Present

Name of Client Entity: **City of Boca Raton**
Address: 201 West Palmetto Park Blvd.
City/State/Zip: Boca Raton, FL 33432
Contact: Kimberly Kosirog
Title: Transportation Analyst
Email Address: kkosirog@myboca.us
Telephone: (561) 416-3837
Type of Service: Four (4) Fixed Route Buses
Years: 2007 – Present

Name of Client Entity: **City of Doral**
Address: 8401 NW 53th Terrace
City/State/Zip: Doral, FL 33166
Contact: Shirley Forero
Title: Transit Operations Manager
Email Address: Shirley.Forero@cityofdoral.com
Telephone: (305) 593-6740
Type of Service: Nine (9) Fixed Route Trolleys
Years: 2003 – Present

Name of Client Entity: **City of Homestead**
Address: 790 N. Homestead Road
City/State/Zip: Homestead, FL 33030
Contact: Ana Azicri
Title: Public Works Coordinator
Email Address: aazicri@cityofhomestead.com
Telephone: (305) 224-4777
Type of Service: Four (4) Fixed Route Trolleys
Years: 2008 – Present

Name of Client Entity: **City of Miami Gardens**
Address: 1050 NW 163rd Drive
City/State/Zip: Miami Gardens, FL 33169
Contact: Bernard Buxton-Tetteh
Title: Assistant Public Works Director
Email Address: bbuxton-tetteh@miamigardens-fl.gov
Telephone: (786) 279-1270
Type of Service: Two (2) Fixed Route Trolleys
Years: 2015 – Present

Name of Client Entity: **City of Miami Springs**
Address: 201 Westward Drive
City/State/Zip: Miami Springs, FL 33166
Contact: Tammy Romero
Title: Assistant City Manager
Email Address: romerot@miamisprings-fl.gov
Telephone: (305) 805-5035
Type of Service: One (1) Fixed Route Bus
Years: 2008 – Present

Name of Client Entity: **City of Opa Locka**
Address: 12950 Lejeune Road
City/State/Zip: Opa-Locka, FL 33054
Contact: Owen Carney
Title: Public Works Dept
Email Address: ocarney@opalockafl.gov
Telephone: (305) 953-2828
Type of Service: One (1) Fixed Route Bus
Years: 2011 – Present

Name of Client Entity: **City of North Miami Beach**
Address: 17050 NE 19th Avenue
City/State/Zip: North Miami Beach, FL 33162
Contact: Gadimi Hilton
Title: Transit Coordinator
Email Address: gadimi.hilton@citynmb.com
Telephone: (305) 948-3527
Type of Service: Three (3) Fixed Route Trolleys
Years: 2014 – Present



Name of Client Entity: **Village of Pinecrest**
Address: 12645 Pinecrest Parkway
City/State/Zip: Pinecrest, FL 33156
Contact: Eduardo Pozas
Title: Administrative Services Manager
Email Address: epozas@pinecrest-fl.gov
Telephone: (305) 234-2121
Type of Service: One (1) Fixed Route Bus
Years: 2013 – Present

Name of Client Entity: **Village of Miami Shores**
Address: 10050 NE 2nd Avenue
City/State/Zip: Miami Shores, FL 33138
Contact: Angela Dorney
Title: Recreation Director
Email Address: DorneyA@msvfl.gov
Telephone: (305) 758-8103
Type of Service: One (1) Fixed Route Bus
Years: 2013 – Present

Name of Client Entity: **Broward County Transit**
Address: 1 N. University Drive, Suite 3100A
City/State/Zip: Plantation, Florida 33324
Contact: Jacque-Ann Isaacs
Title: Community Transit Officer
Email Address: jisaacs@broward.org
Telephone: (954) 357-7713
Type of Service: Contracted Routes –
Seven vehicles operate daily
Years: 2014 – Present

Name of Client Entity: **Memorial HealthCare Systems**
Address: 3501 Johnson Street
City/State/Zip: Hollywood, FL 33021
Contact: Gary Reiss
Title: Director of Security
Email Address: greiss@mhs.gov
Telephone: (954) 265-5697
Type of Service: Operated 23 buses to five remote
parking lots
Years: 2006 – Present

Drivers and Project Manager Experience

DRIVER AND PROJECT MANAGER EXPERIENCE

LSF Shuttle understands that it is important to attract a qualified pool of applicants in making the right hiring decision. Sound decisions rely on well-defined description of job duties, acceptable hiring standards, selection criteria that identify the best, and a strict adherence to the process which makes it all work. Our screening process starts with the basic hiring standards:

- An accurate and valid application
- Minimum, five years of driving experience
- Minimum, 50,000 miles driving experience in the US
- Minimum, 25 years of age
- Successfully pass a U.S. Department of Transportation physical examination.
- Successfully pass a drug and alcohol screen
- Have the ability to obtain the special permits and endorsements
- Possess a Commercial Driver's License
- Have sufficient command of the English language
- 7 Year Motor Vehicle Record History
- No record of DUI or DWI
- No felony, narcotics, drug/alcohol, or moral turpitude convictions
- No conviction of reckless driving or speeding
- Background check: satisfactory appraisal from prior employers, at a minimum, or verifiable references from past three employers, or last five years of employment

LSF Shuttle has over 500 drivers, and therefore we are always working on finding and hiring additional staff members to allow us to provide an adequate backup driver at all times. In addition to a daily schedule, we have drivers at our facility to be available if a driver calls out at the last minute so that we can provide the city with the highest level of service without delays. Additionally, the backup drivers can deliver a backup vehicle to a driver on a route in the event of a breakdown allowing less downtime to switch out a vehicle.

Mark Levitt, Vice President of LSF Shuttle will be assigned as the principal point of contact and has authorization to make representations and agreements on behalf of LSF Shuttle. We have attached in this RFP a Corporate Resolution acknowledging authorization. Mr. Levitt is the Project Manager for the City of Hallandale Beach Community Shuttle Service. Mr. Levitt has been the Project Manager for the past 15 years as the main contact for LSF Shuttle. Mr. Levitt has almost forty (40) years of experience in the transportation industry. He continues to monitor the day-to-day operations for the City of Hallandale Beach's community shuttles.

David Fernandez, General Manager reports directly to Mr. Levitt and they both have offices at our Lauderdale Lakes facility, where our drivers report daily to pickup their assigned vehicle prior to route start time. The drivers are responsible for the 14-90 required driver pre-check and turn in all required documentation to the dispatcher. The dispatchers report directly to the General Manager. In addition, LSF Shuttle has a full maintenance facility at the same location that is staffed with a maintenance manager and mechanics. Additionally, we have a complete parts department located at this facility that has parts available for the vehicles that are being used in this RFP in Phase 1 as we operate forty (40) other vehicles that are the same as what Broward County is providing to the City of Hallandale Beach. Our maintenance department is equipped with over ten full size lifts, complete tire maintenance facility, and body shop with paint booths. Clearly, no other local Transportation Company has a facility like ours.

LSF Shuttle's existing Broward County General Manager is David Fernandez, who has been in that position for the past several years. He previously worked as a manager for our company operating five of our North Broward LSF Shuttle contracts. Prior to being in management, Mr. Fernandez was an LSF Shuttle dispatcher.

See the table on the following page for details of Assigned Management Staff.



City of Hallandale Beach Shuttle – Assigned Management Staff			
Name	Position	Qualifications/Experience	Responsibilities
Mark Levitt	Vice President	35 years of experience at LSF	Oversees all aspects of the services provided
David Fernandez	General Manager	6 years of experience at LSF	Oversees the day-to-day service. Dispatchers and drivers report directly to him
James Anderson	Maintenance Manager	3 years of experience at LSF/ ASE Certified	Oversees the complete maintenance and parts
Jorge Romero	Safety/Training Manager	3 years of experience at LSF	Training/Safety and Security
Christine Rhamnorahsingh	Dispatcher	15 years of experience at LSF	Oversees drivers and on-time performance
Carla Eusty	Dispatcher	11 years of experience at LSF	Oversees drivers and on-time performance
Road Supervisors	Road Supervisors	Experienced staff reports directly to management	Monitor route adherence and driver performance
Accident Investigators	Accident Investigators (Several, always on-call)	Trained in Accident Investigation	Go to all accidents and ensure that reports are all filled out with correct information



Resume – Project Manager

Mark Levitt Davie, Florida

Mark Levitt, Limousines of South Florida, Inc. and Transportation America

Mr. Mark Levitt has over 35 years of specific management and operations in public ground transportation services. He was the founder and past President of Limousines of South Florida, Inc. which continues today to operate over 30 municipal contracts in Miami-Dade, Broward and Palm Beach Counties. His management skills and leadership along with his experience and impressive background makes any transportation service run smoothly and efficiently.

Additionally, he was a **Member of Two (2) Super Bowl Transportation Committees and the Florida Breeders Cup Transportation Committee.**

Experience

2013 – Present: Vice President, Limousines of South Florida, Inc., operating over 30 municipal contracts, 250 plus vehicles

2015 – Present: Vice President, Transportation America, operating 102 Paratransit Vehicles

2010 – 2013: Consultant for Limousines of South Florida, Inc./Keolis Transit America

1984 – 2008: President and owner of Limousines of South Florida, Inc.

1993 – 2012: President and owner of Southern Shuttle Services, Inc. dba SuperShuttle

Professional Affiliations

Founding Member of the Florida Limousine Association

Former Member of the National Limousine Association

Former Member of Airport Ground Transportation Association (AGTA)

Member of Broward County MPO – Transportation Disadvantaged Local Coordinating Board

Resume – General Manager

David Fernandez Lauderdale Lakes, Florida

David Fernandez, Limousines of South Florida, Inc.

Mr. Fernandez has over 7 years of experience in the Transportation industry starting as a Dispatcher and working up to General Manager. Employed by Limousines of South Florida since 2013.

Experience

2020 – Present: General Manager, Limousines of South Florida, Inc.

Responsibilities include but not limited to: Overseeing all operational employees. Hiring and training of new operators and dispatchers. Scheduling and coordinating weekly schedules for operators. Attending periodic municipal meetings with cities/clients to address operational updates. Generating monthly billing reports recording daily passenger counts and vehicle mileage. Maintaining operator license and DOT expiration dates. Working with Broward County Transit in scheduling operator trainings and route adjustments. Report to Vice President

2014 – 2019: Operations Manager, Limousines of South Florida, Inc.

Responsibilities include but not limited to: Ensuring drivers are prompt and equipped to operate daily scheduled routes. Basic minimal mechanical work in the event that a transit vehicle required it. Scheduling and coordinating weekly schedules for operators. Attending periodic municipal meetings with cities/clients to address operational updates. Generating monthly billing reports recording daily passenger counts and vehicle mileage. Report to General Manager.

2013 – 2014: Dispatcher, Limousines of South Florida, Inc.

Responsibilities include but not limited to: Ensuring drivers are prompt and equipped to operate daily scheduled routes. Customer serviced based phone calls ranging from passengers, drivers, route inquires, and cities/clients. End of the month filing of individual passenger count logs per route. Report to Operation's Manager.

Approach to the Project

APPROACH TO THE PROJECT

Safety

LSF Shuttle's #1 GOAL is Safety. To continue to keep our staff focused on our #1 Goal, LSF Shuttle has implemented several programs that we feel are effective in creating the mind-set and awareness of SAFETY. One of the simple awareness points is having all of our drivers look at and see a lapel pin that says "THINK SAFETY" every day as part of their uniform. Additionally, LSF Shuttle has an incentive program in place that will provide incentives for drivers. It will include another lapel pin that will be given to drivers that are accident free for a period of one year. In our training classes, we teach our employees to Prepare, Practice and Prevent as part of the classroom safety program. LSF Shuttle also recognizes that when new employees sit through safety training and presentations from management on the importance of safety, it is possible that such messages go in one ear and out the other. Therefore, LSF Shuttle will strive to enforce the message by having incentive programs, which reward our employees with recognition and rewards. All of our training classes incorporate and reiterate Safety as #1. Lowering accidents frequencies, grabbing employee's attention and creating safety awareness is achieved by hype, promotion, employee interaction and involvement. Peer pressure, team involvement and offering individual award recognitions has created a difference in our safety program.



- Conflict Avoidance – Letting it Go
- How and when to call for assistance
- How to manage schedules and time pressures
- Mature and positive communication with co-workers and management
- Communicating with Customers During Emergencies and other difficult situations

LSF Shuttle believes that effective training is the foundation upon which safe, dependable vehicle operations are built. Well-trained and consistent operators who follow procedures in detail will ensure that buses operate on time and are dependable for our customers. As a leading provider of transportation services, LSF Shuttle locally leads the way with industry-proven best practices and comprehensive training programs that improve employee performance and create safe and reliable vehicle services.

The core message of the LSF Shuttle's Customer Care Program is satisfaction judged solely by the passenger. When approaching any event or situation, our operators and staff can have a positive, neutral, or negative impact on how that event or situation is perceived by our passengers. Our Customer Care Program goal is to make every customers interaction a positive one.

We deliver this core message in a way that empowers our operators and staff to be pro-active; to take the best action to resolve issues quickly; and to communicate empathy and understanding with passengers. These skills are taught to each operator as they learn to identify and use various communication techniques, and how to best communicate effectively with the public. The program addresses basic guidelines of quality customer service in a transit setting, and our standards of what it means to be a professional operator.

After safety, customer service is the most important aspect of our job. If we always practice good customer service, complaints will be reduced, conflict with difficult passengers will happen less frequently, and as a driver, they will experience less stress. Good customer service is the key to the success of each and every trip.

The LSF Shuttle Customer Service and Quality Assurance Program are based on information gathered and tracked by drivers in our electronic driver complaint program that allows us to track issue by operator. LSF Shuttle takes customer service very seriously and has procedures in place to ensure the positive experience of our riders.

Customer Service

LSF Shuttle's #2 Goal is Customer Service and is based on industry leading customer service training programs. LSF Shuttle provides detailed instruction and training to help operators understand the part they play in providing and promoting a positive passenger experience. Materials help operators overcome common negative mindsets that can make the job unnecessarily difficult. The customer service training teaches operators:

- How and why to make customers feel welcome
- Keeping it Positive – Non-Verbal Communication
- Understanding and following rules, policies and guidelines
- How to make good decisions about exceptions
- Establishing professional boundaries with customers

All customer complaints are promptly investigated and followed-up by the General Manager. Each complaint is entered into our Customer Feedback database to permit monitoring of customer comments and to detect any trends in customer comments related to overall service or a particular operator. LSF Shuttle's policy is for all complaints to be investigated and a preliminary response communicated to the individual making the complaint within 24 hours. This also includes response to the City of Hallandale Beach. The investigation and follow-up will result in resolving the customer's complaint and, hopefully, continued use of our bus service.

