



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
3/2/2022	<input type="checkbox"/> Resolution	Ordinance Reading	2/16/2022	3/2/2022
File No.:	<input checked="" type="checkbox"/> Ordinance	Public Hearing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
22-004	<input type="checkbox"/> Other	Advertising Required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
See Below	See Attachment A	General, Transportation, Permits & Inspection, Utility, and Fleet Services Funds	N/A	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Nickens Remy, Acting Budget Manager	Budget & Program Monitoring	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> Finance & Budget		<input checked="" type="checkbox"/> Organizational Capacity	<input checked="" type="checkbox"/> Infrastructure/Projects	
Implementation Timeline				
Estimated Start Date:		03/02/2022	Estimated End Date: 09/30/2022	

### SHORT TITLE:

AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING THE ADOPTED BUDGET FOR FY 2021-22 TO REFLECT THE REVENUES, EXPENDITURES, APPROPRIATIONS AND OTHER MISCELLANEOUS BUDGET ADJUSTMENTS; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

### STAFF SUMMARY:

#### Summary:

The proposed ordinance is to amend the FY2021-22 Budget to account for unanticipated expenditures for the current Fiscal Year based on mission critical items identified after the budget was adopted. Amending the adopted budget will increase the General Fund, Three Islands

District, Golden Isles District, Transportation Fund, Permits & Inspections Fund, Capital Projects Fund, Cemetery Fund, Stormwater Fund, and Utility Fund budget.

The mission critical items include an update to the Cost Allocation Study approved by the City Commission on November 3, 2021, GISND Lighting Improvements, Citywide Bus Shelters Design, FDOT Funded Median Beautification, Six (6) Watermain Projects, and Staffing Requests.

The total amendment amount to the FY 2021-22 Budget is \$4,824,792 (see table below).

FUND	AMENDMENT
	AMOUNT
001   GENERAL FUND	1,171,197
120   THREE ISLANDS DISTRICT	171,096
121   GOLDEN ISLES DISTRICT	112,421
160   TRANSPORTATION FUND	394,136
170   PERMITS & INSPECTIONS FUND	57,106
348   CAPITAL PROJECTS FUND	81,183
420   CEMETERY FUND	71,662
440   STORMWATER FUND	200,667
490   UTILITY FUND	2,565,324
<b>TOTAL AMENDMENT AMOUNT</b>	<b>4,824,792</b>

**Background:**

On September 27, 2021, the City Commission adopted the FY 2021-22 Budget in the amount of \$151,048,561 (includes all funds). As part of the adoption of the budget, staff had advised the City Commission that aggressive measures and strategies would continue to be taken to combat the financial effects of recent events and past budget practices.

Staff had advised the City Commission that the first review of operations would be presented to them with recommendations throughout the fiscal year. Below are some of the mission critical items that are being recommended at this time.

**Current Situation:**

The proposed budget amendment includes the appropriation of funds from the General Fund, Three Islands District, Golden Isles District, Transportation Fund, Cemetery Fund, Stormwater Fund, and Utility Fund to cover the mission critical items described below. While all the challenges

that the City of Hallandale Beach is facing cannot be addressed simultaneously, the items below are considered mission critical both for operations and for financial stabilization.

### **001 / General Fund**

**Update to Cost Allocation Study** – Adjustment to the FY 2021-22 interfund charges based on the updated FY 2019-20 Cost Allocation Study adopted on November 3, 2021, by the City Commission. The increase includes \$545,007 in true-up contributions for FY 2020-21.

The table below shows the adopted, amendment per the updated Cost Allocation Plan, and the revised contributions to the General Fund by other Funds for the cost of central services provided to each.

#### ***Impact – \$1,090,014 (Revenue)***

	2021-22	2021-22	
	ADOPTED	AMENDMENT	REVISED
GENERAL FUND COST ALLOCATION	AMOUNT	AMOUNT	AMOUNT
120   Three Islands Safe Neighborhood District	24,635	171,096	195,731
121   Golden Isles Safe Neighborhood District	12,491	57,434	69,925
130   Community Redevelopment Agency	288,033	6,514	294,547
160   Transportation Fund	227,874	338,976	566,850
170   Permits & Inspections Fund	529,739	-122,410	407,329
410   Sanitation Fund	423,750	-16,826	406,924
420   Cemetery Fund	69,833	71,662	141,495
440   Stormwater Fund	221,750	46,008	267,758
490   Utility Fund	1,404,336	520,410	1,924,746
530   Fleet Services Fund	243,518	17,758	261,276
570   General Liability Fund	74,985	-862	74,123
575   Workers' Compensation Fund	15,402	254	15,656
	<b>3,536,346</b>	<b>1,090,014</b>	<b>4,626,360</b>

