



March 19 Workshop and March 21, 2018 City Commission Meeting –
After Action Report

Presented to the City Commission April 4, 2018

Section I.

NEW ITEMS – March 19 & March 21, 2018 Meetings

A. City Commission:

A.1

- ✦ **Intercoastal Waterway within Hallandale Beach:** City Manager’s Office to schedule meeting with parties involved, Mr. Barry Webber and the Police Department, to discuss opportunities to declare the Intercoastal waterway within Hallandale Beach a “No Wake Zone”. In addition, staff to research past actions by the City Commission on this subject prior to the meeting. **Assigned to Deputy City Manager and Office of the City Clerk.**

UPDATE: A meeting with Mr. Webber and staff has been scheduled for Monday, April 2, 2018. In addition, please see Attachment 1, Minutes of the December 16, 2015, City Commission Meeting showing past actions of the City Commission on the subject. Staff will provide further information for the **April 18, 2018** After Action Report.

A.2

- ✦ **Changes in Meeting Times:**

March 21, 2018, 6:15pm – Special HBCRA Meeting

April 16, 2018, 5:45pm – City Commission Workshop – FY19 Budget

April 18, 2018, 6:15pm – HBCRA Board of Directors Meeting

UPDATE: This item is Complete. Meeting times have been changed, noticed and placed on the Commission’s/Board’s calendars.

A.3

- ✦ **Staff to research City Protocol to have flags flying at half-mast. Assigned to Acting City Clerk.**

UPDATE: This item is Complete. City Administration follows Protocol from the Florida Governor’s Office (See Attachment 2).

A. City Commission (Cont.):**A.4**

- + **Golden Horn Condominium:** City Manager to meet with resident, Donna Rubin, Development Services Director and Fire Chief, to discuss her various concerns regarding the building's Board of Directors actions: 40-year Old Building Inspections; plumbing work conducted without permits; being cut-off from intercom/doorbell system; family occupying the management office as living headquarters. **Assigned to CM's Office to coordinate meeting.**

UPDATE: A meeting with Ms. Donna Rubin has been scheduled for Thursday, March 29, 2018. Staff will provide further information for the **April 18, 2018** After Action Report.

A.5

- + **Parking on swale areas:** staff to research and determine if it is legal to park on swales. **Assigned to Development Services Director.**

UPDATE: A succinct description of when it is legal and when it isn't legal to park on the swale will be prepared. Target date for completion is Friday, April 13, 2018. This is now on Pending status until the **April 18, 2018** After Action Report.

A.6

- + **Link to Agenda at the Website:** Staff to ensure link is working properly. **Assigned to Acting City Clerk.**

UPDATE: This item is Complete. Staff has verified that agenda link is working properly.

B. Commissioner Dally:**B.1**

- ✚ **FY19 Budget:** Staff to look at feasibility/costs of holding coding classes for summer students and provide recommendations during budget process. **Assigned to ACM Chavarria and Director Gouin.**

UPDATE: Staff will provide information and recommendations during the FY 18/19 budget process on the feasibility/costs of holding coding classes for summer students. This item is Pending until **August 2018.**

B.2

- ✚ **FY19 Budget – Vehicle Replacements/Purchases:** staff to look at feasibility, including costs, of acquiring alternate fuel and/or hybrid vehicles and provide recommendations during budget process. **Assigned to ACM Parkinson and Director Gouin.**

- ✚ **UPDATE:** Fleet Staff will provide information and recommendations during the FY 18/19 budget process on the feasibility of procuring alternate fuel and/or hybrid vehicles when replacing Fleet vehicles going forward. This item is Pending until **August 2018.**

B.3

- ✚ **Donations to the City:** Staff to look at process to streamline the acceptance of donations thorough the City Manager. **Assigned to Director of Procurement and City Attorney.**

UPDATE: This item is Complete. First Reading of an Ordinance streamlining the process has been placed on the April 4, 2018, City Commission Agenda, Item 9.C.

C. Commissioner Taub:**C.1**

- ✚ **Florida Statute protecting good Samaritans when breaking vehicle windows under special circumstances:** City Attorney to draft Resolution to establish guidelines for the City. City Manager to institute training. **Assigned to City Attorney, Risk Manager, Chief of Police and Fire/EMS Chief.**

UPDATE: This item is Complete. The Fire Department currently utilizes locksmithing-type devices to passively “break into” locked vehicles which are occupied by infants, children or pets without needing to break the glass. This process can usually be accomplished within 5 – 10 minutes of arrival of fire rescue units. During the process of breaking into the vehicle, the occupant(s) are monitored by fire rescue for any signs of distress. If at any time our crews see signs of distress they are required to stop passive entry and break the glass. Neither Police nor Fire/EMS staff recommend advertising this law to the public as it might entice other individuals to utilize it as an excuse to damage/break into private property. Staff preferred response method is for persons to contact Police and/or Fire to respond and handle these incidents.

C.2

- ✚ **Golden Isles Safe Neighborhood District Advisory Board:** who appoints the members of the Board: City Commission or Golden Isles Safe Neighborhood District Board of Directors. **Assigned to City Attorney.**

UPDATE: This item is Complete. Golden Isles Safe Neighborhood District Board of Directors will consider the subject and act on it during the April 4, 2018, Special Meeting of the Board, Item 3.A.

D. Vice Mayor Lazarow:**D.1**

- FY19 Budget - Fire hydrants:** staff to look at feasibility of instituting program to paint/decorate fire hydrants throughout the City and provide recommendations, including estimated costs, during FY19 Budget. **Assigned to Fire/EMS Chief and Director Gouin.**

UPDATE: Staff will reach out to the City of Lantana, Florida, to obtain examples of any paperwork required by the City for citizens to paint a fire hydrant. There does not appear to be any associated cost with the adopt-a-hydrant program. Based upon the model provided by Vice Mayor Lazarow, residents submit their request to paint the hydrant and the resident provides any necessary materials and labor to complete the project. The City would ultimately approve the design, but would bear no upfront cost. If the design adheres to the City's current hydrant flow color convention, the Fire/EMS Department will have no concern with the program. This is on **Pending Status until the May 2, 2018**, After Action Report.

D.2

- US Conference of Mayors Grants – Better Cities for Pets:** staff to apply. Also need to verify if a Resolution is needed to apply, or if existing resolution authorizing City Manager to apply for grants will suffice. **Assigned to ACM Earle.**

UPDATE: This item is Complete. A resolution supporting the grant application and authorizing the City Manager to execute all related documents has been placed on the April 4, 2018, City Commission Agenda, Item 8.B.

D.3

- Volleyball Courts at North Beach Park:** Staff to meet with residents regarding their concerns. In addition, staff to ensure that operator is meeting all requirements pursuant to the agreement. **Assigned to CM Office and Procurement Director.**

UPDATE: This item is Complete. A meeting with concerned residents has been scheduled for Thursday, March 29, 2018. Regarding assurance that the operator is meeting all contract requirements, staff (Contracts Coordinator) conducts regular site visits to ensure compliance with all requirements: at this time, he has indicated that all contract requirements are being met.

