

# Park + Public Space Revitalization Experts













### SECTION 1.

# TITLE PAGE

City of Hallandale Beach RFP 2019-2020-009

Construction Management at Risk (CMAR) Services for Sunrise Park

### Submitted by:

### **Burkhardt Construction, Inc.**

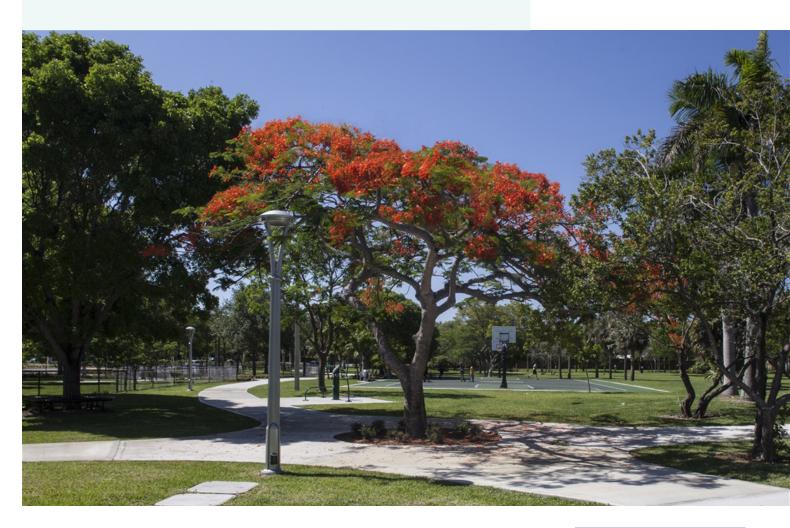
1400 Alabama Avenue, Suite 20 West Palm Beach, Florida 33401 561.659.1400

### Contact Person:

### Marc Kleisley, Vice President

Marc@BurkhardtConstruction.com 561.659.1400

Date: September 30, 2020







Public Space + Urban Revitalization Experts

# SECTION 2.

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Vincent G. Burkhardt President



September 30, 2020

Office of the City Clerk 400 South Federal Highway 2nd Floor, Suite 204 Hallandale Beach, FL 33009

RE: Response to RFP 2019-2020-009 Construction Manager at Risk Services for Sunrise Park

**Dear Selection Committee Members:** 

On behalf of Burkhardt Construction, Inc., it is our pleasure to submit our qualifications for construction management at risk (CMAR) services for RFP 2019-2020-009. Having previous success working with the City of Hallandale Beach combined with our local recent relevant experience, our team offers a local, intimate expertise in parks and public spaces. We understand the importance of expanding and improving the existing conditions of the facilities and the impact it will ultimately have on the City's appeal in attracting new residents and visitors, as well as generating various revenues for the City's utilization and benefit.

Burkhardt Construction is an industry leader in urban revitalization and an expert in construction management of municipal parks, public spaces and streetscapes in active business and pedestrian environments. We have a proven track record of successfully delivering dozens of similar projects for municipalities in South and Central Florida-all of which have been completed on or ahead of schedule and within budget. In fact, our team has a reputation for success with City of Hallandale Beach Public Park projects including O.B. Johnson Park, B.F. James Park, Joseph Scavo Park and South City Beach Park. Additionally, we are in progress on the Golden Isles Tennis Center Improvements and Park Project. Simply put – Burkhardt knows public parks and we know the City of Hallandale Beach. There will be no learning curve working together as a team. When selecting Burkhardt, you can be sure you are selecting a committed Construction Manager with strong local, current, specific experience as it relates to public parks as well as a current database of subcontractors with similar recent experience.

### **Proposer's Understanding & Positive Commitment**

Our team gained invaluable experience and knowledge of local regulatory agencies working with the City of Hallandale Beach on the above-mentioned projects. We will take a similar approach to this project. Our team has visited Sunrise Park and fully understands the scope of work for CMAR services. We are positively committed to completing all work on or ahead of schedule and on budget. Burkhardt is not only familiar with local conditions and neighborhoods, but we also understand your stakeholders' needs. Our firsthand experience and comprehensive understanding of park, public space and streetscape construction ensures your Sunrise Park project will be successfully delivered to your stakeholders, as promised.

1400 Alabama Avenue • West Palm Beach, Florida 33401 • (561) 659-1400 • Fax (561) 659-1402





### **Burkhardt Construction, Inc. - Duly Authorized Representative:**

Marc Kleisley, Vice President/Project Principal

FEIN: 59-1622522

1400 Alabama Avenue, Suite 20 West Palm Beach, Florida 33401

561.659.1400 | Marc@BurkhardtConstruction.com *Note: Please see Sunbiz Information on the following page.* 

#### **Project Manager and Direct Point of Contact**

Marc Kleisley, Vice President/Project Principal will be the direct point of contact during the term of the agreement. Brandon Rhodes will be the Project Manager (Horizontal) and Bill Zammit will be the Vertical Project Manager.

#### **Past Performance**

As an owner making qualifications-based selection decisions, history and past performance must be primary considerations for the City of Hallandale Beach. Burkhardt Construction has an unblemished track record of successfully completing similar municipal projects not only for the City of Hallandale Beach, but throughout South and Central Florida. Throughout every project, one thing remains the same. In our 45-year history, Burkhardt Construction has:

- ✓ NEVER had a construction litigation claim filed against the company
- ✓ NEVER filed a construction litigation claim against an Owner
- ✓ NEVER been assessed liquidated damages for late project completion
- ✓ ALWAYS completed every project undertaken

Thank you for the opportunity to submit our qualifications for your review and consideration. Burkhardt Construction will consider it an honor and privilege to serve the City's needs for the renovation and improvements to Sunrise Park. We appreciate your time and look forward to teaming with the City of Hallandale Beach once again to successfully deliver your project on time and under budget.

Respectfully submitted, Burkhardt Construction, Inc.

Marc Kleisley

Vice President/Project Principal

1400 Alabama Avenue • West Palm Beach, Florida 33401 • (561) 659-1400 • Fax (561) 659-1402





Department of State / Division of Corporations / Search Records / Search by Entity Name /

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burkhardt construction

Search

No Events

No Name History

### Detail by Entity Name

Florida Profit Corporation BURKHARDT CONSTRUCTION, INC.

#### Filing Information

**Document Number** 

484922

FEI/EIN Number

59-1622522

Date Filed

09/24/1975

State

Status

FL

ACTIVE

#### Principal Address

1400 ALABAMA AVENUE #20 WEST PALM BEACH, FL 33401

Changed: 05/20/1998

#### Mailing Address

1400 ALABAMA AVENUE #20 WEST PALM BEACH, FL 33401

Changed: 05/20/1998

### Officer/Director Detail

### Name & Address

### Title PTD

BURKHARDT, VINCENT G 1400 ALABAMA AVE.#20 W. PALM BCH., FL 33401

### Title VDS

BURKHARDT, SHARON H 1400 ALABAMA AVE., #20 W.PALM BCH., FL 33401

### Title VD

HAYNES, DENNIS E 1400 ALABAMA AVE #20 W PALM BEACH, FL 33401

### Title VD

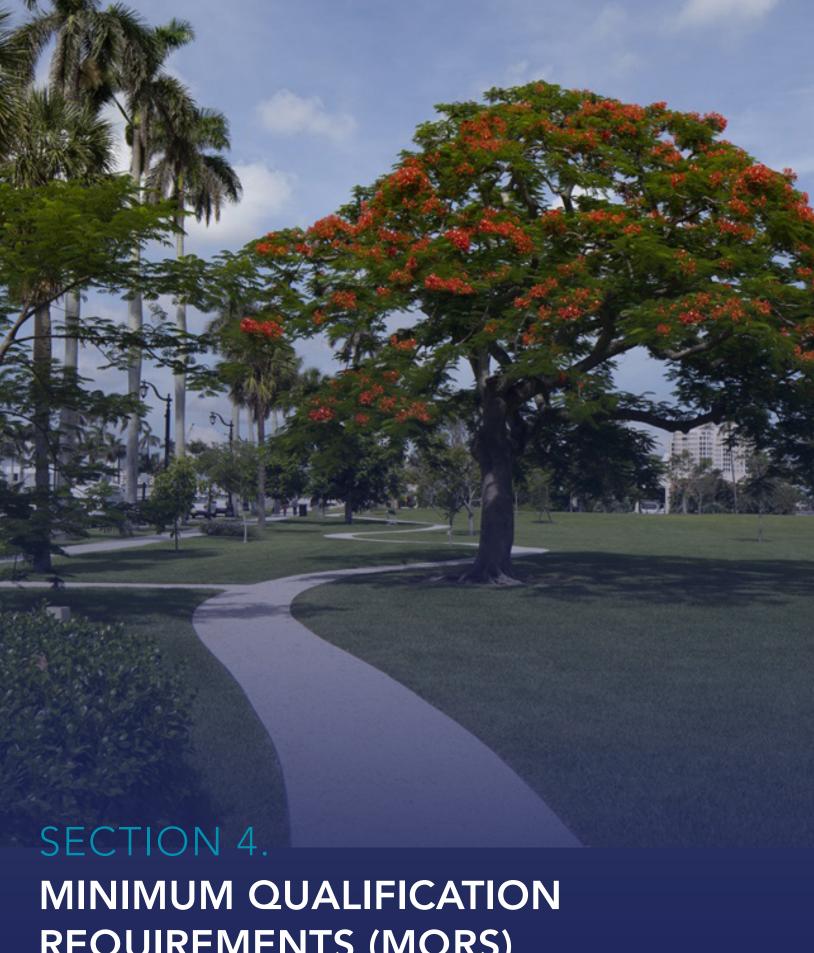
KLEISLEY, MARC R 1400 ALABAMA AVE #20 WEST PALM BEACH, FL 33401

### **Annual Reports**

Report Year	Filed Date				
2018	01/11/2018				
2019	02/12/2019				
2020	02/13/2020				

**Duly Authorized Officer of Burkhardt Construction, Inc.** Marc Kleisley, Vice President





**REQUIREMENTS (MQRS)** 

Public Space + Urban Revitalization Experts

### Minimum Qualification Requirement #1 - General Contractor License

Ron DeSantis, Governor

Halsey Beshears, Secretary



# STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

### CONSTRUCTION INDUSTRY LICENSING BOARD

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

# **BURKHARDT, VINCENT G**

BURKHARDT CONSTRUCTION INC 1400 ALABAMA AVE #20 WEST PALM BCH FL 33401-7048

**LICENSE NUMBER: CGC003711** 

**EXPIRATION DATE: AUGUST 31, 2022** 

Always verify licenses online at MyFloridaLicense.com

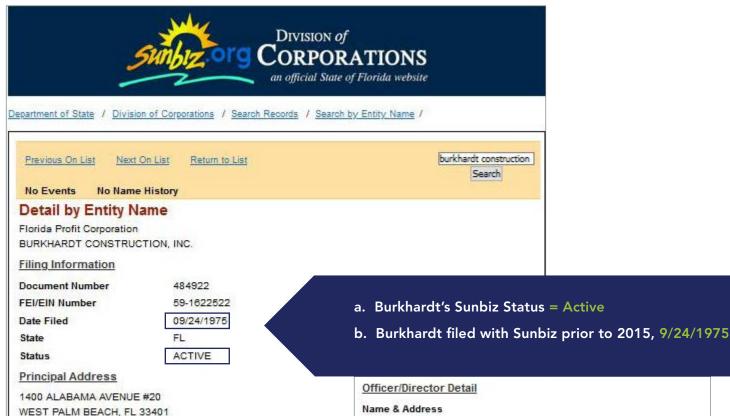


Do not alter this document in any form.

