



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 st Reading	2 nd Reading
2/21/2024	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:				
24-015				
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number:	
\$321,950	N/A	Federal Funding	N/A	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	Jeremy Earle	City Manager's Office	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> Finance & Budget		<input checked="" type="checkbox"/> Organizational Capacity		<input checked="" type="checkbox"/> Infrastructure/Projects
Implementation Timeline:				
Estimated Start Date: 10/1/2024 Estimated End Date: 9/30/2025				

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE MANAGER TO SUBMIT THE GRANT APPLICATIONS FOR THE 50TH YEAR CDBG PROGRAM FOR THE AFTER SCHOOL TUTORIAL ENRICHMENT PROGRAM AND PUBLIC WORKS IMPROVEMENTS FOR A TOTAL AMOUNT NOT TO EXCEED THREE HUNDRED TWENTY-ONE THOUSAND NINE HUNDRED FIFTY (\$321,950) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE SUBMITTAL OF THE GRANT APPLICATIONS, ACCEPT GRANT AWARDS, AND EXECUTE ANY AND ALL GRANT RELATED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks authorization to submit Community Development Block Grant (CDBG) applications for the 50th Year of funding in Fiscal Year 2024/2025, accept grant awards, and execute any and all grant documents.

Background:

The Community Development Block Grant (CDBG) by the U.S. Department of Housing and Urban Development, is a program that provides communities with resources to address a wide range of community development needs.

Cities participating in the Broward County CDBG program receive an allocation based on a U.S. Department of Housing and Urban Development (HUD) funding formula. This formula takes into consideration community housing conditions, population, and poverty indicators. The funding allocation is automatic and non-competitive, as long as the allocation is for HUD/CDBG-eligible activities (which may include capital, economic development, and housing and public service projects). Although the allocation is non-competitive, cities must still apply to receive funding. The City of Hallandale Beach applies for CDBG funds annually.

Current Situation:

Per the CDBG Program requirements, two public meetings must be held. Staff will conduct one (1) advertised public meeting in order to receive public comments from residents about the City's proposed projects and also to gather information from the public as to projects that the community would like to see implemented. The public meeting will be held on Thursday, February 8, 2024, at 6 p.m. (*Exhibit 2*). During the public meeting, residents will be informed of the City's plan to continue the Afterschool Tutorial Enrichment Program at the Hepburn Center; and to implement infrastructure upgrades. This meeting also alerts residents to the fact that the City Commission will be considering this agenda item at the February 21, 2024, meeting and invite them to attend and to make follow-up comments. This Commission Meeting is considered the second required public meeting for the purpose of this grant.

Grant applications are recommended for the following two (2) projects (*Awaiting application Release from the County. Application amount subject to change, based on the County's available allocation per City.*):

- 1. Afterschool Tutorial Program \$100,000

The Afterschool Tutorial Enrichment Program proposes to serve a minimum of 166 low to moderate income students. The program is also referred to as limited clientele per HUD national objectives. The CDBG grant has allowed the city to enhance public services for the Afterschool Tutorial Enrichment Program, and to serve a minimum of 166 limited clientele students. The total request is \$100,000. Matching contributions include both cash and in-kind donations, e.g., utilization of seven classrooms, vans, classroom furniture, the value of volunteer services as well as a portion of both direct and indirect staff salaries for a total match of \$1,000,284. The total program value is \$1,100,284.

*Program & Grant Application Lead:
Cora T. Daise, Human Services Director*

2. Public Works Drainage Improvements \$221,950

Public Works Improvements in the NW Quadrant will include drainage, sidewalks, regrading and sodding of swales and other related infrastructure improvements along NW 5th Terrace and North of NW 3rd Street. Other CDBG eligible areas may be added in the design process, depending on the Community’s input during the public meetings. Total project cost is estimated to be \$261,895.00 (\$39,945 Design Maximum Budget and \$221,950 Construction Budget). Should the design fees or the bid process be lower than the estimate, the remaining balance will be available for additional drainage improvements.

*Project & Grant Application Lead:
Jeffrey Odoms, Public Works Director*

Grant timeline is as follows:

50 th Year Grant Application Due Date:	TBD-Not Released
50 th Year CDBG Grant Contract Cycle:	10/01/24 – 09/30/25

The total grant request for the two projects is \$321,950. Grant funds are requested to supplement and enhance City programs and projects. The cost breakdown for each project is found in the Grant Applications. Local matching funds are not required; however, program or project costs in excess of CDBG funding will be provided by the City and other sources as follows:

Afterschool Tutorial Program:

CDBG Grant	\$100,000
Friends of the Hepburn Center-Budget and Registration Fees	87,998
Friends of the Hepburn Center-In Kind	33,600
Children Services Council of Broward County Grant	265,600
City of Hallandale Beach-Cash	498,966
City of Hallandale Beach-In Kind	<u>114,120</u>
Total Program Cost	\$1,100,284

Public Works Drainage Improvements

CDBG Grant	\$221,950
City of Hallandale Beach - Stormwater Drainage Fund 440	<u>39,945</u>
Total Project Cost	\$261,895

If approved, CDBG funding will become available during FY2024/2025 and will be appropriated in Fund 150 (Afterschool Tutorial Program) and Fund 440 (Drainage Improvements Project) respectively.

Why Action is Necessary:

Pursuant to Article V, Section 5.01, of the City of Hallandale Beach Charter, Resolutions are to be presented to and adopted by a majority of the Commission. Furthermore, per Broward County and the CDBG program guidelines, a resolution of the City Commission authorizing the grant application is required.

Cost Benefit:

The City leverages various funding sources to enhance services and projects through grant funding. The CDBG grant will offset costs in the General Fund and Stormwater Fund in the amount of approximately \$321,950.

PROPOSED ACTION:

The City Commission considers the attached Resolution.

ATTACHMENT(S):

Exhibit 1 – Resolution
Exhibit 2 – Public Hearing Notice

Prepared By: *Chanel I. Jackson*
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Reviewed By: *Brightny Dorelus*
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Project Manager

Reviewed By: *Cora Daise*
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Reviewed By: *Noemy Sandoval*
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Assistant City Manager