**FDOT Landscaping Beautification** – Additional cost for construction. The city received a grant from Broward County of \$100,000 and budgeted an additional \$100,000 (which is our 50% match) for a Landscape Beautification Project. The DPW team initiated an ITB for the project and the lowest bidder came in \$25,000 over the approved grant funded and budgeted

amount. This funding request is for the additional funds to add to the project. Once added, an agenda item will be brought forward to award the vendor. The project involves the re-landscaping and beautification of the medians on Hallandale Beach Boulevard, from I-95 to U.S. 1.

***Impact – \$25,000 (Expense)***

**Transfer to Capital Projects Fund – North Beach Facility Project**

***Impact – \$81,183 (Expense)***

**121 | Golden Isles District**

**GISND Lighting Improvements** – Lighting Facilities at Golden Isles (Holiday and Poinciana Drive). FPL agrees to install or modify the lighting facilities and furnish to the City the electric energy necessary for the operation of the Lighting System and furnish such other services as are specified in this agreement, all in accordance with the terms of FPL's currently effective lighting rate schedule on file at the Florida Public Service Commission (FPSC) or any successive lighting rate schedule approved by the FPSC.

***Impact – \$54,987 (Expense)***

**160 | Transportation Fund**

**Citywide Bus Shelters Design** – The City of Hallandale Beach has applied for \$3 Million in Surtax funding for a city-wide bus shelter improvement project that covers about 50 locations throughout the City. The requested funds will be used to prepare construction documents, permitting, and provide a 100% bid-ready set of documents. This set of documents will be part of the submittal packet for the Broward County grant opportunity.

***Impact – \$55,160 (Expense)***

**170 | Permits and Inspections Fund**

**Assistant Building Official and Computer Equipment** – Position is needed for operational efficiencies and to further support levels of service.

***Impact – \$179,516 (Expense)***

Assitant Building Official	Cost
Salary and Benefits	176,016
Computer Equipment	3,500
<b>TOTAL</b>	<b>179,516</b>

**348 | Capital Projects Fund**

**North City Beach Facility Project P2207** – This project was budgeted in the amount of \$250,000. The facility has been closed for the past 4 years. During that time the facility has deteriorated due to water intrusion thru the building's envelope, storefront glass panels, possible second floor balcony reverse slope, and issues with the A/C system leaking. For that reason, the building has a high level of mold contamination. The A/C system is old and inoperable, and the envelope, including the second-floor balcony, show signs of water penetration. The electrical and plumbing systems were operable but need to be evaluated for any signs of unseen or unnoticed problems. The quotes for the work to restore the facility have come in at \$331,183 which is \$81,183 over the project budget of \$250,000.

***Impact – \$81,183 (Expense)***

**410 | Sanitation Fund**

**Sanitation Code Compliance Officer (2)** – These positions will be dedicated to the enforcement of municipal ordinances regarding sanitation, especially addressing the illegal dumping challenges throughout the City. These positions will work under the direction of the Code Compliance Official in the Community Enhancement and Sustainability Development Department. Each will be equipped with an electric vehicle and computer equipment.

***Impact – \$251,292 (Expense)***

Sanitation Code Compliance Officer (2)	Cost	Total
Salary and Benefits	82,146	164,292
Vehicle	40,000	80,000
Computer Equipment	3,500	7,000
	<b>125,646</b>	<b>251,292</b>

**440 | Stormwater Fund**

**Project Manager, Vehicle, and Computer Equipment** – In FY21, the Department of Public Works initiated over 24 projects into the design phase. These projects will soon approach the construction phase and the Department will require additional capacity for the effective oversight and completion of those projects. Enhanced capacity will be needed for the effective oversight of utility projects and to ensure that authorized work is received by the City in a timely manner.

