



City of Hallandale Beach City Commission Agenda Cover Memo

Hallandale Beach
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Meeting Date:	Item Type:		1 st Reading	2 nd Reading
12/2/2020	<input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	N/A	N/A
		Public Hearing	<input type="checkbox"/>	<input type="checkbox"/>
		Advertising Required	<input type="checkbox"/>	<input type="checkbox"/>
		Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
File No.:				
20-449				
Fiscal Impact (\$):	Account Balance (\$):	Funding Source:	Project Number:	
\$ 539,767	\$973,716	Broward County Surtax Fund Account: #4781-534010	G2005	
Contract/P.O. Required	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NA	Vanessa Leroy	Development Services	
Strategic Plan Focus Areas:				
<input checked="" type="checkbox"/> Financial	<input checked="" type="checkbox"/> Organizational Capacity	<input type="checkbox"/> Infrastructure	<input checked="" type="checkbox"/> Development, Redevelopment and Economic Development	
Implementation Timeline				
Estimated Start Date: 11/1/2020 Estimated End Date: 4/30/2021				

SHORT TITLE:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF HALLANDALE BEACH, FLORIDA; DECLARING UNIQUE CIRCUMSTANCES AND AUTHORIZING A SIX MONTHS AGREEMENT AMENDMENT FOR MINIBUS SERVICES UNDER PROVISIONS OF THE EXISTING CONTRACT AGREEMENT WITH LIMOUSINES OF SOUTH FLORIDA, INC.; AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENT AND RELATED DOCUMENTS TO EXECUTE THE PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

Staff seeks authorization to extend the existing agreement with Limousines of South Florida, Inc. (LSF). The Hallandale Beach Community Shuttle Service has been operating on a temporary contract with the current bus operator LSF, which expired October 31, 2020. Due to delays amid various entities as listed below, the City must resort to extending the existing contract to ensure continuity of the minibus service. The proposed Resolution authorizes a six (6) month extension to the existing agreement with LSF under unique circumstances.

Background:

On May 21, 2014, at the City Commission Meeting it was adopted Resolution # 2014-45 awarding RFP # 2013-2014-002 Community Bus Services to Limousines of South Florida, Inc, authorizing the City Manager to execute an agreement with Limousines of South Florida, Inc., for the operation of the City Community Bus Services.

The Term and Conditions of the Agreement between the City of Hallandale Beach and Contractor for Minibus Services Dated March 14, 2014 (RFP # 2013-2014-002), began on June 1, 2014 and under terms Options 1 and 2 was in effect until September 30, 2017, and under option 2 was extended for two (2) additional one (1) year periods, until September 2019 (Exhibit 2).

On June 19, 2019, the City Commission adopted Resolution #2019-046, declaring unique circumstances and authorizing a month to month agreement as needed for up to six months under provisions of the existing contract with Limousines of South Florida, Inc., RFP # 2013-2014-002, authorizing the City Manager to execute any agreement and related documents with Limousines of South Florida, Inc., for the operation of the City Community Bus Services (Exhibit 3).

On September 23, 2019, the contract was extended under same conditions for a two-month period, from October 1st, 2019 through November 30, 2019, in alignment with City Commission Resolution No 2019-046, dated June 20, 2019 (Exhibit 4).

On November 12, 2019, the contract was extended under same conditions for a three-month period, from December 1st, 2019 until February 29, 2020, in alignment with City Commission Resolution No 2019-046, dated June 20, 2019 (Exhibit 5).

On February 24, 2020, the contract was extended under same conditions for a one-month period, from March 1st, 2020 until March 31, 2020, in alignment with City Commission Resolution No 2019-046, dated June 20, 2019 (Exhibit 6).

On March 9, 2020, the City declared the state of emergency due to global pandemic of COVID 19. The state of emergency affected all business and economies, and resulted in the inability for the City and Limousines of South Florida, Inc., to reach an agreement for the award of RFP FY 2018-2019-007, as solicited by the City and proposed by the Contractor.

On March 30, 2020, the contract was extended under same conditions for a one-month period, from April 1st, 2020 until April 30, 2020, and in accordance with City Commission Resolution No 2019-046, dated June 20, 2019 (Exhibit 7).

In order to continue to provide free- fare shuttle bus service to the public without disruption, while the City pursues a new procurement process, the City and Limousines of South Florida, Inc ., have agreed to extend the existing Agreement between the City of Hallandale Beach and

Contractor for Minibus Services, entering a six-month period from May 1st 2020 to October 31st 2020. Contractor was able to dedicate for City Routes the existing shuttle buses but maintenance cost, due to age, must be increased. Contractor agrees to the cost of the Hourly Rate for operations to be increased from \$ 46.94 to \$ 51.94 to cover additional expenses to maintain the minibuses. Contract Amendment No 1 was fully executed on August 27, 2020 (Exhibit 8).