D. Vice Mayor Lazarow (Cont.):D.4

- ✦ **Proclamation for Zachary:** Staff to work with Vice Mayor Lazarow to prepare Proclamation and present to the mother at next Commission meeting. **Assigned to Acting City Clerk.**

UPDATE: This item is on Pending status until further notice by Vice Mayor Lazarow.

D.5

- ✦ **Boards and Committees:** Staff to advise new applicants that composition and/or appointments to Boards/Committees appointments are in transition. **Assigned to Acting City Clerk.**

UPDATE: This item is Complete. City Clerk's Office will be informing all interested parties of the transition in Boards/Committees memberships. In addition, applicants' information will be kept on file to communicate with them once all transitional activities have been completed.

D.6

- ✦ **Canine Encounter Training for Law Enforcement Officers:** Staff to look at feasibility of training on the subject. **Assigned to Chief of Police.**

UPDATE: Police Department staff will contact the Humane Society to schedule roll-call training for police and CSA regarding canine encounters. This is now on **Pending Status until the May 2, 2018** After Action Report.

D.7

- ✦ **Local Vendor Preference Program:** staff to review language in code and formal solicitations, and provide recommendations on best practices to ensure possible vendors are not discouraged from participating in the solicitations. **Assigned to ACM Earle and Director of Procurement.**

UPDATE: This is now on **Pending** Status. Procurement Director is conducting review and will provide recommendations with the **May 2, 2018** After Action Report.

E. Mayor London:**E.1**

- ✚ **Gun Buy Back Program:** Staff to look at feasibility of establishing a Gun Buy Back Program and provide recommendations to the City Commission. **Assigned to Chief of Police.**

UPDATE: Hallandale Beach Police Department conducted gun buy back events years ago. The Program was closed due to poor participation. Staff will research feasibility of instituting this Program again, including estimated costs, and will provide recommendations to the City Commission. This is now on **Pending Status until the May 2, 2018** After Action Report.

E.2

- ✚ **519 Layne Blvd.:** Staff to verify that construction work is permitted. **Assigned to Director of Development Services.**

UPDATE: This item is Complete. Code Compliance Case #17-362 for construction without a permit has been open since November 2017. Permit applications have been submitted – both applications have completed City’s review and await corrections by the contractor. A double permit fee will apply and Code Enforcement fines will accrue if the permit process is not completed with proper diligence. Development Services Department processes will ensure any non-compliance gets resolved in due course.

E.3

- ✚ **Swim Team Donations:** Staff to contact donors to inquire if their donations can be utilized for other Parks and Recreation programs, such as scholarships. **Assigned to Director of Parks and Recreation.**

UPDATE: This item is Complete. Staff has contacted one donor, Kaufman Lynn, who requested the funds be sent back to them: this has been completed. Staff has left messages to the other donor – all staff has is a telephone number and an out of town address – and will follow-up with them regarding their donation.

A. City Commission:**A.1**

- ✚ **Agenda Item 9.E. Bus Shelter Installation and Replacement at A1A:** staff to prepare a City-wide bus shelter location plan. This should include an analysis of the feasibility of installing two (2) new bus shelters along A1A and finding locations within the City to install the additional four (4) new shelters. Analysis to include time constraints as well as the cost of rebidding the project, if applicable. Information to be brought back for discussion when ready. **Assigned to ACM Parkinson and Director Lues.**

UPDATE: Staff will bring forth an agenda item, the first City Commission meeting in April, 2018, rejecting Bid # FY 2017-2018-004 A1A Bus Shelter Improvements. Staff will propose a new project to supply and install two bus shelters, on A1A at locations that currently do not have bus shelters, utilizing plans already designed by the City's consultant. In addition, staff will comprise a list of locations for the installation of bus shelters throughout the City's service area. The Cost of rebidding the Project is approximately \$2,230 (see Attachment 1). **This is now in Pending Status until the April 18, 2018 After Action Report.**

A.2

- ✚ **Agenda Item 14.B. Golden Isles Tennis Center Site approval:** staff to bring back agenda item for discussion during second Commission meeting in April. **Assigned to ACM Parkinson and Director of CIP.**

UPDATE: Staff will be presenting an agenda item during the April 18, 2018, City Commission Meeting. **This is now in Pending Status until the April 18, 2018 After Action Report.**

B. Mayor London:**B.1**

- ✚ **Friends of the Hepburn Center:** City Attorney to look into feasibility of coordinating a meeting of the Friends of the Hepburn Center to discuss the request for public records regarding the Board's operations and finances. **Assigned to City Attorney.**

UPDATE: Information has been provided to the City Attorney's Office. This item is on Pending Status.

B.2

- ✚ **Friends of the Hepburn Center:** staff liaison to develop policies and procedures for financial controls and disclosure. **Assigned to Director Sanders.**

UPDATE: The Friends of the Hepburn Center staff liaison, Director Beverly Sanders-Mayweather, will coordinate a meeting of the City Attorney, City Manager's Office and the Grants Manager to review existing and to amend and/or develop policies and procedures to ensure compliance with financial controls and disclosures of the Friends of the Hepburn Center, Inc., a non-profit organization created to accept grants for funding of municipal purposes under Florida Statute 166.021. Recommendations will be provided to the City Commission during the last Commission meeting in April 2018. **This item is now on Pending Status until the May 16, 2018, After Action Report.**

B.3

- ✚ Requested for staff to set up a refreshment area in the back of Commission Chambers where the public/staff will be able to get water, cookies and/or coffee. Assigned to Office of the City Clerk.

UPDATE: There are concerns regarding this request including: public and City Commission's expectations and staff availability to ensure refreshments are replenished while a meeting/workshop is being conducted, Chambers' maintenance – coffee/tea/food spills -, and budget to provide for the refreshments. Notwithstanding said concerns, staff will implement the request – on a trial basis – for 60 days. This will begin with the March 19, 2018 City Commission Workshop/Special Meeting, and a report/recommendations will be provided with the **May 16, 2018, After Action Report.**

B. Mayor London (Cont.):**B.4**

- ✚ **Bulk Waste:** staff to consider how to handle the bulk waste pick up: quadrant sweeps vs. on demand operations, conduct economic analysis and present to the City Commission during the FY19 Budget process. **Assigned to ACM Parkinson.**

UPDATE: Staff will be presenting a proposal during the FY 18/19 budget process to address bulk waste collection services on a timely basis. **This is now in Pending Status until August 2018.**

B.5

- ✚ **Security Camera installation at Golden Isles:** there are some areas where the work has been completed but sod has not been replaced/installed, i.e., Hibiscus Road. Staff to work with contractor to ensure all work is performed to completion, including replacement of/sod installation. **Assigned to ACM Parkinson.**

UPDATE: The contractor for the Security Camera project has not completed the work at this time and the City has not accepted the project as being complete. Staff will ensure that sod installation is completed at all affected locations before final acceptance. **This is now in Pending Status until the April 18, 2018 After Action Report.**

B.6

- ✚ **Art in Public Places/Promoting City's Brand:** staff to look at costs and feasibility of installing the City's "H" brand on the water and manhole covers. **Assigned to ACM Parkinson.**