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### Minimum Qualification Requirement #2 - Years in Business Sunbiz



## Changed: 05/20/1998

### Mailing Address

1400 ALABAMA AVENUE #20 WEST PALM BEACH, FL 33401

Changed: 05/20/1998

Title PTD

BURKHARDT, VINCENT G 1400 ALABAMA AVE.#20 W. PALM BCH., FL 33401

Title VDS

BURKHARDT, SHARON H 1400 ALABAMA AVE., #20 W.PALM BCH., FL 33401

Title VD

HAYNES, DENNIS E 1400 ALABAMA AVE #20 W PALM BEACH, FL 33401

Title VD

KLEISLEY, MARC R 1400 ALABAMA AVE #20 WEST PALM BEACH, FL 33401

### Annual Reports

Report Year	Filed Date			
2018	01/11/2018			
2019	02/12/2019			
2020	02/13/2020			

### State of Florida Department of State

I certify from the records of this office that BURKHARDT CONSTRUCTION, INC. is a corporation organized under the laws of the State of Florida, filed on September 24, 1975.

The document number of this corporation is 484922.

I further certify that said corporation has paid all fees due this office through December 31, 2020, that its most recent annual report/uniform business report was filed on February 13, 2020, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.





To authenticate this certificate, visit the following site, enter this num follow the instructions displayed.



### Minimum Qualification Requirement #3 - Bonding Capacity

Burkhardt Construction, Inc. is a financially stable corporation who has never had any current or past bankruptcy proceedings. Additionally, Burkhardt has been set up for bonding with Western Surety Company for over 35 years. We currently have a bonding capacity of \$40,000,000 on any single project with an aggregate program of \$70,000,000. Please see letter below.



Brown & Brown, Inc.
1201 W. Cypress Creek Rd, Suite 130 (Zip: 33309)
P.O. Box 5727
Ft. Lauderdale, FL 33310-5727
954/776-2222 FAX 954/772-7542
Statewide 1-800/339-0259

**BONDS** 

September 11, 2020

City of Hallandale Beach c/o Burkhardt Construction, Inc. 1400 Alabama Avenue, Suite 20 West Palm Beach, FL 33401-7048

RE: Burkhardt Construction, Inc.

Project: RFP # FY 2019-2020-009, Construction Manager at Risk (CMAR) Sunrise Park

To Whom It May Concern:

Per your request for evidence of bondability, this letter is to advise you that Burkhardt Construction, Inc. is set up for bonding with Western Surety Company for over 20 years. As an Agent for Western Surety Company, we have been authorized to extend Burkhardt Construction, Inc. bonding credit of \$40,000,000.00 on any single project with an aggregate program of \$70,000,000.00.

Western Surety Company is rated by A.M. Best Company as A (Excellent), Financial Size XIV (\$1.5 Billion to \$2 Billion).

If Burkhardt Construction, Inc. has a proposal acceptable to all parties and if all other normal requirements are met, with surety approval, we look forward to providing a final bond on this project.

As this is a letter of recommendation, and not a bid bond, Brown & Brown of Florida, Inc., Western Surety Company, their agents and owners accept no liability for its content. The Surety reserves the right to review each submission and base their final decision upon conditions that exist at the time of request.

If we can be of additional assistance, please feel free to give us a call.

Sincerely,

Layne A. Holmes Ft. Lauderdale Division of Brown & Brown of Florida, Inc.



4.a. Proposing Firm must have completed three (3) public parks of similar size and scope as stipulated within this RFP as a Construction Manager at Risk within the past five (5) years.

Burkhardt will be presenting the following (3) Public Park Projects of similar size and scope, completed within the past 5 years.



4.b. If Proposing Firm has constructed any park project(s) for the City of Hallandale Beach, those projects must be listed with Firm's response for MQR #4. References must be provided for each of the three projects listed with a satisfactory performance.

Burkhardt has completed the following park projects for the City of Hallandale Beach. Additionally, we have provided references for each of the named projects in MQR 4a. in section 5 M, Form L

- B.F. James Park Joseph Scavo Park South City Beach Park O.B. Johnson Park
- 4.c. Pictures of the three (3) completed projects must be provided with the proposal.

Pictures of each of the (3) completed projects can be found on the following pages.

4.d. References must be provided for each of the three (3) projects listed with a satisfactory performance.

References for each of the (3) completed projects can be found in Section 5M Form L.

4.e. All projects must have been completed and received a Certificate of Occupancy (C.O.)

A Certificate of Occupancy has been received for each of the (3) completed projects and can be found on the pages following their MQR 4 Form.



Name and Location of Project # 1	O.B. Johnson Park Improvements, Hallandale Beach, FL
Name of the Firm that was awarded the Contract.	Burkhardt Construction, Inc.
Date when Contract started.	Month: July Year: 2015
Name of entity for which services were provided to.	City of Hallandale Beach
Updated contact name, phone and email for Project Manager where services were provided to.	Jennifer Frastai, (former Assistant City Manager for the City of Hallandale Beach) City of Oakland Park 5399 N. Dixie Highway, Suite 3 Oakland Park, FL 33334 954.630.4218   Jenniferf@oaklandparkfl.gov
MQR # 4.a. Proposing Firm must have completed at least three (3) public parks of similar size and scope as stipulated within this RFP within the past five (5) years. Provide details.	Yes, please see page 14. No Date:
MQR #4.c. Provide pictures of completed parks.	Yes, please page 16.
MQR # 4.e. Did project for MQR # 4 receive a C.O or C.C. Provide date.	Yes, please page 17.
The Proposer must specifically detail all the services that the awarded Firm performed which clearly shows the experience related to the scope of work of this RFP.	This 4.25 acre park site included a 42,000 SF inter-generational facility that offers a gymnasium, computer lab, senior center, exercise room, teen center, seven classrooms, full commercial kitchen, conference room, break room and offices for all of the support staff needed to run a building of such scale and community importance. Phase 1 park improvements included a new parking lot, plaza area with concrete game tables and benches, two new tennis courts with Musco Sportslighting, new sidewalks, parking lot lighting, security cameras, playground with artificial turf, furnishings, lush landscaping and a field house/concession stand building to support the proposed multipurpose field. Phase 2 consisted of the construction of a multipurpose field with a drainage system, new Musco Sportlights, grass, paved areas and fencing. It was completed in February 2017.
Proposing Firm <u>must</u> provide a completed Reference Form. Must be the same as MQR #4.	Yes, included. Please see Section 5M Form L.

# O.B. Johnson Park Improvements, Hallandale Beach, FL











## O.B. Johnson Park Improvements, Hallandale Beach, FL

### THIS CERTIFICATE MUST BE PROMINENTLY DISPLAYED CERTIFICATE OF OCCUPANCY

Permit Number: 2015-1776-NBCM-0 Description: OB JOHNSON PARK

Property Address: 1000 NW 8 AVE Code Edition: 2010 FBC w/2012 Supplement Effective HALLANDALE BEACH, FL 33009

4/25/2013

Owner's Name: CITY OF HALLANDALE BEACH Construction Type: Type IIB Owner's Address: 400 S FEDERAL HWY Use and Occupancy: A-3 Assembly

HALLANDALE BEACH, FL 33009

Folio Number: 514221010080 Fire Sprinklers Required: Yes

Occupant Load: 1,469

The building erected and/or altered upon the above premises has been inspected for compliance with the requirements of this code for the occupancy and division of occupancy and the use for which the proposed occupancy is classified. This certificate is issued to the above named applicant for the above named location only upon the expressed condition that the applicant will abide and comply with all applicable ordinances and/or building codes pertaining to the erection, construction, alteration, remodeling, or use of buildings or structures.

Flood Hazard Statement: For Building and structures in the flood hazard areas, a statement that documentation of the as-built lowest floor elevation has been provided and is retained in the records of the Building Division.

MAIN BUILDING ONLY, PARTIAL CO SUBJECT TO A FINAL CO. MASTER PERMIT CANNOT FXPIRE

> **Emmanuel Agbenohevi Acting Building Official**

> > Date Issued: 06/26/2017

Certificate of Occupancy: 6/26/2017



Name and Location of Project # 2	Kissimmee Lakefront Park - Phase 4, Kissimmee, FL
Name of the Firm that was awarded the Contract.	Burkhardt Construction, Inc.
Date when Contract started.	Month: August Year: 2017
Name of entity for which services were provided to.	City of Kissimmee
Updated contact name, phone and email for Project Manager where services were provided to.	Steve Lackey, Assistant Director of Parks & Recreation City of Kissimmee 101 N. Church St. Suite 301 Kissimmee, Florida 34741 407.518.2342   slackey@kissimmee.org
MQR # 4.a. Proposing Firm must have completed at least three (3) public parks of similar size and scope as stipulated within this RFP within the past five (5) years. Provide details.	Yes, please see page 14. No Date:
MQR #4.c. Provide pictures of completed parks.	Yes, please page 19.
MQR # 4.e. Did project for MQR # 4 receive a C.O or C.C. Provide date.	Yes, please page 20.
The Proposer must specifically detail all the services that the awarded Firm performed which clearly shows the experience related to the scope of work of this RFP.	This CMAR project was a continuation of the Kissimmee Lakefront Park Improvements completed by Burkhardt Construction in 2015 and included complete improvements of three-acre Brinson Park, a streetscape and linear park along Lakeshore Boulevard which connects the two parks and the beautification of Neptune Road. Brinson Park improvements included a new restroom building, pervious paver brick parking lots, landscaping, irrigation, lighting and furnishings. Lakeshore Boulevard utility improvements incorporated replacement of storm drainage, water, sanitary sewer, and force main. Approximately 600 feet of seawall was rebuilt along the lake. Beautification elements included new brick roadway, new sidewalks, updated landscaping, irrigation, and lighting. Sidewalks were widened to all for use by both pedestrians and bicyclists. The sidewalk path includes brick paver seating areas with binoculars to look over Lake Toho and signage describing local history and wildlife. Neptune Road included center median improvements and a new mast arm traffic signal at Lakeshore and Neptune. Approximately 1,900 LF of Neptune Road was milled and resurfaced. A final aspect of the project was the construction of a Veterans Memorial at Kissimmee Lakefront Park. The memorial features brick pavers, pillars for each of the five branches of the military and multiple plaques.
Proposing Firm <u>must</u> provide a completed Reference Form. Must be the same as MQR #4.	Yes, included. Please see Section 5M Form L.