LSF Shuttle's General Manager will be responsible for our Customer Service quality control program. As a critical component of both our quality assurance and customer service programs, LSF Shuttle places great importance on feedback from our riders. All customer complaints, no matter the type, receive top priority and a full investigation from our operations staff. Responses to customer comments are communicated with our clients in a timely manner and in compliance with any existing policies and procedures. All comments are tracked and recorded on an ongoing basis. The General Manager will monitor comment trends in a continuous improvement effort to identify frequent or common occurrences and take appropriate action to address the root cause of those incidents.

Staffing

In addition to our #1 and #2 Goals of Safety and Customer Service, LSF Shuttle clearly has shown the City of

Hallandale Beach that we have had a successful approach to providing the City with the **required staff and vehicles** over the past decade, where I believe that we have never missed a single day of service. We have always provided drivers and vehicles for every route even when a driver did not show or a vehicle had a mechanical issue or accident. We always had a spare or backup plan. LSF Shuttle is not promising systems or procedures that may or may not work, **we have our systems in place and they work.** LSF Shuttle has provided detailed staffing and training in this RFP in the Section titled Drivers and Project Manager Experience. As you can see, our approach to reaching our **GOALS of Safety and Customer Service** is to provide plenty of training to our staff to achieve the highest quality employee providing service to your residents and visitors. We are confident that no other local transportation entity spends as much time and resources to provide the amount of and quality of training to their employees.

Facilities

LSF Shuttle has a New facility located within 20 minutes of the City of Hallandale Beach that is located in Lauderdale Lakes (center of Broward County) that houses our Community Shuttle Bus Fleets for all of our Broward County contracts. This facility is equipped with Dispatch Offices, Accounting Offices, Training Facility, Full Maintenance Facility, Parts Department, Paint Booths, IT Department, Executive Offices, Wash Bays and Parking. Currently, we have submitted plans to have on-property, fuel tanks including propane tanks at the new facility.



LSF's Dispatch, Training and Maintenance at our Lauderdale Lakes Facility



Fleet

The vehicles that will be provided to the City of Hallandale Beach by Broward County Transit for Phase 1 of this RFP will be Champion Ford F-550 Defender Transit Vehicles. LSF Shuttle currently operates this same vehicle for many of the other Broward County Community Bus partners. We currently have in our Broward County Facility forty (40) of the same vehicles, Champion Ford F-550 Transit Vehicles equipped with either Gasoline or Diesel Engines. Our Maintenance staff is very familiar with these vehicles and has all of the required technology and technology updates for these vehicles, as we have been operating them since 2019. Additionally, our in-house parts department has a full inventory in-stock for these vehicles. Our staff has already attended and completed the gasoline/propane fuel training class pursuant to the Technical Specification Requirements on page 14, item J of this RFP. Our maintenance manager is a certified ASE Master Mechanic and has all of the ASE Certifications. Additionally, many of our mechanics are also ASE certified.

Our maintenance department in our Broward location is extremely knowledgeable with the clean fuel propane buses that we currently operate for Broward County. Our staff has completed over 100 retrofit propane conversions for Broward County Transit in the past year. We are in the process of converting another sixty (60) Collins Transit Vans with ICOM Propane Conversions for Broward County. Clearly, no other company in South Florida has the experience with operating Propane vehicles, as we have been operating and maintaining hundreds of Propane vehicles for Broward County Transit since 2015.

Electric Bus Maintenance

Until the electric vehicles that will be utilized for the City of Hallandale Beach are identified and manufactured for Phase 2, we as the contractor cannot complete electric vehicle training as each manufacture that manufactures electric buses utilized and installs different technology. There is a very heavy reliance on the Original Equipment Manufacturers (OEM) of electric vehicles and the technology is changing rapidly. Each Manufacturer has specific diagnostic tools and related training to their products. Most Electric Bus Training Programs consist of the following for the Electric mechanic-technician:

1. High Voltage Awareness and Electric Bus Safety
2. Specialty Tools and adequate personal protective equipment
3. Specific Standard Operation Procedures and maintenance practices in conjunction with the OEM
4. Training for industry performance standards

When utilizing a High Voltage System and their components, specific tasks that require additional training, knowledge and skills are required and the use of HV Personal Protection Equipment (PPE) and special tools are needed. Zero Voltage Verification Procedures are very important in order to de-energize the system for safety and servicing battery packs, generators, inverters and motors which are specific to the equipment that will be serviced.



Therefore, it is imperative that we are provided the specific vehicle in order to have our maintenance staff trained and/or certified in the maintenance of the electric vehicle as SAFETY is our #1 Priority. LSF Shuttle is aware of the importance of having our maintenance staff properly trained in the safety and operation of the electric buses that the City of Hallandale Beach will be providing and therefore will provide a commitment to the City that prior to delivery of these electric vehicles, our maintenance staff will be properly trained and/or certified in the specific bus safety and maintenance. Most Electric vehicles will be equipped with the attached DANGER Notice and therefore the safety of our staff is essential and critical to our #1 Priority, SAFETY.



Our commitment to the City is that selective staff and our Maintenance Manager will be properly trained by the Manufacturer, and if the training cannot take place locally, we will commit to send our staff to their location as required to complete this very important training.

Cleaning and Detailing

Vehicle appearance is a top priority for our staff. City of Hallandale Beach residents and guests deserve the highest quality passenger experience possible, and a clean, presentable vehicle plays a large role in that experience. Vehicle operators and maintenance technicians play key roles in ensuring that riders are transported in clean, comfortable, and safe vehicles. Cleanliness and vehicle appearance is a part of the operator's pre-trip inspection.

All vehicle exteriors are thoroughly washed three (3) times a week or more often as necessary due to weather or unusual conditions. Vehicle interiors are cleaned daily at the end of each shift and checked as part of the following day's pre-trip inspection. At the beginning of each shift and at any other time necessary to maintain cleanliness, the driver must sweep the vehicle and remove or clean all debris,



trash, spilled liquids and other items from the floor, seats and other areas inside the vehicle.

In addition, LSF Shuttle enforces an annual complete vehicle detail process, where all vehicles receive a major cleaning, including both complete interior, and exterior detail with wax and polish. Vehicle cleanliness is a key customer service indicator and our management team often performs unannounced spot inspections to ensure compliance with our vehicle appearance policy. LSF Shuttle currently has the ability to replace seat covers on the buses when they become dirty or soiled.



LSF Shuttle currently contracts with a local company that provides service for cleanup for any bodily fluids spills. In the event that there is an incident, the vehicle is immediately put out of service and IPS is called. Their mobile crew comes to our location, utilizing the Personal Protective Equipment (PPE) during the disinfection, disposal and decontamination procedures. We will not subject any of our employees to provide this type of cleaning and therefore we utilize a professional company that is trained in handling bio-hazardous materials.

LSF Shuttle's management team brings hundreds of years of experience in the shuttle bus transportation industry and has positioned our company to be the preferred transportation provider in Florida. Our team is able to build success through transportation best practices for our existing customers as well as our new clients.

Currently, with Covid-19, LSF Shuttle has taken additional precautions and in addition to all drivers and passengers being required to wear masks, LSF Shuttle provides drivers with a spray bottle of disinfectant and drivers are told to spray and wipe down high traffic areas on the bus during

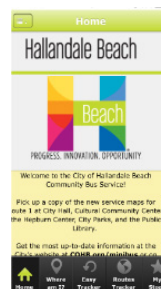
the day. In the evenings when the buses return to our facility, our wash crew is instructed to fog each bus with a disinfectant and then to wipe down the bus nightly. In addition, the Broward County buses have been retrofitted with a UltraViolet rays system that is used to kill microbes and pathogens and stop them from spreading by the use of UV rays.

Operational Plan

LSF Shuttle has a huge advantage over any other company proposing to operate the City of Hallandale Beach's Community Shuttle for several reasons. Our vast amount of LOCAL experience, along with LSF Shuttle being the current provider to the City of Hallandale Beach for almost twenty years, coupled with the relationships that Limousines of South Florida has with the Broward County Transit Administrative staff and the knowledge that we have as the provider for more than ten (10) other Broward County Community Shuttle service. These qualifications cannot be duplicated nor obtained by any other service provider. We are not promising to provide the City with new policies, procedures, strategies or approaches as we have all of these items currently in place and they work. Our approach is to build from what we currently have, improve the quality of our service and tweak the current service with providing new vehicles to eliminate any past delays of our service. We are implementing new and updated apps for tracking and providing a higher quality of service to the public. You will see in this section the new technology that we are looking forward to providing to increase our reliability and performance.

Mobile App

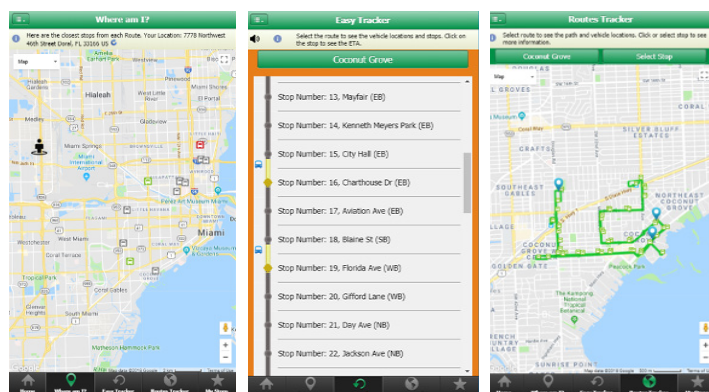
LSF Shuttle introduced the City of Hallandale Beach's staff to the recommendation and identification of a GPS System with a SmartPhone App at the request of an elected official. We worked with the provider and the City in creating the App. That system is what the City of Hallandale Beach currently uses today. When the City of Hallandale Beach wanted to add an additional route that required purchasing another bus, LSF Shuttle purchased another vehicle for the city. LSF Shuttle acknowledges that the public sector



needs the support of the private sector to deliver the highest quality of service and to maintain a unique public-private partnership.

SmartPhone App

As mentioned above, in August, 2016 LSF Shuttle and the City of Hallandale Beach entered into an addendum to our existing 2014 Agreement that provided for LSF Shuttle to install GPS units in all of the vehicles and to create a Mobile App. This Mobile App was accomplished by LSF Shuttle and TSO Mobile working with the City of Hallandale Beach to create what you have in place today that clearly works for the City. This App allows passengers to log onto the App from their cell phones and track the vehicles by route utilizing an interactive map showing all of the routes and the buses moving. It allows the user to tap a stop and get an Estimated Time of Arrival (ETA) to that particular stop. This App allows the user to see one route or all of the routes simultaneously in real-time. The current City of Hallandale Beach Mobile App uses the 3G network which will become obsolete in early 2022 and will be replaced by a 5G network. This means that the current mobile tracking units will have to be replaced with the new technology. LSF Shuttle has already communicated with our providers and will be able to make this transition and installations along with allowing the use of the current Mobile App utilizing new hardware in the 5G network.



Automatic Voice Announcement Systems

LSF Shuttle will provide the City of Hallandale Beach with an automatic voice announcement system that will provide information such as announcements for current and/or next stops, alerts on approaching stops and several other functions. With an integrated voice announcement system, an automated bus location system enables the relay of location-specific and relevant information such as announcements for current and next stop. This enables us to provide announcements at every stop. This will clearly meet all ADA requirements. In addition, this audio announcement system will be installed with a visual display

inside the vehicle on an LED sign showing the stops. This system will clearly aid passengers with disabilities. Again, the cost associated for added technology will be provided in the Total Cost Options 1-2 and 3 of this Proposal Response.



Automatic Passenger Counters (APC)

LSF Shuttle will provide Automatic Passenger Counters (APC's) in all vehicles. An automatic passenger counter system is a type of electronic device designed to count the number of passengers boarding and disembarking at each stop. Transit networks with an integrated passenger information system are able to eliminate the need for drivers to collect rider information manually. APC's are designed with two sets of sensors (one pair each), installed at the same height or level of the front door. When passengers pass through entrance or exit door, they break the infrared beam that the sensors emit, causing the device to record the activity (either boarding or alighting), determined by the order in which the beams were broken. APC's are great for providing ridership levels, these systems can be utilized in conjunction with the Automated Vehicle Locators (AVL) and GPS systems that allow for location-specific data collection. This allows the ability collect accurate ridership information by stop. Again, the cost associated for added technology will be provided in the Total Cost Options 1-2 and 3 of this Proposal Response.

Cameras and WiFi

LSF Shuttle will provide in all vehicles four (4) cameras that will interface with an MDVR-A5 Mobile Digital Video Recorder specifically designed for bus surveillance. It supports HD1 and D1 formats. It allows for flexible installation and easy maintenance along with high reliability. You can retrieve video by date and time of the event. This system will also be installed by and supported by TSO Mobile and will include WiFi capability. Additional information on this system will be provided upon request. The cost associated for added technology will be provided in the Total Cost Options 1-2 and 3 of this Proposal Response.



Bus Wrapping

LSF Shuttle will wrap all of the vehicles including the designated spare vehicle in the wrap design provided by the City of Hallandale Beach. Currently, the vehicle wraps identify the City of Hallandale Beach on the side of



the vehicle incorporated in the wrap. The route number is provided on each of the vehicles in the front and side sign locations as shown in the picture. All vehicles will be equipped with a brochure holder that will allow for the city route schedules. In the event that the City would like to change the wrap from the current wrap, the city would be responsible for providing the graphics and LSF Shuttle would be responsible to have the new graphics produced and installed. This would be offered only prior to the delivery of the new fleet proposed in this RFP.




Additional Service Requirements

In addition to the above service requirements provided, the RFP requests that the proposing firms address their ability to provide the following:

1. Maintain a log of rider concerns – LSF Shuttle will provide an electronic data complaint log that will list all complaints and will be able to sort by driver, route, name and description of the complaint. This information will be available electronically by request and can be sent via email.
2. Operate under the terms and conditions of the Broward County Community Bus Interlocal Agreement – LSF Shuttle is very familiar with the Broward County Community Bus Interlocal Agreement and will comply in all aspects.
3. Provide loaner or spare vehicles equipped with the same technology package as the assigned vehicles – LSF Shuttle will provide the City of Hallandale Beach with five (5) new buses and one dedicated spare vehicle pursuant to the RFP specifications. The spare vehicle will be equipped with the same added technology that is required in the five new buses and the spare vehicle will meet or exceed all specification requirement pursuant to the RFP.

