



City of Hallandale Beach City Commission Agenda Cover Memo

Meeting Date:	File No.:	Item Type:	1 st Reading	2 nd Reading	
4/15/2026	25-505	<input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Other	Ordinance Reading	4/15/2026	5/6/2026
			Public Hearing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
			Advertising Required	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			Quasi-Judicial:	<input type="checkbox"/>	<input type="checkbox"/>
Fiscal Impact (\$):	Account Balance (\$):		Funding Source:	Project Number:	
See Below	N/A		See Attached Ordinance	N/A	
Contract Required:	P.O. Required:	RFP/RFQ/Bid Number:	Sponsor Name:	Department:	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	N/A	Natasha Mazzie Budget Director	Budget & Program Monitoring	
Strategic Plan Focus Areas:					
<input checked="" type="checkbox"/> Fiscal Stability	<input type="checkbox"/> Resident Services	<input checked="" type="checkbox"/> Public Safety	<input type="checkbox"/> Infrastructure & Mobility	<input type="checkbox"/> Economic Development & Affordable Housing	
Implementation Timeline:					
Estimated Start Date: 5/6/2026			Estimated End Date: 9/30/2026		

SHORT TITLE:

AN ORDINANCE OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AMENDING THE ADOPTED BUDGET FOR FY 2025-26 TO REFLECT THE REVENUES, EXPENDITURES, APPROPRIATIONS AND OTHER MISCELLANEOUS BUDGET ADJUSTMENTS; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

STAFF SUMMARY:

Summary:

The proposed ordinance is to amend the FY 2025-26 Budget to account for unanticipated expenditures for the current Fiscal Year based on critical items identified after the budget was adopted, and to account for necessary adjustments. Amending the adopted budget will increase the General Fund, Renewal & Replacement Fund, Transportation Fund, Permits & Inspection Fund, G.O. Bond, Contributions & Donations Fund, Capital Projects Fund, Stormwater Fund, Utility Fund, Fleet Fund.

The total amendment amount to the FY 2025-26 Budget is \$26,539,112 (see table below).

Background:

On September 29, 2025, the City Commission adopted the FY 2025-26 Budget in the amount of \$215,687,527 (including all funds).

As part of a Finance-led Teams & Initiatives project, the City completed a full reconciliation of the Contributions and Donations Fund, including developer agreement balances, as of September 30, 2025. For the first time in more than a decade, the City identified every outstanding developer agreement and matched the fund’s receipts, expenditures, and remaining balances to the applicable agreements, resulting in the identification of approximately \$4.6 million in available balances. With this reconciliation complete, eligible uses of the proceeds have been identified, and this budget amendment appropriates \$500,000 in developer agreement funding for use in accordance with the terms of the respective agreements. The remaining funds may be used for eligible capital projects such as Atlantic Shores improvements, public safety, and mobility improvements.

Current Situation:

The proposed budget amendment includes the appropriation of the following funds:

FUND	AMENDMENT AMOUNT
001 GENERAL FUND	8,317,149
102 RENEWAL & REPLACEMENT FUND	655,000
160 TRANSPORTATION FUND	1,200,990
170 PERMIT & INSPECTION FUND	320,491
302 GENERAL OBLIGATION (G.O.) BOND FUND	2,639,029
347 CONTRIBUTIONS & DONATIONS FUND	500,000
348 CAPITAL PROJECT FUND	9,969,933
440 STORMWATER FUND	750,000
490 UTILITY FUND	2,089,720
530 FLEET SERVICES FUND	96,800
TOTAL AMENDMENT AMOUNT	26,539,112

001 | General Fund – Budget Increase – \$8,317,149

1. Proceeds from Auction Vehicles – Budget Increase – \$19,000

This budget amendment appropriates proceeds generated from the recent Fleet auction and allocates those funds to the respective departments and funds from which the vehicles were originally assigned. In accordance with City policy, revenues from the sale of surplus fleet assets are returned to the originating funds to support future vehicle replacements, operational needs, or other eligible expenditures. This action ensures proper financial alignment, maintains transparency in fund accounting, and allows departments to recoup the value of disposed assets.