# Minimum Qualification Requirement #4 - Previous Experience Kissimmee Lakefront Park - Phase 4, Kissimmee, FL











Kissimmee Lakefront Park, Kissimmee, FL

# CERTIFICATE OF COMPLETION

DATE COMPLETED: September 14 2020 FINAL BLDG INSP: December 19 2019 PERMIT NUMBER: BP-18-04521



THIS CERTIFICATION IS ISSUED IN ACCORDANCE WITH THE LAWS, ORDINANCES AND REGULATIONS ENFORCED BY THE DIVISION OF BUILDING SAFETY OF THE 5TH EDITION (2014) FLORIDA BUILDING CODE

### CITY OF KISSIMMEE, FLORIDA

PROJECT ADDRESS: 406 NEPTUNE RD, Kissimmee, FL 34741

OWNER: CITY OF KISSIMMEE

STREET ADDRESS: 101 N CHURCH ST KISSIMMEE, FL 34741-5054

TENANT/OCCUPANT: CITY OF KISSIMMEE

OWNER/CONTRACTOR: THE WATAUGA COMPANY

ADDRESS: 4275 CAPRON RD, TITUSVILLE, FL 32780
CLASSIFICATION: COMMERCIAL NEW - FULL BUILDOUT

OCCUPANCY TYPE: U: UTILITY & MISCELLANEOUS

PARCEL ID NUMBER: 22-25-29-1790-0001-0835

ZONING DISTRICT: OS: OPEN SPACE DISTRICT

TOTAL FLOOR AREA: 589
NO.OF STORIES: 1
NO OF UNITS: 1

MINIMUM FLOOR LOAD: 100 PSF

MAXIMUM NO. OF PERSONS: N/A

TYPE OF CONSTRUCTION: V-B

SPRINKLER SYSTEM REQUIRED: NONE REQUIRED SPRINKLER SYSTEM PROVIDED: NONE PROVIDED

SPECIAL CONDITIONS: PARK BATHROOM FACILITY

PRIVATE PROVIDER: NONE PROVIDED

THIS CERTIFICATE OF COMPLETION BECOMES INVALID UPON CHANGE OF ANY TENANT, OCCUPANCY, OR UPON ANY CHANGES TO THE BUILDING OR PREMISES, OR UPON THE CONING OR DIVINION OF THE CONING OR DIVINION OR DIVINION OF THE CONING OR DIVINION OF THE CONING OR DIVINION OR DIVINION

Juan F. Hernandez, Jr. CVYY OF KISSIMMEE/BUILDING OFFICIAL

ISSUED BY: SB ISSUED DATE: 09/15/2020

### MUST KEEP POSTED ON PREMISES

NOTE: PERMITS INSPECTED BY PRIVATE PROVIDERS ARE NOT INSPECTED BY THE CITY OF KISSIMMEE DIVISION OF BUILDING INSPECTORS

# Certificate of Occupancy: 9/15/2020



Name and Location of Project # 3	Bradley Park Improvements, Palm Beach, FL
Name of the Firm that was awarded the Contract.	Burkhardt Construction, Inc.
Date when Contract started.	Month: May Year: 2017
Name of entity for which services were provided to.	City of Hallandale Beach
Updated contact name, phone and email for Project Manager where services were provided to.	Patricia Strayer, P.E. Town Engineer Town of Palm Beach 951 Old Okeechobee Road #A West Palm Beach, Florida 33401 561.227.7056   PStrayer@townofpalmbeach.com
MQR # 4.a. Proposing Firm must have completed at least three (3) public parks of similar size and scope as stipulated within this RFP within the past five (5) years. Provide details.	Yes, please see page 14. No Date:
MQR #4.c. Provide pictures of completed parks.	Yes, please page 22.
MQR # 4.e. Did project for MQR # 4 receive a C.O or C.C. Provide date.	Yes, please page 23.
The Proposer must specifically detail all the services that the awarded Firm performed which clearly shows the experience related to the scope of work of this RFP.	Enhancements include a quarter-mile-long meandering stone path that incorporates benches and leads pedestrians through a series of exhibition gardens separated by tall Podocarpus hedges. The historic tea house was improved with a flagstone terrace and a restored Artemis Fountain at its center. An existing restroom east of the tea house was demolished and replaced with a new facility. Chinese screens and hand-made tiles decorate the façade and reference the Chinese fireplace located inside the tea house. Increasing accessibility, a new entrance was added to the northeast corner of the park. The Lake Trail was extended along the existing seawall and an overlook structure was constructed. Permanent open space in the center of the park was leveled and re-sodded. A collection of shade trees, additional landscaping and lighting completed this project.
Proposing Firm <u>must</u> provide a completed Reference Form. Must be the same as MQR #4.	Yes, included. Please see Section 5M Form L.

# Minimum Qualification Requirement #4 - Previous Experience Bradley Park Improvements, Palm Beach, FL











## Bradley Park Improvements, Palm Beach, FL



TOWN OF PALM BEACH

# PLANNING, ZONING & BUILDING DEPARTMENT

360 South County Road, Palm Beach, FL 33480 (561) 838-5430

### CERTIFICATE OF OCCUPANCY

This is to certify that the regulated improvements authorized under this permit have been inspected under my direct supervision or by appropriately licensed individuals in conformance with the requirements outlined in the Florida Building Code and F.S. Chapter 553, and found, to the best of my knowledge and belief, to comply with all applicable code requirements in effect in the Town of Palm Beach at the time of the original permit application.

BUILDING ADDRESS: 100 BRADLEY PL RESTROOMS

PARCEL NO.: 50-43-43-22-00-000-1010-001

OWNER: PALM BEACH TOWN OF

CONTRACTOR: BUTLER CONSTRUCTION COMPANY

MASTER PERMIT NO.: B-17-63871

PERMIT TYPE: B-COMMERCIAL NEW CONSTRUCTION/ADDITION

PERMIT DESCRIPTION: SUB- DEMO OF EXISTING RESTROOM,

CONSTRUCTION OF NEW INCLUDING CONCRETE, TRUSSES, PLUMBING, ELECTRICAL, ROOFING

12/13/17

WAYNE BERGMAN, D

CTOR

DATE

Certificate of Occupancy: 12/13/2017



# Public Parks Completed for the City of Hallandale Beach

As requested in 4.b. Burkhardt Construction has successfully completed 4 projects for the City of Hallandale Beach. O.B. Johnson Park which is detailed on page 15 as MQR Project #1, B.F. James Park, Joseph Scavo Park and South City Beach Park - all listed below. Additionally, we are currently under construction on the Golden Isles Park and Tennis Center.





O.B. Johnson Park

Golden Isles Park and Tennis Center

# Joseph Scavo Park, Hallandale Beach, FL



Joseph Scavo Park was the first park successfully completed by Burkhardt Construction for the City Wide Parks Master Plan. Features of this park included new pedestrian paths/walkways, a playground with shade structures and playground equipment, restrooms, fitness trail, basketball courts and two dog parks, one for large dogs and one for small dogs, lush landscaping, picnic shelters, open spaces and play areas, and fencing along residences. Joseph Scavo Park was completed on time and under budget.







# B.F. James Park Improvements, Hallandale Beach, FL



B.F. James Park was the second CMAR completed park by Burkhardt for the City of Hallandale Beach Parks Master Plan. The renovated park is 3 acres with a 4,200 SF facility that features restrooms, two basketball courts, a playground with shade structures, undergrounding of franchise utilities, exercise stations and a swimming pool, which is open year round. B.F. James Park was completed on time, under budget and achieved a LEED Gold Certification.







# South City Beach Park, Hallandale Beach, FL



South City Beach Park marked the third park successfully completed by Burkhardt for the City Wide Parks Master Plan. Features of this oceanfront park included new pedestrian paths/walkways, lush landscaping, (4) picnic shelters, a picnic pavilion with power pedestal for concert events, event lawn space, beach showers, playground equipment with rubber safety surface and decorative fence, volleyball court, bocce ball courts, and a concession/restroom building. South City Beach Park was completed on time and under budget.









# [4] Minimum Qualification Requirements (MQRS)

### **Sample Insurance Certificates**

Please Note: These certificates serve as evidence of the standard coverage that Burkhardt carries at all times. If selected and additional professional liability is required, we are willing and able to increase the coverage to meet the City of Hallandale Beach's insurance requirements for this project.

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×	COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE DAMAGE TO RENTED		\$ 1,000	
	CLAIMS-MADE OCCUR							PREMISES (Ea occurrer	nce)	\$ 100,0	
	Blanket Contractual Liability Independent Contractors Liability			GL20895410602		10/01/2019	10/01/2020	MED EXP (Any one pers		\$ 5,000	
<u> </u>	1			GL20095410002	10/01/2	10/01/2019 10/01/2	10/01/2020	PERSONAL & ADV INJU		\$ 1,000,000 \$ 2,000,000	
GE	N'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- JECT LOC							GENERAL AGGREGATE		0.000.000	
	OTHER:							PRODUCTS - COMP/OF Liability	AGG	\$ 2,000	,,,,,,,
AU	TOMOBILE LIABILITY							COMBINED SINGLE LIN (Ea accident)	ИIT	\$ 1,000	0,000
×	ANYAUTO							BODILY INJURY (Per pe	rson)	\$	
3	OWNED SCHEDULED AUTOS			CA20895420601		10/01/2019	10/01/2020	BODILY INJURY (Per ac	cident)	\$	
	HIRED NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)		\$	
								Medical payments		\$ 2,000	
<u>,  ×</u>	UMBRELLA LIAB OCCUR							EACH OCCURRENCE		\$ 4,000	
	EXCESS LIAB CLAIMS-MADE			5811114861		10/01/2019	10/01/2020	AGGREGATE		\$ 8,000	0,000
wo	DED RETENTION \$ 0							I PFR I I	OTH-	\$	
ANI	D EMPLOYERS' LIABILITY Y/N								OTH- ER		
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If ye	es, describe under SCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMP		s	
								Per Claim	vii 1		0,000
	ofessional Liability aims Made - 15K Retention			B0621PBURK000320		07/22/2020	07/22/2021	Aggregate		1,000	0,000
	TION OF OPERATIONS / LOCATIONS / VEHICLE	S (AC	ORD 1		may be at						
CERTIF	FICATE HOLDER				CANC	ELLATION					
	City of Hallandale Beach				THE	EXPIRATION D	ATE THEREOF	SCRIBED POLICIES ( F, NOTICE WILL BE D 7 PROVISIONS.			BEFORE
400 S Federal Highway						AUTHORIZED REPRESENTATIVE					
	Hallandale Beach			FL 33009			<i>~</i> .				