Security Plans

LSF Shuttle has had in place a System Safety Program Plan (SSPP) and a Security Program Plan (SPP) pursuant to the standards set forth in Rule Chapter 14-90, Florida Administrative Code and required in the City of Hallandale Beach's Interlocal Agreement (ILA) with Broward County Transit. LSF Shuttle has performed annual safety inspections on all operational vehicles in accordance with all requirements mandated by the federal and local governments.



LSF SHUTTLE
A TRANSPORTATION AMERICA COMPANY

Bus Transit System Annual Safety and Security Certification
Certifying Compliance with Rule 14-90, FAC to the
Florida Department of Transportation (FDOT)

Certification Date (Current): 2/1/2021
Certification Year: (Previous): 2020
Name and Address of Bus Transit System:

Limousines of South Florida @ 2000 North State Road 7, Lauderdale Lakes, FL 33313

The Bus Transit System (Agency) named above hereby certifies the following:

1. The Agency has adopted a System Safety Program Plan (SSPP) and a Security Program Plan (SPP) pursuant to the standards set forth in Rule Chapter 14-90, Florida Administrative Code.
2. The Agency is in compliance with its adopted SSPP and SPP.
3. The Agency has performed annual safety inspections on all operational vehicles in accordance with Rule Chapter 14-90, Florida Administrative Code.
4. The Agency has conducted reviews of SSPP and SPP and the plans are up to date.

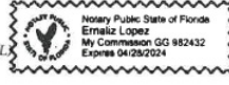
Name: Mark Levitt Signature: [Signature]
Title: Vice President
(Individual Responsible for Assurance of Compliance)

NOTARY PUBLIC

STATE OF FLORIDA
BROWARD COUNTY

The foregoing instrument was acknowledged before me this 1st day of February 2021, by Mark Levitt, who is personally known to me or produced identification.
Identification produced: D/L

[Signature]
NOTARY PUBLIC



Notary Public, State of Florida
Emmaliz Lopez
My Commission GG 982432
Expires 04/28/2024

Cost Proposal

Response to Request for Proposals for Community Shuttle Maintenance and Operation Services RFP #FY 2020-2021-006

COST PROPOSAL

RFP # FY 2020-2021-006

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COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES



TOTAL SERVICE HOURS PER ROUTE PER YEAR PER PROJECT PHASE			
PHASE 1: FIXED PRICING.			
<u>Service Option 1 For Phase 1</u>	Hourly Rate	Estimated # of Hours	Total Annual Cost
Route 1-3	\$ 51.94	16,169.97	\$ 839,868.24
Route 4	\$ 51.94	4,573.87	\$ 237,566.81
TOTAL ANNUAL COST FOR ROUTES 1 TO 4 OPTION 1 PHASE 1			\$ 1,077,435.05
<u>Service Option 1A For Phase 1</u>	Hourly Rate	Estimated # of Hours	Total Annual Cost
Route 1-3	\$ 51.94	16,169.97	\$ 839,868.24
Route 4	\$ 51.94	4,573.87	\$ 237,566.81
TOTAL ANNUAL COST FOR ROUTES 1 TO 4 OPTION 1A PHASE 1			\$ 1,077,435.05
<u>Service Option 1B For Phase 1</u>	Hourly Rate	Estimated # of Hours	Total Annual Cost
Route 1-3	\$ 51.19	16,169.97	\$ 827,740.76
Route 4	\$ 51.19	4,573.87	\$ 234,136.41
TOTAL ANNUAL COST FOR ROUTES 1 TO 4 OPTION 1B FOR PHASE 1			\$ 1,061,877.17
<u>Service Option 1C For Phase 1</u>	Hourly Rate	Estimated # of Hours	Total Annual Cost
Route 1-3	\$ 51.19	16,169.97	\$ 827,740.76
Route 4	\$ 51.19	4,573.87	\$ 234,136.41
TOTAL ANNUAL COST FOR ROUTES 1 TO 4 OPTION 1C FOR PHASE 1			\$ 1,061,877.17
PHASE 2: FIXED PRICING.			
<u>Service Option 2 For Phase 2</u>	Hourly Rate	Estimated # of Hours	Total Annual Cost
Route 1-3	\$ 54.10	27,414.48	\$ 874,795.38
Route 4	\$ 54.10	8,779.52	\$ 247,446.37
TOTAL ANNUAL COST FOR ROUTES 1 TO 4 OPTION 2 FOR PHASE 2			\$ 1,122,241.75
<u>Service Option 2A For Phase 2</u>	Hourly Rate	Estimated # of Hours	Total Annual Cost
Route 1-3	\$ 53.10	27,414.48	\$ 858,625.41
Route 4	\$ 53.10	8,779.52	\$ 242,872.50
TOTAL ANNUAL COST FOR ROUTES 1 TO 4 OPTION 2A FOR PHASE 2			\$ 1,101,497.91

I, Mark Levitt, Vice President
Name of authorized Officer per Sunbiz and/or legal documentation Title

City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009
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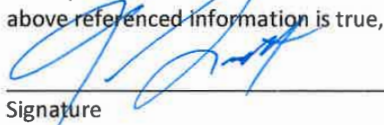
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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**of Limousines of South Florida, Inc.

Name of Firm as it appears on Sunbiz and/or legal documentation

hereby attest that I have the authority to sign this notarized certification and certify that the above referenced information is true, complete and correct.

September 27, 2021

Signature

Date

BACKGROUND INFORMATION FOR THE CITY OF HALLANDALE BEACH:

The City of Hallandale Beach is a City Manager/City Commission form of government. It serves an area of approximately 4.4 square miles with a population of approximately 39,000 off-season with an increase in population to approximately 50,000 during season. The City's fiscal year begins October 1 and ends September 30.

The City provides the following services to its residents:

- Police, Fire and Rescue.
- Construction and maintenance of streets, bridges, sidewalks, storm drainage, parks, community and recreational facilities.
- City planning, zoning, subdivision and building code regulation and enforcement.
- Supervised recreation programs
- Redevelopment of commercial and residential neighborhoods; and
- Water, Sewer, Sanitation and municipal cemetery services.

The City of Hallandale Beach is a Commission-Manager form of government, consisting of five (5) elected officials: a Mayor, a Vice-Mayor and three (3) Commissioners who establish legislative policies; which are then carried out by the City Manager. The Commissioners and Mayor are elected at-large during municipal elections that are held the first Tuesday of November in even numbered years. Commission members select the Vice-Mayor from their own membership following each election.

DEFINITIONS:

"Addenda or Addendum" means additional directions, modifications and alternations to solicitation which is issued as separate document prior to the time of receipt of Bids or proposals

"Award" means the acceptance of a proposal, offer or proposal by the proper authorized designee. The City Commission must approve all awards over the purchasing authority of the City Manager, except for emergency purchases.

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Service Provision

SERVICE PROVISIONS

The City of Hallandale Beach RFP# FY 2020-2021-006 Community Shuttle Maintenance and Operation Services Proposal Format Section states that the “Format” provided must be followed. Therefore, we are submitting this section in accordance with the RFP requirement. Most of the items addressed in this section have already been addressed in detail in other sections of our submittal throughout our proposal.

- LSF Shuttle will provide parking, vehicle operation and vehicle maintenance for Phase 1 of this RFP at our full-service facility located in Lauderdale Lakes and described in other portions of our RFP submittal
- All LSF Shuttle drivers that are hired will meet or exceed all qualifications and requirements set forth in the RFP documents and imposed by the City, County, State and Federal standards and have been addressed in greater detail throughout our proposal
- LSF Shuttle will work with and communicate with the City of Hallandale Beach’s staff to recommend methods of decreasing headways, increasing routes and ridership along with providing input to improving the overall service
- LSF Shuttle will provide GPS service in all vehicles to ensure that the vehicles are able to be tracked at all times when in service
- LSF Shuttle will ensure that all vehicles have an announcement mechanism to announce stops in the event that the Technology Package system is not functional
- LSF Shuttle will maintain a log of riders concerns and provide such log to the city’s project manager on a monthly basis
- All of LSF Shuttle staff has already attended a gasoline/propane fuel training class provided by BCT
- Provide the required technology package required and referred to in the RFP documents
- LSF Shuttle will have all vehicles wrapped pursuant to the RFP documents
- LSF Shuttle will include any and all service requests in addition to scheduled Community Shuttle Service including but not limited to special events needed to promote the Community Shuttle Program

Resume – Maintenance Manager

Wiley James Anderson
Lauderdale Lakes, Florida

Experience

- 2018 – Present:** Limousines of South Florida, Inc.; Maintenance Manager for Fleet of over 350 Buses
- 2017 – 2018:** Menzies Aviation, Fort Lauderdale, Florida; General Service for over 400 units
- 2013 – 2017:** European Auto Service, Dania Beach, Florida; Specializing in BMW, Mercedes Benz and Porsche
- 2010 – 2011:** Doucette Mobil Inc-Miami, Florida; General auto service and repair
- 2009 – 2010:** Torq Performance Auto- Miramar, Florida, High performance upgrades, Camaro, Mustang and most all high performance cars. Motor cam swaps, headers and computer tuning. Dyno tuning and reprogramming
- 2008 – 2009:** Lotus of San Antonio, San Antonio, Texas; Head/ Lotus Tech Responsible for managing 6 mechanics. Servicing used car inventory vehicle models to include Mercedes Benz, Volvo, BMW, Lexus, Range Rover, Infiniti, and Porsche, as well as all domestic, and Asian imports
- 1998 – 2006:** Neighborhood Auto Center, San Antonio, Texas; Owner and operator. Complete full-service car facility, and transmission shop
- 1997 – 1998:** Jordan Ford - San Antonio, Texas; Lead Heavy Line Tech. Achieved less than 3 % recheck rate.
- 1994 – 1997:** Car Pro of San Antonio, San Antonio, Texas; Line Tech/Drivability Tech
- 1990 – 1994:** Jordan Ford, San Antonio, Texas; Heavy Line/Light Line. Primarily worked as Heavy Line Tech, Automatic Transmission Tech, as well as standard transmission repairs. Responsible for running diagnostics and troubleshooting as per customer concerns, as well as up-selling other repairs not anticipated by the customer.
- 1988 – 1990:** Fiesta Lincoln Mercury/ Fiesta Dodge, San Antonio, Texas; Heavy Line/Light Line Tech Responsible for running diagnostics and troubleshooting as per customer concerns, as well as up-selling other repairs not anticipated by the customer. Worked with Service Advisor, repairs and testing, worked as Dodge Heavy Line Tech with Cummins Diesel supporting Warranty Department, worked with Used Car Department facilitating repairs of vehicle inventory.

Education

- 1981-1985** Pleasanton High School – Pleasanton, Texas
- 1986-1988** Texas Lutheran College – Seguin, Texas
- 1988-1988** San Antonio College – San Antonio, Texas

Attributes

- Worked with all domestic and foreign cars. Have machinist experience.
- Worked with German as well as Asian imports
- 25 years drivability experience
- 25 years A/C – HVAC experience
- Experience with diesel and LPG
- 25 years internal engine experience
- 15 years management experience as shop foremen and service manger as well as GM
- Former owner and operator of auto repair facility in business for 8 years
- Experienced automatic transmission builder
- Texas State Vehicle Inspector, Ford Diesel School, Cummins Diesel School – 1987-1990
- ASE CERTIFIED MASTER TECHNICIAN
- ASE ID: ASE-2484-8211

ASE Certification



National Institute for
AUTOMOTIVE SERVICE EXCELLENCE

ASE Certification Status

Wiley J Anderson Jr.
Hollywood, FL 33020-3115
ASE ID: ASE-2484-8211

Created: August 28, 2019
1:37:26 PM

This individual currently has the ASE certification status shown below:



Current ASE Designations

Certificates	Test Series
Master Automobile Technician	A: Auto

ASE Certification Details

Test	Description	Expiration Date	Status
A1	Engine Repair	06/30/2024	Current
A2	Automatic Transmission/Transaxle	06/30/2024	Current
A3	Manual Drive Train and Axles	12/31/2024	Current
A4	Suspension and Steering	06/30/2024	Current
A5	Brakes	06/30/2024	Current
A6	Electrical/Electronic Systems	06/30/2022	Current
A7	Heating and Air Conditioning	12/31/2024	Current
A8	Engine Performance	06/30/2024	Current
A9	Light Vehicle Diesel Engines	12/31/2024	Current

To become ASE certified, you must pass an ASE test and have the required amount of relevant hands-on work experience. You can download the Work Experience Form at www.ase.com/expform.

Any expired certification can be reinstated by taking the corresponding recertification test. If you have any questions, please contact us.

Sincerely,
ASE Customer Service
E-mail: contactus@ase.com

Mandatory Site Visit to Proposer's Site and Oral Presentations (if held)

Response to Request for Proposals for Community Shuttle Maintenance and Operation Services RFP #FY 2020-2021-006

MANDATORY SITE VISIT TO PROPOSER'S SITE AND ORAL PRESENTATION (IF HELD)

LSF Shuttle agrees to the Mandatory Site Visit and Oral Presentations (if held).

MANDATORY SITE VISIT TO PROPOSER SITE AFTER SUBMITTAL OF PROPOSALS

The City of Hallandale Beach will be conducting a mandatory site visit of all firm's/proposer's site after receipt of proposals. **Proposer must be ready for the mandatory site-visit within 24 hours notice from the City.**

The City of Hallandale Beach expects that the proposer is available for the mandatory site Visit when requested by the City.

If the proposer's location is not in South Florida, proposer must be ready to conduct a virtual mandatory site-visit for the Evaluation Committee.

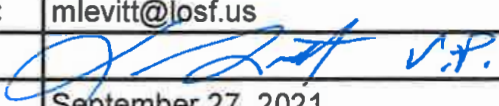
No questions will be answered at the firm's site visit during the evaluation.

1. Proposing Firms must be open and available to receive City of Hallandale Beach (City) staff for a site visit.
2. The Proposing Firm must show the proposed parking facility, the proposed maintenance facilities, and the proposed vehicle option: Technical Specification Requirements: Numeral 2, Service Provision, Literal L.
3. Proposing Firm must acknowledge acceptance of this scheduled site visit by checking the box below.