UPDATE: Staff is currently researching the cost and availability of including the City's "H" brand on castings utilized by the Utility Division. A report will be provided by the end of April which will include a mock-up of the castings and price differential from current cost of standard castings. **This is now in Pending Status until the May 16, 2018 After Action Report.**

B. Mayor London (Cont.):**B.7**

- ✚ **Water Rise and Resiliency:** staff to look at feasibility and costs of installing flappers at the storm drains and duck bills as backflow prevention. **Assigned to ACM Parkinson.**

UPDATE: Staff will include in the FY 18/19 budget funding to install additional duck bills at critical locations within the City's drainage system. **This is now in Pending Status until August 2018.**

B.8

- ✚ **Minibus Operations:** staff to conduct a holistic review of the operations and provide recommendations to reduce headways and/or expand routes. The report should include coordination with Broward County, review of agreement with Limousines of South Florida (release of RFP), and additional funding opportunities. **Assigned to Director Klopp.**

There is substantial coordination underway with the County at this time regarding the City's Mini-Bus System. There are funding opportunities being pursued, both short-term and long term, both for the existing system and potential expansion of the system. At the same time, the City's contract for provision of the service, currently provided by Limousines of South Florida, is coming to a close and a new bid will need to soon be released. Staff is pursuing opportunities to expand the number of routes and decrease headways. Ideally the new service contract will be for the improved and expanded routes. For these reasons, staff will consider potential adjustment of Route 1 onto NE 1st Ave. in conjunction with the system when the new bids are advertised. **An update will be provided after June 2018.**

B. Mayor London (Cont.):**B.9**

- ✚ **Open Space:** Staff to bring back a discussion item on open space. **Assigned to Development Services Director.**

The Level of Service requirement for parks, open space, and recreation will be part of the broader discussion of upcoming Comprehensive Plan amendments (both EAR - evaluation and appraisal report -- and RAC - regional activity center – amendments).

The Evaluation and Appraisal Report (EAR) will be presented for consideration by the Planning and Zoning Board August 23. Thereafter, staff expects to present same to the City Commission in September, at the earliest. Discussion of broader Comprehensive Plan Amendments stemming from the EAR and amendments for the Regional Activity Center, including Parks and Open Space requirements, are planned to be presented for Commission consideration in the fall.

UPDATE: A schedule for the Development Services Department to obtain input from the City Commission on a number of long term planning and growth management topics will be worked out with the City Manager's Office and presented to the Commission in September. Topics include: additional RAC Unit Request, Form-Based Code Expansion, numerous transportation-related matters (Mobility Study, Mini-Bus Routes, Coastal Link Station Planning, and Project Prioritization), Affordable Housing, as well as Parks and Open Level of Service requirements.

UPDATE: The City Commission, at its October 4, 2017, meeting approved changing the Level of Service requirement for Parks and Open Space from 3 acres/1000 population to 4 acres/1000 population and eliminating half of the Golden Isles Waterway from the inventory of Parks and Open Space. The impact of this change is being analyzed in detail, the inventory is being updated, and the Comprehensive Plan is being edited accordingly. This change has an impact on review of applications and staff's preparation of other plan revisions, particularly as it relates to the Regional Activity Center and the potential for obtaining additional RAC units. Staff anticipates presenting this item for discussion during the December 18, 2017 City Commission Workshop.

UPDATE: An analysis of how the City's Five-Year Capital Improvement Plan will need to be revised to overcome the anticipated deficit in Park

B. Mayor London (Cont.):**B.9 Open Space (Cont.):**

Space has been completed. Staff anticipates presenting this item for discussion during the **May 2018 City Commission Workshop**.

B.10

- ✚ **Hotel Condo Ordinance:** Requested staff's determination if the ordinance is retroactive. Assigned to Director Klopp.

Beachwalk is filing the required quarterly reports. The reports are affidavits verifying that the hotel remained compliant with the City's ordinance, including the length of occupancy limitations. The City has not audited the reports. Staff is in the process of identifying and engaging a professional to conduct such audits. The intent is to conduct a limited number of random audits each fiscal year starting in FY18. Additionally, targeted audits would be conducted if decision regarding how many random audits will be conducted. This is in Pending Status for six months, to December 2017, for staff to provide information gained from the audits.

UPDATE: Staff has requested the assistance of the City's auditors to conduct the audits. The work will commence upon the completion of their field work for the FY16/17 audit. This is now in Pending status until **March 2018**.

UPDATE: Auditors have not begun their field work for the FY16/17 audit. They are expected to begin the first week in April. **This is now Pending until the April 18, 2018 After Action Report.**

B.11

- ✚ **Resilience/Sea Walls:** Development Services staff to work with City Attorney to conduct research on feasibility, including estimated costs of raising the levels for new construction or rehabilitation of sea walls and bring an ordinance for City Commission consideration. **Assigned to Development Services and City Attorney.**

Research and departmental coordination has been initiated. It is anticipated that an ordinance for City Commission consideration will be ready in December 2017.

Section II. PENDING ITEMS – March 19 & March 21, 2018 Meetings


B. Mayor London (Cont.):

B.11 Resilience/Sea Walls (Cont.):

UPDATE: It is anticipated that the ordinance will be ready for City Commission consideration at the January 31, 2018 City Commission meeting.

UPDATE: It is anticipated that the ordinance will be brought to the City Commission for consideration on the April 4, 2018 City Commission meeting.

B.12

 **Undergrounding of Utilities at Golden Isles Drive:** staff to work with FPL to develop a program, including infrastructure requirements, costs, and financing, and bring recommendations for City Commission consideration. Project to include undergrounding, street lights and sidewalks. **Assigned to ACM Parkinson/DPW and CM.**

Staff has initiated project development with FPL. Due to the complexity and size of this endeavor and current project work load, it will require extensive staff time to formulate a complete project response. Please anticipate a status report back to Commission by November 1.

UPDATE: A Discussion Item – recommending the establishment of an advisory committee – has been placed on the October 30, City Commission Workshop.

UPDATE: The FPL External Affairs Manager is still trying to coordinate a meeting between City staff and the Engineering Lead staff at FPL due to the difficulty FPL operations teams are having in the enormous backlog of previously scheduled work that they have due to Hurricane Irma restorations and recovery. Staff will update as soon as this meeting is coordinated which is anticipated by the end of December or first part of January 2018.

UPDATE: Staff is currently reviewing the estimated cost of design service by FPL to produce engineering documents for the conversion from an overhead utilities system to an underground system. Staff will provide an update on this project by the end of February 2018.

B. Mayor London (Cont.):**B.12 Undergrounding of Utilities at Golden Isles Drive (Cont.):**

UPDATE: The attached letter (Attachment 2) was sent to the FPL representative on February 14th. A response from FPL is expected six weeks from that date placing it at the end of March for an update on this matter. **This is now Pending to the April 18 After Action Report.**

B.13

- ✚ Beachwalk Sales Center:** Staff to provide plan to convert the building into a revenue generating operation – report to be presented in October. **Assigned to ACM Parkinson/Office of Capital Improvements.**

Staff is currently conducting a financial and feasibility analysis on the future use of the North Beach City Center Property. We are in the process of closing out the lease with The Related Group, and will have a clearer path once the close out is complete. An update will be provided in October 2018.