### Sample Insurance Certificates (continued)

Please Note: These certificates serve as evidence of the standard coverage that Burkhardt carries at all times. If selected and additional professional liability is required, we are willing and able to increase the coverage to meet the City of Hallandale Beach's insurance requirements for this project.

40	CORD	EF	RTI	FICATE OF LIA	ABII	ITY INS		IRKCON-01		JONES (MM/DD/YYYY)
										/12/2019
CER BEL	S CERTIFICATE IS ISSUED AS A RTIFICATE DOES NOT AFFIRMATI OW. THIS CERTIFICATE OF INS PRESENTATIVE OR PRODUCER, AN	IVEL SURA	Y OI	R NEGATIVELY AMEND	EXTE	ND OR ALT	ER THE CO	VERAGE AFFORDED	BYTH	E POLICIES
If S	ORTANT: If the certificate holder UBROGATION IS WAIVED, subject certificate does not confer rights to	ct to	the	terms and conditions of	the po	licy, certain	policies may			
RODU	CER License # 0E67768				CONTA NAME:	ст Stephan	ie Chase			
baco	nce Office of America, Inc. a Town Center Iniversity Blvd, Suite 200					o, Ext): (561) 7		FAX (A/C, No ioausa.com	):(561)	776-0670
upite	r, FL 33458				ADDRE			RDING COVERAGE		NAIC #
					INSURE			surance Company		10844
ISURE	D				INSURE					
	<b>Burkhardt Construction Inc</b>				INSURE	RC:				
	1400 Alabama Ave West Palm Beach, FL 33401				INSURE	RD:				
	West Faiiii Beacii, FL 33401				INSURE	RE:				
					INSURE	RF:		DEL #01011		
				E NUMBER:		EEN IOOUES :		REVISION NUMBER:	THE DO	LIOV PERIO
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SR R		ADDL INSD			JEEIN I	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIM	ITS	
-	COMMERCIAL GENERAL LIABILITY	INSD	WVVD	. Jan Hombell		(MINI/UU/TTTY)	(MINI/UU/TTTY)	EACH OCCURRENCE	s	
	CLAIMS-MADE OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	
								MED EXP (Any one person)	\$	
								PERSONAL & ADV INJURY	\$	
G	EN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$	
	POLICY PRO- LOC							PRODUCTS - COMP/OP AGG	\$	
$\perp$	OTHER:							COMBINED SINGLE LIMIT	\$	
Α	UTOMOBILE LIABILITY							(Ea accident)	\$	
$\vdash$	ANY AUTO OWNED SCHEDULED							BODILY INJURY (Per person)	\$	
	AUTOS ONLY AUTOS							BODILY INJURY (Per acciden PROPERTY DAMAGE (Per accident)		
H	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY							(Per accident)	\$	
+	UMBRELLA LIAB OCCUR							EACH OCCURRENCE	\$	
F	EXCESS LIAB CLAIMS-MADE							AGGREGATE	s	
	DED RETENTION\$							AGGREGATE	\$	
\ W	ORKERS COMPENSATION ND EMPLOYERS' LIABILITY							X PER OTH-		
ΔN	IV PROPRIETOR/PARTNER/EYECUTIVE	N/A		WCP1036664 05		1/1/2020	1/1/2021	E.L. EACH ACCIDENT	\$	1,000,0
(M	FFICER/MEMBER EXCLUDED?	147.4						E.L. DISEASE - EA EMPLOYE	E \$	1,000,
DE	yes, describe under ESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT	\$	1,000,
$\perp$										
SCRI	PTION OF OPERATIONS / LOCATIONS / VEHICI	LES (A	CORI	D 101, Additional Remarks Schedu	ıle, may b	e attached if mor	e space is requir	red)		
ERT	IFICATE HOLDER				CANO	ELLATION				-
					THE	EXPIRATIO	N DATE TH	ESCRIBED POLICIES BE EREOF, NOTICE WILL CY PROVISIONS.		
	City of Hall-under Beaut				AUTHO	RIZED REPRESE	NTATIVE			
	City of Hallandale Beach 400 S Federal Highway				C.K	RIZED REPRESE Jug Dokse				





# A. Proposal Bond



### Bid Bond

#### CONTRACTOR:

(Name, legal status and address)
Burkhardt Construction, Inc.
1400 Alabama Avenue, Suite 20

#### OWNER:

(Name, legal status and address)
City of Hallandale
400 South Federal Highway
Hallandale, FL 33009

West Palm Beach, FL 33401

BOND AMOUNT: Twenty Five Thousand Dollars (\$25,000)

#### PROJECT:

(Name, location or address, and Project number, if any)
RFP #FY 2019-2020-009, Construction Manager at Risk (CMAR) Sunrise Park

### SURETY:

(Name, legal status and principal place of business)

Western Surety Company 333 S. Wabash Avenue, 41st Floor Chicago, IL 60604

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 30th day of September, 2020

Burkhardt Construction, Inc.

(Seal)

(Title) Marc R. Kleisley, Vice President

(Surety)

(Seal)

(Title) Layne Holmes, Attorney-In-Fact

Init.

(Witness)

(Witness)

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# A. Proposal Bond

# Western Surety Company

#### POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

James F Murphy, Layne Holmes, Michael Gorham, Michael A Holmes, Individually

of Fort Lauderdale, FL, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 27th day of March, 2020.

WESTERN SURETY COMPANY

State of South Dakota County of Minnehaha

On this 27th day of March, 2020, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 30th day of September, 2020.



WESTERN SURETY COMPANY

Form F4280-7-2012

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.



# A. Proposal Bond

#### **Authorizing By-Law**

### ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.



# B. Form A: Proposal Submitted by Form

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

Page 27 of 59



### FORM A: THIS PROPOSAL SUBMITTED BY:

COMPANY:	
Burkhardt Construction, Inc.	
ADDRESS:	
1400 Alabama Avenue, Suite 20	
CITY, STATE, ZIP:	
West Palm Beach, Florida 33401	
TELEPHONE:	FAX NUMBER:
561.659.1400	561.659.1402
DATE OF RFP:	
September 30, 2020	
E-MAIL ADDRESS:	
marc@burkhardtconstruction.com	
FEDERAL ID NUMBER:	
59-1622522	
NAME & TITLE PRINTED:	T ATT.
Marc Kleisley, Vice President	SUL MARKET
SIGNED BY:	10 10 10 10 10 10 10 10 10 10 10 10 10 1

WE (I) the above signed hereby agree to furnish the item(s), service(s) and have read all attachments including specifications, terms and conditions and fully understand what is required.

The Request for Proposals, Specifications, Proposal Forms, and/or any other pertinent document form a part of this proposal and by reference made a part hereof. Signature indicates acceptance of all terms and conditions of the RFP.



### C. Form B: Variance Form

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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Beach

#### FORM B: VARIANCE FORM

The Proposer <u>must</u> provide and state any and all variances to this RFP, specifications, the Terms and Conditions on this variance form (provide additional pages if necessary).

After award of Contract through City Commission, via Resolution, the awarded Firm's Variance Form will be reviewed by appropriate City Staff, the City Attorney and the Risk Manager. If the Variances presented by Firm are acceptable to the City. A City Agreement will be routed to the awarded Firm for execution by the authorized officer per Sunbiz. The fully executed Agreement will be required to be returned to the City of Hallandale Beach Procurement Department, Andrea Lues, via email <a href="mailto:alues@cohb.org">alues@cohb.org</a> within five (5) business days from receipt of the email from the Procurement Department. Failure to provide a duly executed Agreement to the City within five (5) business days from receipt may result in loss of award.

Variances requested to either the RFP, Terms and Conditions and Agreement may result in the City rescinding award of Contract.

If Firm has <u>no Variances</u>, Firm must state "None" below. This form must be provided back in Firm's response.





# D. Form C: Legal Proceedings Form

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



### **FORM C: LEGAL PROCEEDINGS FORM**

Proposing Firm <u>must</u> provide items a - e with response. Provide all applicable documents per category checked as an attachment. Firm must ensure response is addressing by title for each item a-e below. If an item(s) is not applicable, Firm must check off as applicable stating "N/A" and authorized officer per Sunbiz to provide signature.

Page 29 of 59

	by or against your Firm in the last five (5) years, and in dispute, the parties and the ultimate resolution o
Check here and provide documentation	Check here if Not Applicable (N/A)
	your Firm in the last five (5) years, and identify the parties, and the ultimate resolution of the lawsuit
Check here and provide documentation	Check here if Not Applicable (N/A)
National Labor Relations Board, Occupational	ministrative proceedings, or hearings initiated by the all Safety and Health or similar state agencies in the ices or project safety practices by your Firm. Identify e resolution.
Check here and provide documentation	Check here if Not Applicable (N/A)
	any subsidiaries ever had a Bankruptcy Petition filedes, specify date, circumstances, and resolution).
Check here and provide documentation	Check here if Not Applicable (N/A)
e. <u>Settlements</u> : Identify all settlements for you	r Firm in detail in the last five (5) years.
Check here and provide documentation	Check here if Not Applicable (N/A)
, Marc Kleisley , Vice P	resident
Name of Authorized Officer per Sunbiz	Title
of Burkhardt Construction, Inc.	
Name of Firm as it appears on Sunbiz	
hereby attest that I have the authority to sign this n eferenced information is true, complete and correct	
ignature of Authorized Officer per SunBiz	Print Name of Authorized Officer per SunBiz
ity of Hallandale Beach, 400 South Federal	Highway Hallandala Boach El 22000



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# E. Form D: Public Entity Crime Form

RFP # FY 2019-2020-009

CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



### FORM D: PUBLIC ENTITY CRIME FORM

# SWORN STATEMENT PURSUANT TO SECTION 287.133(2) (a), FLORIDA STATUTES, PUBLIC ENTITY CRIME INFORMATION

"A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

y: Marc Kleisley

Title: Vice President, Burkharet Construction, Inc.

Signed and Sealed 4 day of September, 2020





# F. Form E: Domestic Partnership Certification Form

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



### FORM E: Domestic Partnership Certification Form

Page 31 of 59

This form must be completed and submitted with Firm's submittal.

**Equal Benefits Requirements** As part of the competitive solicitation and procurement process a Contractor seeking a Contract shall certify that upon award of a Contract it will provide benefits to Domestic Partners of its employees on the same basis as it provides benefits to employees' spouses. Failure to provide such certification shall result in a Contractor being deemed non-responsive.