Yes



Provide the following requested information in chart below

Company Name:	Limousines of South Florida, Inc.
Name of Contact for Site Visit:	Mark Levitt
Site Visit Location(s) Address(s):	2000 North State Road 7 Lauderdale Lakes, FL 33313
Contact Phone Number for Site Visit:	(954) 463-0845
Email Address of Contact for Site Visit:	mlevitt@lsf.us
Signature of President of the Firm:	
Date Signed by President of Firm:	September 27, 2021

Required Forms



REQUIRED FORMS

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**



FORM A: THIS PROPOSAL SUBMITTED BY:

COMPANY: Limousines of South Florida, Inc.	
ADDRESS: 2000 North State Road 7	
CITY, STATE, ZIP: Lauderdale Lakes, Florida 33313	
TELEPHONE: (954) 463-0845	FAX NUMBER:
DATE OF RFP: August 5, 2021	
E-MAIL ADDRESS: mlevitt@losf.us	
FEDERAL ID NUMBER: 59-2564092	
NAME & TITLE PRINTED: RFP #FY 2020-2021-006Community Shuttle Maintenance and Operation Services	
SIGNED BY:  Mark Levitt, Vice President	

WE (I) the above signed hereby agree to furnish the item(s), service(s) and have read all attachments including specifications, terms and conditions and fully understand what is required.

The Request for Proposals, Specifications, Proposal Forms, and/or any other pertinent document form a part of this proposal and by reference made a part hereof. Signature indicates acceptance of all terms and conditions of the RFP.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****FORM B: VARIANCE FORM**

The Proposer must provide and state any and all variances to this RFP, specifications, the Terms and Conditions on this variance form (provide additional pages if necessary).

After award of Contract through City Commission, via Resolution, the awarded Firm's Variance Form will be reviewed by appropriate City Staff, the City Attorney and the Risk Manager. If the Variances presented by Firm are acceptable to the City a City Agreement will be routed to the awarded Firm for execution by the authorized officer per Sunbiz. The Project Manager will manage the execution of the agreement process. The fully executed Agreement will be required to be returned to the City of Hallandale Beach Procurement Department, Genesis Cuevas, via email gcuevas@cohb.org within five (5) business days from receipt of the email from the Procurement Department. Failure to provide a duly executed Agreement to the City within five (5) business days from receipt may result in loss of award.

Variances requested to either the RFP, Terms and Conditions and Agreement may result in the City rescinding award of Contract.

If Firm has no Variances, Firm must state "None" below. This form must be provided back in Firm's response.

Limousines of South Florida, Inc. would like to request a variance for the following items as we submitted questions to the City's Procurement Department pursuant to the RFP Requirements and five questions that were submitted were all answered, "NO ADDITIONAL INFORMATION AVAILABLE".

All of these questions have a monetary impact on our Hourly Rate quoted in Phase 2 of this RFP.

Therefore, we would like to have the ability to renegotiate the rates quoted in Phase 2 of our submittal in the event that the information that was requested becomes available at a later date and has an adverse effect or change in the conditions that were used in our calculations.

These five questions were in addendum # 6, Question #8, Question #10, Question #11, Question #12 and Question #13.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

FORM C: LEGAL PROCEEDINGS FORM

Proposing Firm **must** provide items a - e with response. Provide all applicable documents per category checked as an attachment. Firm must ensure response is addressing by title for each item a-e below. If an item(s) is not applicable, Firm must check off as applicable stating "N/A" and authorized officer per Sunbiz to provide signature.

- a. **Arbitrations:** List all arbitration demands filed by or against your Firm in the last five (5) years, and identify the nature of the claim, the amount in dispute, the parties and the ultimate resolution of the proceeding.

☒ Check here and provide documentation ☐ Check here if Not Applicable (N/A)

- b. **Lawsuits:** List all lawsuits filed by or against, your Firm in the last five (5) years, and identify the nature of the claim, the amount in dispute, the parties, and the ultimate resolution of the lawsuit.

☒ Check here and provide documentation ☐ Check here if Not Applicable (N/A)

- c. **Other Proceedings:** Identify any lawsuits, administrative proceedings, or hearings initiated by the National Labor Relations Board, Occupational Safety and Health or similar state agencies in the past five (5) years concerning any labor practices or project safety practices by your Firm. Identify the nature of any proceeding and its ultimate resolution.

☒ Check here and provide documentation ☐ Check here if Not Applicable (N/A)

- d. **Bankruptcies:** Has your Firm or its parents or any subsidiaries ever had a Bankruptcy Petition filed in its name, voluntarily or involuntarily? (If yes, specify date, circumstances, and resolution).

☐ Check here and provide documentation ☒ Check here if Not Applicable (N/A)

- e. **Settlements:** Identify all settlements for your Firm in detail in the last five (5) years.

☒ Check here and provide documentation ☐ Check here if Not Applicable (N/A)

I, Raymond Gonzalez, President
Name of Authorized Officer per Sunbiz Title

of Limousines of South Florida, Inc.
Name of Firm as it appears on Sunbiz

I hereby attest that I have the authority to sign this notarized certification and certify that the above referenced information is true, complete and correct.

[Signature]
Signature of Authorized Officer per SunBiz

Raymond Gonzalez, President
Print Name of Authorized Officer per SunBiz

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

FORM C: LEGAL PROCEEDINGS FORM

Arbitrations	Nature of Claim	Resolution of Proceedings
Quintana v. Limousines of South Florida, Inc.	FMLA Claim	Pending
Johnnie Simmons v. Limousines of South Florida, Inc..	Discrimination Claim	Dismissed 2/3/21
Alexis v. Limousines of South Florida, Inc.	EEOC Discrimination	Dismissed/ Confidential Settlement
William v. Limousines of South Florida, Inc.	Discrimination Claim	Dismissed /appealed to 3rd DCA
Other Proceedings		
NLRB 12-CA-228130 Miami LSF	Discharge dispute	Withdrawn
NLRB 12-CA-183245 Miami LSF	Challenging Language in Handbook	Settled
NLRB 12-CA-204831 Miami LSF	Recognizing new CBA	Withdrawn
NLRB 12-CA-257039 Miami LSF	Access to Property	Dismissed - Failed to establish Burden of Proof
NLRB 12-CA-266139 Miami LSF	Due Not Properly deducted	Withdrawn
Lawsuits		
Maldonado v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Pacheco v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Alvarez v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Solana v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Archer v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Solana v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Pena Colindres v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Birdsong v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Garcia v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Heredia v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
De Leon v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Feuer v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Mitchell v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Rawlinson v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Lawrence v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Holiday v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Adell Simmons v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Corvalan v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Acia Williams v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Zuniga v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Guevara v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Angel v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Lugo v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Tri County Transportation v. Limousines of South Flor	Automobile Liability	Disposed
State of Florida v. Limousines of South Florida, Inc.	Traffic Infractions	Disposed
State Farm v. Limousines of South Florida, Inc.	PIP Claim	Disposed
Villamizar v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Charlotte Smith v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Eason v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Francis v. Limousines of South Florida, Inc.	Automobile Liability	Disposed
Stewart v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Kimberla Mack v. Limousines of South Florida, Inc.	Automobile Liability	Pending
Dorothy Gallimore v. Limousines of South Florida, Inc.	Automobile Liability	Pending

****All of the Above Automotive Liability cases are defended by our Insurance Carrier and are within Policy Limits****

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****FORM D: PUBLIC ENTITY CRIME FORM****SWORN STATEMENT PURSUANT TO SECTION 287.133(2) (a),
FLORIDA STATUTES,
PUBLIC ENTITY CRIME INFORMATION**

"A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

By:  _____

Title: Vice President _____

Signed and Sealed 21 day of September, 2021

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FORM E: NOT APPLICABLE

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**



FORM F: CONFLICT OF INTEREST NOTIFICATION REQUIREMENT QUESTIONNAIRE

If you are an employee, board member, elected official(s) or an immediate family member of any such person, please indicate the relationship below. Pursuant to the City of Hallandale Beach Standards of ethics any potential conflict of interest must be disclosed and if requested, obtain a conflict of interest opinion or waiver from the Board of Directors prior to entering into a contract with the City.

1. Name of Firm submitting a response to this RFP.

Limousines of South Florida, Inc.

2. Describe each affiliation or business relationship with an employee, board member, elected official(s) or an immediate family member of any such person of the City of Hallandale Beach or Hallandale Beach Community Redevelopment Agency, if none so state.

None

3. Name of City of Hallandale Beach or Hallandale Beach Community Redevelopment Agency employee, board member, elected official(s) or immediate family member with whom filer/respondent/Firm has affiliation or business relationship, if none so state.

None

4. Describe any other affiliation or business relationship that might cause a conflict of interest, if none so state.

None

CONFLICT OF INTEREST NOTIFICATION REQUIREMENT QUESTIONNAIRE

5.

Vice Pres. Limousines of South Florida, Inc.

September 21, 2021

Signature of person/Firm

Date

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****FORM G: DRUG-FREE WORKPLACE FORM**

The undersigned vendor in accordance with Florida Statute 287.087

Hereby certified that Limousines of South Florida, Inc. does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As a person authorized to sign the statement, I certify that this Firm complies fully with the above requirements.

September 21, 2021

DATE


FIRM'S SIGNATURE

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****FORM H: ANTI-KICKBACK AFFIDAVIT**STATE OF Florida)

) SS:

COUNTY OF Broward)

I, the undersigned hereby duly sworn, depose and say that no portion of the sum herein Bid/RFP will be paid to any employees of the City of Hallandale Beach and its elected officials, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my Firm or by an officer of the corporation.

By: [Signature]
Signature of Authorized Officer per SunbizRaymond Gonzalez

Print Name of Authorized Officer per Sunbiz

President

Title of Authorized Officer per Sunbiz

Sworn and subscribed before me this 21 day of September, 2021.

NOTARY PUBLIC

State of Florida at Large

My Commission Expires: Dec 2 2022

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****FORM I: CONFIDENTIALITY FORM**

Sealed bids/proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from Chapter 119, Florida Statutes. The Proposer must include any materials it asserts to be exempted from public disclosure under Chapter 119, Florida Statutes, in a separate bound document labeled "Attachment to Request for Proposals, RFP Number and Name - Confidential Material".

The Proposer must identify the specific Statute that authorizes exemption from the Public Records Law. Any claim of confidentiality on materials the Proposer asserts to be exempt from public disclosure and placed elsewhere in the proposal will be considered waived by the Proposer upon submission, effective after opening.

Proposer should take special note of this as it relates to proprietary information that might be included in this solicitation.

If N/A please circle: N/A

I, Mark Levitt, Vice President
Name of authorized Officer per Sunbiz and/or legal documentation Title

of Limousines of South Florida, Inc.
Name of Firm as it appears on Sunbiz and/or legal documentation hereby, attest that I have the authority to sign this notarized certification and certify that the Firm complies with the above requirements.

[Signature] Vice President
Signature Title

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**RFP # FY 2020-2021-006
COMMUNITY SHUTTLE MAINTENANCE
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FORM L: REFERENCE FORM

(Please refer to MQR # 2)

NOTE, THAT THE INFORMATION FOR PROJECTS/CONTRACTS FOR MQR #2 MUST BE SAME AS THE PROJECTS/CONTRACTS PROVIDED FOR FIRM'S REFERENCES. THE BELOW FORM MUST BE COMPLETED BY YOUR 3 REFERENCES AND SUBMITTED WITH YOUR PROPOSAL SUBMISSION.

REFERENCE CHECK FORM			
RFP # FY 2020-2021-006 COMMUNITY SHUTTLE MAINTENANCE AND OPERATION			
FIRM NAME(S):	City of Margate		
PROJECT NAME:	Community Shuttle Bus Service		
PROJECT START DATE:	MONTH	YEAR	2010
PROJECT COMPLETED DATE:	MONTH	December 31	YEAR 2022
NAME OF CONTRACTOR THAT WAS AWARDED THE AGREEMENT FOR THE PROJECT: Limousines of South Florida, Inc.			
NAME ALL THE FIRMS THAT WERE SUBCONTRACTORS TO THE PROJECT AND PROVIDED SERVICES: None			

Name of reference:	Mark E. Collins	Phone:	(954) 972-8126 ext 712
Title of reference:	Public Works Director	E-mail Address:	mcollins@margatefl.com
Company/Employer:	City of Margate		

Please answer the following questions regarding services provided by the proposer named above.

1. Provide detail information about the level of commitment of the Contractor to your Project. Did the Contractor devote the time, and personnel necessary to successfully complete the entities needs?

Limousines of South Florida continues to be very dedicate To providing a Professional and Responsive service To The City of Margate. They Respond quickly To The city and provide accurate Reports.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

2. Provide detail information about the competence, accessibility, and responsiveness of the Firm's personnel supervising and performing the work on the Project.

They are very responsive to questions and request from the City of Miramar and Broward County. Easy to reach and responds quickly.

3. Provide detail information about the Firm's response time as required by your Agreement. Where there ever any issues and why.

I have never had to wait for a reply from and questions or concerns I have asked for. Always responds to Broward County when reports are required.

4. Provide detail information about the Firm's success at minimizing any issues.

The city has had very few issues over the many years we have worked with them.

5. Provide detail what type of service the Firm provided? How satisfied are you with the end result?

They operate the city's transit program which runs 4 routes weekly. I am very satisfied with their work and their professional service.

City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009
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RFP # FY 2020-2021-006

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

6. What was the value of the Project?

\$17.50 per hour
\$350,530 annually (approximately)

7. Would you consider this Firm for this type of work in the future?

With out a Doubt, yes.

ADDITIONAL COMMENTS:

SIGNATURE: Walter E. Follins Date: 8/31/2021

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RFP # FY 2020-2021-006
COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES

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FORM L: REFERENCE FORM

(Please refer to MQR # 2)

NOTE, THAT THE INFORMATION FOR PROJECTS/CONTRACTS FOR MQR #2 MUST BE SAME AS THE PROJECTS/CONTRACTS PROVIDED FOR FIRM'S REFERENCES. THE BELOW FORM MUST BE COMPLETED BY YOUR 3 REFERENCES AND SUBMITTED WITH YOUR PROPOSAL SUBMISSION.