UPDATE: Staff is developing a Project Scope to research the feasibility of entering into a public-private partnership to convert the building into a revenue generating operation. A report will be provided in December.

UPDATE: The City Manager is currently in negotiations with the Related Group to potentially re-lease the facility back to them. Staff will keep the City Commission informed as appropriate. This is in pending status until February 2018.

UPDATE: The City Manager is currently in negotiations with the Related Group to potentially re-lease the facility back to them. Staff will keep the City Commission informed as appropriate. **This is in pending status until August 2018.**

B.14

- ✚ False Claims Ordinance:** Staff to complete and bring for City Commission consideration. **Assigned to City Attorney.**

UPDATE: First Reading of the Ordinance has been scheduled to April 4, 2018, City Commission Meeting. **This is now Pending to the April 18, 2018 After Action Report.**

B. Mayor London (Cont.):**B.16**

- ✚ **Item 9B – Mural:** Staff to provide a recommendation on establishing an Art in Public Places Policy. **Assigned to City Attorney Merino.**

B.17

- ✚ **Item 10.B. Dedication of Public ROW – Bluesten Park Redevelopment:** Staff to develop a plan to ensure parking at the park will be prioritized for park patrons vs. neighboring residents: plan should also include overnight and long term parking. **Assigned to Office of Capital Improvements and Parks and Recreation Department.**

UPDATE: Staff from the Office of Capital Improvements and Parks & Recreation Department will be working together to formulate a parking plan before the construction of the new facility is completed in 22 months. This item is **Pending for 12 months (until August 2018)** for a status update.

C. Vice Mayor Lazarow:**C.1**

- ✚ **Crosswalks:** staff to review pedestrian timing at major intersections – there is not enough time to cross the road, as well as those intersections where there is no a safe haven area within the median (road) for the pedestrians to wait for signal change. **Assigned to ACM Parkinson.**

Staff has requested that Broward County Traffic Division review the timing of the pedestrian cycle at major intersections within the City of Hallandale Beach and the lack of safe haven areas at the longer crossings. This is now in Pending Status for three months, until the **May 16, 2018** After Action Report.

C.2

- ✚ **Flooding at intersection of 14th Ave. and Hallandale Beach Boulevard (HBB):** staff to provide an update on efforts/communications with FDOT on the subject. **Assigned to ACM Parkinson.**

Approximately a year ago the City inquired about a drainage problem at the above noted intersection and what corrective measures could be taken to address the issue: it should be noted that the 14th Ave. Drainage Improvement Project did not include this area of HBB as this is a State Road. At the time of the inquiry, the City was informed that FDOT had a drainage project designed to correct the flooding and that the project would start in the May-June 2017 time period. Upon the Commissioner's inquiry to staff, a request was sent to FDOT for a status update on this project and the following response was received from James Poole, P.E., District Drainage Engineer – FDOT District 4:

“The person who was managing this small project is out of the country, but I'm tracking down all the history to give you the latest.

- I'm also seeing where we were coordinating conflicts with (traffic signal?) pull boxes. Perhaps work was being done to correct that ahead of our project; I'll let you know if that's causing a delay.
- The Department still hasn't obtained a couple of the license agreements needed to complete this project. Our R/W people are attempting to reach out to the property owners.
- We're still working on a construction timeline for you.

C. Vice Mayor Lazarow (Cont.):**C.2. Flooding at intersection of 14th Ave. and Hallandale Beach Boulevard (HBB) (Cont.):**

For what it's worth, the project is still identified as a priority project for us – so we haven't abandoned it. Also, according to the language in the license agreements, the work should be completed by this fall. So, it seems we have that deadline, at least."

This is now in Pending Status until the **September 19, 2018** After Action Report.

C.3

+ Home Alarm Registration: Staff to research feasibility of registering electronically through the City's website portal. **Assigned to ACM Chavarria and Finance Director**

Staff is researching the subject request, including costs. A response will be provided in February 2018. This will ensure that, if feasible, implementation costs are included in the proposed FY18/19 Budget.

UPDATE: Staff is planning on adding an additional software module paired with an online payment system, similar to the City of Hollywood's, to streamline this effort. A proposal has been received and the project is being planned. Implementation will begin once the new Finance Director is hired. This is in **Pending Status until the April 18, 2018** After Action Report.

C.4

+ Holiday Lights: Staff to research costs and feasibility of extending to Dixie Hwy. **Assigned to ACM Parkinson.**

The Hallandale Beach medians are powered (electrical) from Hallandale Beach Boulevard to Federal Hwy. There are no electrical outlets on the medians located from Federal Hwy. to Dixie Hwy. Accordingly, staff is gathering cost estimates to extend power and eventually, holiday lighting, from the current location on Hallandale Beach Boulevard to Dixie Highway. These costs will be available by the end of December and will be included in the proposed FY18/19 Budget for consideration by the City Commission. This item will be on pending status until **March 2018.**

UPDATE: Public Works Department continues to work with our electrical contractor on the cost to install power on the median islands on Hallandale Beach

C. Vice Mayor Lazarow (Cont.):

C.4 Holiday Lights (Cont.):

Blvd. from Federal Highway to Dixie. This price should be available by the end of April. Staff is proposing an additional \$50,000, for a total of \$80,000, in the FY 18/19 Budget to install holiday lighting from the current location on Hallandale Beach Blvd to Federal Highway. **This is now in Pending Status until August 2018.**

D. Commissioner Taub:**D.1**

- + **Cat Feeding:** City Attorney and Police Department to work on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats.

Police staff will be working with the City Attorney's Office on an Ordinance, similar to the Town of Surfside, to institute a registration card program to feed cats. Staff expects to bring an Ordinance for City Commission consideration in November.

UPDATE: Staff continues to work with the City Attorney's Office to draft an Ordinance to institute a registration card program to allow cat feeding. To that end, staff has contacted the Town of Surfside to obtain further information regarding their "registration card program." It should be noted that Chapter 16, Parks, of the City's Code of Ordinances prohibits feeding of animals at City parks. Accordingly, the draft ordinance will also be revising the language to ensure it will be consistent with the proposed Program. Staff will provide an update with the December 6, 2017, After Action Report.

UPDATE: This item has been placed on Hold until further notice.

D.2

- + **Spay and Neutering Mobile:** City Attorney to prepare resolution authorizing the City Commission to sponsor the Program.

This Item is Pending. Resolution to be presented for City Commission consideration once staff receives notification from Commissioner Taub.

D.3

- + **Labor litigation expenses:** Provide information on how much has been spent in the past year by Weiss Serota for Labor Relations/Legal Support. **Assigned to City Attorney.**

E. Former Mayor Cooper:E.1

- ✚ **Campaigning at Library:** Does the law allow campaigning on the grounds of City-owned facilities. Assigned to City Attorney.

E.2

- ✚ **Speeding LPR Technology Feasibility:** Research technical feasibility and legal ability to implement LPR system that could alert drivers of speeding notifications. Assigned to Chief of Police Quiñones, ACM Chavarria and City Attorney.

