



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	April 5, 2017		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading
	X		Public Hearing: <i>(Enter X in box)</i>	Yes	No X	Yes
Funding Source:	4410-552240 (Motor Vehicle Parts & Supplies)		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No X
Account Balance:	4410-552240: \$37,748.70		Quasi Judicial: <i>(Enter X in box)</i>	Yes		No
Project Number :	NA		RFP/RFQ/Bid Number:	NJPA Contract #062916-GPC		
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i>			
	X		Safety	<input checked="" type="checkbox"/>		
			Quality	<input checked="" type="checkbox"/>		
			Vibrant Appeal	<input type="checkbox"/>		
Sponsor Name:	Roger M. Carlton, City Manager		Department: Public Works	Steven F. Parkinson, P.E., PWLF, Director		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA AUTHORIZING THE CITY MANAGER TO PURCHASE AUTO AND TRUCK PARTS, ACCESSORIES, SUPPLIES AND SERVICES UTILIZING THE NATIONAL JOINT POWERS ALLIANCE CONTRACT IN AN AMOUNT NOT TO EXCEED EIGHTY THOUSAND (\$80,000.00) DOLLARS; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL RELATED DOCUMENTS TO EFFECTUATE

THE PURCHASE AS PROVIDED FOR IN FISCAL YEAR 2016-2017 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background:

The National Joint Powers Alliance (NJPA) is a public agency that serves as a national municipal contracting agency. It has the authority to develop and offer cooperative purchasing services to its membership. The City of Hallandale Beach is a member organization (Member ID: 65491) and therefore is able to utilize NJPA cooperative purchasing contracts in order to provide cost savings and cost avoidances that would otherwise be impossible for a City of our size to realize.

On October 19, 2016 the City Commission approved Resolution 2016-160 authorizing the City Manager to purchase automotive and truck replacement parts utilizing NJPA Contract #031212-GPC with the Genuine Parts Company dba as NAPA Auto Parts, in an amount not to exceed \$80,000 (Exhibit 2).

This contract expires on April 12, 2017, therefore staff must bring forth an item requesting authorization to utilize the new NJPA contract to aid in procuring replacement vehicle parts for the remainder of FY16-17.

Current Situation:

The NJPA formally advertised RFP #062916 on June 30, 2016 to establish a contract for automotive and truck replacement parts and tires with related equipment, accessories, and services (Exhibit 3). As a result of this bid process, Contract #062916-GPC was awarded by the NJPA on September 6, 2016 to Genuine Parts Company dba NAPA Auto Parts (Exhibit 4). This Contract is valid until September 6, 2020 and may be extended for a fifth year at NJPA's discretion.

Purchase Order 20170322 was opened on November 7, 2016 in the amount of \$70,000 in order to procure fleet replacement parts. Resolution 2016-160 authorized the purchase of fleet replacement parts (Exhibit 5). The City has spent \$19,739.62 during the current fiscal year.

Staff will utilize Contract #062916-GPC in order to continue to purchase replacement vehicle parts for the remainder of this fiscal year and beyond (contract expires September 6, 2020). The funding used to purchase auto parts utilizing Contract #062916-GPC will not require a change in

the budgeted amount for replacement parts, but instead will use funds that were previously allocated during the October 19, 2016 City Commission Meeting.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (6) Bids and Contracts from other Entities, and Section 23-9 Cooperative Purchasing, the City Manager is authorized to procure all supplies, materials, equipment and services from other governmental units, when the best interests of the City would be served subject to the requirement that any purchase in excess of \$50,000 requires City Commission approval.

Proposed Action:

Staff recommends approval of the attached Resolution authorizing the City Manager to purchase automotive and truck replacement parts and tires with related equipment, accessories, and services utilizing the National Joint Powers Alliance contract with Genuine Parts Company dba NAPA Auto parts, in a total amount not to exceed \$80,000 for the purchase of replacement vehicle parts during FY 16/17.

Attachment(s):

Exhibit 1 – Resolution

Exhibit 2 – NJPA RFP #062916

Exhibit 3 – Resolution No. 2016-160

Exhibit 4 – NJPA NAPA Acceptance and Award

Prepared by:



Susan Fassler