2. Fire FSA System Upgrade – Budget Increase – \$45,000

As part of the developer agreement fund reconciliation, this budget amendment will allow the vendor Keylite to upgrade the 911 alerting system at Fire Station 7. The alerting system at the fire stations are a critical piece of technical infrastructure that performs several duties. Those duties include but are not limited to, alerting crews of a 911 activation, the location of the 911 call, the initial notes on the nature of the call, and a digital map routing displayed on a television monitor. The system provides multiple layers of notification, lighting, tones, and voice over speaker, along with digital signage. The system is radio based, with internet, and cellular backups. The initial installation gave the system basic functionality and use. However, upgrading the system now will further expand its capabilities and customization to its full use and potential. This upgrade will also allow for future technical upgrades and expansions.

3. Internship Program – Budget Increase – \$120,000 (Pro-Rated 4 months)

This amendment establishes the City's Internship Program in response to direction and expressed interest from members of the City Commission, as staff has received numerous inquiries regarding possible internship opportunities. The program is intended to provide additional support in key operational areas, including project delivery, performance tracking, dashboard development, and process improvement, while helping build a pipeline of emerging professionals to support the City's long-term organizational capacity. The program is estimated at approximately \$350,000 annually and would support up to three full-time equivalent internship positions for a 12-month term with benefits.

4. Animal Control Program

Budget Increase – \$55,422

The Animal Control and Code Compliance Officers will be assigned to the Investigative Services Division. This alignment will provide improved oversight of criminal investigations and code-related violations, as well as ensure more effective long-term follow-up of animal abuse cases, allowing for comprehensive case management from initial response through final disposition. Operational expenditures include body worn cameras, radios, etc. Collectively, these realignments will strengthen accountability, enhance inter-unit communication, and improve responsiveness to residents, businesses, and park patrons.

5. Community Relations & Parks Safety Program

Budget Increase – \$334,395

Under this structure, Park Rangers will be aligned with Community Relations Specialists under a unified leadership framework. This approach will strengthen the City's ability to address quality-of-life concerns, homelessness outreach, community engagement, code compliance, and enforcement of park rules through a more coordinated and strategic effort. As part of this reorganization, Park Rangers will also be designated as essential personnel, further enhancing their role in supporting public safety and emergency response operations.

Funding is requested to ensure the unit is properly equipped and trained to carry out its responsibilities, including its expanded role as essential personnel during emergency events. This includes body-worn cameras, vehicles, and other necessary equipment to support field operations, improve accountability, and enhance the unit's effectiveness in enforcing park rules and ensuring compliance with City code. This amendment also includes the addition of a Community & Parks Safety Manager to supervise the Park Ranger program and provide leadership, oversight, and more consistent coverage, as well as the conversion of one part-time Park Ranger to support service delivery and operational capacity.

6. Project Manager – Budget Increase – \$16,800 (prorated for 4 months)

Annual Total = \$50,400

This amendment reallocates the funding of the Project Manager position, currently budgeted 100 percent in the Water Fund, to be shared between the General Fund and the Water Fund. In addition to managing specific projects, this position supports broader capital program functions, including strategy development, quality control, performance reporting, internal coordination, and process improvement across multiple projects. The proposed cost allocation more accurately reflects the citywide and utility-related responsibilities of the position.

7. Facilities Maintenance Equipment & Infrastructure

Budget Increase – \$313,000

The \$313,000 increase to the Facilities Maintenance budget is needed to address rising maintenance demands and aging infrastructure. The volume and complexity of repair and upkeep activities have increased significantly, driving higher costs for labor, materials, and contracted services.