REFERENCE CHECK FORM			
RFP # FY 2020-2021-006 COMMUNITY SHUTTLE MAINTENANCE AND OPERATION			
FIRM NAME(S): City of Pompano Beach			
PROJECT NAME: Community Shuttle Bus Service			
PROJECT START DATE:	MONTH	YEAR	2003
PROJECT COMPLETED DATE:	MONTH June 23,	YEAR	2025
NAME OF CONTRACTOR THAT WAS AWARDED THE AGREEMENT FOR THE PROJECT: Limousines of South Florida, Inc.			
NAME ALL THE FIRMS THAT WERE SUBCONTRACTORS TO THE PROJECT AND PROVIDED SERVICES: None			
Name of reference:	Erjeta Diamanti	Phone:	(954) 786-4065
Title of reference:	Budget Manager	E-mail Address:	erjeta.diamanti@copbfl.com
Company/Employer:	City of Pompano Beach		

Please answer the following questions regarding services provided by the proposer named above.

1. Provide detail information about the level of commitment of the Contractor to your Project. Did the Contractor devote the time, and personnel necessary to successfully complete the entities needs?

LSF has provided the Community Shuttle Program for the COPB since early 2000s. The history itself indicates the level of commitment the vendor has provided to the service and the program. Personnel has been trained based on the BCT's requirements and has responded to the resident's inquiries on a timely manner.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

2. Provide detail information about the competence, accessibility, and responsiveness of the Firm's personnel supervising and performing the work on the Project.

Supervising staff is constantly trained to ensure the diversity and inclusion, conformance to personnel policies and daily operations and meet the Broward County Transit requirements. They are competent and have a good understanding of the major functions of the program, how it operates and responds to emergency situations.

3. Provide detail information about the Firm's response time as required by your Agreement. Where there ever any issues and why.

LSF has responded on a timely manner and followed up on all inquiries, communications with the City, BCT and the residents. They evaluate various requests for information, provide explanations, produce all the necessary/required documentation, make suggestions and provide solutions to the all the parties involved.

4. Provide detail information about the Firm's success at minimizing any issues.

LSF delivers a quality transportation service for our Community Shuttle Program. This is indicated by low number of resident's complaints regarding the service throughout the year. LSF demonstrates a great knowledge and awareness of their responsibilities and own their part of the program. They also pull off key personnel into the program if needed. Meeting deadlines and requirements are yet two other strong aspects that we value in them, which include great communication and collaboration among us.

5. Provide detail what type of service the Firm provided? How satisfied are you with the end result?

LSF provides the Community Shuttle service for the City of Pompano Beach. The City has entered into an Interlocal Agreement with Broward County to increase the connectivity and mobility for our residents. The Program includes four routes: Red, Blue, Orange and Green and covers some of the main corridors in the City as well as important facilities such as hospitals, supermarkets, various plazas, the beach, Isle Casino, senior citizen facilities, and civic centers. LSF owns the shuttles which meet all the requirements as indicated in the ILA. The City is very satisfied with the service they provide for our residents and businesses.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****6. What was the value of the Project?**

The City oversees four (4) routes under the Broward County Transit's Community Shuttle Program: Red, Blue, Green and Orange. All four routes operate five days a week Monday through Friday from 9 a.m. to 5p.m. and are free of charge to the riders. As an alternative form of transportation, this program offers a great opportunity by increasing the connectivity and mobility for our residents and businesses. The Program also intends to increase the number of destinations within the City limits that can be reached through public transportation.

7. Would you consider this Firm for this type of work in the future?

Yes, we would.

ADDITIONAL COMMENTS:

SIGNATURE: Diamanti Date: 09/01/2021

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COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

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FORM L: REFERENCE FORM

(Please refer to MQR # 2)

NOTE, THAT THE INFORMATION FOR PROJECTS/CONTRACTS FOR MQR #2 MUST BE SAME AS THE PROJECTS/CONTRACTS PROVIDED FOR FIRM'S REFERENCES. THE BELOW FORM MUST BE COMPLETED BY YOUR 3 REFERENCES AND SUBMITTED WITH YOUR PROPOSAL SUBMISSION.

REFERENCE CHECK FORM			
RFP # FY 2020-2021-006 COMMUNITY SHUTTLE MAINTENANCE AND OPERATION			
FIRM NAME(S): City of Boca Raton			
PROJECT NAME: Community Transit Services			
PROJECT START DATE:		MONTH	YEAR 2007
PROJECT COMPLETED DATE:		MONTH January 13,	YEAR 2023
NAME OF CONTRACTOR THAT WAS AWARDED THE AGREEMENT FOR THE PROJECT: Limousines of South Florida, Inc.			
NAME ALL THE FIRMS THAT WERE SUBCONTRACTORS TO THE PROJECT AND PROVIDED SERVICES: None			
Name of reference:	Kimberly Kosirog	Phone:	(561) 416-3837
Title of reference:	Transportation Analyst	E-mail Address:	kkosirog@myboca.us
Company/Employer:	City of Boca Raton		

Please answer the following questions regarding services provided by the proposer named above.

<p>1. Provide detail information about the level of commitment of the Contractor to your Project. Did the Contractor devote the time, and personnel necessary to successfully complete the entities needs?</p>
<p>Yes.</p>

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

2. Provide detail information about the competence, accessibility, and responsiveness of the Firm's personnel supervising and performing the work on the Project.

Limousines of South Florida's supervisor and staff on our shuttle route have been accessible, competent, and responsive in their management of the route.

3. Provide detail information about the Firm's response time as required by your Agreement. Where there ever any issues and why.

No issues in response time. Limousines of South Florida quickly respond to issues.

4. Provide detail information about the Firm's success at minimizing any issues.

There are not a lot of issues but when issues come up they are handled quickly.

5. Provide detail what type of service the Firm provided? How satisfied are you with the end result?

The service is reliable. Staff are satisfied with the end result.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****6. What was the value of the Project?**

\$567,500 annually.

7. Would you consider this Firm for this type of work in the future?

Yes.

ADDITIONAL COMMENTS:

SIGNATURE: Kimberly Kosirog Date: 9/1/21

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COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES

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FORM L: REFERENCE FORM

(Please refer to MQR # 2)

NOTE, THAT THE INFORMATION FOR PROJECTS/CONTRACTS FOR MQR #2 MUST BE SAME AS THE PROJECTS/CONTRACTS PROVIDED FOR FIRM'S REFERENCES. THE BELOW FORM MUST BE COMPLETED BY YOUR 3 REFERENCES AND SUBMITTED WITH YOUR PROPOSAL SUBMISSION.

REFERENCE CHECK FORM			
RFP # FY 2020-2021-006 COMMUNITY SHUTTLE MAINTENANCE AND OPERATION			
FIRM NAME(S): City of Lauderdale			
PROJECT NAME: Community Shuttle Bus Service			
PROJECT START DATE:		MONTH	YEAR 2006
PROJECT COMPLETED DATE:		MONTH September 30,	YEAR 2023
NAME OF CONTRACTOR THAT WAS AWARDED THE AGREEMENT FOR THE PROJECT: Limousines of South Florida, Inc.			
NAME ALL THE FIRMS THAT WERE SUBCONTRACTORS TO THE PROJECT AND PROVIDED SERVICES: None			
Name of reference:	Scott Newton	Phone:	(954) 730-3083
Title of reference:	Director, Parks & Recreation	E-mail Address:	Snewton@lauderdale.fl.gov
Company/Employer:	City of Lauderdale		

Please answer the following questions regarding services provided by the proposer named above.

1. Provide detail information about the level of commitment of the Contractor to your Project. Did the Contractor devote the time, and personnel necessary to successfully complete the entities needs?

LSF successfully maintained the project timetable schedule, sustained the mandatory 7.1 passenger per hour rule, and provided satisfactory revenue service hours to meet the demands of passengers.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

2. Provide detail information about the competence, accessibility, and responsiveness of the Firm's personnel supervising and performing the work on the Project.

The LSF supervisor staff was very responsible, readily accessible, and extremely responsive when performing assignments for the project.

3. Provide detail information about the Firm's response time as required by your Agreement. Where there ever any issues and why.

The firm responded speedily to concerns, and pursued corrective measures timely, in addition, the firm successfully met our requirements as per the agreements.

4. Provide detail information about the Firm's success at minimizing any issues.

The LSF staff are well trained to solicit amicable results, resolve issues, and follow up with decisions.

5. Provide detail what type of service the Firm provided? How satisfied are you with the end result?

LSF provides Community Shuttle Transportation Services for the City or Fixed Route Services. The City is very satisfied with LSF.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****6. What was the value of the Project?**

The value of the project is \$ 754,295.00.

7. Would you consider this Firm for this type of work in the future?

Yes

ADDITIONAL COMMENTS:

SIGNATURE:**Date:**

9/15/21

City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009
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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

FORM L: REFERENCE FORM

(Please refer to MQR # 2)

NOTE, THAT THE INFORMATION FOR PROJECTS/CONTRACTS FOR MQR #2 MUST BE SAME AS THE PROJECTS/CONTRACTS PROVIDED FOR FIRM'S REFERENCES. THE BELOW FORM MUST BE COMPLETED BY YOUR 3 REFERENCES AND SUBMITTED WITH YOUR PROPOSAL SUBMISSION.

REFERENCE CHECK FORM			
RFP # FY 2020-2021-006 COMMUNITY SHUTTLE MAINTENANCE AND OPERATION			
FIRM NAME(S): City of Hallandale Beach			
PROJECT NAME: Community Shuttle Bus Service			
PROJECT START DATE: MONTH October YEAR 2004			
PROJECT COMPLETED DATE: MONTH November YEAR 2021			
NAME OF CONTRACTOR THAT WAS AWARDED THE AGREEMENT FOR THE PROJECT: Limousines of South Florida, Inc.			
NAME ALL THE FIRMS THAT WERE SUBCONTRACTORS TO THE PROJECT AND PROVIDED SERVICES: None			
Name of reference:	Igor J. Colmenares	Phone:	(954) 457-2224
Title of reference:	Mobility and Transportation Planner	E-mail Address:	icolmenares@cohb.org
Company/Employer:	City of Hallandale Beach		

Please answer the following questions regarding services provided by the proposer named above.

1. Provide detail information about the level of commitment of the Contractor to your Project. Did the Contractor devote the time, and personnel necessary to successfully complete the entities needs?

LSF has maintained good level of service and commitment to perform the Community Shuttle services as required by County Interlocal Agreement. LSF has been providing services under a Contract Agreement approved by City Commission on May 2014. During the last two years LSF has committed more than two spare vehicles in many cases or days to keep all routes in operation

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

- 2. Provide detail information about the competence, accessibility, and responsiveness of the Firm's personnel supervising and performing the work on the Project.**

LSF supervising personnel has been available most of the times within hours or minutes to take care of passenger issues as well as to provide responses to County Questions or service issues.

- 3. Provide detail information about the Firm's response time as required by your Agreement. Where there ever any issues and why.**

Most of the time LSF provides responses to County Interlocal Agreement scheduled reporting: daily, monthly, or quarterly on time accordingly to requirements. Lately there have been some issues reported by phone by passengers about delays on route 1 scheduled services, this information was delivered to LSF management, and issues were solved.

- 4. Provide detail information about the Firm's success at minimizing any issues.**

During COVID emergency requirements most issues were regarding passenger complains about drivers' performance while in service, that were responded by the end of the day, after supervisors could interview drivers about the reported passenger issues. LSF provided cleaning and sanitizing products for maintenance. When the passenger left a phone number or email LSF Vice-president, or the General Manager called them back to get more information about the issue, to provide a report to the City. In some cases, Drivers were sanctioned accordingly.

- 5. Provide detail what type of service the Firm provided? How satisfied are you with the end result?**

Firm provides operation and maintenance (including COVID sanitizing) for a fleet of 5 City Community Shuttle vehicles. The City is satisfied with the result of services provided by LSF under the Contract.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****6. What was the value of the Project?**

See below budget allocated by the County for the Community Shuttle O&M
service contract agreement for the last two years:

Budget 1,077,435 FY 2021

Budget 973,745 FY 2020

7. Would you consider this Firm for this type of work in the future?

I could consider LSF for this type of work

ADDITIONAL COMMENTS:

SIGNATURE: Igor Colmenares Digitally signed by Igor Colmenares
DN: cn=Igor Colmenares, o=City of Hallandale
Beach, ou=Mobility & Transportation,
email=IColmenares@COHB.org, cn=US,
Date: 2021.09.08 12:22:58 -0400 **Date:** 9/08/2021

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RFP # FY 2020-2021-006
COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES

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FORM L: REFERENCE FORM

(Please refer to MQR # 2)

NOTE, THAT THE INFORMATION FOR PROJECTS/CONTRACTS FOR MQR #2 MUST BE SAME AS THE PROJECTS/CONTRACTS PROVIDED FOR FIRM'S REFERENCES. THE BELOW FORM MUST BE COMPLETED BY YOUR 3 REFERENCES AND SUBMITTED WITH YOUR PROPOSAL SUBMISSION

REFERENCE CHECK FORM			
RFP # FY 2020-2021-006 COMMUNITY SHUTTLE MAINTENANCE AND OPERATION			
FIRM NAME(S): Town of Davie			
PROJECT NAME: Community Shuttle Bus Service			
PROJECT START DATE: MONTH November YEAR 2017			
PROJECT COMPLETED DATE: MONTH November 1, YEAR 2022			
NAME OF CONTRACTOR THAT WAS AWARDED THE AGREEMENT FOR THE PROJECT: Limousines of South Florida, Inc.			
NAME ALL THE FIRMS THAT WERE SUBCONTRACTORS TO THE PROJECT AND PROVIDED SERVICES: None			
Name of reference:	Glenda Martinez	Phone:	(954) 797-1196
Title of reference:	Community Services Manager	E-mail Address:	gmartinez@davie-fl.gov
Company/Employer:	Town of Davie		

Please answer the following questions regarding services provided by the proposer named above.

1. Provide detail information about the level of commitment of the Contractor to your Project. Did the Contractor devote the time, and personnel necessary to successfully complete the entitles needs?

The VP, M. Leut is readily available and an adequate number of personnel is in place to provide services

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES**

2. Provide detail information about the competence, accessibility, and responsiveness of the Firm's personnel supervising and performing the work on the Project.

VP M-Levitt has extensive experience in the Shuttle industry and is very accessible

3. Provide detail information about the Firm's response time as required by your Agreement. Where there ever any issues and why.