***Impact – \$154,659 (Expense)***

Project Manager	Cost
Salary and Benefits	111,159
Vehicle	40,000
Computer Equipment	3,500
<b>TOTAL</b>	<b>154,659</b>

#### **490 | Utility Fund**

**Six (6) Watermain Projects** – Over the past four months, the City’s watermain infrastructure has suffered six major service interruptions due to line breaks. These mains are in addition to the original list of projects brought forth in FY 2020-21. All six (6) are beyond their lifecycle. Based on records of breaks over time, these projects need to move forward for rehabilitative design as soon as possible. The table below reflects the estimated cost of design as received by consultants.

**Impact – \$1,890,255 (Expense)**

WATERMAIN PROJECTS	CONSULTANT	SERVICE
		FEE
10" Watermain Replacement (N.E. 14th Avenue to Diplomat Parkway)	KCI	227,310
Holiday Drive Subaqueous Watermain	Arcadis	499,430
N.E. 14th Avenue Watermain Improvements	Calvin Giordano	244,745
Atlantic Shores Boulevard Watermain Improvements	RJ Behar	141,120
Hallandale Beach Boulevard Watermain Improvements	Keith & Associates	242,650
Parkview Drive Watermain Improvements	RFP	535,000
<b>TOTAL WATERMAIN PROJECTS</b>		<b>1,890,255</b>

**Project Manager, Vehicle, and Computer Equipment** - In FY21, the Department of Public Works initiated over 24 projects into the design phase. These projects will soon approach the construction phase and the Department will require additional capacity for the effective oversight and completion of those projects. Enhanced capacity will be needed for the effective oversight of utility projects and to ensure that authorized work is received by the City in a timely manner.

**Impact – \$154,659 (Expense)**

Project Manager	Cost
Salary and Benefits	111,159
Vehicle	40,000
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<b>TOTAL</b>	<b>154,659</b>

**Why Action is Necessary:**

In accordance with Florida Statutes Section 166.241(2), a municipal government may not expend or contract for expenditures in any fiscal year except those expenditures pursuant to the adopted budget, except for the items that the Budget Ordinance that adopts the annual budget allows to be appropriated without Commission approval, and for the reallocation of carryover projects that were previously approved by the Commission. Since these adjustments were not anticipated in the FY2021-22 Budget, nor allowable in accordance with the Budget Ordinance, a budget amendment is required to obtain Commission approval for the appropriations and expenditures of these funds.

Florida Statutes Sec. 166.241(4) authorizes a government at any time within the fiscal year, or within sixty days (November 30), following the end of the fiscal year to amend its budget. Also, budget amendments must be approved in the same manner as adoption of the original budget. Since the City of Hallandale Beach adopts its budget by ordinance, this amendment will be adopted by ordinance. There will be two readings of the proposed ordinance approving the amending of the FY2021-22 Budget.

**Cost Benefit:**

The proposed budget amendment will increase the FY 2021-22 Budget by an amount not-to-exceed \$4,824,792. This amendment will allow staff to continue to implement revenue generating initiatives and to move the City forward with greater efficiency.

**001 | General Fund:**

- Update to Cost Allocation Study (Revenue) – \$1,090,014
- Transfer to Capital Projects Fund – \$81,183
- FDOT Landscaping Beautification (Expense) – \$25,000

**121 | Golden Isles District:**

- GISND Lighting Improvements (Expense) – \$54,987

**160 | Transportation Fund:**

- Citywide Bus Shelters Design (Expense) – \$55,160

**170 / Stormwater Fund:**

- Assistant Building Official and Computer Equipment (Expense) – \$179,516

**348 / Capital Projects Fund:**

- Transfer from General Fund – \$81,183

**410 / Sanitation Fund:**

- Code Compliance Officer (2), Vehicles, and Computer Equipment (Expense) – \$251,292

**440 / Stormwater Fund:**

- Project Manager, Vehicle, and Computer Equipment (Expense) – \$154,659

**490 / Utility Fund:**

- Watermain Projects (Expense) – \$1,890,255
- Project Manager, Vehicle, and Computer Equipment (Expense) – \$154,659

<b>PROPOSED ACTION:</b>
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Staff recommends approval on First Reading of the attached Ordinance amending the FY2021-22 Budget.

<b>ATTACHMENT(S):</b>
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Exhibit 1 - Proposed Ordinance

Exhibit 2 – Attachment A - Budget Amendment Line Items

Prepared By: Nickens Remy

Nickens Remy

Budget & Program Monitoring Director

Reviewed By: Noemy Sandoval

Noemy Sandoval

Assistant City Manager

Approved By: Jeremy Earle

Dr. Jeremy Earle

City Manager