Many critical systems, including HVAC, electrical, and parks infrastructure, are reaching the end of their useful life, requiring more proactive maintenance to prevent costly failures. This funding will support timely repairs, reduce deferred maintenance, and ensure facilities remain safe and functional. These items cannot be funded through the Renewal and Replacement Fund, as they do not meet the Fund's \$100,000 threshold policy requirement. The following are included but not limited to:

- Fire panel replacement at Fire Station 60
- Playground equipment /replacement at BF James
- MLK HVAC replacement

- Building Supplies & Materials
- North Beach Facility Improvements (elevator repairs, window cleaning)
- HVAC Improvements Bluesten and OB Johnson

8. Adjustment to Interfund Transfers – Budget Increase – \$500,000

During adoption of the FY 2025–26 budget, the transfer in and transfer out were not appropriated in equal amounts. This amendment corrects the imbalance and properly aligns the budgeted transfers. This adjustment does not increase spending authority, but rather addresses a budgetary discrepancy.

9. Transfer to Renewal & Replacement Fund (Fire Station 7 Roof Replacement) – Budget Increase – \$500,000

10. Transfer to Transportation Fund (Reclass ICMA Fellow to Transportation & Mobility Administrator) – Budget Increase – \$67,200

11. Transfer to Capital Project Fund (Additional City Hall Parking) Budget Increase – \$150,000

12. Transfer to Capital Project Fund (Modular Office) Budget Increase – \$320,490

13. Transfer to Capital Project Fund (Crime Prevention Lights) Budget Increase – \$150,000

14. Transfer to Capital Project Fund (City Hall Servers) Budget Increase – \$150,000

15. Transfer to Capital Project Fund (Electricity Capacity at City Hall) Budget Increase – \$400,000

16. Transfer to Capital Project Fund (Bridge Repairs) Budget Increase – \$630,000

17. Transfer to Capital Project Fund (Chaves Lake Dredging) Budget Increase – \$3,760,680

18. Transfer to Capital Project Fund (NW/SW 8th Avenue) Budget Increase – \$785,162

102 | Renewal & Replacement Fund – Budget Increase – \$655,000

1. Fire Station 7 Roof Replacement – Budget Increase – \$500,000

A recent inspection of the roof at Fire Station 7 has shown that the existing smooth modified bitumen roof system with aluminum reflective coating exhibits widespread coating degradation and membrane rupture. The aluminum surface has worn away in multiple areas, exposing the asphalt substrate to UV deterioration. Several locations show splitting and surface failures consistent with advanced oxidation and loss of membrane flexibility. While localized repairs may temporarily address isolated areas, the observed deterioration appears systemic. Additional evaluation is necessary to determine whether restoration or full replacement is

warranted. A warranty claim has been placed with the installer. This funding is being requested so that it will be available in case needed.

2. Offset Cost of Police Radios – Budget Increase – \$50,000

This budget amendment appropriates \$50,000 to offset the cost of new police radios. These funds are reallocated from the Developer Agreement Fund, which was originally designated under the developer agreement for 2000 S. Ocean Drive. The reallocation supports the intent of the agreement by enhancing public safety communications in high-rise buildings, despite the use of technology different from that originally specified.

**3. Offset Cost of OB Johnson Park Playground Resurfacing
Budget Increase – \$105,000**

The playground at this park has been shut down due to condition of the playground surface. Risk Management has determined that this surface is too great of a risk to allow for public use. This playground is an important asset to the residents of the City and it is critical to have this playground re-opened with a safe surface to play on as soon as possible.

160 | Transportation Fund – Budget Increase – \$1,200,990

**1. Reclass ICMA Fellow to Transit & Mobility Administrator
Budget Increase – \$67,200 (Pro-Rated 4 months)**

The Transit and Mobility Administrator will be responsible for planning, coordinating, and implementing the City of Hallandale Beach's transit, mobility, and transportation initiatives including on-demand micromobility transit. This position oversees programs related to public transit coordination, multimodal transportation, operations coordination, pedestrian and bicycle mobility, and mobility innovation. It will develop population projections, maps, and financial forecasts for the City's transportation plans while assessing environmental and social impacts. For specific projects and developments, the Transit & Mobility Administrator will present plan elements to citizens and officials at local, regional, state, and federal levels. The overall objective of this position is to support a safe, efficient, and well-connected mobility network that delivers enhanced transportation solutions throughout the City.