Response time is adequate

4. Provide detail information about the Firm's success at minimizing any issues.

When rider issues arise, they readily contact the rider to obtain further details to remedy the situation.

5. Provide detail what type of service the Firm provided? How satisfied are you with the end result?

LSF provides turnkey services. Operations / maintenance is included. Overall satisfaction.

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**COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES****6. What was the value of the Project?**

Approximately \$ 822,000

7. Would you consider this Firm for this type of work in the future?

Yes

ADDITIONAL COMMENTS:

n/a

SIGNATURE:**Date:**

9-9-21

City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009
www.cohb.org/solicitations



**ADDENDUM # 1
RFP # FY 2020-2021-006
COMMUNITY SHUTTLE
MAINTENANCE AND OPERATION SERVICES
AUGUST 9, 2021**

Please ensure you check the City's website for the latest addendum released for this project. Below find the link to the City's website: www.cohb.org/solicitations.

Proposing firms must provide this Addendum # 1 form signed by an authorized officer of the firm to acknowledge receipt of ADDENDUM # 1. The form must be provided with firm's response.

PLEASE NOTE: *Exhibit J - FTA-USDOT Funding Supplement 03/06/2019* which contain Exhibits 5-11 MUST be completed/filled out, signed and submitted with your Firm's proposal.

EXHIBIT 5: Government-Wide Debarment and Suspension (Nonprocurement) Certification

EXHIBIT 6: Buy America Certification

EXHIBIT 7: Restrictions On Lobbying Certification

EXHIBIT 8: Drug and Alcohol Testing Program Compliance Certification

EXHIBIT 9: Bus Testing Compliance Certification

EXHIBIT 10: Pre-Award and Post-Delivery Audit Requirements Certification

EXHIBIT 11: Transit Vehicle Manufacturer (TVM) Certification of Compliance with Sub Part D, Part 26



RFP # FY 2020-2021-006
COMMUNITY SHUTTLE BUS

CITY OF HALLANDALE BEACH
ADDENDUM #1

PLEASE NOTE, PAGE 40 AND 44 OF THE RFP HAS BEEN REVISED TO NOW INCLUDE EXHIBIT J AS A REQUIRED DOCUMENT TO BE COMPLETED AND SUBMITTED WITH FIRM'S RFP SUBMITTAL:

FORMS:

Proposing Firm must complete and include all the following forms within the proposal submission on the USB drive.

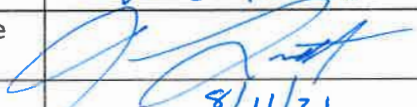
- Form A: This Proposal Submitted by Form
- Form B: Variance Form
- Form C: Legal Proceedings Form
- Form D: Public Entity Crime Form
- Form E: NA
- Form F: Conflict of Interest Notification Requirement Questionnaire
- Form G: Drug Free Workplace Form
- Form H: Anti-Kickback Affidavit
- Form I: Confidentiality Form
- Form J: Request to Withdraw Proposal Form
- Form K: Unable to Submit a Response
- Form L: Reference Form

EXHIBIT J – FTA-USDOT Funding Supplement 03/06/2019.


m. Addenda, if any.

PLEASE NOTE RECEIPT OF ADDENDUM # 1 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.

I ACKNOWLEDGE RECEIPT OF ADDENDUM # 1:

Company	Limousines of South Florida, Inc.
Name	Mark Levitt
Title	Vice President
Signature	
Date	8/11/21

Sincerely,



Andrea Lues, Director, Procurement Department



**ADDENDUM # 2
RFP # FY 2020-2021-006
COMMUNITY SHUTTLE
MAINTENANCE AND OPERATION SERVICES
AUGUST 10, 2021**

Please ensure you check the City's website for the latest addendum released for this project. Below find the link to the City's website: www.cohb.org/solicitations.

Proposing firms must provide this Addendum # 2 form signed by an authorized officer of the firm to acknowledge receipt of ADDENDUM # 2. The form must be provided with firm's response.

PLEASE NOTE: THE FOLLOWING LANGUAGE IN RED HAS BEEN ADDED.

**NON-MANDATORY PRE-PROPOSAL CONFERENCE
AVAILABLE ONLY IN PERSON:**

Due to the current circumstances of the COVID-19 pandemic, the number of representatives, per firm to enter the Commission Chambers is limited to one (1) representative. The maximum capacity of the Chambers is ten (10) people to allow for social distancing. Masks are required.

PRE-PROPOSAL CONFERENCE SCHEDULED FOR:

**AUGUST 19, 2021 AT 11:00 A.M.
CITY OF HALLANDALE BEACH
COMMISSION CHAMBERS
400 SOUTH FEDERAL HIGHWAY
HALLANDALE BEACH, FL 33009**



RFP # FY 2020-2021-006
COMMUNITY SHUTTLE BUS

CITY OF HALLANDALE BEACH
ADDENDUM # 2

PLEASE NOTE RECEIPT OF ADDENDUM # 2 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.

I ACKNOWLEDGE RECEIPT OF ADDENDUM # 2:

Company	<i>Limosines of South Florida, Inc</i>
Name	<i>Mark Levitt</i>
Title	<i>Vice President</i>
Signature	<i>[Handwritten Signature]</i>
Date	<i>8/11/2021</i>

Sincerely,

Andrea Lues

Andrea Lues, Director, Procurement Department

**ADDENDUM # 3****RFP # FY 2020-2021-006****COMMUNITY SHUTTLE MAINTENANCE AND OPERATION SERVICES****SEPTEMBER 9, 2021**

Please ensure you check the City's website for the latest addendum released for this RFP/project. Below find the link to the City's website: www.cohb.org/solicitations.

Proposing firms must provide this Addendum # 3 form signed by an authorized officer of the firm to acknowledge receipt of Addendum # 3 with your Firm's proposal. Addendum #1 form must be provided with firm's response.

PLEASE NOTE: ORIGINAL BUSINESS AUTOMOBILE LIABILITY INSURANCE, PAGES 32 AND 88:

Business Automobile Liability Contractor agrees to maintain Business Automobile Liability at a limit of liability not less than **\$5,000,000** Each Occurrence. Coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

PLEASE NOTE: REVISED INSURANCE REQUIREMENTS ARE AS FOLLOWS PAGES 32 AND 88:

Contractor agrees to maintain, on a primary basis and at its sole expense, at all times during the life of any resulting contract the following insurance coverages, limits, including endorsements described herein. The requirements contained herein, as well as City's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under any resulting contract.

Commercial General Liability Contractor agrees to maintain Commercial General Liability at a limit of liability not less than \$1,000,000 Each Occurrence, \$2,000,000 Annual Aggregate. Coverage shall not contain any endorsement(s) excluding nor limiting Product/Completed Operations, Contractual Liability or Cross Liability.

Business Automobile Liability Contractor agrees to maintain Business Automobile Liability at a limit of liability not less than **\$1,000,000 Each Occurrence**. Coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event Contractor does not own automobiles, Contractor agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.



RFP # FY 2020-2021-006

COMMUNITY SHUTTLE MAINTENANCE AND OPERATION SERVICES

ADDENDUM #3

Worker's Compensation Insurance & Employers Liability Contractor agrees to maintain Worker's Compensation Insurance & Employers Liability in accordance with Florida Statute Chapter 440.

Additional Insured Contractor agrees to endorse City as an Additional Insured with a CG 2026 07 04 Additional Insured – Designated Person or Organization endorsement or CG 2010 19 01 Additional Insured - Owners, Lessees, or Contractors – Scheduled Person or Organization or CG 2010 07 04 Additional Insured - Owners, Lessees, or Contractors – Scheduled Person or organization in combination with CO 2037 07 04 Additional Insured - Owners. Lessees Contractors- Completed Operations, or similar endorsements, to the Commercial General Liability. The Additional Insured shall read "City of Hallandale Beach."

Waiver of Subrogation Contractor agrees by entering into this contract to a Waiver of Subrogation for each required policy herein. When required by the insurer, or should a policy condition not permit Contractor to enter into an pre-loss agreement to waive subrogation without an endorsement, then Contractor agrees to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which includes a condition specifically prohibiting such an endorsement, or voids coverage should Contractor enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance Contractor agrees to provide City a Certificate(s) of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect. Said Certificate(s) of Insurance shall include a minimum thirty (30) day endeavor to notify due to cancellation or non-renewal coverage. The Certificate Holder address shall read:

City of Hallandale Beach
Risk Manager
400 South Federal Highway
Halladale Beach, FL 33009

Broward County

RFP # FY 2020-2021-006

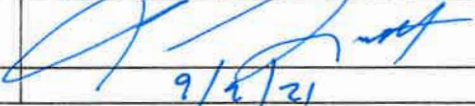
COMMUNITY SHUTTLE MAINTENANCE AND OPERATION SERVICES

ADDENDUM #3

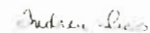
Umbrella or Excess Liability. Contractor may satisfy the minimum liability limits required above for Commercial General Liability or Business Auto Liability under an Umbrella or Excess Liability policy. There is no minimum Per Occurrence limit of liability under the Umbrella or Excess Liability; however, the Annual Aggregate limit shall not be less than the highest "Each Occurrence" limit for either Commercial General Liability or Business Auto Liability. Contractor agrees to endorse City as an "Additional Insured" on the Umbrella or Excess Liability, unless the Certificate of Insurance states the Umbrella or Excess Liability provides coverage on a "Follow-Form" basis.

Right to Revise or Reject City reserves the right, but not the obligation, to revise any insurance requirement, not limited to limits, coverages and endorsements, or to reject any insurance policies which fail to meet the criteria stated herein. Additionally, City reserves the right, but not the obligation, to review and reject any insurer providing coverage due of its poor financial condition or failure to operating legally.

PLEASE NOTE RECEIPT OF ADDENDUM # 3 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION. I ACKNOWLEDGE RECEIPT OF ADDENDUM # 3:

Company	Limosines of South Florida, Inc
Name of person signing below	Mark Levitt
Title	Vice President
Signature	
Date	9/8/21

Sincerely,



Andrea Lues, Director, Procurement Department



ADDENDUM # 4
RFP # FY 2020-2021-006
COMMUNITY SHUTTLE MAINTENANCE AND OPERATION SERVICES
SEPTEMBER 9, 2021

REVISED DUE DATE

Please ensure you check the City's website for the latest addendum released for this RFP/project. Below find the link to the City's website: www.cohb.org/solicitations.

Proposing firms must provide this Addendum # 4 form signed by an authorized officer of the firm to acknowledge receipt of Addendum # 4 with your Firm's proposal.

PLEASE NOTE: ORIGINAL DEADLINE FOR RECEIPT OF RESPONSES:


ORIGINAL DEADLINE FOR RECEIPT OF RESPONSES WAS SEPTEMBER 21, 2021 NO LATER THAN 11:00 AM.

PLEASE NOTE: REVISED DEADLINE FOR RECEIPT OF RESPONSES:

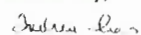
REVISED DEADLINE FOR RECEIPT OF RESPONSES IS SEPTEMBER 28, 2021 NO LATER THAN 11:00 AM.

PLEASE NOTE RECEIPT OF ADDENDUM # 4 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.

I ACKNOWLEDGE RECEIPT OF ADDENDUM # 4:

Company	Limousines of South Florida, Inc
Name of person signing below	Mark Hewitt
Title	Vice President
Signature	
Date	9/9/21

Sincerely,



Andrea Lues, Director, Procurement Department

**ADDENDUM # 5****RFP # FY 2020-2021-006
COMMUNITY SHUTTLE MAINTENANCE AND OPERATION SERVICES****REVISIONS - SEPTEMBER 15, 2021**

Please ensure you check the City's website for the latest addendum released for this RFP/project. Below find the link to the City's website: www.cohb.org/solicitations.

Proposing firms must provide this Addendum # 5 form signed by an authorized officer of the firm to acknowledge receipt of Addendum # 5 with your Firm's proposal.

RFP # FY 2020-2021-006
COMMUNITY SHUTTLE MAINTENANCE
AND OPERATION SERVICES

Page 14 of 107



ADDENDUM # 5
RFP # FY 2020-2021-006
COMMUNITY SHUTTLE MAINTENANCE AND OPERATION SERVICES
REVISIONS - SEPTEMBER 15, 2021

3. Type of Vehicle

- a. Proposer will be required to operate under the terms and conditions specified in the RFP and Broward County Transit's Community Shuttle Program see **Exhibit K** – Interlocal Agreement between Broward County and City of Hallandale Beach for Community Shuttle..
- b. A fleet of six (6) new Gasoline/Propane fueled, ADA compliant Community Shuttle vehicles will be provided by the City for Phase 1.
- c. A fleet of at least nine (9) new EV Electrical Buses, ADA compliant, will be provided by the City for Phase 2.
- d. In both phases, vehicles will have to be equipped with a Technology Package (hardware, software, and reporting) as follows automatic vehicle locators (AVL), computer aided dispatching (CAD) global positioning systems (GPS), mobile data computers (MDC) collectively referred to as "AVL/MDC Equipment", Automatic Passenger Counters ("APC Equipment"), Automatic Bus-Stop Announcement, and

City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009
www.cohb.org/solicitations

