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**EXHIBIT 1  
RESOLUTION NO. 2024 -**

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**A RESOLUTION OF THE MAYOR AND CITY COMMISSION  
OF THE CITY OF HALLANDALE BEACH, FLORIDA,  
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT  
WITH FLORIDA ATLANTIC UNIVERSITY FOR RECORDS  
MANAGEMENT SERVICES IN AN AMOUNT NOT-TO-  
EXCEED THIRTY THOUSAND DOLLARS (\$30,000); AND  
PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS**, pursuant to Section 23-8(2) *Professional services*, Code of Ordinances, Contracts for professional services involving peculiar skill, ability, experience or expertise, which are in their nature unique and not subject to competitive bidding, are exempt from the competitive bidding requirements of this article; however, a formal written contract, approved by the commission, shall be required for all such contracts in excess of \$25,000; and

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**WHEREAS**, the City Clerk would like to obtain the services of John Scott Dailey, Florida Institute of Government at Florida Atlantic University, in partnership with SML, Inc., to provide Records Management Plan and Consulting Services.; and

**WHEREAS**, the Records Management Plan, which was presented to the City Commission in December 2011, needs an update and ongoing monitoring to maintain legal compliance, cost-effectiveness, and efficiency.; and

**WHEREAS**, the proposed agreement with John Scott Dailey Florida Institute of Government at Florida Atlantic University in partnership with SML, Inc. will help update the 2011 Records Management plan with the current general requirements and specific data relative to the City and its operations; and

**WHEREAS**, City Clerk recommends that the Mayor and City Commission find it in the public interest to enter into a professional services agreement with John Scott Dailey Florida Institute of Government at Florida Atlantic University for records management consulting services in an amount not-to-exceed thirty thousand dollars (\$30,000), and authorize the City Manager to execute any relating documents.

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**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA:**

**SECTION 1.** The foregoing “Whereas” clauses are incorporated herein.

**SECTION 2.** The Mayor and City Commission hereby authorize entering into a professional services agreement with John Scott Dailey Florida Institute of Government at Florida Atlantic University for records management consulting services in an amount not-to-exceed thirty thousand dollars (\$30,000), and authorize the City Clerk to execute any relating documents.

**SECTION 3. Effective Date.** This Resolution shall take effect immediately upon its passage and adoption.

APPROVED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
JOY F. COOPER  
MAYOR

SPONSORED BY: CITY CLERK

ATTEST:

\_\_\_\_\_  
JENORGEN M. GUILLEN, CMC  
CITY CLERK

APPROVED AS TO LEGAL SUFFICIENCY  
AND FORM

\_\_\_\_\_  
JENNIFER MERINO  
CITY ATTORNEY