



## City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	File No.:	Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>9/29/2025</b>	<b>25-291</b>	<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input type="checkbox"/> <b>Other</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):		Funding Source:	Project Number:	
<b>\$325,000</b>	<b>\$325,000</b>		<b>8090-534055 \$125,000</b> <b>8090-583040 \$200,000</b>	<b>N/A</b>	
Contract Required:	P.O. Required:	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>N/A</b>	<b>Dr. Jeremy Earle, City Manager</b>	<b>Office of the City Manager</b>	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> <b>Fiscal Stability</b>	<input type="checkbox"/> <b>Resident Services</b>	<input type="checkbox"/> <b>Public Safety</b>	<input type="checkbox"/> <b>Infrastructure &amp; Mobility</b>	<input type="checkbox"/> <b>Economic Development &amp; Affordable Housing</b>	
Implementation Timeline:					
Estimated Start Date: 10/1/2025			Estimated End Date: 9/30/2026		

### SHORT TITLE:

**A RESOLUTION OF THE MAYOR AND COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA APPROVING THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF HALLANDALE BEACH AND THE HALLANDALE BEACH COMMUNITY REDEVELOPMENT AGENCY RELATING TO THE MANAGEMENT OF THE RESIDENTIAL SHUTTER/IMPACT GLASS AND SENIOR MINI-GRANT PROGRAMS BY THE HBCRA FOR FISCAL YEAR 2025-2026; AND PROVIDING AN EFFECTIVE DATE.**

## **STAFF SUMMARY:**

### **Summary:**

This item seeks City Commission approval of the shutter/impact glass and senior mini-grant program for \$325,000 for residents that reside outside the Community Redevelopment Area (CRA) boundaries for FY 25-26.

### **Background:**

In 2018 Hallandale Beach Community Redevelopment Agency (HBCRA) stopped administering the City's residential program. This residential program assisted residents with the installation of shutters or impact glass. Per the program policy, eligible applicants would receive a rebate of up to \$1,500. Since the program ended many years ago, residents outside of the CRA boundaries have inquired about funding and reinstating the program.

### **Current Situation:**

In FY2023-24, the City Commission reinstated the City of Hallandale Beach's Residential Program for the area of the city outside the HBCRA boundaries to install hurricane shutters or impact glass and added a Senior Mini-Grant program for seniors sixty years of age and older. The programs have continued, and in FY2025-26, it is proposed that the City Commission allocate Two Hundred Thousand and 00/100 Dollars (\$200,000) to fund these two (2) programs.

State law and good controllership require that the financial relationships between Cities and Community Redevelopment Agencies (CRAs) be codified in Interlocal Agreements (ILAs).

For at least twenty years, HBCRA staff has successfully managed several residential programs, including the Hurricane Shutter/Impact Glass Program. Approximately five years ago, staff created and implemented a senior mini-grant program to assist seniors sixty years and older, especially those with reverse mortgages, to make improvements to their homes. These programs have been very successful under the management of the HBCRA staff. As such, it is recommended that HBCRA staff administer the City's Residential Programs due to their familiarity and experience with these programs. A portion of the salary of the HBCRA Staff who will be administering the program will be paid for by the COHB due to the fact that they will be working outside the CRA boundaries. In the FY 2025-26 ILA, up to One Hundred Twenty-Five Thousand and 00/100 Dollars (\$125,000) is allocated to cover the costs of the following proposed position allocations:

- Deputy Executive Director – 10%
- Program Manager – 15%
- Residential Administrative Specialist (2 positions) – 15%
- Business & Residential Coordinator – 15%
- Residential & Business Coordinator - 15%
- Budget & Finance Manager – 5%

### **Why Action is Necessary:**

For the City to fund these services, the ILA's need to be approved by both the COHB and the HBCRA.

**Cost Benefit:**

Implementing these programs will assist residents and seniors on a fixed income who reside outside the CRA boundaries.

**PROPOSED ACTION:**

The City Commission considers the attached Resolution.

**ATTACHMENT(S):**

Exhibit 1 – Resolution

Exhibit A – Residential Services ILA FY 2025-26

Prepared By: Natasha Mazzie  
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Assistant City Manager