Staff will research the technical and legal issues for this technology and present in March 2018.

UPDATE: Staff is in the process of completing a request for proposal for the License Plate Reader (LPR) technology. During this process, staff plans to review options of having the LPR cameras capture speed in order to alert motorists. **This item is now in Pending Status until the June 6, 2018 After Action Report.**

E.3

- ✚ **Drug Store Business License:** Staff to bring forth an Ordinance revising fees. Assigned to Director Klopp.

Staff is monitoring what other cities in Broward are doing relative to the new State statute on Medical Marijuana Dispensaries. Staff is evaluating the impact of that legislation on Hallandale Beach's fee schedules for pharmacies and for dispensaries. An ordinance revising the fees, based upon the findings of these efforts, will be prepared and presented before the end of 2017.

UPDATE: Target date for this ordinance to be presented to the Commission is November 15, 2017.

UPDATE: Target date for this ordinance to be presented to the Commission is January 31, 2018.

E. Former Mayor Cooper:**E.3 Drug Store Business License (Cont.):**

UPDATE: As more cities are banning medical marijuana dispensaries, particularly in Broward, and the Legislature is considering bills to address this matter, staff proposes to wait until the State legislative session is over to determine what revisions to propose in our regulations. **This item will remain Pending until April 2018.**

E.4

- ✚ **Utility Construction:** Staff to bring an ordinance regulating lane closures at major City corridors. **Assigned to ACM Parkinson.**

Staff is currently researching how other communities are dealing with this issue and possible sample ordinances to utilize. Once research is complete DPW staff will work with the Legal Department to submit an ordinance for City Commission approval by the second meeting in November.

UPDATE: Based upon staff research, please note the following:

- **Clarification from FDOT:**

“Prior to any work requiring lane closures, mobile operations or traffic pacing operations, the contractor or permittee shall submit a request to the Department that includes the time, location, and description of work being performed. The lane closure request shall be submitted to the Department a minimum of 2 weeks prior to the proposed closure date and must be approved by the Department before work requiring the closure may begin within the FDOT Right of Way. Contractor or permittee must also comply with the lane closure analysis as outlined in the Plans Preparation Manual; Volume 1, Chapter 10.12.7. The request shall be entered into the Lane Closure Information System (LCIS) by the permittee at the following URL address: <https://LCIS.dot.state.fl.us>. Each request will be reviewed by the appropriate Department personnel for compliance with contract or permit requirements and coordination with adjacent projects or work activities.

In normal circumstances (maintenance activities, utility work, construction projects), FDOT does not allow lane closure during peak hours (7:00-9:00 AM or 4:00 –6:00 PM)

E. Former Mayor Cooper (Cont.):**E.4 Utility Construction (Cont.):**

Maintenance of Traffic (lane closures on the state road system occurring during peak hours 7:00-9:00 AM or 4:00 –6:00 PM), lasting over 24 hours and/or at limited access facilities must contact Barbara Kelleher two weeks prior closures.

Two lane closures are allowed during the night time.

The City Engineer contacted Public Works directors from several municipalities, one being the City of Aventura, and asked if such restrictions exist within their cities code of ordinances. No one was aware of such restrictions. The City of Aventura explained that a big role in the lane closure is their Police Department. Also, the City of Aventura does not allow lane closure on Thanksgiving and Christmas shopping times (this is an internal process and not in their City Code of Ordinances).

The City Engineer reached out to FDOT/permitting section and asked if they are aware of any municipality restricting lane closures during the daytime. FDOT response was they are not aware of such, and they stated that FDOT would issue permits for a lane closure as per their policies and regulations.

Conducting more research the City Engineer found out the following:

Florida Statute, Chapter 335.15 (6)- State High System includes the following:

“...Whenever any road on the State Highway System is repaired, reconstructed, or otherwise altered in a manner that necessitates the closing of one or more traveling lanes of the road for a period of time exceeding 2 hours, the party performing such work shall give notice to the appropriate local law enforcement agency within whose jurisdiction such road is located prior to commencing work on the project. However, when the closing of one or more lanes is required because of emergency conditions, such notice shall be waived...”

Staff is proposing the following course of action:

1. The City Attorney investigate and provide a legal opinion if the City Code of Ordinances – Chapter 25, can be amended to include that Public Works Permit / Right of way permit is required for any work for maintenance activities in the State Highway System that requires lane closure. (In this case each application will be approved by the City of Hallandale Police Department;

E. Former Mayor Cooper (Cont.):**E.4 Utility Construction (Cont.):**

2. The City of Hallandale Police Department shall actively follow and enforce “Florida Statute Chapter 335.15 (6)-State High System as necessary.

UPDATE: There will be an update by the end of March 2018. Staff is working with the City Attorney’s office on this matter.

UPDATE: Due to current work load of all the Departments involved with this matter, no movement on this item has occurred. **This is now on Pending Status until the August 4, 2018 After Action Report.**

E.5

Construction Crane Legislation: Staff to prepare an ordinance for maintenance, securing and removal of cranes during before a storm event and present to City Commission for consideration. **Assigned to Development Services Department/Building Division and City Attorney.**

An ordinance requiring cranes to be secured before a storm event, similar to Miami-Dade’s requirement, will be presented for City Commission consideration in January 2018. In order to prepare staff’s recommendation, a review of the effectiveness of such requirement is under way since the cranes that collapsed during Irma were in Miami-Dade County.

UPDATE: Staff’s recommendation regarding cranes during hurricane events will be ready for distribution to the City Commission in advance of the February 21, 2018 City Commission meeting.

UPDATE: Staff will be presenting an Ordinance for City Commission’s consideration during the April 18, 2018 Commission Meeting.

Section II. PENDING ITEMS – March 19 & March 21, 2018 Meetings

E. Former Mayor Cooper (Cont.):

E.6

- ✦ **Eruv:** Staff to provide a status update on request. **Assigned to Development Services Director.**

Representatives of Shabbos Committee of the Beaches, LLC -- the entity proposing the Eruv -- met with ACM/DPW Director Parkinson, Parks and Recreation Director, Cathie Schanz, and Development Services Director, Keven Klopp on site on November 15, 2017. In conformance with the guidance provided at that time, a detailed description of the Eruv set up will be provided by the Shabbos Committee for the City to review. Staff will update the City Commission as appropriate.

UPDATE: The requestor submitted a revised plan for consideration on December 8, 2017. Assistant City Manager Parkinson and Directors Klopp and Schanz will be meeting the week of December 11, 2017 to review the proposal. Representative for requestor has been advised. Staff will continue to update the City Commission as necessary. An update to the City Commission will be provided by January 31, 2018.

UPDATE: Staff has prepared an Agenda Item for discussion during the January 31, 2018 City Commission meeting.

UPDATE: The applicant, through its legal advisor, requested a deferral to the February 21, 2018, City Commission Meeting. This deferral was granted by the City Commission during the January 31, 2018. Accordingly, the item is scheduled to be heard during the February 21, 2018, City Commission meeting.

