



400 South Federal Hwy
Hallandale Beach, FL 33009

City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 st Reading	2 nd Reading
2/17/2021	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:				
21-014				
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
\$150,015	\$35,953 \$138,852	440-3660-565000 440-4989-565000	P2001	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bid # FY 2020-2021-001 45th Year CDBG Public Works Improvement Grant Project	Jeffrey Odoms, Interim Director	Public Works	
Strategic Plan Focus Areas:				
<input type="checkbox"/> Finance & Budget		<input type="checkbox"/> Organizational Capacity	<input checked="" type="checkbox"/> Infrastructure/Projects	
Implementation Timeline: 4 months				
Estimated Start Date: 3/1/2021 Estimated End Date: 9/30/2021				

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO AWARD BID # FY 2020-2021-001, 45TH YEAR CDBG PUBLIC WORKS IMPROVEMENTS PROJECT, TO KAILAS CORP. IN THE AMOUNT NOT-TO-EXCEED ONE HUNDRED SIXTY FIVE THOUSAND AND SIXTEEN DOLLARS (\$165,016) DOLLARS, INCLUSIVE OF A TEN PERCENT (10%) CONTINGENCY FOR UNFORESEEN CIRCUMSTANCES; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE THE PROJECT; AND PROVIDING AN EFFECTIVE DATE

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission's approval of staff's recommendation to award Bid # FY 2020-2021-001 45th Year CDBG Public Works Improvement Grant Project, to Kailas Corp. as the lowest responsive bidder, in the amount of \$150,015 plus a 10% contingency (\$15,001), for a not-to-exceed amount of \$165,016, and to authorize the City Manager to execute all related documents to effectuate the purchase.

Background:

The Community Development Block Grant (CDBG) program, managed by the U.S. Department of Housing and Urban Development (HUD), is a flexible program that provides communities with resources to address a wide range of community development needs. The City of Hallandale Beach was awarded \$138,852 by Broward County on February 11, 2020. The original agreement expired on September 30, 2020. Due to the pandemic, the City was granted a six month time extension through March 31, 2021 (Exhibit 2). Staff has request, and was granted, a second six month time extension through September 30, 2021. This second amendment to the agreement is currently being processed.

Staff will utilize monies from the Stormwater fund (440-3660-56500-P2001 – account balance \$35,953) to supplement the grant award from Broward County. The vendor award amount plus contingency equals \$165,016. The grant award plus the funds available in the referenced account equals \$174,819, thus adequate funds are available.

The 45th Year CDBG Public Works Improvement Project involves Public Works and utility infrastructure improvements including drainage improvements, sidewalks, regrading and sodding. All work completed under this contract will occur within the City's right-of-way. The project improvements will take place at the intersection of NW 7th Avenue and NW 3rd Court (Exhibit 3).

Current Situation:

The City issued an Invitation to BID FY 2020-2021-001 45th Year CDBG Public Works Improvements Grant Project on November 7, 2020. The release notice for the Bid was sent via email to vendors from the City's Vendor list. The Bid was also advertised on the City website, Demandstar, Sun Sentinel and other electronic means of media. On November 18, 2020, at 11:00 A.M., a mandatory pre-bid meeting was held (via Zoom). Nineteen (19) vendors, seven (7) City staff members, and two (2) staff members from Broward County attended the pre-bid meeting. All questions were submitted via email on or before 11:00 A.M. on November 23, 2020.

The Bid was due on December 14, 2020 and a total of eight (8) vendors responded to the solicitation. Staff evaluated the responses and determined that Kailas Corp. is the responsive and lowest bidder in the amount of \$150,015.00 (Exhibit 4).

If approved by the City Commission, the construction contract will be finalized, and the estimated Project Schedule is as follows:

Commission Award	February 17, 2021
Notice to Proceed	March 12, 2021
Anticipated Construction Start	April 12, 2021
Anticipated Construction Completion	August 27, 2021
Grant Expiration	September 30, 2021

Therefore, staff recommends the selection of Kailas Corp. based on their experience, references and bid price. All of Kailas Corp.'s references indicate that they have completed similar projects in scope and size, and they are fully capable of fulfilling the City's needs. (Exhibit 5).

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

Unit price bidding is a fair basis for competitive bidding where contractors are bidding on the exact same scope of work. This allows for thorough review and comparison of all bids. Contractors tend to prefer detailed and complete plans and specifications as they provide a better understanding of the project, allowing them to bid more accurately and competitively. When each work item is broken out and accounted for during the design phase there will be more competitive pricing. Competitive pricing allows for a more thorough analysis of unit prices and market prices, while providing insight into how aggressive contractors are bidding.

PROPOSED ACTION:

City Commission to approve the attached Resolution authorizing the City Manager to award Bid # FY 2020-2021-001 45th Year CDBG Public Works Improvement Grant Project to Kailas Corp in the amount of \$150,015.00 plus a 10% contingency (\$15,001), for a not-to-exceed amount of \$165,016 and to authorize the City Manager to execute all related documents to effectuate the purchase.

ATTACHMENT(S):

- Exhibit 1 – Resolution
- Exhibit 2 – Grant Agreement/First Amendment
- Exhibit 3 – Project Location
- Exhibit 4 – Bid Tabulation Summary
- Exhibit 5 – Award Information Memorandum BID #FY2020-2021-001

Prepared By: Joselaine Pateau
Engineer 1

Reviewed By: Peter A. Kunen, P.E.
City Engineer

Approved By: 
Kevin R. Klopp
Assistant City Manager

Assistant City Manager