**Domestic Partner Benefits Requirement means** a requirement for City Contractors to provide equal benefits for domestic partners. Contractors with five (5) or more employees contracting with City, in an amount valued over \$50,000, provide benefits to employees' spouses and the children of spouses.

The Firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of City of Hallandale Beach Ordinance 2013-03 Domestic Partnership Benefits Requirement, and certifies the following:

#### Check only one box below:

1.	The Contractor certifies and represents that it will comply during the entire term of the
	Contract with the conditions of the Ordinance 2013-03, Section 23-3, Domestic Partner
	Benefits Requirement of the City of Hallandale Beach, or

	Benefits Requirement of the City of Hallandale Beach, or
<b>□</b> 2.	The Firm does not need to comply with the conditions of Ordinance 2013-03, Section 23-3, Domestic Partner Benefits Requirement of the City of Hallandale Beach, because of allowable exemption: (Check only one box below):  ☐ The Firm's price for the contract term awarded is \$50,000 or less.
	☐ The Firm employs less than five (5) employees.
	☐ The Firm does not provide benefits to employees' spouses nor spouse's dependents.
	☐ The Firm is a religious organization, association, society, or non-profit charitable or educational institution or organization operated, supervised or controlled by or in conjunction with a religious organization, association or society.
	☐ The Firm is a government entity.
	☐ The contract is for the sale or lease of property.
	☐ The covered contract is necessary to respond to an emergency.

City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009 <a href="https://www.cohb.org/solicitations">www.cohb.org/solicitations</a>



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# F. Form E: Domestic Partnership Certification Form

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



☐ The provision of Ordinance 2013-03, Section 23-3 Definition, of the City of Hallandale Beach, would violate grant requirements, the laws, rules or regulations of federal or state law.			
I, Marc Kleisley	Vice President		
Name of authorized Officer per Sunk	oiz Title		
of Burkhardt Construction, Inc.			
Name of Firm as it appears	on Sunbiz		
hereby attest that I have the authority to above referenced information is true, cor	sign this notarized certification and certify that the		
A Markour	EUT I. Is a straight		
Signature	Marc Kleisley Print Name		
STATE OF Florida	THE NAME OF THE PARTY OF THE PA		
COUNTY OF Palm Beach	The same of the same of the same		
SWORN TO AND SUBSCRIBED BEFORE ME	THIS 4 DAY OF		
September , 20 <u>20</u> BY_	Marc Kleisley		
TO ME PERSONALLY KNOWN OR PRODUC	CED IDENTIFICATION:		
(type of ID)	March 20, 2021		
Signature of Notary Adam J. Rossmell	Commission expires		
Print Name of Notary Public	ADAM J. ROSSMELL MY COMMISSION # GG 049451 EXPIRES: March 20, 2021 Bonded Thru Notary Public Underwriters		



RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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#### **FORM F: CONFLICT OF INTEREST NOTIFICATION REQUIREMENT QUESTIONNAIRE**

If you are an employee, board member, elected official(s) or an immediate family member of any such person, <u>please indicate the relationship below</u>. Pursuant to the City of Hallandale Beach Standards of ethics <u>any potential conflict of interest must be disclosed</u> and if requested, obtain a conflict of interest opinion or waiver from the Board of Directors prior to entering into a contract with the City.

1. Name of Firm submitting a response to this RFP.

Burkhardt Construction, Inc.

2. Describe each affiliation or business relationship with an employee, board member, elected official(s) or an immediate family member of any such person of the City of Hallandale Beach or Hallandale Beach Community Redevelopment Agency, if none so state.

#### None

3. Name of City of Hallandale Beach or Hallandale Beach Community Redevelopment Agency employee, board member, elected official(s) or immediate family member with whom filer/respondent/Firm has affiliation or business relationship, if none so state.

#### None

4. Describe any other affiliation or business relationship that might cause a conflict of interest, if none so state.

None

#### **CONFLICT OF INTEREST NOTIFICATION REQUIREMENT QUESTIONNAIRE**

5.

Signature of person/Pirm

9/4/2020

Date

Marc Kleisley, Vice President, Burkhardt Construction, Inc.



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# H. Form G: Drug-Free Workplace Form

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



#### FORM G: DRUG-FREE WORKPLACE FORM

The undersigned	vandarin	accordance	with Floric	la Ctatuta	207 007
The undersigned	vendor in	accordance	WILL FIOLIC	ia Statute	20/.00/

Hereby certified that Burkhardt Construction, Inc. does:

(Name of Business)

- Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- Inform employees about the dangers of drug abuse in the workplace, the business's
  policy of maintaining a drug-free workplace, any available drug counseling,
  rehabilitation, and employee assistance programs, and the penalties that may be
  imposed upon employees for drug abuse violations.
- 3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of or plea of guilty or nolo contendere to, any violation of Chapter 1893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6. Make a good faith effort to continue to maintain a drug-free workplace through I implementation of this section.

As a person authorized to sign the statement, I certify that this Firm complies fully with the above requirements.

9/4/2020

DATE

BIDDER'S SIGNATURE Marc Kleisley, Vice President



RFP # FY 2019-2020-009 **CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK** 



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FORM H: ANTI-KICKBACK AFFIDAVIT
STATE OF   )   SS:
COUNTY OF Palm Beach )
I, the undersigned hereby duly sworn, depose and say that no portion of the sum herein Bid/RF will be paid to any employees of the City of Hallandale Beach and its elected officials, as commission, kickback, reward or gift, directly or indirectly by me or any member of my Firm oby an officer of the corporation.  By:
Signature of Authorized Officer per Sunbiz  Marc Kleisley
Print Name of Authorized Officer per Sunbiz
Vice President, Burkhardt Construction, Inc.
Title of Authorized Officer per Sunbiz
Sworn and subscribed before me this4 day ofSeptember, 2020 .
NOTARY PUBLIC CASAM AND MILE
State of Florida at Large  ADAM J. ROSSMELL  MY COMMISSION # GG 049451  EXPIRES: March 20, 2021  Bonded Thru Notary Public Underwriters
My Commission Expires: March 20, 2021



# J. Form I: Confidentiality Form

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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#### FORM I: CONFIDENTIALITY FORM

Sealed bids/proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from Chapter 119, Florida Statutes. The Proposer must include any materials it asserts to be exempted from public disclosure under Chapter 119, Florida Statutes, in a separate bound document labeled "Attachment to Request for Proposals, *RFP Number and Name -* Confidential Material".

The Proposer must identify the specific Statute that authorizes exemption from the Public Records Law. Any claim of confidentiality on materials the Proposer asserts to be exempt from public disclosure and placed elsewhere in the proposal will be considered waived by the Proposer upon submission, effective after opening.

Proposer should take special note of this as it relates to proprietary information that might be included in this solicitation.

,	
d/or legal document	ation Title
or legal documenta	tion hereby, attest that I have the
on and certify that th	e Firm complies with the above
Vice President	The state of the s
Title	11/23
	19 15 6
	1 8 2 2 6
	11 73 6
	7. 1. 10. 10
	or legal documenta on and certify that th Vice President



# K. Form J: Request to Withdraw Proposal Form

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



#### FORM J: REQUEST TO WITHDRAW PROPOSAL FORM

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Requests to withdraw proposal will be considered if received by the City, via email to <a href="mailto:alues@cohb.org">alues@cohb.org</a> before deadline for receipt of proposals.

This form must be provided back via email to  $\underline{alues@cohb.org} \ before \ deadline \ for \ receipt \ of proposals$ 

I,		
	Sunbiz and/or legal documentation Title	
of		
Name of Firm as it appears o for RFP # FY 2019-2020-009	Sunbiz and/or legal documentation request to withdraw Firm's pr	oposal
Signature	Title	
Date:		
Time:		

# **NOT APPLICABLE**



# L. Form K: Minimum Requirements

# "Form K: Minimum Requirements"

Please see Burkhardt Construction's complete Minimum Qualification Requirements (MQRS) on pages 10-27.

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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#### FORM K: REFERENCE FORM MQR #4:

<u>Please note: The references provided below must be the same as the projects/contracts provided for response to MQR # 4.</u>

References are required as a component of due diligence to determine the capability of the proposing Firm to be able to perform the required services.

Do not provide more than three (3) references.

#### REFERENCE CHECK FORM

Please note that the information for the Projects/Contracts provided through references must be the same as the Projects/Contracts provided for MQR # 4.

RFP # FY 2019-2020-009 CMAR SUNRISE PARK

PROPOSING FIRM'S NAME(S): BURKHARDT CONSTRUCTION, INC.

**PROJECT NAME:** OB JOHNSON PARK IMPROVEMENTS

NAME OF FIRM THAT WAS AWARDED THE AGREEMENT:

BURKHARDT CONSTRUCTION, INC.

PROVIDE SPECIFIC SERVICES THAT WERE AWARDED THROUGH THE CONTRACT. PLEASE BE SPECIFIC:

BURKHARDT CONSTRUCTION SERVED AS THE CONSTRUCTION MANAGER AT RISK FOR THE ABOVE REFERENCED PROJECT

Name of person providing reference information:	JENNIFER FRASTAI	Phone:	(954) 630-4218
	Assistant City Manger City of Oakland Park	E-mail Address:	Jenniferf@oaklandparkfl.gov

City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009 <a href="https://www.cohb.org/solicitations">www.cohb.org/solicitations</a>



RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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Company/Employer:	CITY OF OAKLAND PARK		(954) 630-4218
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Please answer the following questions regarding services provided by the proposer named above.

1. What was the scope of project provided and completed by the Contractor?

Construction of a 40,000 SF Community Center Exterior Park Amenities to include a football field, playground, parking lot and field house.

**2.** Provide detail information about the level of commitment of the Firm to your operation. Did the Firm devote the time, and personnel necessary to successfully complete the entities needs?

Highly professional firm that goes above and beyond to get the job done with attention to detail and quality of construction not seen by most Construction Managers.

**3.** How long was the Firm on Contract to complete all the work.

All work completed within schedule. Administered both Preconstruction and Construction Services



# RFP # FY 2019-2020-009 CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



**4.** Provide detail information about the competence, level of professionalism, accessibility, and responsiveness of the Firm's personnel supervising and performing the work.

Page 40 of 59

This firm far exceeded my expectation in all of the above listed area. The quality of their staff ad high level of professionalism ensures the job gets built to the highest standard.

5. Provide detail information about the Firm's response time, as required by your Agreement. Where there ever any issues and why?

No issues. Highly responsive.

6. Provide detail information about the Firm's success at minimizing any issues, quality of work, reporting capabilities and customer service with entities staff.