UPDATE: The applicant, through its legal advisor, has indicated that construction will take place on the sand dunes and, therefore, the City has no jurisdiction over the project, the Florida Department of Environmental Protection (FDEP) does. Moreover, the applicant has indicated the construction activity is exempt from permits from FDEP. City Administration is in disagreement with the applicant, and has advised their legal advisor that no construction shall take place until a meeting takes place and all questions are answered to the City's satisfaction. On Monday, March 12, 2018, the applicant's contractor tried to begin construction at South Beach City Park and was directed by City staff to stop all activities until a meeting is held with all parties. Staff has tried to contact the legal advisor to coordinate a meeting, but has been unsuccessful. Staff will keep the City Commission informed as more information is received.

UPDATE: The applicant meet with staff March 19, 2018. During the meeting staff advised applicant of the City's condition for approval: the structures need to resemble the light posts located at South Beach Park, and asked the applicant to

E. Former Mayor Cooper (Cont.):

E.6 Eruv Proposal (Cont.):

submit a proposal for staff to review and approve. Staff followed up with pictures of the light posts located at South Beach Park. On May 22, 2018, the applicant proposed two types of poles for the installation: (1) the wooden poles that were originally proposed, or (2) fiberglass poles. Staff responded March 23, 2018 reaffirming the City's condition for approval. At this time, no further information has been received from the applicant. Staff will keep the City Commission informed as more information is received.

E. Former Mayor Cooper (Cont.):

E.7

✚ **Charging Stations at City Parks.** Staff to ensure they are included in design and all other parks as feasible. **Assigned to Parks and Recreation Director.**

UPDATE: Staff is gathering backup materials and specifics for the charging stations, as requested. Once staff is able to evaluate and determine feasibility, a report will be made. **Expected delivery of report is April 2018.**

F. City Commission:**F.1**

- + **Citizen Recognition Program:** Staff to meet with City Commission and bring back best practices for a Citizen Recognition Program. **Assigned to City Clerk.**

Staff will be setting meetings with individual Commissioners after the summer recess, and will bring recommendations during the first meeting in September.

UPDATE: Staff is meeting with individual Commissioners. A request to meet has been sent to each Commissioner, and staff is awaiting their individual feedback before proceeding with a proposed Agenda Item for their consideration at a future meeting. City Clerk staff will follow up with each Commissioner on Friday, August 25, 2017.

UPDATE: Staff will bring recommendations for City Commission consideration during the December 6, 2017, City Commission Meeting.

Staff is recommending to defer this item until April 2018, to provide the opportunity for a full seated Commission to consider staff's recommendations.

F.2

- + City Manager to work with the City of Aventura to schedule a Joint Commission Meeting during November. **Assigned to CM Carlton/City Clerk's Office.**

City Manager's Office staff is coordinating with City Manager's Office in Aventura. An initial meeting to discuss agenda is being scheduled for the last week in August. Staff will provide further information after said meeting.

UPDATE: City Manager Carlton has met with City Manager Soroka to discuss a draft agenda. A follow-up meeting has been scheduled for September 6, 2017 at 12 pm to finalize the agenda and set up a meeting date in November. City Manager Carlton will update the City Commission during the September 6 Commission meeting, City Manager Communications.

F. City Commission (Cont.):**F.2 (Cont.):**

UPDATE: This Item is on hold. Organizational meeting with City Manager Soroka was cancelled due to Hurricane Irma. As City Manager Soroka retires in December, staff is recommending to wait until a new City Manager is appointed and has the opportunity to get familiar with the City and its operations. City Manager Carlton will keep the City Commission informed as needed.

F.3

- ✦ **Humanitarian Award Policy:** Staff to review nomination policy and selection process to increase participation by the public: advertise in City Commission meetings, social media outlets and newspaper. **Assigned to Director Beverly Sanders Mayweather.**

Staff will review the nomination policy and selection process with the Human Services Advisory Board and provide recommendations to the City Commission in **April 2018.**

F.4

- ✦ **O.B. Johnson Park:** Staff to place pictures (portraits) of O.B. Johnson, Austin Hepburn and Mary Washington at the building's lobby. **Assigned to Director of Parks and Recreation.**

Parks and Recreation staff is researching options for the portraits and will identify the best location for showcasing. Staff will showcase portraits during Black History month (February 2018).

UPDATE: Staff has identified a creative solution for displaying portraits and information on the namesakes at OB Johnson Park. We have been working to secure a high(er) resolution photograph of each namesake and will submit the photos for production as soon as possible. Staff expects to have the portraits displayed during the month of February/early March. The City Commission will be notified as soon as the portraits are installed.

UPDATE: Staff is still working with family members to secure high(er) resolution photographs. **This is Pending until the April 18, 2018 After Action Report.**

A. City Commission:A.1

- ✚ **Public Participation: Joseph Scavo Park:** there were concerns related to park patrons' activity after hours: staff to patrol the park after hours and ensure remaining patrons are advised of the park's rules. **Assigned to Chief of Police.**

UPDATE: This item is Complete: Hallandale Beach Police Patrol Officers will be working with Parks and Recreation staff and will be conducting after hour patrols to both educate patrons and enforce park rules.

A.2

- ✚ **Public Participation: Atlantic Shores Blvd.:** residents indicated there is car dealer conducting business out of his/her apartment– the dealer's vehicles are being parked along the 100 block of Atlantic Shores Blvd.: staff to patrol the area during the day, evenings and weekends to ensure no commercial activity is taken place. **Assigned to Chief of Police and Director of Development Services/Code Compliance.**

UPDATE: This item is Complete. On December 14, 2017, staff found four violations regarding vehicles for sale in the vicinity of NE 10th Avenue and Atlantic Shores Blvd. Two vehicles were on private property, one was in the right-of-way. The fourth violation was a "snipe" sign indicating a car for sale and a phone number. Code Compliance made contact with property owners and the violations were brought into compliance within 24 hours. Staff has continued to monitor the area for these violations. An additional three vehicles without a valid tag have been found on private property, but no "for sale" sign was displayed. Code Compliance shared the information with Police and contacted the owners. Property is now in compliance. Code Compliance will continue to monitor and share information with the Police Department to ensure compliance is maintained.

B. Mayor London:**B.1**

- ✚ **Diana Drive:** staff to provide information on the average daily traffic volume for Diana Drive. **Assigned to ACM Parkinson.**

UPDATE: This item is Complete. Below are the average daily traffic counts for Diana Drive, both south and north of the median, taken from the traffic study conducted in 2014:

DIANA DR: WEST LOCATION (400' E/O GOLDEN ISLES DR)

Average Daily Traffic/Annual Average Daily Traffic **1,839**

EAST LOCATION (FRONT OF BANK)

Average Daily Traffic/Annual Average Daily Traffic **1,479**

DIANA DR FRONTAGE: WEST LOCATION (400' E/O GOLDEN ISLES DR)

Average Daily Traffic/Annual Average Daily Traffic **1,169**

EAST LOCATION (FRONT OF BANK)

Average Daily Traffic/Annual Average Daily Traffic **948**

B.2

- ✚ **Agenda Item 8.A, 8-inch Water Main at NE 2nd Ave. and NE 2nd Terrace:** staff to ensure fire hydrants are located correctly so they will not impede parking. Assigned to ACM Parkinson.

