



## City of Hallandale Beach City Commission Agenda Cover Memo

**Hallandale Beach**  
PROGRESS. INNOVATION. OPPORTUNITY.

Meeting Date:	Item Type:		1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
<b>10/14/2020</b>	<input checked="" type="checkbox"/> <b>Resolution</b> <input type="checkbox"/> <b>Ordinance</b> <input checked="" type="checkbox"/> <b>Other Consent</b>	Ordinance Reading	<b>N/A</b>	<b>N/A</b>
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:				
<b>20-334</b>				
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number :	
[TBD]	<b>\$358,748</b>	<b>OUTSIDE SERVICES 2415-534010</b>	<b>N/A</b>	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>		<b>Vanessa Leroy, Director</b>	<b>Development Services</b>	
Strategic Plan Focus Areas:				
<input type="checkbox"/> <b>Financial</b>	<input checked="" type="checkbox"/> <b>Organizational Capacity</b>	<input type="checkbox"/> <b>Infrastructure</b>	<input type="checkbox"/> <b>Development, Redevelopment and Economic Development</b>	
Implementation Timeline				
Estimated Start Date: 10/1/2020    Estimated End Date: 9/30/2025				

**SHORT TITLE:**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH FLORIDA, AUTHORIZING INTERLOCAL AGREEMENT WITH BROWARD COUNTY FOR INSPECTIONS AND PLANS REVIEW SERVICES ON AS NEEDED BASIS PROVIDING FOR AN EFFECTIVE DATE.**

**STAFF SUMMARY:**

**Background:**  
The Development Services Department Building Division has a demonstrated need to supplement inspections, plans review and permit technician services with outside providers. As a result of the continuous increase in workload and the decrease in level of services due to staffing challenges, for example vacations, sickness and personal leave of inspectors, plans examiners and other staff, the Division is seeking to renew its Interlocal Agreement (ILA) with Broward County for

inspections, plans review and permit technician services, for in as needed or emergency basis. This request, if authorized, will allow the Division to maintain its level of services to our customers.

**Current Situation:**

The Building Department utilized an outside service provider for the inspections, plans review and permit technicians while the city's original position was vacated and due to the decrease of city staffing. The Building Division continues to seek to fill the positions internally. Currently, the City has contracted with Calvin Giordano and Associates for plan review and inspection services. Should the need arrive for additional resources beyond what is presently available, the proposed ILA agreement would provide such resource through Broward County.

**Why Action is Necessary:**

This action, is necessary to be approved by the City Commission for implementation.

**Cost Benefit:**

Any expected cost associated with this agenda item, is already considered in the professional services account with other service providers, which will maintain the customary level of service; therefore, no added cost is expected at this time.

**PROPOSED ACTION:**

Staff recommends the City Commission approve the Interlocal Agreement (ILA). This will allow the Building Division Services to maintain a high level of responsiveness and protection to the public.

**ATTACHMENT(S):**

- Exhibit 1 – Resolution
- Exhibit 2 – Broward County Interlocal Agreement (ILA)