Their hands on approach over all staff, subcontractors, and any party that has a hand in the project helps mitigate unforeseen issues and provides cost saving measures prior to and during construction.



RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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**7.** Provide your level of satisfaction with the Firm's success at keeping you updated and informed, particularly when special needs or problems arose during work?

Exceeded my expectations

8. What were the Firms schedule as required by your agreement/contract.

The firm completed the project within schedule.

9. Provide your level of satisfaction with the Firm's overall work? Would you hire the Firm again?

Exceeded my expectations. Yes I would hire them again.

ADDITIONAL COMMENTS:

SIGNATURE: \_\_\_\_\_\_ Date: \_\_\_\_9/23/20



RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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#### FORM K: REFERENCE FORM MQR #4:

Please note: The references provided below must be the same as the projects/contracts provided for response to MQR # 4.

References are required as a component of due diligence to determine the capability of the proposing Firm to be able to perform the required services.

Do not provide more than three (3) references.

#### REFERENCE CHECK FORM

Please note that the information for the Projects/Contracts provided through references must be the same as the Projects/Contracts provided for MQR # 4.

RFP # FY 2019-2020-009 CMAR SUNRISE PARK

PROPOSING FIRM'S NAME(S): BURKHARDT CONSTRUCTION,

PROJECT NAME: KISSIMMEE LAKEFRONT PARK PHIV

NAME OF FIRM THAT WAS AWARDED THE AGREEMENT:

BURKHARDT CONSTRUCTION,

PROVIDE SPECIFIC SERVICES THAT WERE AWARDED THROUGH THE CONTRACT. PLEASE BE SPECIFIC:

BURKHARDT CONSTRUCTION SERVED AS THE CONSTRUCTION MANAGER AT RISK FOR THE ABOVE REFERENCED PROJECT

Name of person providing reference information:	MIKE STEIGERWALD	Phone:	(407) 518-2300
Title of person providing reference:	CITY MANAGER	E-mail Address:	msteiger@kissimmee.org



RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



Hallandale Beach

Company/Employer:

CITY OF KISSIMMEE

(407) 518-2300

Please answer the following questions regarding services provided by the proposer named above.

1. What was the scope of project provided and completed by the Contractor?

CONSTRUCTION OF A LINEAR PARK AND BIKE PATH ALONG THE LAKEFRONT; REPLACEMENT OF SEVERAL HUNDRED FEET OF CONCRETE SEAWALL; RECONSTRUCTION OF LAKESHORE BLVD TO INCLUDE BRICK, NEW DRAINAGE, CURBING, RAISED INTERSECTIONS/CROSSWALKS, SIDEWALK, SIGNAGE, LIGHTING AND LANDSCAPING; RECONSTRUCTION OF BRINSON PARK TO INCLUDE TWO NEW BRICK PARKING LOTS, RESTROOM PAVILLION, BIKE PATH AND SIDEWALKS; AND INSTALLATION OF NEW TRAFFIC SIGNAL AT INTERSCTION.

2. Provide detail information about the level of commitment of the Firm to your operation. Did the Firm devote the time, and personnel necessary to successfully complete the entities needs?

AS CONSTRUCTION MANAGER AT RISK, BURKHARDT WAS ON THE JOB EVERYDAY AND HAD THE RESOURCES IN PLACE TO COMPLETE THE JOB EARLY, RESPOND TO CHANGES THE CITY WANTED TO MAKE, AND ACTIVELY COMMUNICATE WITH ADJACENT RESIDENTS AND PROPERTY OWNERS ON THE PROJECT'S PROGRESS. THEY WERE LITERALLY AN EXTENSION OF CITY STAFF.

3. How long was the Firm on Contract to complete all the work.

APPROXIMATELY 2 YEARS FROM PRE-CONSTRUCTION TO COMPLETION.



RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



**4.** Provide detail information about the competence, level of professionalism, accessibility, and responsiveness of the Firm's personnel supervising and performing the work.

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PERSONNEL ASSIGNED WERE VERY WELL VERSED IN THE TYPE OF CONSTRUCTION BEING CONDUCTED. HAD A GREAT RELATIONSHIP WITH CITY AND UTILITY INSPECTORS AND CONSTRUCTION MANAGEMENT STAFF. AND WERE ESPECIALLY ADEPT AT KEEPING THE NEIGHBORS HAPPY THROUGHOUT THE PROJECT. I CANNOT SAY ENOUGH GREAT THINGS ABOUT HOW WELL BURKARDT DOES IN THIS AREA.

5. Provide detail information about the Firm's response time, as required by your Agreement. Where there ever any issues and why?

WE HAVE NEVER HAD ANY ISSUES WITH RESPONSE TIME OR MEETING SCHEDULES DURING THIS PROJECT.

6. Provide detail information about the Firm's success at minimizing any issues, quality of work, reporting capabilities and customer service with entities staff.

AS STATED IN #4 ABOVE, BURKHARDT'S PERSONNEL EXCELS AT WORKING PROACTIVELY WITH CITY STAFF AND KEY STAKEHOLDERS. THEY ARE GREAT AT IDENTIFYING ISSUES SO WE COULD ADDRESS THEM BEFORE THEY BECAME AN ISSUE FOR NEIGHBORS AND THE GENERAL PUBLIC.



RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK



7. Provide your level of satisfaction with the Firm's success at keeping you updated and informed, particularly when special needs or problems arose during work?

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THEY HAD A VERY CLOSE WORKING RELATIONSHIP WITH CITY PERSONNEL ASSIGNED TO PROJECT MANAGEMENT AND INSPECTIONS, OFTEN RESULTING IN COST SAVINGS AND PROBLEM SOLVING BEFORE THEY BECAME ISSUES.

8. What were the Firms schedule as required by your agreement/contract.

FOR THIS PROJECT, BURKHARDT FINISHED ABOUT A MONTH BEFORE SCHEDULE. THEY HAVE DONE SEVERAL OTHER PROJECTS WITH THE CITY AND IN ALL CASES FINISHED WITHIN THE CONTRACT SCHEDULE AND MOST OF THE TIME, EARLIER THAN ANTICIPATED.

9. Provide your level of satisfaction with the Firm's overall work? Would you hire the Firm again?

VERY HIGH LEVEL OF SATISFACTION. WE HAVE ENTRUSTED BURKHARDT WITH OVER \$60 MILLION WORTH OF PROJECTS OVER THE PAST DECADE OR SO AND HAVE RECEIVED NOTHING BUT RAVE REVIEWS FROM OUR CITIZENS ON THE QUALITY OF WORK THAT WAS DONE. THEY HAVE BEEN GREAT PARTNERS IN TRANSFORMING OUR DOWNTOWN AND LAKEFRONT!

ADDITIONAL COMME	NTS:		

SIGNATURE:\_

Date: 92120

City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009 <a href="https://www.cohb.org/solicitations">www.cohb.org/solicitations</a>



RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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#### FORM K: REFERENCE FORM MQR #4:

<u>Please note: The references provided below must be the same as the projects/contracts provided for response to MQR # 4.</u>

References are required as a component of due diligence to determine the capability of the proposing Firm to be able to perform the required services.

Do not provide more than three (3) references.

#### REFERENCE CHECK FORM

Please note that the information for the Projects/Contracts provided through references must be the same as the Projects/Contracts provided for MQR # 4.

**RFP # FY 2019-2020-009 CMAR SUNRISE PARK** 

PROPOSING FIRM'S NAME(S): BURKHARDT CONSTRUCTION, INC.

PROJECT NAME: BRADLEY PARK IMPROVEMENTS

NAME OF FIRM THAT WAS AWARDED THE AGREEMENT:

BURKHARDT CONSTRUCTION, INC.

PROVIDE SPECIFIC SERVICES THAT WERE AWARDED THROUGH THE CONTRACT. PLEASE BE SPECIFIC:

BURKHARDT CONSTRUCTION SERVED AS THE CONSTRUCTION MANAGER AT RISK FOR THE ABOVE REFERENCED PROJECT

Name of person providing reference information:	PATRICIA STRAYER	Phone:	(561) 227-7056
Title of person providing reference:	TOWN ENGINEER	E-mail Address:	PStrayer@townofpalmbeach.com



RFP # FY 2019-2020-009

CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

Page 39 of 59



Company/Employer:

TOWN OF PALM BEACH

(561) 838-5440

Please answer the following questions regarding services provided by the proposer named above.

1. What was the scope of project provided and completed by the Contractor?

The scope for Bradley Park included restoring and moving the fountain, installing all new landscaping, installing pathway, restoring building and bathroom, and installing irrigation. Some of the work was related to historic building. They also built a gazebo.

2. Provide detail information about the level of commitment of the Firm to your operation. Did the Firm devote the time, and personnel necessary to successfully complete the entities needs?

This park is located at one of the Town's entrances and is highly visible. BCI did an excellent job keeping the project on budget and schedule. They also did a great job keeping the site neat and clean while they did the construction.

3. How long was the Firm on Contract to complete all the work.

The Town of Palm Beach has defined construction season from May to Dec. I by ordinance. This project was completed in that time frame.



RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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**4.** Provide detail information about the competence, level of professionalism, accessibility, and responsiveness of the Firm's personnel supervising and performing the work.

BCI has won several CMAR through RFQ and CCNA-They always bring their A team to do the work. BCI always conducts bi-weekly project meeting. They are very responsive to any concerns or questions

5. Provide detail information about the Firm's response time, as required by your Agreement. Where there ever any issues and why?

The Town never had an issue with BCI's response times. They are always responsive and timely.

6. Provide detail information about the Firm's success at minimizing any issues, quality of work, reporting capabilities and customer service with entities staff.

BCI always reviews the scope of work and plans and specifications with an eye towards constructability and cost savings. They frequently add value to projects

City of Hallandale Beach, 400 South Federal Highway, Hallandale Beach, FL 33009 <a href="https://www.cohb.org/solicitations">www.cohb.org/solicitations</a>

#### 55

# M. Form L: Reference Form MQR #4 - Project 3

RFP # FY 2019-2020-009
CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

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7. Provide your level of satisfaction with the Firm's success at keeping you updated and informed, particularly when special needs or problems arose during work?

BCI is the best CMAR the Town has dealt with.

8. What were the Firms schedule as required by your agreement/contract.

The project had to be completed in 7 months. BCI met this schedule.

9. Provide your level of satisfaction with the Firm's overall work? Would you hire the Firm again?

The Town has hired BCI to perform the Town's utility undergrounding project. They do great work

ADDITIONAL COMMENTS:

SIGNATURE: Patricia Strayer Date: 9-15-2020



Form M not included within the RFP document to provide.