By reclassifying the ICMA Fellow position, the Transportation and Mobility Department will enhance operational efficiency, ensure compliance with regulatory standards, and strengthen accountability for cost control and scheduling.

2. Bikeshare Program – Budget Increase – \$70,000

This budget amendment allocates \$70,000 to support the implementation of a pilot citywide bikeshare program and expand multimodal transportation options in the City of Hallandale Beach. The funding will allow the City to provide a qualified vendor to provide the equipment, installation, technology, and other startup services needed to launch the program for one year. The bikeshare system will give residents and visitors an additional way to travel while improving access to transit, parks, commercial areas, and nearby destinations. This investment supports the City's transportation goals by enhancing mobility, accessibility, and sustainability.

3. **Transfer to Capital Project Fund (NW/SW 8th Avenue)**
Budget Increase – \$1,063,790

170 | Permit & Inspection Fund – Budget Increase – \$320,491

1. **Modular Office – Budget Increase – \$320,491**

The budget amendment also includes \$640,981 for a modular office to address critical space needs, as the City has expanded beyond the current capacity of City Hall and existing facilities can no longer adequately accommodate operational demands. These improvements are necessary to ensure the City Hall campus remains safe, accessible, and functional for employees, residents, and visitors.

The modular office will be approximately 3,600 square feet, consisting of office space, bathrooms, conference room and open space for modularity. The building will have all impact windows and doors, apron skirting and a dehumidification HVAC unit as well as an ADA ramp and stairs. Funding includes the required furniture to outfit the building and electrical equipment and connectivity.

302 | General Obligation (G.O.) Bond Fund – Budget Increase – \$2,639,029

1. **Chaves Lake Park – Budget Increase – \$2,639,029**

As of September 30, 2025, \$2,639,029 in unassigned fund balance remains in the G.O. Bond Fund. These reserves accumulated from project close-out savings, favorable construction bids, interest earnings on bond proceeds, and scope adjustments across the completed parks program. In addition, \$390,000 in G.O. Bond proceeds had previously been appropriated to Chaves Lake Park (PA156). This amendment reallocates the remaining available balance to Chaves Lake Park for park construction in accordance with the Parks Master Plan. Chaves Lake is the final project funded by the G.O. Bond and one of only two remaining open projects, the other being Historic Village Park (PA155), which is nearing completion. Additional funding sources will supplement the G.O. Bond balance to carry Chaves Lake to completion following the necessary environmental remediation work.

347 | Contributions & Developer Agreement Fund – Budget Increase – \$500,000

1. **Transfer to General Fund (Fire FSA System Upgrade)**
Budget Increase – \$45,000
2. **Transfer to Renewal & Replacement Fund (Offset Cost of Police Radios & Offset Cost of OB Johnson Park Playground Resurfacing)**
Budget Increase – \$155,000
3. **Transfer to Capital Project Fund (Chaves Lake Dredging)**
Budget Increase – \$250,000
4. **Transfer to Utility Fund (16" Watermain US1 Gulfstream Park to Holiday Drive – Budget Increase – \$50,000**

348 | Capital Project Fund – Budget Increase – \$9,969,933

1. Additional City Hall Parking – Budget Increase – \$150,000

City Hall and its surrounding facilities are experiencing increased demand for parking, often leading to congestion and inconvenience for both employees and visitors. The existing parking infrastructure is insufficient, causing overflow into nearby streets, which exacerbates traffic issues and creates safety concerns. Additionally, the lack of adequate pedestrian pathways poses a risk for those needing to cross between parking areas and City Hall. The absence of proper drainage further complicates the situation, with potential flooding during heavy rainfalls affecting both traffic and pedestrian safety. The proposed improvements, including additional parking, enhanced drainage, and a mid-block crosswalk, are essential to addressing these pressing concerns and ensuring that City Hall remains accessible and safe for all.