UPDATE: This item is Complete. Staff will be working with the contractor awarded the 8" water main project to ensure hydrants are located as to not eliminate or impede parking.

A. Mayor London (Cont.):B.3

- ✚ **Agenda Items 11.A and 11.B, Village at Bluesten Park:** staff to provide gross square footage on all future development projects. Assigned to Director Klopp.

UPDATE: This Item is Complete. Staff has added “gross square footage” as a standard item to be included in the staff report for all development projects that go to the P&Z Board and/or City Commission.

B.2

- ✚ **Opioid Mass Action Lawsuit:** staff to prepare agenda item providing information regarding feasibility of the City initiating an individual lawsuit. **Assigned to City Attorney, Chief of Police and Fire/EMS Chief.**

UPDATE: This item is Complete. The City Attorney provided a verbal update during the March 7, 2018, City Commission Meeting indicating that hers and City Manager’s Office have been in contact with an outside attorney who will be representing the City on such lawsuit on a contingency basis. Staff will keep the City Commission updated as applicable.

B.3

- ✚ **Commission Meeting Protocol:** Provide information for disruption/decorum caused by elected officials at a Commission/Board meeting. **Assigned to City Attorney.**

UPDATE:

This item is Complete. City Attorney Merino has discussed with Mayor London.

B.4

- ✚ **Affordable Housing:** Provide meeting minutes and the follow up and action that was taken to implement the report that was completed by Lambert circa 2004. **Assigned to ACM Earle, City Clerk and Director of Development Services.**

Prior studies and workshops have resulted in Comprehensive Plan policies related to affordable housing. They have also led to the CRA’s affordable housing programs. On the other hand, the City has very limited Land Development Regulations – actual city code requirements – related to affordable housing.

Staff will be proposing impact fees, linkage fees, and/or fees in-lieu of, as well as inclusionary requirements, incentives programs, and/or other zoning measures that will implement the policy intentions. Without such regulations in place the

B. Mayor London (Cont.):**B.4. Affordable Housing (Cont.):**

City's future request for additional RAC units is not likely to receive support from the County.

Currently the only actual ordinance that implements affordable housing is in the form-based code, adopted in 2014, which includes density bonuses that can be earned by either providing affordable units or paying fees in lieu of providing them. No dollar amount per unit is set by the code.

UPDATE: The Affordable Housing Report was completed by Rutgers University March 2009 (copy provided to the City Commission with the January 10, 2017 After Action Report), and updated in 2012 by Florida Atlantic University (See attached Minutes from 12/17/12 – Exhibit 5). While HBCRA staff has located a draft report/update (Exhibit 6), staff cannot verify the draft report was adopted by the City Commission and/or HBCRA Board. Additional information, if available, will be provided with the **March 21, 2018 After Action Report**.

UPDATE: This item is Complete. See attached HBCRA Board of Directors Minutes (Attachment 3) from 12/17/12 adopting the update to the Housing Study.

C. Vice Mayor Lazarow:**C.1**

- ✚ **Police ride-along:** staff to coordinate with Commissioner Lazarow for a ride-along during daytime. **Assigned to Chief of Police.**

Staff in the Police Department is coordinating with Vice Mayor Lazarow for a ride along: this is now in Pending Status for Commissioner Lazarow to provide a date and time and to complete the security requirements. This item is Pending until the **March 21, 2018** After Action Report.

UPDATE: This item is Complete. Vice-Mayor Lazarow completed the mandatory online security awareness training and requested to conduct a ride-along after the March 13, 2018 election. There is no deadline for Vice-Mayor Lazarow to participate in a ride-along. This will be done at her convenience.

D. Commissioner Taub:**D.1**

- ✚ **Security at Commission Chambers:** provide more police officers to be present during Commission/HBCRA Meetings and Workshops. **Assigned to Police Department.**

Police and Innovation Technology Departments are researching two possible solutions: 1) Having checkpoints with Police personnel at each door, or 2) Enclosing area within the breezeway, similar to the City of Hollywood. Staff will be providing results in September with cost estimates on each recommendation for the City Commission to consider.

UPDATE: This Item is Pending. Staff submitted an item for discussion during the October 4, 2017 Commission Meeting (Please refer to CM17-128). At the Sponsor's request the item was deferred until further notice. If staff does not receive directions regarding this item by the end of February 2018, the item will be moved to the completed section of this report.

UPDATE: This item has been in the After Action Report since June 2017, and on Pending Status since October 2017, when a report (CM17-128) was included for discussion during the October 4, 2017 City Commission Meeting. During said meeting Commissioner Taub requested its deferral. As discussed during the March 5, 2017 Commission Meeting, CM Carlton indicated he will place the report back on the agenda for discussion and further direction by the City Commission. Assigned to Chief of Police and ACM Chavarria.

UPDATE: This item has been placed on the March 21, 2018, City Commission agenda as item 13.C.

UPDATE: This item is Complete. The items was discussed during the March 21, 2018 City Commission Meeting. During discussion, Chief of Police provided safety recommendations, such as one-way entry to the Chambers. In addition, gates into the dais have installed and door to Chamber's back room has been repaired, thereby restricting access to the subject areas. Finally, there is police presence at the Chambers while the meetings are being held.

D. Commissioner Taub (Cont.):**D.2**

- ✚ **Public Records Request:** any and all public records requests from Vice Mayor London from January 2017 to December 20, 2017. **Assigned to City Clerk.**

The City Clerk's Office has confirmed the records request with Commissioner Taub as follows: "Any and all public records requested by Keith London either as a private individual and/ or as commissioner and/or Vice Mayor from January 1, 2010 - December 31, 2017." Staff is quantifying the sources and resources required to fulfill request. Due to the voluminous nature of this records request, staff will require extensive time and will provide monthly updates within the After Action Report.

UPDATE: Please see attached correspondence in Exhibit B forwarded to Commissioner Taub in response to public records request.

UPDATE - 022118: This item is Pending response from Commissioner Taub.

UPDATE - 022618: As no response has been received by Commissioner Taub, this item is now Closed.

D.3

- ✚ **Public Records Request:** any and all e-mail exchanges, text messages, phone calls from Vice Mayor London related to Daniel Rosemond and Lynn Whitfield. **Assigned to City Clerk.**

The City Clerk's Office has confirmed the records request with Commissioner Taub as follows:

As it pertains to former City Manager, Daniel Rosemond, any and all phone calls, email exchanges, text messages, or written communication of any kind with Keith London from January 1, 2015 to December 31, 2017.

As it pertains to former City Attorney, Lynn Whitfield, any and all phone calls, email exchanges, text messages, or written communication of any kind with Keith London from January 1, 2015 to December 31, 2017.

Staff is quantifying the sources and resources required to fulfill this request. Due to the voluminous nature of this records request, staff will require extensive time and will provide monthly updates within the After Action Report.

UPDATE: Please see attached correspondence in Exhibit B forwarded to Commissioner Taub in response to public records request.

UPDATE - 022118: This item is Pending response from Commissioner Taub.

D. Commissioner Taub (Cont.):**D.3 Public Records Request (Cont.):**

UPDATE - 022618: As no response has been received from Commissioner Taub, this item is Closed.

