



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	August 15, 2018		Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading
	X			Public Hearing: <i>(Enter X in box)</i>	Yes	No
Funding Source:	- Developer's Agreement Fund (Beachwalk) - Project P1511		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No
						X
Account Balance:	347-2033A-531010 - \$118,193 160-4110-565000 -\$2,519		Quasi-Judicial: <i>(Enter X in box)</i>	Yes		No
						X
Project Number :	14412		RFP/RFQ/Bid Number:	RFP #: 2013-2014-006		
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: <i>(Enter X in box)</i>			
	X		Safety	<input checked="" type="checkbox"/>		
			Quality of life	<input checked="" type="checkbox"/>		
			Vibrant Appeal	<input checked="" type="checkbox"/>		
Sponsor Name:	Roger M. Carlton, City Manager		Department: Public Works	Steven F. Parkinson, P.E., PWLF, Assistant City Manager / Public Works Director		

Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO ISSUE A WORK AUTHORIZATION TO CHEN MOORE & ASSOCIATES FOR CIVIL ENGINEERING

AND LANDSCAPE ARCHITECTURE SERVICES FOR THE DIANA DRIVE IMPROVEMENT PROJECT AS INCLUDED IN EXHIBIT "8" FOR A TOTAL COST NOT TO EXCEED ONE HUNDRED TWENTY THOUSAND SEVEN HUNDRED ELEVEN DOLLARS AND TWENTY-FIVE CENTS (\$120,711.25) PURSUANT TO A CONTINUING SERVICES AGREEMENT IN ACCORDANCE WITH RFP FY#2013-2014-006; AND PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

Background:

The purpose of the Diana Drive Improvement Project is to provide roadway improvements to include aesthetic improvements, landscaping, irrigation, sidewalk implementation, bike lanes, additional on-street parking, asphalt pavement milling, resurfacing and construction of a roundabout.

In 2014, the City retained EAC Consulting, Inc. utilizing the Continuing Services and Comprehensive Services RFP FY# 2007-2008-004 for the amount of \$38,822 to complete a traffic study and to develop conceptual design options. Once concept options were developed, the City held several community meetings with residents and the Consultant to discuss the desired Diana Drive improvements. Three conceptual design options were recommended by the Consultant, which incorporated input from residents, the City Commission and Staff.

On June 17, 2015, the City Commission authorized EAC Consulting, Inc., utilizing the Continuing Services RFP for FY #2013-2014-006, for the amount of \$89,300 (*Exhibit 2*), to expand the final conceptual drawings to include civil engineering design, permitting and limited post design services, for the construction phase of the Diana Drive Improvement Project. The conceptual plans included a sidewalk solely on the south side of the road and did not include bike lanes. Staff was requested to bring back the item for the City Commission's consideration once a survey of the area was completed to propose additional design options, including the feasibility of constructing sidewalks on both sides of the road and bike lanes.

On March 16, 2016, Staff presented four (4) proposed cross sections for consideration by the City Commission. Included, was the implementation of sidewalks on both sides of the road, bike lanes and preservation of the existing private parking located within the City's right-of-way. Graphical representations outlining each of these options can be found in the attached Diana Drive Presentation (*Exhibit 3*).

The City Commission recommended the implementation of Option 2 (*Exhibits 4A & 4B*) because this option allowed private parking to remain as is, and would not result in a net loss of private parking. Furthermore, this option allowed for the installation of sidewalks on both sides of Diana Drive. As a result, additional scope of services was awarded to EAC Consulting via Resolution 2016-44, and the purchase order was increased from \$89,300 to \$115,465 (*Exhibit 5*).

On December 19, 2016, at the direction of the City Commission, the project was placed on hold. On June 21, 2017, the Administration recommended that the decision taken by the City Commission on March 16, 2016, be reconsidered, and a proper long term solution to this complex problem was presented.

The City Commission approved the conceptual plan presented (*Exhibit 6*). Staff then requested that EAC Consulting, Inc. provide a new fee proposal to develop construction documents as per the approved Concept Plan.

EAC Consulting, Inc. presented a new fee proposal to staff on July 13, 2017 (*Exhibit 7*). Staff then worked to negotiate a contract with EAC Consulting. This process included multiple discussions with EAC Consulting's legal team and insurance provider, as well as the City Attorney. Ultimately, a consensus could not be reached with regard to the indemnification terms of the new contract. Therefore, staff had to retain a different consultant to complete the project.

Current Situation:

Utilizing the Consultants' Competitive Negotiation Act (CCNA), Continuing Professional Architectural and Engineering Services Firms list, using the pre-existing RFP # FY 2013-2014-006, Staff is able to solicit the services of an alternate Engineering Design Firm for the development of construction documents for the selected Concept Plan.

On June 15, 2018, Staff solicited the services of Chen Moore and Associates to provide a fee proposal to develop construction documents as per the approved Concept Plan.

On July 18, 2018 Chen Moore & Associates submitted a fee proposal to develop the construction documents as per the approved Concept Plan (*Exhibit 8*).

Fiscal Impact:

The fee proposal from Chen Moore & Associates is \$120,711.25. Available funding under Account Number 347-2033A-531010 (Developer's Agreement Fund) is \$118,193.00. Thus, additional funding in the amount of \$2,518.25 will be required.

The City Wide Wayfinding Signs Project (P1511) has been completed and has available funds in the amount of \$5,807.00 (Account Number 160-4110-565000; PO # 20151325). Staff is proposing a budget transfer from Account Number 160-4110-565000 (Transportation Fund) to make up the variance.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6 Award of Contract, the City Manager, shall have the authority to recommend to the City Commission award of contracts.

Proposed Action:

Staff recommends approval of the attached Resolution authorizing the City Manager to approve work authorization to Chen Moore & Associates, to provide Engineering Design and Permitting Services, in accordance with RFP # FY 2013-2014-006, Continuing Services for a total amount not to exceed \$120,711.25

Attachment(s):

- Exhibit 1 – Resolution
- Exhibit 2 – Resolution No. 2015-57.
- Exhibit 3 – Diana Drive Presentation 3-16-2016.
- Exhibit 4A – Option 2 – Elevations.
- Exhibit 4B – Option 2 – Aerial View.
- Exhibit 5 – Resolution No. 2016-44.
- Exhibit 6 – Approved Concept Plan.
- Exhibit 7 – EAC Fee Proposal for Approved Concept Plan.
- Exhibit 8 – Chen Moore & Associates Fee Proposal.

Prepared By:



Manga Ebbe, Project Manager

Department Head Review:



Steven F. Parkinson, Assistant City Manager
Director of Public Works