2. Modular Office – Budget Increase – \$640,981

City Hall has expanded beyond its current capacity, creating the need for additional operational space to support continued City functions. This budget amendment includes \$640,981 for a modular office, with 50 percent funded by the Building Fund and 50 percent funded by the General Fund. These improvements are necessary to help ensure the City Hall campus remains safe, accessible, and functional for employees, residents, and visitors.

The modular office will be approximately 3,600 square feet and will include office space, restrooms, a conference room, and open workspace. The building will include impact-resistant windows and doors, apron skirting, a dehumidification HVAC unit, an ADA-accessible ramp and stairs, as well as the furniture, electrical equipment, and connectivity needed to fully outfit and operationalize the space.

3. Crime Prevention Lights – Budget Increase – \$150,000

A multi-departmental staff walk-through of the City Municipal Complex, including City Hall, the Police Department, Library, and Cultural Center, was conducted to identify safety improvements, particularly for nighttime conditions. Recent incidents involving employees being approached in a concerning manner at the complex have highlighted the need to enhance visibility and strengthen safety measures across municipal facilities. The recommended options focused on lighting, landscaping, access control, loitering prevention, and surveillance enhancements to improve safety, visibility, and territorial reinforcement.

This funding will be used to install new lighting and replace existing lighting around buildings, parking lots, and sidewalks throughout the complex to improve visibility and public safety. Funding will also be used to enhance security in dumpster areas and improve landscaping around all buildings, including tree and shrub trimming and removal, in order to improve sightlines and reduce opportunities for concealment.

4. City Hall IT Servers – Budget Increase – \$150,000

The main City IT Server room has a single HVAC system to keep the equipment at appropriate operational temperatures. However, when the HVAC system malfunctions there is no automatic redundancy and emergency temporary measures must be made to ensure functionality of this critical equipment. The funding request will replace the existing single HVAC equipment system with dual HVAC equipment to provide redundancy which will ensure constant operations.

5. Electric Capacity at City Hall – Budget Increase – \$400,000

City Hall is experiencing increased electrical demand due to aging infrastructure, expanded services, and modern technology needs. The existing electrical system was designed for significantly lower loads, and City Hall breakers are now constantly tripping because there is not enough power capacity to support current operations. This creates ongoing reliability concerns and increases the risk of service interruptions affecting critical City functions. Today, however, City Hall must support advanced information technology systems, expanded communications networks, security infrastructure, and public-facing digital services. This growing demand places strain on existing electrical capacity, increasing the risk of system overloads, outages, and reduced reliability.

Without sufficient and resilient power supply—including redundancy and backup capabilities — there is a heightened risk of service disruption at the very time when reliability is most crucial. Enhancing electrical capacity ensures that critical systems such as financial operations, data servers, and communication platforms remain functional under all conditions.

Furthermore, the integration of energy-efficient technologies and future-forward initiatives also necessitates expanded electrical capacity. Upgrades such as high-efficiency HVAC systems, electric vehicle charging infrastructure, and smart building technologies often require additional power despite their long-term cost savings. Planning for increased capacity now allows the City to accommodate future growth, avoid costly emergency upgrades, and align with sustainability goals. Investing in additional power supply infrastructure at City Hall is therefore a proactive measure that supports operational reliability, public safety, and long-term fiscal responsibility.

6. Chaves Lake Dredging – Budget Increase – \$6,000,000

The need for this project is the result of lime sludge deposits accumulated over decades through the City's own operations, and as such, the City must now undertake the necessary remediation to address the condition. The project consists of dredging and removing accumulated lime sludge deposits from the southeast corner of Chaves Lake. The buildup currently covers approximately 1.54 acres, at an average depth of 35 to 40 feet, and extends approximately 2 feet above the lake surface. The scope of work includes sediment characterization, dredging, on-site dewatering, disposal at approved landfills, water quality monitoring, and shoreline restoration.