# O: Addenda - Addendum #1 Acknowledgment



# ADDENDUM # 1 RFP # FY 2019-2020-009 CITY OF HALLANDALE BEACH CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

Please ensure you check the City's website for the latest addendum released for this project. Below find the link to the City's website: <a href="https://www.cohb.org\solicitations">www.cohb.org\solicitations</a>.

Proposing firms must provide this Addendum # 1 form signed by an authorized officer of the firm to acknowledge receipt of ADDENDUM # 1. The form must be provided with firm's response.

#### **PLEASE NOTE:**

#### QUESTION #1.

Is there an estimated or set budget for RFP# FY 2019-2020-009, CMAR Sunrise Park?

#### ANSWER #1.

\$3.2 million is the budget allocated by the G.O. Bond for the project. This includes design, administration, and construction costs.

#### QUESTION #2.

In Minimum Qualifications # 4a you state "That Proposing Firm must have completed three (3) public parks of similar size and scope as stipulated within this RFP as a Construction Manager at Risk within the past five (5) years". If the Proposing Firm has (2) projects with TCO's issued within the (5) years, will that be acceptable.

#### ANSWER #2.

The Minimum Qualification Requirements (MQRs) as stated in the RFP apply.

#### QUESTION #3.

**Under Minimum Qualification Requirement # 4: Previous Experience: Item 4A**: Do the completed parks need to have been completed as a Construction Manager At Risk, or will Completed projects as a General Contractor be acceptable.

#### ANSWER #3.

The Minimum Qualification Requirements (MQRs) as stated in the RFP apply.



# O: Addenda - Addendum #1 Acknowledgment

RFP # FY 2019-2020-009 CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK

# CITY OF HALLANDALE BEACH ADDENDUM #1

#### **QUESTION #4.**

**Under Minimum Qualification Requirement # 4: Previous Experience: Item 4E**: Do the completed parks need to have been a final Certificate of Occupancy, or will a Temporary Certificate of Occupancy be acceptable.

#### ANSWER #4.

The Minimum Qualification Requirements (MQRs) as stated in the RFP apply.

#### **QUESTION #5.**

Where will the Addenda for this project be listed.

#### ANSWER #5.

The addendum is posted in the same place that the RFP is posted and as stated in the RFP. That is in the City's website and demandstar. <a href="https://www.cohb.org/solicitations">www.cohb.org/solicitations</a> and demandstar.com

#### **QUESTION #6.**

For the bid bond, what is the estimated cost for the project?

#### ANSWER #6.

Page 4 of the RFP states: Each proposer must provide with the submission a Proposal Guarantee/Bond security issued by a surety company licensed to do business in the state in the amount of \$25,000.

#### QUESTON # 7:

Do you need the original copy of the bid bond or is it fine to insert electronically into the proposal?

#### ANSWER # 7:

An electronic proposal bond inserted with the submission of the firm's proposal is to be provided. No paper no originals required.

PLEASE NOTE RECEIPT OF ADDENDUM #1 BY SIGNING BELOW AND INCLUDE WITH YOUR FIRM'S SUBMISSION.

#### I ACKNOWLEDGE RECEIPT OF ADDENDUM # 1:

Company	BURKHARDT CONSTRUCTION, INC.
Name	MARC R. KLEISLEY
Title	VICE PRESIDENT -
Signature	MAMusley
Date	9/15/2020



# O: Addenda - Addendum #1 Acknowledgment

RFP # FY 2019-2020-009 CONSTRUCTION MANAGER AT RISK (CMAR) SUNRISE PARK CITY OF HALLANDALE BEACH ADDENDUM #1

Sincerely,

Indrea les

Andrea Lues, Director, Procurement Department





# FIRM'S QUALIFICATIONS & EXPERIENCE

Public Space + Urban Revitalization Experts

A. Proposers must provide a description of the firm, including size, range of activities, strength, stability, experience awards, recognitions, etc.

#### Firm Overview

Burkhardt Construction, Inc. is a closely held corporation founded in 1975. Our executive management staff includes Vincent G. Burkhardt, Marc R. Kleisley and Sharon H. Burkhardt.

#### Mission Statement

To provide superior customer service, timely performance, and quality workmanship to each and every one of our clients, completing each project in such a manner that, when given the choice, our clients will choose Burkhardt Construction again for their next project.

### Strength & Stability

Burkhardt is proud that in our entire 45 year history, the company has successfully completed every project undertaken and that there has never been a construction claim filed against the company by an Owner and that the company has never filed a construction claim against any Owner.

Burkhardt Construction, Inc. is a financially stable corporation who has never had any current or past bankruptcy proceedings. Additionally, Burkhardt has been set up for bonding with Western Surety Company for over 35 years. We currently have a bonding capacity of \$40,000,000 on any single project with an aggregate program of \$70,000,000. A copy of our bonding capacity can be found on page 13.

## **Company Recourses**

Our firm is well equipped with exceptional staff and the necessary resources to successfully deliver your project and exceed your expectations. Our 37 member staff includes: project managers, superintendents, carpenters, equipment operators, laborers and support staff. Please refer to Section 7 beginning on page 86 for more detailed, relevant project experience for each proposed team member. We are qualified and eligible to perform the work under applicable laws and regulations.

Burkhardt Construction's headquarters are located in West Palm Beach at 1400 Alabama Avenue, Suite 20. We also maintain local and regional offices in the Town of Palm Beach, Cities of Pompano Beach and Kissimmee and the Village of Wellington.

## Firm Experience

As an industry leader specializing in urban revitalization, we have been serving clients throughout the state of Florida for four and a half decades. Our dedication to client satisfaction and quality construction is the cornerstone of our impeccable reputation. We serve our clients through general contracting, design-build and construction management services. With



# [6] Firm's Qualifications & Experience

general contractors and building contractors on our team, the City of Hallandale Beach and your residents will realize great benefit from this comprehensive construction knowledge.

Over the course of our company's existence, we have focused on four major markets: Public Spaces, Streetscapes, Buildings and Infrastructure.

**Public Spaces:** Our diverse public space portfolio includes Parks, Commons, Gardens, Playgrounds, Fountains, Promenades, Playing Fields, Swimming Pools, Band Shells, Splash Pads, Esplanades, Waterfronts, Recreational Areas and many more ancillary facilities. Our extensive experience has afforded us intimate knowledge of all of the intricacies that go into delivering a successful public space project.

**Streetscapes:** Over the past two and a half decades, the company has developed an impressive list of streetscape projects that can be found throughout the state of Florida. Burkhardt Construction has the expertise to build, renovate, revitalize and renew streetscapes in downtown business corridors. The issues that face communities which are contemplating park and streetscape projects are many and varied. Our databases of historical information, best practices, contracting methodologies, and systems have been relied upon by many project Owners to complete these highly complex specialized projects on schedule, on budget, with the desired level of quality time after time.

**Buildings:** From renovations to multi-story public office buildings, Burkhardt is called on to provide Construction Management At Risk services, simple Construction Administration services, Construction Management Services, and Design Build services. 100% of our workload today is performed under public procurement methods utilizing qualification based selection criteria. 100% of our work today has been awarded to us because of our outstanding performance on other similar work.

**Infrastructure:** Project Owners know that when they find someone they trust and who provides consistent quality, value in construction management services, they want to continue to use that firm. Burkhardt Construction's business has grown through Owner referrals to new clients and referrals into new market segments. Our project Owners find that with Burkhardt they get treated fairly and they receive outstanding value for every dollar spent. We have provided Construction Management, Design Build, and Construction Management At Risk services on infrastructure projects in some of the most demanding environments encountered in the business. If you have a challenging project, our team of experts has answers.

## **Construction Management at Risk Projects**

We have successfully completed over fifty (50) Construction Management at Risk projects of similar scope in the last eight years. Additionally, we have eight (8) on-going CMAR projects for municipalities in South and Central Florida. All of these projects are proceeding on schedule and on/under budget.

We are currently serving the Cities of Hollywood, Hallandale Beach, Pompano Beach, Maitland, West Palm Beach, Kissimmee, the Village of Wellington and Town of Palm Beach on various capital improvement projects.



### **Self-Performance Capabilities**

We offer the proven ability to self-perform most of the tasks required to successfully complete your improvement projects. Self-performance of the work provides better quality and schedule control, which allows us to deliver finished products at reduced costs, while preserving the design intent.

#### **Awards**

Whether construction management or general contracting, we build with honesty and quality. Our goal is to successfully deliver to you an award-winning project every time! We are very proud of each & every project we undertake and sometimes the industry recognizes them with construction awards. Please see below for a sampling of Burkhardt Construction projects that have won awards:



# 2019 ASSOCIATED GENERAL CONTRACTORS OF AMERICA BUILD FLORIDA AWARD

Atlantic Boulevard Bridge Improvements



### 2017 ASSOCIATED GENERAL CONTRACTORS OF AMERICA BUILD FLORIDA PROJECT OF THE YEAR AWARD

Town Hall Square Memorial Fountain



# 2017 AMERICAN PUBLIC WORKS ASSOCIATION FLORIDA CHAPTER PROJECT OF THE YEAR (HISTORICAL RESTORATION/PRESERVATION)

Town Square Memorial Fountain



### 2016 FLORIDA REDEVELOPMENT ASSOCIATION ROY F. KENZIE CAPITAL PROJECTS BEAUTIFICATION AWARD

B.F. James Park



# 2015 ASSOCIATED GENERAL CONTRACTORS OF AMERICA BUILD FLORIDA AWARD

Kissimmee Lakefront Park





# 2014 ASSOCIATED GENERAL CONTRACTORS OF AMERICA BUILD FLORIDA AWARD

Pompano Beach Boulevard Streetscape & Dune Enhancements



# 2014 AMERICAN INSTITUTE OF ARCHITECTS LARGE BUILDER OF THE YEAR



### 2011 AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS FLORIDA CHAPTER PROJECT OF THE YEAR AWARD

Worth Avenue Streetscape



# 2011 FLORIDA TRUST FOR HISTORIC PRESERVATION FLORIDA PRESERVATION AWARD

Historic Carson Bryan House, Kissimmee



#### 2011 FFVA MUTUAL SAFETY ACHIEVEMENT AWARD



# 2009 ASSOCIATED GENERAL CONTRACTORS OF AMERICA BUILD FLORIDA AWARD

Lee Munder Capital Group Headquarters



# 2009 ASSOCIATED GENERAL CONTRACTORS OF AMERICA BUILD FLORIDA AWARD

Barton Boulevard Streetscape



# 2009 FLORIDA REDEVELOPMENT ASSOCIATION ROY F. KENZIE CAPITAL PROJECTS BEAUTIFICATION AWARD

Barton Boulevard Streetscape



# 2008 ASSOCIATED GENERAL CONTRACTORS OF AMERICA BUILD FLORIDA AWARD

City of Hollywood Broadwalk Streetscape Improvements



### 2009 FLORIDA REDEVELOPMENT ASSOCIATION ROY F. KENZIE CAPITAL PROJECTS BEAUTIFICATION AWARD

Downtown City of Kissimmee Streetscapes



# B. Describe the firm's experience and expertise in construction of Recreational Park Facilities and Similar Facilities to this Project

Park & Public Space Projects in South/Central Florida

Your Sunrise Park project falls squarely within our niche of experience at Burkhardt Construction. Our proposed team has extensive experience in constructing parks, streetscapes and public spaces. We have successfully completed more than 75 park, public space, streetscape and infrastructure improvement projects in South and Central Florida. 4 of those parks were constructed for the City of Hallandale Beach. Each and every project was completed by our staff on-time and at or under budget.