RFP # FY 2020-2021-006

Page 15 of 107

COMMUNITY SHUTTLE MAINTENANCE AND OPERATION SERVICES

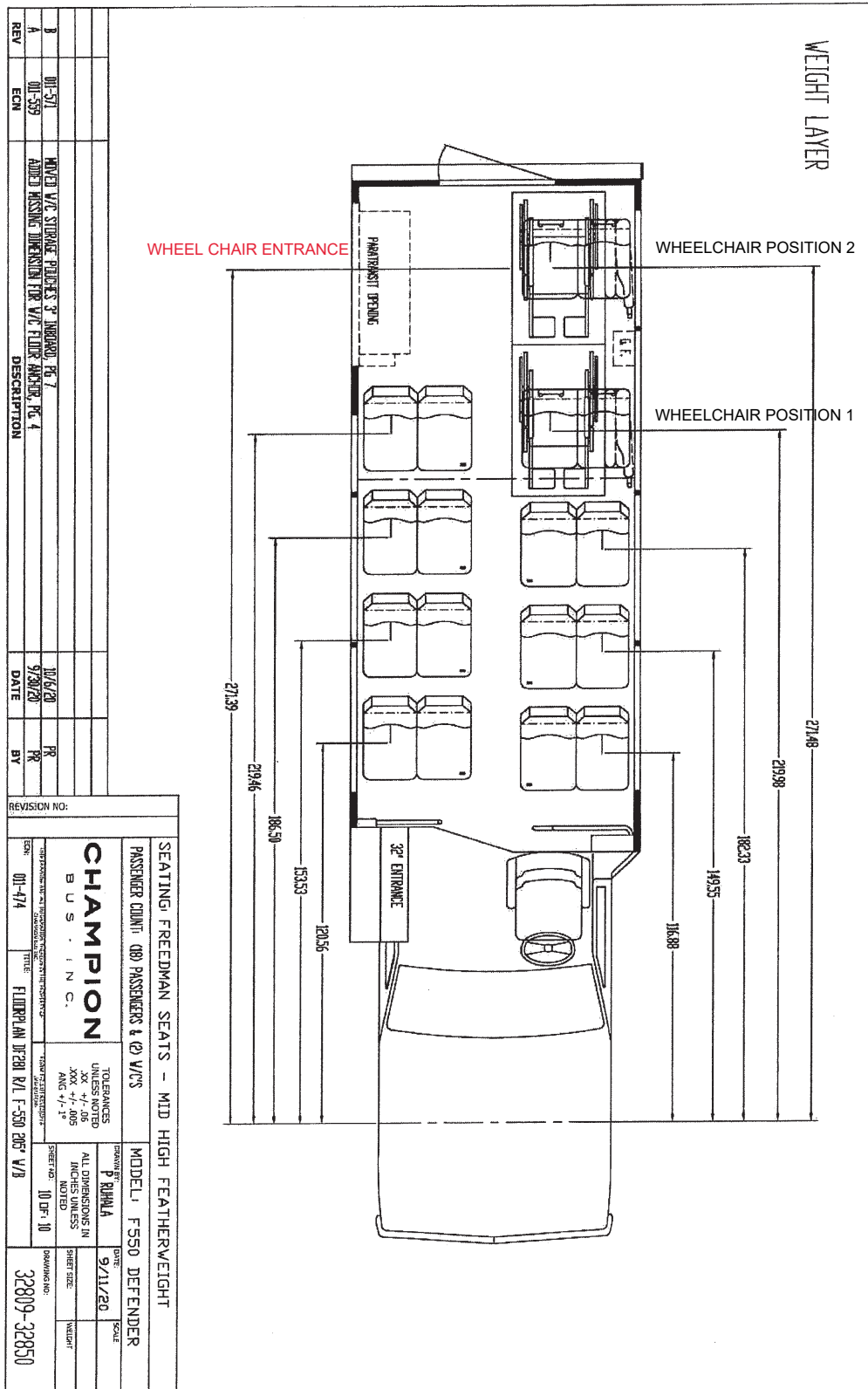


wireless fidelity (Wi-Fi Equipment) in all Vehicle(s). Contractor to allow the City permanent access to the technology System for control and monitoring of services being performed for the City. County may provide Automatic Passenger Counters APC, GPS, and Wi-Fi Technology components during the term of this awarded contract.

- e. Vehicles must be wrapped with a design provided by the City, approved by the County.
- f. All Vehicles shall be equipped with an area to post informational flyer, brochures, and shuttle schedules. Loaner/spare vehicles to operate with a mobile tracker.
- g. **The County will cover the cost of converting the vehicles from gasoline to propane.**
- h. **The buses are Ford F550s, 28', 7.3I V8 gasoline engine. The buses have a capacity of 18 passengers 0 wheelchairs, 16 passengers 1 wheelchair, 14 passengers 2 wheelchairs. See attached floor plan. Braun Wheelchair lift, Transign "Destinator" electronic destination sign; Transign LLC passenger "Stop Requested" sign; two (2) position Sportsworks bike racks; REI public address system. Attached Floor Plan Provided by Broward County Transit. See attachment below.**
- i. **Below is a picture of the wrapping for the buses design:**



City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009
www.cohb.org/solicitations

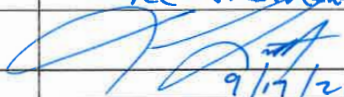




RFP # FY 2020-2021-006
COMMUNITY SHUTTLE MAINTENANCE AND OPERATION SERVICES
ADDENDUM #5

PLEASE NOTE RECEIPT OF ADDENDUM # 5 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.

I ACKNOWLEDGE RECEIPT OF ADDENDUM # 5:

Company	Lemoosence of South Florida, Inc
Name of person signing below	Mark Levitt
Title	Vice President
Signature	
Date	9/17/21

Sincerely,

Andrea Lues, Director, Procurement Department

**ADDENDUM # 6****RFP FY 2020-2021-006 COMMUNITY SHUTTLE
MAINTENANCE AND OPERATION SERVICES**

Please ensure you check the City's website for the latest addendum released for this project. Below finds the link to the City's website: www.cohb.org/solicitations.

Proposing firms must provide this Addendum # 6 form signed by an authorized officer of the firm to acknowledge receipt of ADDENDUM # 6. The form must be provided with firm's response.

PLEASE NOTE:

Question #1. Who has the current contract?

Answer #1. Limousines of South Florida, Inc.

Question #2. Can we please get a copy of that executed contract?

Answer #2. See attachment below.

Question #3. When is the anticipated start date of phase i?

Answer # 3. Per RFP, Page 7

Question # 4: Is the fuel for the vehicles in phase 1, propane and/or gasoline paid for by the contractor or the city of Hallandale Beach?

Answer # 4. Per RFP, Page 14, c.

Question #5. On page 15, section 3(e) states "vehicles must be wrapped with a design provided by the city, approved by the county". Can you provide a picture of the design or the wrapping of the buses as this will have a monetary effect on the size and colors utilized in the design? Who is responsible for the cost of wrapping the vehicles in both phase 1 and phase 2? Do the backup vehicles need to be wrapped in the same design as the core fleet? For additional clarification, phase #1 will consist of only six (6) vehicles, of which one (1) will be a spare vehicle. Phase #2 will consist of a minimum of nine (9) vehicles pursuant to the RFP. Will there be additional spare vehicles and if so, how many spares will be provided?

Answer # 5. See Addendum # 5 for your first question. For second question, refer to RFP Page 83, Section 2.19. For third question, refer to page 14, letter f.

Question #6. It is my understanding that the vehicles in phase 1 that are to be provided by broward county transit are currently gasoline vehicles although broward county is going to require these vehicles to be converted to propane in the near future. In the event that these vehicles will be required to be converted, who will be responsible for the cost of the propane conversions for these vehicles?

Answer # 6. Refer to Addendum # 5.



**RFP # FY 2020-2021-006
COMMUNITY SHUTTLE BUS MAINTENANCE
AND OPERATION SERVICES**

**CITY OF HALLANDALE BEACH
ADDENDUM #6**

Question #7. On page 14 of the RFP, it states in paragraph 3(b), "a fleet of six (6) new gasoline/propane fueled, ADA compliant community shuttle vehicles will be provided by the city for phase 1." can you provide us with the model, manufacturer, engine size and passenger capacity of the vehicles that will be provided by broward county?

Answer # 7: Refer to Addendum # 5.

Question #8. On page 14 of the RFP, it states in paragraph 3(c), "a fleet of at least nine (9) new EV electrical buses, ADA compliant, will be provided by the city for phase 2." can you provide us with the model, engine size and passenger capacity of the vehicles that will be provided as these specifications are needed to calculate our proposed hourly costs, as all maintenance costs including parts and labor are the responsibility of the contractor.

Answer #8. No additional information available.

Question #9. On page 32 of the RFP, it states under business automobile liability that the "contractor agrees to maintain business automobile liability at a limit of liability not less than \$5,000,000 each occurrence". Currently the limits of automobile liability insurance are \$1,000,000 combined single limit and this amount is consistent with what broward county currently requires all of their contractors in both contracted routes, community bus and paratransit services in broward county. Additionally, the city of Hallandale Beach is protected by having the contractor indemnify the city of Hallandale Beach along with requiring the contractor to defend the city (see page 84, article 3 titled indemnification. The city of Hallandale Beach is also protected by sovereign immunity and therefore, this \$5,000,000 requirement is clearly excessive and will only add additional costs to the contractor's proposed hourly rate. Therefore, will the city consider lowering the automobile liability insurance requirement to \$1,000,000 which is consistent with all other broward county transit contracts currently in effect?

Answer #9. Refer to Addendum # 3.

Question #10. On page 14, section 2(b) states "city may provide parking, charging stations, and or maintenance facilities for the ev electric vehicle fleet for phase 2". Where will the nine (9) electric vehicles be parked and where will the charging stations be located? What type of maintenance facility will be provided by the city of Hallandale Beach for the operation of this service pursuant to page 14, section 2(b)? Where will this maintenance facility be located? What type of equipment will be provided in this maintenance facility such as lifts, compressors, etc. Will the contractor be responsible to provide the facility infrastructure such as lifts and other equipment? Will the contractor be required to have full-time mechanics at this facility? Answers to these questions on the facility is critical to the cost of the operation and maintenance in phase 2 of this five-year agreement.

Answer #10. No additional information available.



RFP # FY 2020-2021-006
COMMUNITY SHUTTLE BUS MAINTENANCE
AND OPERATION SERVICES

CITY OF HALLANDALE BEACH
ADDENDUM #6

Question #11. In phase 2 of the agreement between the city of Hallandale Beach and the contractor, what type of electric charging system will be used and how many hours will the vehicles have to charge? Will all nine (9) vehicles be able to charge at the same time or will there be a requirement to have someone at the charging station while the vehicles are charging? Once fully charged, how many hours will the charged vehicle be able to operate? Will fully charged vehicles be adequate to handle the twelve (12) hour plus workload required by the schedule in phase 2 without having to be charged during the vehicles in-service shift? Please keep in mind portal time to and from the starting and ending locations.

Answer #11. No additional information available.

Question #12. In phase 2 of the agreement between the city of Hallandale Beach and the contractor, will the electric vehicles be able to operate a full twelve (12) hour plus scheduled shift once fully charged and if not, vehicles that need to be switched out or replaced during operational hours to be charged will require additional staff, will the additional staff hours for be paid for by the city?

Answer #12. No additional information available.

Question #13. In phase 2 of the agreement between the city of Hallandale Beach and the contractor, how long is the warranty on the electric vehicles and what is covered under the warranties? Is the warranty based on mileage or time (months) of vehicle purchase? How long a period is the warranty on the battery packs utilized in these vehicles? How many years is the warranty on the charging stations? how many charging stations will be provided for these nine (9) vehicles plus any spares? Who will be responsible for the maintenance of the charging stations?

Answer #13. No additional information available.

Question #14. In phase 2 of the agreement between the city of Hallandale Beach and the contractor, the buses that will be operating on the routes will increase as follows:

- A. Route #1 red route - two (2) buses to three (3) buses;
- B. Route #2 blue route - one (1) bus to two (2) buses;
- C. Route #3 green route - one (1) bus to two (2) buses;
- D. Route #4 orange route - one (1) bus to two (2) buses;

This is an overall increase from five (5) buses to nine (9) buses operating a minimum of twelve hours per day, per vehicle. Will the city be providing backup vehicles and if so, how many backup vehicles will be provided in phase 2 of this agreement?

Answer #14. Per RFP Phase 2, Page 8.



**RFP # FY 2020-2021-006
COMMUNITY SHUTTLE BUS MAINTENANCE
AND OPERATION SERVICES**

**CITY OF HALLANDALE BEACH
ADDENDUM #6**

Question 15: on page 14, section 3(d) of the RFP states that the "vehicles will be equipped with a technology package (hardware, software, and reporting). This package includes automatic vehicle locators (avl), gps, automatic passenger counters (apc), automatic bus-stop announcement and wifi". It also includes mobile data computers (mdc). Can you clarify what you are looking for in the mobile data computers as the apc and avl with gps do not really need the mdc to operate.

- A. In option #1 and 1a on page 28 of the RFP titled cost proposal - contractor provides avl/gps and smart phone application, who provides the automatic passenger counter and automatic announcement system?
- B. In option #1b and #1c on page 28 of the RFP titled cost proposal - city provides the technology package. Does this include the apc. Mdc, avl, gps, smart phone application and wifi. Please clarify what is included in the technology package that the city is providing in option #1b and #1c and if the contractor is required to provide any of the technology.
- C. In option #2 on page 28 of the RFP, it states that the contractor shall provide the technology package, does this include all technology as stated in section 3(d) on page 14?
- D. In option #2a on page 28 pf the RFP, it states that the city will provide bus video surveillance system, and communication radio, contractor to provide avl/gps, wifi system and smart phone application, unless county provides the technology package. Please clarify what that means and will the county be providing the avl, apc, and automatic announcement system. Please be more specific on what the contractor needs to supply in option 2a.

- A. In option #1 and 1a on page 28 of the RFP titled cost proposal - contractor provides avl/gps and smart phone application, who provides the automatic passenger counter and automatic announcement system?

Answer #15 A. Per RFP, Cost Proposal, letters a and b, Page 28.

- B. In option #1b and #1c on page 28 of the RFP titled cost proposal - city provides the technology package. Does this include the apc. Mdc, avl, gps, smart phone application and wifi. Please clarify what is included in the technology package that the city is providing in option #1b and #1c and if the contractor is required to provide any of the technology.

Answer #15 B. Per RFP, Cost Proposal, letters c and d, Page 28.

- C. In option #2 on page 28 of the RFP, it states that the contractor shall provide the technology package, does this include all technology as stated in section 3(d) on page 14?

Answer #15 C: Yes. Per RFP, Cost Proposal, letters e, Page 28.

- D. In option #2a on page 28 pf the RFP, it states that the city will provide bus video surveillance system, and communication radio, contractor to provide avl/gps, wifi system and smart phone application, unless county provides the technology package. Please clarify what that means and will the county be providing the avl, apc, and automatic announcement system. Please be more specific on what the contractor needs to supply in option 2a.

Answer #15 D: Per RFP, Cost Proposal, letter f, Page 28.



RFP # FY 2020-2021-006
COMMUNITY SHUTTLE BUS MAINTENANCE
AND OPERATION SERVICES

CITY OF HALLANDALE BEACH
ADDENDUM #6

Question #16. Can the technology package hardware described in the RFP as the automatic passenger counters (apc), automatic bus stop announcement system, automatic vehicle location (avl) and gps units along with the wifi units that are installed in the phase 1 vehicles be utilized in the phase 2 vehicles?