The accumulation of lime deposits has significantly reduced the lake's overall storage capacity, limiting its ability to support future stormwater improvements for surrounding areas. Sediment levels are already exceeding the lake's intended design capacity. If not addressed, the condition will continue to contribute to environmental degradation, increase flooding risk, and result in higher rehabilitation costs in the future.

This budget amendment is necessary to appropriate funding for the project and move forward with the required remediation work. Of the total funding, \$3,760,680 million will be funded from fund balance derived from PFAS proceeds, \$1,989,320 will be funded from Utility Fund balance and \$250,000 from the reconciliation from the developer agreement for a total of \$6M.

7. Bridge Repairs – Budget Increase – \$630,000

The City of Hallandale Beach relies on its bridge crossings as a critical component of the local transportation network. Due to the coastal environment, these structures are subject to accelerated corrosion and deterioration. Recent inspections conducted by Arcadis and the Florida Department of Transportation identified deficiencies in several City-owned bridges that require corrective action. Per the Bridge Condition Report prepared by Arcadis dated March 10, 2025, repairs and rehabilitation are needed for thirteen (13) City-owned bridges. In addition, FDOT inspections of three (3) bridges with spans greater than 24 feet identified structural deterioration that must be addressed. This budget amendment is necessary to appropriate funding for required repairs and maintenance in order to preserve public safety, maintain operational reliability, and help prevent future load restrictions or further deterioration.

8. NW/SW 8th Avenue – Budget Increase – \$1,848,952

The total project cost for the NW/SW 8th Avenue Complete Streets Project is approximately \$4.9 million, of which \$1.5 million is funded through surtax dollars, \$1.815 million through State appropriations, and \$1.8 million through the City's contribution. Construction plans were divided into two phases, and the City is requesting funding for the construction phase from Pembroke Road to Hallandale Beach Boulevard.

This phase of work includes roadway construction; curb and gutter; sidewalks; landscaping; and bike lane improvements, as well as the installation of stormwater and drainage infrastructure, including catch basins, inlets, gravity piping, manholes, control structures, and exfiltration trenches. The project also includes utility relocations, tie-ins, right-of-way demolition, roadway reconstruction, pavement restoration, sidewalk and driveway harmonization, sod restoration, tree protection and removal, new landscaping, pavement striping, signage, and related improvements. In addition, the contract includes all labor, materials, equipment, demolition, disposal, maintenance of traffic during construction, erosion and sedimentation control, startup and testing, record documents, and all other incidental work necessary to complete the project in accordance with the contract documents.

440 | Stormwater Fund – Budget Increase – \$750,000

1. Generators – Budget Increase – \$300,000

In support of enhanced emergency preparedness and continuity of operations during hurricane events, it is recommended that these Stormwater permanent generators be replaced. The current units have reached the end of their useful life and may not provide reliable service under prolonged or severe storm conditions. The proposed replacements will ensure adequate and uninterrupted power supply to the Stormwater stations during power outages associated with hurricanes and other extreme weather events. The new generators will be designed installed at NE 14th Ave and County Line Road, to meet current operational demands, comply with applicable codes and standards, and improve overall system resilience and reliability.

2. NE Quadrant Drainage Improvements – Budget Increase – \$450,000

The northeast quadrant of the city is in need of drainage improvements to help mitigate flooding in these low-lying areas. Existing conditions make the area vulnerable to stormwater accumulation and localized flood hazards, which can negatively affect residents, roadways, and surrounding infrastructure.

This budget amendment is necessary to appropriate funding for drainage improvements in the northeast quadrant in order to reduce flooding impacts, improve stormwater management, and enhance the City's overall resiliency. These improvements are critical to addressing ongoing drainage deficiencies and supporting safer, more reliable infrastructure in the affected area.

Large diameter pipes will be installed in low lying areas to help minimize ponding effects during heavy rainfall events. This effort will help to remove storm water from the surface of the streets and add increased storage capacity.

