



City of Hallandale Beach City Commission Agenda Cover Memo

Hallandale Beach
PROGRESS. INNOVATION. OPPORTUNITY.

| | | | | | | | |
|---|---|-----------|--|---|------------------|-------------------------------|------------|
| Meeting Date: | January 31, 2018 | | Item Type: <i>(Enter X in box)</i> | Resolution X | Ordinance | Other | |
| Fiscal Impact: <i>(Enter X in box)</i> | Yes | No | Ordinance Reading: <i>(Enter X in box)</i> | 1st Reading | | 2nd Reading | |
| | X | | | Public Hearing: <i>(Enter X in box)</i> | Yes | No | Yes |
| Funding Source: | 440-3660-531010 P1702 (Stormwater, Consultant) | | Advertising Requirement: <i>(Enter X in box)</i> | Yes | | No | |
| | 440-3660-565000 P1702 (Stormwater, CIP) | | | | | X | |
| | 150-4927-565000 P1702 (Grant Funding, 42 nd Year CDBG Public Works) | | | | | | |
| Account Balance: | 440-3660-531010: \$47,150 | | Quasi Judicial: <i>(Enter X in box)</i> | Yes | | No | |
| | 440-3660-565000-P1702: \$54,720 | | | | | X | |
| | 150-4927-565000 P1702: - \$109,842 | | | | | | |
| | TOTAL: \$211,712 | | | | | | |
| Project Number : | P1702 | | RFP/RFQ/Bid Number: | RE-BID # FY 2016-2017-009-001 42nd YEAR CDBG PUBLIC WORKS STORMWATER IMPROVEMENTS BLOCK GRANT PROJECT | | | |
| Contract/P.O. Required: <i>(Enter X in box)</i> | Yes | No | Strategic Plan Priority Area: <i>(Enter X in box)</i> | | | | |
| | X | | Safety | <input checked="" type="checkbox"/> | | | |
| | | | Quality | <input checked="" type="checkbox"/> | | | |
| | | | Vibrant Appeal | <input type="checkbox"/> | | | |
| Sponsor Name: | Roger M. Carlton, City Manager | | Department: Public Works | Steven F. Parkinson, P.E., PWLF, Public Works, Director and Assistant City Manager | | | |

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AWARDED RE-BID #FY2016-2017-009-001, 42ND YEAR COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC WORKS STORMWATER IMPROVEMENTS PROJECT, TO THE LOWEST, RESPONSIVE BIDDER, METRO EXPRESS, INC.; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH METRO EXPRESS, INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SEVENTY FIVE THOUSAND NINE HUNDRED AND FORTY THREE DOLLARS (\$175,943), PLUS A TEN PERCENT (10%) CONTINGENCY FOR UNFORESEEN CIRCUMSTANCES; AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT TO EFFECTUATE THE PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background:

The Community Development Block Grant (CDBG) program, managed by the U.S. Department of Housing and Urban Development (HUD), is a flexible program that provides communities with resources to address a wide range of community development needs. On December 2, 2015, the City Commission adopted a Resolution authorizing the submittal of the 42ND Year Community Development Block Grant (CDBG) application package (Exhibit 2).

The 42nd Year CDBG Public Works Improvement Project involves public works and utility infrastructure improvements including drainage improvements, sidewalks, regrading and sodding. All work completed under this contract will occur within the City's right-of-way. The project improvements (SW Quadrant Project) are located at the following intersections in the City of Hallandale Beach:

SW 8th Street and SW 10th Avenue
SW 8th Street and SW 9th Avenue
SW 9th Street and SW 10th Avenue
SW 9th Street and SW 9th Avenue
SW 9th Street and SW 8th Avenue

The CDBG SW Quadrant Project will not conflict with the City's larger FEMA SW Drainage Project. The CDBG project will occur in the western corner of the quadrant and the FEMA

project is located in the southeastern corner of the quadrant. They are located at opposite ends of the drainage basin. However, the end goals of the two projects are similar. They both will increase the drainage capacity of the area and decrease instances of flooding during storm events.

Broward County receives CDBG funding from the Federal Government, which it then distributes to cities that lie within its jurisdiction. This allocation is based upon population size and serves to revitalize certain sections of the community.