In phase 1, there will be six vehicles and in phase 2, there will be a minimum of nine vehicles plus spares. Will the contractor be required to have the full technology package installed in the spare vehicles in phase 2?

If so, how many spare vehicles will be provided in the phase 2 fleet?

Answer #16 Per RFP Exhibit K. Restrictions, page 21. For Spare Vehicles Per RFP Phase 2, Page 8

Question # 17. In the event that the city of Hallandale Beach or broward county provides the technology package or a part of the overall technology described in the RFP, who will be responsible for the cost of the installation in the technology items that may be provided by the city or county? Additionally, who will be responsible for the cost of the technology equipment repairs after the warranty time-frame has expired?

Answer # 17: Per RFP Exhibit K 3.15.1 Page 20.

Question # 18: Can you please provide the list of attendees at the per-proposal conference held on august 19, 2021.

Answer # 18: Pre-proposal sign-in sheet is uploaded on City's Solicitation Notification Webpage.

Question # 19: Due to the options that include the county directly providing the technology package, will the City accept any technology-only bids?

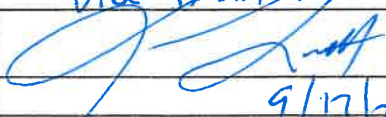
Answer # 19: Per RFP Page 5, Scope of Work and page 28 Cost Proposal.

Question # 20: Will electronic submissions be considered?

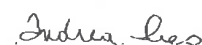
Answer # 20: See pages 1, 41 and 43 of the RFP.

PLEASE NOTE RECEIPT OF ADDENDUM # 6 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.

I ACKNOWLEDGE RECEIPT OF ADDENDUM # 6: ONLY RETURN THIS PAGE 5 WITH YOUR PROPOSAL.

Company	Limosines of South Florida, Inc
Name	Mark LeVitt
Title	Vice President
Signature	
Date	9/17/21

Sincerely,



Andrea Lues, Director, Procurement Department



VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

Receipt #: 326-304
Business Type: COURIER/TRANSPORT/DLVRY/TOWING
(TRANSPORTATION SVCS)

Business Opened:11/08/1999
State/County/Cert/Reg:MC45
Exemption Code:

	For Vending Business Only					
	Number of Machines:		Vending Type:			
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
33.00	3.30	0.00	0.00	0.00	0.00	36.30

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

LIMOUSINES OF SOUTH FLORIDA INC
2000 N STATE RD 7
LAUDERDALE, FL 33319

Receipt #WWW-20-00003255
Paid 10/27/2020 3.30

2020 - 2021

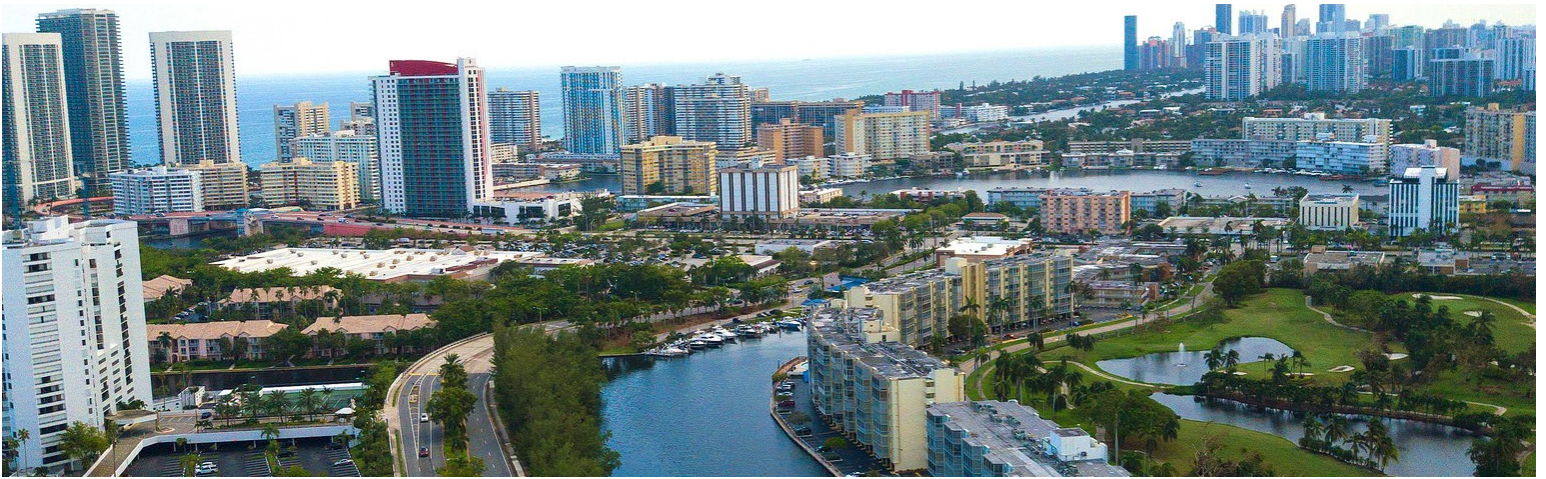
VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

Receipt #: 326-304
Business Type: COURIER/TRANSPORT/DLVRY/TOWING
(TRANSPORTATION SVCS)

Business Opened: 11/08/1999
State/County/Cert/Reg: MC45
Exemption Code:

Signature	For Vending Business Only					
	Number of Machines:			Vending Type:		
	Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost
33.00	3.30	0.00	0.00	0.00	0.00	36.30

Receipt #WWW-20-00003255
Paid 10/27/2020 3.30



Electronically submitted by:



Limousines of South Florida, Inc.
 2000 North State Road 7
 Lauderdale Lakes, Florida 33313

Mark Levitt, Vice President
 (954) 463-0845
 mlevitt@losf.us

**EXHIBIT 5: Government-Wide Debarment and Suspension (Nonprocurement)
Certification**

**IF THIS CONTRACT OR PURCHASE ORDER HAS A VALUE OF \$25,000 OR
MORE, THIS PROCUREMENT IS A COVERED TRANSACTION FOR
PURPOSES OF 49 CFR PART 29.**

This Contract is a covered transaction for purposes of 49 CFR Part 29. As such, the Contractor is required to verify that none of the Contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The Contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier-covered transaction it enters into.

By signing and submitting its bid or proposal, the Bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by County. If it is later determined that the Bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The Bidder or proposer agrees to comply with the requirements of 49 CFR 29, Subpart C, while this offer is valid and throughout the period of any Contract that may arise from this offer. The Bidder or proposer further agrees to include a provision requiring such compliance in its lower tier-covered transactions.

September 28, 2021

(Date)



Authorized Signature

Mark Levitt, Vice President

Print Name and Title

Limousines of South Florida, Inc.

Name of Contractor

EXHIBIT 6: Buy America Certification**FOR PROCUREMENTS OF STEEL, IRON, AND MANUFACTURED PRODUCTS (INCLUDING CONSTRUCTION CONTRACTS, MATERIALS AND SUPPLIES, AND ROLLING STOCK) OVER \$150,000****A. STEEL, IRON OR MANUFACTURED PRODUCTS**

If this Contract or purchase order is valued in excess of \$150,000 and involves the procurement of steel, iron, or manufactured products, the Bidder or offeror hereby certifies that it:

- ☐ Will meet the requirements of 49 USC 5323(j)(1) and the applicable regulations in 49 CFR part 661.5.
- ☐ Cannot meet the requirements of 49 USC 5323(j)(1) and 49 CFR part 661.5, but it may qualify for an exception pursuant to 49 USC 5323(j)(2)(A), 5323(j)(2)(B), or 5323(j)(2)(D), and 49 CFR 661.

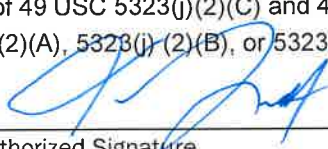
B. BUSES, OTHER ROLLING STOCK, AND ASSOCIATED EQUIPMENT

If this Contract or purchase order is valued in excess of \$150,000 and involves the procurement of buses, other rolling stock, and associated equipment, the Bidder or offeror certifies that it:

- ☐ Will comply with the requirements of 49 USC 5323(j)(2)(C) and the regulations at 49 CFR part 661.11.
- ☐ Cannot comply with the requirements of 49 USC 5323(j)(2)(C) and 49 CFR 661.11, but may qualify for an exception pursuant to 49 USC 5323(j)(2)(A), 5323(j)(2)(B), or 5323(j)(2)(D), and 49 CFR 661.7.

September 28, 2021

(Date)


Authorized Signature

Mark Levitt, Vice President

Print Name and Title

Limousines of South Florida, Inc..

Name of Contractor

Note: This Buy America certification must be submitted to Broward County with all bids or offers on FTA-funded Contracts involving construction or the acquisition of goods or rolling stock, except those subject to a general waiver. General waivers are listed in 49 CFR 661.7, and include final assembly in the United States for 15 passenger vans and 15 passenger wagons produced by Chrysler Corporation, microcomputer equipment, software, and small purchases (currently less than \$150,000) made with capital, operating, or planning funds.

EXHIBIT 7: Restrictions On Lobbying Certification**For Procurements of \$100,000 or More**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal Contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal Contract, grant, loan, or cooperative agreement.

2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence to an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal Contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form—LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government-wide Guidance for New Restrictions on Lobbying,"

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and Contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the undersigned understands and agrees that the provisions of 31 USC A3801, et seq., apply to this certification and disclosure, if any.

September 28, 2021

(Date)


Authorized Signature

Mark Levitt, Vice President

Print Name and Title

Limousines of South Florida, Inc.

Name of Contractor

EXHIBIT 8: Drug and Alcohol Testing Program Compliance Certification

FOR TRANSIT OPERATIONAL SERVICE CONTRACTS INVOLVING THE OPERATION OF A TRANSIT SERVICE, OR MAINTAINING, REPAIRING, OVERHAULING, AND REBUILDING REVENUE SERVICE VEHICLES OR EQUIPMENT (ENGINES AND PARTS) USED IN REVENUE SERVICE, OR BODY WORK, OR CONTRACTS FOR SECURITY PERSONNEL THAT CARRY FIREARMS.

The undersigned certifies that Contractor, and its Subcontractors as required, has established and implemented an anti-drug and alcohol prevention program in accordance with 49 CFR Part 655, "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations."¹

The undersigned further agrees to produce any documentation necessary to establish its compliance with 49 CFR Part 655, and to permit any authorized representative of the United States Department of Transportation or its operating administrations, the State Oversight Agency (the Florida Department of Transportation), or County, to inspect the facilities and records associated with the implementation of the drug and alcohol testing program as required under 49 CFR Part 655 and to review the testing process.

The undersigned further agrees to certify annually its compliance with Part 655 before March 15 and to submit the Management Information System (MIS) reports no later than February 15) to County.

To certify compliance, Contractor shall use the "Substance Abuse Certifications" in the "Annual List of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements," which is published annually in the Federal Register.

September 28, 2021

(Date)



Authorized Signature

Mark Levitt, Vice President

Print Name and Title

Limousines of South Florida, Inc.

Name of Contractor

¹ The Federal Transit Administration (FTA) – mandated drug and alcohol testing program is separate from and in addition to the provisions of the Drug-Free Workplace Act (DFWA).

EXHIBIT 9: Bus Testing Compliance Certification**FOR ALL PROCUREMENTS OF BUSES/ROLLING STOCK/TURNKEY**

The undersigned (Contractor /manufacturer) certifies that the vehicle offered in this procurement complies with 49 USC A5323(c) and FTA's implementing regulation at 49 CFR Part 665.

The undersigned understands that misrepresenting the testing status of a vehicle acquired with federal financial assistance may subject the undersigned to civil penalties as outlined in the U.S. Department of Transportation's regulation on Program Fraud Civil Remedies, 49 CFR Part 31. In addition, the undersigned understands that FTA may suspend or debar a manufacturer under the procedures in 49 CFR Part 29.

September 28, 2021

(Date)



Authorized Signature

Mark Levitt, Vice President

Print Name and Title

Limousines of South Florida, Inc.

Name of Contractor

EXHIBIT 10: Pre-Award and Post-Delivery Audit Requirements Certification**FOR PROCUREMENTS OF BUSES, OTHER ROLLING STOCK, OR
ASSOCIATED EQUIPMENT OVER \$150,000**

Check one:

- ☒ The Bidder hereby certifies that it **will comply** with the requirements of 49 USC 5323(j) (2)(C), Section 165(b)(3) of the Surface Transportation Assistance Act of 1982, as amended, and the regulations of 49 CFR 661.11.
- ☐ The Bidder hereby certifies that it **cannot comply** with the requirements of 49 USC 5323(j)(2)(C) and Section 165(b)(3) of the Surface Transportation Assistance Act of 1982, as amended, but may qualify for an exception to the requirements consistent with 49 USC Sections 5323(j)(2)(B) or 5323(j)(2)(D), Sections 165(b)(2) or (b)(4) of the Surface Transportation Assistance Act of 1982 as amended, and regulations in 49 CFR 661.7.

September 28, 2021

(Date)



Authorized Signature

Mark Levitt, Vice President

Print Name and Title

Limousines of South Florida, Inc.

Name of Contractor

Note: This certification must be submitted with each bid or offer exceeding the small purchase threshold for federal assistance programs, currently set at \$150,000.

EXHIBIT 11: Transit Vehicle Manufacturer (TVM) Certification of Compliance with Sub Part D, Part 26**FOR ALL BUSES/ROLLING STOCK PROCUREMENTS**

This procurement is subject to the provisions of Section 26.49 of 49 CFR Part 26. Accordingly, as a condition of permission to bid, the following certification must be completed and submitted with the bid. A bid which does not include the certification will not be considered.

Transit Vehicle Manufacturer (TVM) CERTIFICATION

_____, a TVM, hereby certifies that it has complied with the requirements of Section 26.49 of 49 CFR Part 26 by submitting a current DBE Goal to the FTA. The goals apply to fiscal year _____ and have been approved or not disapproved by the FTA.

(Name of Firm)

(Date of Fiscal Year)

_____, hereby certifies that the manufacturer of the transit vehicle

(Name of Firm)

to be supplied _____ has complied with the above- referenced

(Name of Manufacturer)

requirements of Section 26.49 of 49 CFR Part 26.



(Authorized Signature)

Mark Levitt, Vice President

Print Name and Title

September 28, 2021

(Date)

Company: Limousines of South Florida, Inc.

Telephone No.: (954) 463-0845

Fax No.: _____