



## City of Hallandale Beach City Commission Agenda Cover Memo

**Hallandale Beach**  
PROGRESS. INNOVATION. OPPORTUNITY.

<b>Meeting Date:</b>	September 18, 2019		<b>Item Type:</b> <i>(Enter X in box)</i>	<b>Resolution</b> <b>X</b>	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>	<b>1<sup>st</sup> Reading</b> <b>N/A</b>		<b>2<sup>nd</sup> Reading</b> <b>N/A</b>	
	<b>X</b>			<b>Public Hearing:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Yes</b>
<b>Funding Source:</b>	<b>Various Accounts</b>		<b>Advertising Requirement:</b> <i>(Enter X in box)</i>		<b>Yes</b>		<b>No</b>
						<b>X</b>	
<b>Account Balance:</b>	<b>\$73,500 Annually</b>		<b>Quasi Judicial:</b> <i>(Enter X in box)</i>	<b>Yes</b>		<b>No</b>	
						<b>X</b>	
<b>Project Number :</b>	<b>N/A</b>		<b>RFP/RFQ/Bid Number:</b>	<b>RFP# FY2016-17-004 Audit Services for COHB and HBCRA</b>			
<b>Contract/P.O. Required:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <i>(Enter X in box)</i>				
	<b>X</b>		<b>Safety</b> <input type="checkbox"/> <b>Quality</b> <input checked="" type="checkbox"/> <b>Vibrant Appeal</b> <input type="checkbox"/>				
<b>Sponsor Name:</b>	Greg Chavarria City Manager		<b>Department:</b>	Finance Department			

**SHORT TITLE:**

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH MAULDING & JENKINS, LLC FOR AUDIT SERVICES FOR AN ADDITIONAL TWO-YEAR TERM IN AN AMOUNT AS PROVIDED IN THE FY 19/20 BUDGET IN SUBSTANTIALLY THE SAME FORM; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE SERVICE; AND PROVIDNG AN EFFECTIVE DATE.

**STAFF SUMMARY:**

**Summary:**

Florida law requires that every general purpose local government have a complete set of audited financial statements each year performed by an independent certified public accountant. The City's current contract for audit services expires with the completion of the Fiscal Year 17/18 audit.

**Background:**

At the April 19, 2017 meeting, the Commission approved Resolution #2017-52 (Exhibit 2) authorizing the appointment of the audit committee. The Audit Committee included the following individuals:

- Nydia M. Rafols-Sallaberry, Deputy City Manager
- Greg Chavarria, Assistant City Manager
- Celeste Lucia, Finance Director
- Marie Gouin, Budget Manager
- Stephanie Delgado, Special Projects Administrator
- Horacio Montes de Oca, Cooper City Finance Director
- Pascal Gibert, Controller at Aspex Eyewear
- Marc A. Burton, Partner at The Burton Group

The City released RFP# FY2016-2017-004 for Audit Services on May 5, 2017. The Audit Committee reviewed and ranked all the proposals. Three of the top ranked firms were requested to provide an oral presentation. Oral presentations were held on June 30, 2017 and at the conclusion, the Committee re-ranked the proposals. Following the oral presentations, the (3) three highest ranked firms selected by the Audit Committee are as follows in order of highest ranked:

1. Mauldin & Jenkins, LLC
2. RSM US LLP
3. AC&F Alberni Caballero & Fierman, LLP

The City Commission awarded RFP #FY2016-2017-004 to Mauldin & Jenkins, LLC via Resolution No. 2017-105 (Exhibit 3).

**Current Situation:**

The Audit Services contract provided for an initial term of two (2) years to audit the financial statements for the fiscal year ending September 30, 2017, and 2018. The City has the option of extending the contract for two (2) additional two (2) year terms for audit of fiscal years ending September 30, 2019, 2020, 2021 and 2022.

An amendment to the Audit Services original Agreement, dated September 27, 2017 is required to extend the term of the contract. The City is satisfied with the services provided, and is seeking City Commission authorization to renew the agreement for an additional two (2) years at this time.

**Why Action is Necessary:**

Pursuant to Chapter 23, Section 23-4, *Competitive Bidding Required*; all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000, shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6,

*Award of Contract*; the City Manager, shall have the authority to recommend to the City Commission award of contracts.

**Fiscal Impact:**

<b>Fiscal Year</b>	<b>City of Hallandale Beach</b>	<b>HBCRA</b>
2020	<u>\$ 73,500</u>	<u>\$19,000</u>
2021	<u>\$73,500</u>	<u>\$19,000</u>

**PROPOSED ACTION:**

Staff recommends approval of the attached Resolution authorizing the City Manager to execute an amendment to the agreement with Mauldin & Jenkins for audit services for an amount as provided in the FY19-20 Budget.

**ATTACHEMENT(S):**

- Exhibit 1 – Proposed Resolution/Ordinance
- Exhibit 2 – Resolution 2017-052
- Exhibit 3 – Resolution 2017-105
- Exhibit 4 – Mauldin & Jenkins executive agreement, RFP & Proposal for Audit Services