



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	File No.:	Item Type:	1 st Reading	2 nd Reading	
3/5/2025	25-022	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
			Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):		Account Balance (\$):	Funding Source:	Project Number:	
\$204,336		\$53,531(City Share) \$150,805 (Grant Funds)	440-3660-565000 (Match) 440-4989-565000(Grant)	P2204	
Contract/P.O. Required		RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	50th CDBG NW 5th Terrace Drainage Improvement Project Bid # FY 2024- 2025-04	Jeffrey Odoms, Public Works Director	Public Works	
Strategic Plan Focus Areas:					
<input type="checkbox"/> Fiscal Stability	<input type="checkbox"/> Resident Services	<input type="checkbox"/> Public Safety	<input checked="" type="checkbox"/> Infrastructure & Mobility	<input type="checkbox"/> Economic Development & Affordable Housing	
Implementation Timeline: 120 calendar days					
Estimated Start Date: 4/1/2024 Estimated End Date: 8/28/2025					

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AWARDDING BID # FY 2024-2025-04, 50TH COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) NW 5TH TERRACE DRAINAGE IMPROVEMENT PROJECT, TO THE LOWEST RESPONSIVE BIDDER, WOLF CREEK CONSTRUCTION, LLC, IN THE AMOUNT OF ONE HUNDRED, EIGHTY-FIVE THOUSAND AND SEVEN HUNDRED AND SIXTY DOLLARS (\$185,760.00) PLUS A TEN (10%) CONTINGENCY FOR A NOT-TO-EXCEED AMOUNT OF TWO HUNDRED, FOUR THOUSAND, THREE HUNDRED AND THIRTY-SIX DOLLARS (\$204,336); AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

This agenda item seeks City Commission's approval to award Bid # FY 2024-2025-04 50th Community Development Block Grant (CDBG) NW 5th Terrace Drainage Improvement Project, to Wolf Creek Construction LLC. as the lowest responsive bidder, in the amount of \$185,760 plus a 10% contingency of (\$18,576) for a not-to-exceed amount of \$204,336 to complete the construction of the project.

Background:

The Community Development Block Grant (CDBG) program, managed by the U.S. Department of Housing and Urban Development (HUD), is a flexible program that provides communities with resources to address a wide range of community development needs. The City of Hallandale Beach received a funding award letter of \$150,805 by Broward County for the Public Works Improvement Project (Exhibit 2).

The 50th Year CDBG Public Works Improvement Project involves public works and utility infrastructure improvements including drainage improvements, sidewalks replacement, swell regrading and sodding. All work completed under this contract will occur within the City's right-of-way. The project improvements are at the following location (Exhibit 3):

- Along NW 5th Terrace and NW 3rd Court

Current Situation:

Release Date of Bid – November 7, 2024:

The release notice for the Bid was sent to over two thousand two hundred (2,200) vendors including vendors from the City's Vendor list and pertinent vendors that have a City Business Tax License to operate in the City.

The Bid was also advertised on:

- o Hallandale Beach Chamber of Commerce website,
- o City's website,
- o DEMANDSTAR.com,
- o City Social Media pages,
- o Miami Minority Business Development Agency Business Center,
- o U.S. Small Business Administration,
- o Broward County Community Relations and Outreach Section Office of Economic and Small Business Development.

In Person Mandatory Pre-Bid Meeting – November 21, 2024:

Six (6) firms and Broward County attended the Pre-Bid Meeting in person.

Last Day for Questions for this project – December 2, 2024 by 11:00 AM

Responses Due – December 17, 2024 by 11:00 AM

Responsive Firms (Ranked from lowest to highest)

Wolf Creek Construction LLC	Bid Amount	Bid Bond and Bonding Capacity		Variances		Legal Proceedings	References
	\$185,760.00	Risk Approved		None		None	Pending*
	MQR 1	MQR 2	MQR 3	MQR 4	MQR 5	MQR 6	
Met	Met	Met	Met	Met	Met	Met	

Pabon Engineering, Inc	Bid Amount	Bid Bond and Bonding Capacity		Variances		Legal Proceedings	References
	\$190,000.00	Risk Approved		None		None	Included
	MQR 1	MQR 2	MQR 3	MQR 4	MQR 5	MQR 6	
Met	Met	Met	Met	Met	Met	Met	

If approved by the City Commission, the construction contract will be finalized, and the estimated Project Schedule is as follows:

Commission Award	March 5, 2025
Notice to Proceed	April 1, 2025
Anticipated Construction Start	May 1, 2025
Anticipated Construction Completion	August 28, 2025
Grant Expiration	September 30, 2025

Staff have reviewed the bids and the attached Award Information Memorandum (Exhibit 5). The Department of Public Works recommends awarding BID # FY 2024-2025-04 to Wolf Creek Construction LLC.

Why Action is Necessary:

Pursuant to Chapter 23, Section 23-4, Competitive Bidding Required, all purchases of and contracts for equipment, supplies and contractual services, when the estimated cost shall exceed \$50,000.00 shall be based on competitive bids. Furthermore, pursuant to Chapter 23, Section 23-6, Award of Contract, the City Manager shall have the authority to recommend to the City Commission award of contracts.

Cost Benefit:

This project will help mitigate flooding, improve accessibility and the neighborhood appearance in the area.

PROPOSED ACTION:

The City Commission considers the attached Resolution.

ATTACHMENT(S):

- Exhibit 1 – Resolution
- Exhibit 2 – 50th Year CDBG Funding Award
- Exhibit 3 – Project Location
- Exhibit 4 – Bid Tabulation Summary
- Exhibit 5 – Award Information Memorandum

Prepared By: *Kamari Harris*
Kamari Harris
Engineer II

Reviewed By: **Jeff Odoms**
Jeff Odoms
Director of Public Works

Reviewed By: *Noemy Sandoval*
Noemy Sandoval
Assistant City Manager