Broward County has awarded the City of Hallandale Beach \$109,842 for the 42nd Year CDBG Public Works Improvement Project. The executed agreement was received on March 20, 2017 (Exhibit 3). This agreement expired on September 30, 2017. Due to this short timeframe, the City submitted a request for a six-month extension (Exhibit 4). The City sent the request for an extension, which was signed by the City Manager, on August 8, 2017 and the Broward County Administrator (Bertha Henry) on August 18, 2017. This extension has been approved and the new term of the Agreement ends on June 30, 2018.

In addition to the awarded CDBG funds, the City has \$101,870 available in project P1702 for this project. This funding is available in accounts 440-3660-531010 (\$47,150) and 440-3660-565000 (\$54,720). This funding is available due to cost savings realized in previous CDBG projects. These cost savings came from previously budgeted City CDBG expenditures and are not a portion of the CDBG grant allocation. In total, these available funds from cost savings associated with previous projects and the funding allocation from Broward County represent a total fund availability of \$211,712 for the 42nd Year CDBG project.

The City issued an Invitation to Bid FY 2016-2017-009, 42nd Year CDBG Public Works Stormwater Improvements Project on July 7, 2017. The City Commission rejected the bid on September 27, 2017 due to the fact that there was only one bid received and the bidder's total bid price was \$78,740 higher than the engineer's estimate of the probable cost (\$165,889) and the fact that the bid price was \$32,917 higher than the total budgeted amount allocated to the project (\$211,712) (Exhibit 5).

Current Situation

The City issued an Invitation to RE-BID FY 2016-2017-009-001 42nd Year CDBG Public Works Improvements Grant Project (Exhibit 6) on October 13, 2017. The updated release notice was sent via email to two hundred and twenty-three (223) vendors from the City's Vendor list. The Bid was also advertised on the Hallandale Beach Chamber of Commerce website, City website, DEMANDSTAR website, the Miami Minority Business Development Agency Business Center, the U.S. Small Business Administration, the Broward County Community Relations and Outreach Section Office of Economic and Small Business Development and City/HBCRA social media pages.

A mandatory pre-bid meeting was held on October 25, 2017, at 11:00 am (Exhibit 7). Fourteen (14) vendors, five (5) City staff members, and two (2) staff members from Broward County attended the pre-bid meeting. In addition to providing the opportunity for vendors to come and ask questions during the mandatory pre-bid meeting, the bid allowed for additional questions to be sent in via email by no later than November 13, 2017 11:00 am. Responses from the vendors were due on November 17, 2017 at 11:00 am.

The bid was due on December 8, 2017 and three (3) vendors responded to the solicitation. Staff evaluated the responses and determined that Metro Express, Inc. is the responsive and lowest bidder in the amount of \$175,943 (Exhibit 8).

If approved by the City Commission, the construction contract (Exhibit 9) will be finalized, and the estimated Project Schedule is as follows:

| | |
|-------------------------------------|------------------|
| Commission Award | January 31, 2018 |
| Notice to Proceed (NTP) | March 2018 |
| Anticipated Construction Start | April 2018 |
| Anticipated Construction Completion | June 2018 |

Therefore, it is the staff recommendation that Metro Express Inc. be selected based on their experience, references and bid price (Exhibit 10).

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Proposed Action:

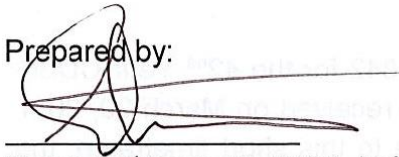
Staff recommends approval of the attached Resolution authorizing the City Manager to award Rebid # FY2016-2017-009-001 42nd Year CDBG Public Works Improvement Grant Project in the amount not to exceed \$175,943, and authorizing the City Manager to execute an agreement with Metro Express Inc, and authorizing a 10% contingency for unforeseen circumstances, and providing an effective date.

Attachment(s):

- Exhibit 1 - Resolution
- Exhibit 2 - Resolution 2015-155
- Exhibit 3 - Agreement with Broward County

- Exhibit 4 - First Amendment to Agreement with Broward County
- Exhibit 5 - Resolution 2017 - 99
- Exhibit 6 - RE-BID # FY 2016-2017-009-001 42nd Year CDBG Public Works Improvements
- Exhibit 7 - Mandatory Pre-Bid Meeting Signing Sheet
- Exhibit 8 - Bid Tabulation Sheet
- Exhibit 9 - Construction Agreement
- Exhibit 10 - Award Recommendation Memorandum

Prepared by:



Steven Parkinson, PE, PWLF, Assistant City Manager/Director of Public Works



Susan Fassler, Green Initiatives Coordinator