490 | Utility Fund – Budget Increase – \$2,089,720

1. Offset Cost for 16” Watermain US1 Gulfstream Park to Holiday Drive – Budget Increase – \$50,000

Through the Finance Department's reconciliation of Developer Agreement funds, \$50,000 was identified as reimbursement that should have been applied to the 16-inch watermain project from US1 at Gulfstream Park to Holiday Drive. This funding recognition is the result of Finance's detailed review and reconciliation efforts. The 16-inch watermain project represents a critical infrastructure improvement that provides both immediate and long-term benefits to the development and surrounding service area. Because certain public infrastructure improvements may be eligible for reimbursement when they are required to meet broader system demands, this budget amendment appropriates the identified reimbursement to the Utility Fund for the portion of costs associated with the increased capacity of the watermain. This approach supports equitable cost allocation and responsible growth management.

2. Project Manager – Budget Increase – \$16,800 (prorated for 4 months)

Annual Total = \$50,400

This amendment reallocates the funding of the Project Manager position, currently budgeted 100 percent in the Water Fund, to be shared between the General Fund and the Water Fund. In addition to managing specific projects, this position supports broader capital program functions, including strategy development, quality control, performance reporting, internal coordination, and process improvement across multiple projects. The proposed cost allocation more accurately reflects the citywide and utility-related responsibilities of the position.

3. Project Manager – Budget Increase – \$33,600 (prorated for 4 months)

Annual Total = \$100,800

This request is to add a new Project Manager I position in the Water Fund to provide dedicated project management support for the utility's growing portfolio of water capital projects. With the increasing complexity, scale, and coordination needs of water infrastructure improvements, this position is necessary to ensure projects are effectively managed from initiation through completion.

The Project Manager I will oversee the planning, coordination, execution, and monitoring of water-related capital projects, while serving as a liaison among departments, consultants, contractors, and other project stakeholders. Responsibilities will include supporting project strategy development, monitoring schedules and deliverables, assisting with quality control, preparing performance and status reporting, and helping establish consistent processes and best practices across projects.

The addition of this position will enhance the Water Fund's capacity to deliver critical infrastructure improvements in an efficient, accountable, and strategic manner. This position will support better project execution, improve coordination, and help protect the City's investment in essential water infrastructure.

**4. Transfer to Capital Project Fund (Chaves Lake Dredging)
Budget Increase – \$1,989,320**

530 | Fleet Services Fund – Budget Increase – \$96,800

1. Proceeds from Auction Vehicles – Budget Increase – \$96,800

This budget amendment appropriates proceeds generated from the recent Fleet auction and allocates those funds to the respective departments and funds from which the vehicles were originally assigned. In accordance with City policy, revenues from the sale of surplus fleet assets are returned to the originating funds to help offset future fleet purchase costs, support operational needs, or fund other eligible expenditures. This action ensures proper financial alignment, maintains transparency in fund accounting, and allows departments to recoup the value of disposed assets.

Why Action is Necessary:

In accordance with Florida Statutes Section 166.241(2), a municipal government may not expend or contract for expenditures in any fiscal year except those expenditures pursuant to the adopted budget, except for the items that the Budget Ordinance that adopts the annual budget allows to be appropriated without Commission approval, and for the reallocation of carryover projects that were previously approved by the Commission. Since these adjustments were not anticipated in the FY 2025-26 Budget, nor allowable in accordance with the Budget Ordinance, a budget amendment is required to obtain Commission approval for the appropriations and expenditures of these funds.

Cost Benefit:

The proposed budget amendment will increase the FY 2025-26 Budget by an amount not-to-exceed \$26,539,112.

PROPOSED ACTION:

The City Commission consider the attached Ordinance.

ATTACHMENT(S):

Exhibit 1 – Ordinance

Exhibit 2 – Line Item Detail

Prepared By: *Nickens Remy*
Nickens Remy
Assistant Budget Director

Reviewed By: *Natasha Mazzie*
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