D.4

- ✦ **Public Records Request:** Any and all phone calls, text messages, written communication made by Michele Lazarow to Keith London relating to any and all city of Hallandale related issues (to include all agenda items) for each and every City Commission meeting and each and every CRA meeting from January 1st, 2012 to December 31st, 2017. **Assigned to City Clerk.**

Staff is quantifying the sources and resources required to fulfill request. Due to the voluminous nature of this records request, staff will require extensive time and will provide monthly updates within the After Action Report.

UPDATE: Please see attached correspondence in Exhibit B forwarded to Commissioner Taub in response to public records request.

UPDATE - 022118: This item is Pending response from Commissioner Taub.

UPDATE - 022618: As no response has been received from Commissioner Taub, this item is Closed.

D.5

- ✦ **Public Records Request:** Any and all phone calls, emails, written communication, including all calendar schedules and meetings between Michele Lazarow and CM Roger Carlton from 2/5/2017 to 12/31/2017. **Assigned to City Clerk.**

Staff is quantifying the sources and resources required to fulfill request. Due to the voluminous nature of this records request, staff will require extensive time and will provide monthly updates within the After Action Report.

UPDATE: Please see attached correspondence in Exhibit B forwarded to Commissioner Taub in response to public records request.

UPDATE - 022118: This item is Pending response from Commissioner Taub.

UPDATE - 022618: As no response has been received from Commissioner Taub, this item is Closed.

D. Commissioner Taub (Cont.):**D.6**

- ✦ **Public Records Request:** City Manager Carlton's entire phone log of phone calls and cell phone calls relating to city related business from 2/5/2017 to 12/31/2017. **Assigned to City Clerk.**

The City Clerk's Office has confirmed the records request with Commissioner Taub as follows:

Roger Carlton's all phone records from city phone and cellular phone (to include all outside of the city meetings relating to city business) from 2/5/2017 to 12/31/2017.

Staff is quantifying the sources and resources required to fulfill request. Due to the voluminous nature of this records request, staff will require extensive time and will provide monthly updates within the After Action Report.

UPDATE: Please see attached correspondence in Exhibit B forwarded to Commissioner Taub in response to public records request.

UPDATE - 022118: This item is Pending response from Commissioner Taub.

UPDATE - 022618: As no response has been received from Commissioner Taub, this item is Closed.

D.7

- ✦ **Public Records Request:** Any and all phone calls, text messages, written communication and email exchanges made by Roger Carlton to Keith London from 11/1/2016 to 12/31/2017 relating to Roger Carlton's potential employment with the City of Hallandale and also to include any and all city related business issues and agenda items (to include CRA meetings) from 2/5/2017 to 12/31/2017. **Assigned to City Clerk.**

Staff is quantifying the sources and resources required to fulfill request. Due to the voluminous nature of this records request, staff will require extensive time and will provide monthly updates within the After Action Report.

UPDATE: Please see attached correspondence in Exhibit B forwarded to Commissioner Taub in response to public records request.

UPDATE - 022118: This item is Pending response from Commissioner Taub.

UPDATE - 022618: As no response has been received from Commissioner Taub, this item is Closed.

D. Commissioner Taub (Cont.):**D.8**

- ✦ **Public Safety and First Responders:** staff to recognize the officers participating in the response to the Marjorie Stoneman Douglas High School Tragedy. **Assigned to Chief of Police.**

UPDATE: This item is Complete. The following Police Department staff responded to the Marjorie Stoneman Douglas High School calls for assistance: Captain Hubbert, Officer Velez-Alicea, Officer Kelly, K9 Officer Mirabal, K9 Officer Higgins, Sergeant Montellanico, Officer Roccisano, Officer Hebert, Officer Casey, and Detective Allen. The Police Department's SWAT operators assisted in clearing two buildings. They encountered students and adults and ensured they were safe. Hallandale Beach Police Department Administration (HBPDA) followed up with Commissioner Taub who expressed her gratitude to officers through HBPDA, and indicated there was no need to place the item on the agenda.

D.9

- ✦ **Marjorie Stoneman Douglas High School Tragedy:** Commissioner Taub would like to donate the funds remaining in her campaign account to the victims' fund, and is requesting City Attorney direction on how to accomplish this. **Assigned to the City Attorney.**

UPDATE: This item is Complete. City Attorney advised Commissioner on her options to donate from her campaign account.

D.10

- ✦ **City Code, Chapter 3.07(3):** City Attorney to provide opinion on the Mayor's ability to stop a Commissioner from questioning staff from the dais. **Assigned to City Attorney.**

UPDATE: This item is Complete. Per City Attorney there was no special opinion requested.

D.11

- ✦ **Lobbyist Registration:** staff to prepare resolution in support of requirement to include lobbyist information within agenda items as might be applicable. **Assigned to City Attorney.**

UPDATE: This Item is Complete. The item was included as Agenda Item No. 12.A within the March 5, 2018, City Commission Meeting. The meeting was recessed March 5, and reconvened March 7, when the item was considered by the City Commission. At that time, no further action on the subject item was taken.

D. Commissioner Taub (Cont.):**D.12**

- ✚ **Agenda Item 13.D. Ansin Blvd.:** staff to provide information regarding any registered lobbyists for this item. **Assigned to City Clerk.**

UPDATE: This Item is Complete. City Clerk's Office staff reviewed the existing records and found no lobbyists registered for the subject agenda item.

D.13

- ✚ **Public Safety at the Schools:** staff to provide report on measures the Police Department is taking to partner with the local schools to increase safety at the school campuses. **Assigned to Chief of Police.**

UPDATE: A report on measures the Police Department is taking to partner with the local schools to increase safety at the school campuses has been placed on the March 21, 2018 City Commission agenda, Item 13.E, for discussion.

UPDATE: This item is Complete. The report was presented to the City Commission as Item 13.E. during the March 21, 2018, Commission Meeting. For further information, please refer to agenda item.

E. Former Mayor Cooper**E.1**

- ✦ **Private Surveillance Camera Registration Program:** Staff to provide update of program in December meeting. **Assigned to Police Chief.**

UPDATE: Staff is conducting research on best practices and will provide a report with the March 21, 2018 After Action Report.

UPDATE: This item is Complete. Staff has reviewed all surrounding agencies in Broward County in search of best practices regarding this program. Upon completion of research, staff has learned there are no agencies in Broward County participating in such a program, and that only one agency in Miami-Dade County (Miami Gardens Police Department) has implemented a similar program. Staff within the Miami Gardens Police Department has stated that they have had little success with voluntary registration of private surveillance cameras. Based on the information obtained, staff does not recommend implementation of this program as it might not be necessary. Hallandale Beach Police officers and detectives are trained to always search the area for surveillance cameras as part of their crime scene collection.

E.2

- ✦ **Cell. Tower Moratorium/preemption by State:** **City Attorney** to look at Ordinances by Jacksonville and other South Florida cities and make recommendations on feasibility of establishing similar moratorium in Hallandale Beach.

UPDATE: This item is Complete. The City Attorney has discussed the subject with Former Mayor Cooper and a moratorium is not needed.