On April 24, 2020, BCT informed the City that the County had ordered five (5) new propane fueled, ADA compliant, vehicle fleet for the COHB according to the ILA Article 3. Vehicles, 3.1. Lease. BCT also informed the City that the new fleet could be delivered to the City by the end of October 2019 (Exhibit 9). Further communications with BCT indicated that these vehicles may be delivered closer to February 2021. The County has placed an order to replace more than 40 buses from their Community Shuttle Program. The County will prioritize which municipality or entity will receive the first vehicles on a vehicle age and mileage basis. The vehicles in most dire conditions will be replaced first.

On June 17th, 2020 the City Commission, through Resolution No. 2020-038, rescinded and repealed the award contract for Minibus Services to Limousines of South Florida, Inc., and authorized the City Manager to reject all proposals received pursuant RFP FY 2018-2019-007, and issue a new solicitation for Minibus Services (Exhibit 12).

On September 29, 2020, BCT informed the City that the estimated timeframe of January/February 2021 for bus delivery at BCT will be followed by a bus receipt/inspection process, application for permanent tags, etc. Also, as this will be the first time that the City is receiving propane buses, City staff and/or if a new third-party contractor will be operating service, will need to attend a propane fuel training class (scheduled by BCT) prior to release of buses to the City. This process can be an additional estimated 3 to 4 weeks (Exhibit 10).

On October 20, 2020, the City received the First Amendment to the Interlocal Agreement between the City and Broward County for Community Shuttle Services, including annual operating funding for Community Bus Service at the hourly rate of \$51.94. At this moment, the City is requesting that the effective date for the proposed hourly rate of \$51.94 be effective on October 1, 2020 to cover the total cost of the Community Shuttle operations in FY21.

Current Situation:

Broward County (BC) announced a delay in the arrival of the new BC leased community shuttle fleet until the end of February 2021. BC also announced that the receipt/inspection process, application for permanent tags, and training classes scheduled by the County, and that City staff and/or new third party administrator will have to take, will further delay the process by 3 to 4 additional weeks, pushing the starting date to the end of March.

City requires to continue providing Community Shuttle services to the public without disruption, and Contractor is able to continue providing services with the current vehicle fleet under existing conditions agreed to on Contract Amendment No 1, at a PHR of \$51.94, through April 30, 2021.

Why Action is Necessary:

City requires to continued Community Shuttle services to the public without disruption under unique circumstances while the City awaits the arrival of the new BCT leased vehicle fleet, and while the City also pursues a new procurement process to select a vendor to operate and maintain the new vehicle fleet.

Pursuant to Chapter 23, Section 23-8 Exception to Bid Requirements, (5) Unique circumstances, where the City Commission finds unique circumstances to establish that competitive bidding is not in the best interest of the City. Purchases in excess of \$50,000 require a formal, written contract approved by the City Commission.

Cost Benefit:

The cost of operations from November 1, 2020 through the end of April 2021 is \$539,767, which includes operation and maintenance expenditures that will be covered 100% by Broward County Surtax revenues. Maintaining this agreement will allow the minibus service to continue and would not levy a cost onto the City.

This item is also contingent upon the amendment of the Interlocal Agreement between Broward County Transit and the City of Hallandale Beach, whereas among other updates, the increased hourly rate for service shall be included in the County's contract to fund this very service.

PROPOSED ACTION:

The City Commission consider the attached Resolution.

ATTACHMENT(S):

- Exhibit 1 – Proposed Resolution
- Exhibit 2 – Resolution No. 2014-45
- Exhibit 3 – Resolution No. 2019-046
- Exhibit 4 – Extension Letter September 23, 2019
- Exhibit 5 – Extension Letter November 12, 2019
- Exhibit 6 – Extension Letter February 24, 2020
- Exhibit 7 – Extension Letter March 30, 2020
- Exhibit 8 – LSF Contract Amendment No 1. August 27, 2020
- Exhibit 9 – BCT announcement of provision of a new vehicle fleet of five (5) propane fueled. April 24, 2020
- Exhibit 10 – BCT announcement of delay in the manufacturing of the new vehicle fleet. September 29, 2020
- Exhibit 11 – Proposed LSF Contract Amendment No 2
- Exhibit 12 – Resolution No. 2020-038