# PARK, STREETSCAPE AND PUBLIC SPACE EXPERTS





### Qualifications and Recent Relevant Experience

The Burkhardt team has recent experience working with the City of Hallandale Beach and strong qualifications delivering parks & public space projects within the City and across Florida. In fact we have experience in all of the areas outlined in your scope of work including but not limited to:

- > Entry Plazas
- > Restroom/Storage Buildings
- > Shade Structures
- > New Playground and Extreme Fitness Courses
- > Game & Picnic Plaza
- > Open Spaces & Play Areas
- > Butterfly Garden
- > Walking Trail
- > Gated Parking Lot
- > Fencing Along Residences
- > Site Furniture & Amenities
- > Mechanical, Electrical, Plumbing & Drainage Systems
- > Surveillance Cameras

# PROJECT REFERENCES IN SECTION 4 DEMONSTRATE RECENT SIMILAR EXPERIENCE TO YOUR PROPOSED PARK RENOVATION & IMPROVEMENTS

Project Elements	O.B. Johnson Park Improvements	Kissimmee Lakefront Park Phase 4	Bradley Park Improvements
Park Renovation/Improvement	$\checkmark$	$\checkmark$	<b>√</b>
Plaza	✓	✓	✓
Restroom/Storage Building	✓	✓	✓
New Playground	✓		
Picnic Area	✓	✓	✓
Open Spaces & Play Areas	✓	✓	✓
Walking Trails	✓	✓	✓
New Site Furniture & Amenities	✓	✓	<b>√</b>
MEP & Drainage Systems	✓	✓	✓
Surveillance Cameras	✓		

Benefit to You: There will be no learning curve! Our team knows the ins and outs of all aspects of your renovation and improvements project and will apply our lessons learned experience to successfully deliver a revitalized Sunrise Park to you and the community this park serves!



# [6] Firm's Qualifications & Experience

Within the past 8 years we have successfully completed over fifty (50) Construction Management at Risk projects of similar scope complexity. Additionally, we have eight (8) on-going CMAR projects for municipalities in South and Central Florida. All of these projects are proceeding on schedule and on/under budget. In addition, our past experience has allowed us to establish solid relationships with local vendors. With our commitment to our core values of skill, integrity and respect, we have developed a reputation as a subcontractor's preferred construction manager. We utilize many local subcontractors regularly and will make a concerted effort to keep as much work local as possible.

**Benefit to You:** By consistently nurturing these subcontractor and vendor relationships, we are able to get priority service to extend to our clients and their projects. These vendor relationships will allow us to exceed your expectations.

#### **Self-Performance Capabilities**

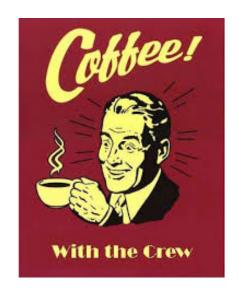
Should the need arise, we offer the proven ability to self-perform most of the tasks required to successfully complete your park renovation and improvements project.

**Benefit to You:** Self-performance of the work provides better quality and schedule control, which allows us to deliver finished products on time, at reduced costs, while preserving the design intent.

#### Communication within the Community

Prior to the COVID-19 pandemic, Burkhardt held a monthly "Coffee with the Crew." This is an early morning meeting where everyone may come to review plans and ask questions of our office staff and Construction Field Managers. This provides an informal one-on-one forum for questions and dialogue. We have been hosting these events for over 10 years with great success! We look forward to implementing this program again when it is deemed safe and we are past the pandemic. In the interim, we suggest virtual public project updates. Businesses and residents can ask questions via a designated project email prior to the meeting where we will answer these questions during the virtual project update.

**Benefit to You:** Having a forum to share information is a key factor in keeping everyone informed and happy.



#### Our Commitment to the City of Hallandale Beach

Burkhardt Construction offers the City of Hallandale Beach a comprehensive team for our CMAR services for your Sunrise Park project with one point of contact as your Contract Manager, Marc Kleisley. Our team has strong qualifications in all the scope areas outlined in your RFP. We are committed to meeting and exceeding the City's expectations once again in successfully delivering your projects to your complete satisfaction and for the ultimate benefit of your residents' enjoyment and quality of life.



# C. Describe in detail any other construction projects completed for public entities that support your firm's ability to complete this project.

99.9% of our client work has been for public entities. Almost every contract since 2003 has been a Construction Manager at Risk contract. We take a team approach and like to sit on the same side of the table as the City and Design team, which has proved to be the most successful approach to each CMAR project. Experience gained from every single public entity we worked with and each project we've completed contributed to our ability to complete this project.

In addition to the projects we provided under the MQRS 4.B., we have also completed a significant number of park and public space projects with similar attributes to your proposed Sunrise Park improvement project. We believe the following projects further demonstrate our ability to successfully complete this project for the City of Hallandale Beach.

### Kissimmee Lakefront Park Phase 1-3 Kissimmee, FL

This 5- year, 3- phase project required realignment of the streets to create a 25-acre park that interacts closely with Lake Tohopekaliga (Lake Toho). Similar scope components to your park improvements included:

- > Public Project
- > Entry Plaza
- > Restroom/Storage Buildings
- > Shade Structures
- > Playground & Fitness Areas
- > Game & Picnic Areas

- Open Spaces & Play Areas
- > Walking Trails
- > Gated Parking Lot
- > Site Furniture & Amenities
- MEP & Drainage Systems











### Pompano Beach Streetscape Pompano Beach, FL

This Streetscape project is a landmark project constructed along 2,500 LF of beach. Similar project scope components to your park renovation and improvements included:

- > Public Project
- > Plaza
- > Restroom/Storage Building
- > Shade Structures
- > Playground & Fitness Areas
- > Game & Picnic Areas

- > Open Spaces & Play Areas
- > Walking Trails
- > Site Furniture & Amenities
- > MEP & Drainage Systems
- > Landscape/Hardscape







### Old Pompano Civic Plaza Pompano Beach, FL

This 9,000 SF plaza for the City of Pompano Beach included a unique fire fountain, the first of its kind in the United States. Similar project scope components to your park renovation and improvements included:

- > Public Project
- > Plaza
- > Pedestrian Walkways
- > Site Furniture & Amenities
- > Decorative Lighting
- > MEP & Drainage System
- > Landscape/Hardscape







# Rosemary Square Phase I & II West Palm Beach, FL

Phase I & II of this promenade/streetscape improvement project spanned 2,850 LF and included a 45,000 SF plaza. Similar project scope components to your park renovation and improvements included:

- > Public Project
- > Plazas
- > Pedestrian Walkways
- > Site Furniture & Amenities
- > Decorative Lighting
- > MEP & Drainage System
- > Milling & Paving
- > Landscape/Hardscape
- > Surveillance Cameras







## Clematis Streetscape Improvements Phase I & II West Palm Beach, FL

Phase I & II of this streetscape improvement project spanned 2,000 LF and created a "curbless" street to encourage a more pedestrian friendly environment. Similar project scope components to your park renovation and improvements included:

- > Public Project
- > Pedestrian Walkways
- > Site Furniture & Amenities
- > Decorative Lighting
- > MEP & Drainage System
- > Milling & Paving
- > Landscape/Hardscape









# [6] Firm's Qualifications & Experience

## Town Center Boardwalk, Village of Wellington, Florida

This project included the construction of an 800 LF retaining wall along Lake Wellington for the Town of Wellington's Town Center Promenade. Similar project scope components to your park renovation and improvements include:

- > Public Project
- > Plaza
- > Pedestrian Walkways
- > Site Furniture & Amenities
- > Shade Structures
- > MEP & Drainage System
- Landscape/Hardscape
- Decorative Lighting







### Town Hall Square Improvements, Palm Beach, Florida

Phase I & II of this promenade/streetscape improvement project spanned 1,750 LF and included restoration of the historical Palm Beach Memorial Fountain and reflecting pond. Similar project scope components to your park renovation and improvements included:

- > Public Project
- > Entry Plaza
- > Pedestrian Walkways
- > Site Furniture & Amenities
- > MEP & Drainage System
- > Milling & Paving
- > Landscape/Hardscape









D. Describe what unique and extraordinary skills or qualifications your firm brings to this Project, including industry "Best Practices". How would the selection of your firm add value to the Project?

#### At Our Core We are Truly Park, Streetscape and Public Space Experts

The Burkhardt Construction team offers the City of Hallandale Beach a wealth of knowledge specifically related to constructing public parks, public spaces, streetscapes and infrastructure improvement projects. Our knowledge is the result of the successful, on-time, on-budget, claims and litigation free completion of over **75 downtown urban revitalization projects between Orlando and Miami Beach.** Over the course of these projects we have developed specific methods to achieve project success. Our team will draw from this experience expertly and creatively bring your vision for Sunrise Park to fruition.

#### **Experience & Knowledge of Local Regulatory Agencies for this project**

Burkhardt has successfully worked with many Local Regulatory Agencies across the State of Florida including in Broward County and the City of Hallandale Beach. Our team is universally considered a critical partner in ensuring quality projects are delivered on time and on budget. Burkhardt is familiar with the City of Hallandale Beach and the Local Regulatory Agencies that will be involved on your Sunrise Park Improvements Project. In fact, we successfully completed O.B. Johnson Park, B.F. James Park, Joseph Scavo Park and South City Beach Park in recent years and are currently working on the Golden Isles Tennis Center Improvements and Park Project.



#### **Experience in Constructing Walkability Environments**

Our experience in constructing enhanced walkability environments is unparalleled. We have completed over 50 Construction Management at Risk projects of similar scope in the last 8 years. The Clematis Streetscape Project Phases I and II transformed the street in the heart of downtown West Palm Beach from a car heavy street to a pedestrian heavy street by enhancing the walkability environment by creating wider sidewalks, curbless streets, and providing shade trees. These new elements have drastically enhanced the walkability of Clematis Street.





### **Experience in Managing Integrated Program Elements Including High Performance Landscape and Hardscape**

Our experience with integrated program elements including high performance landscape and hardscape is unmatched. Each of our projects have their own elements that are unique. The Pompano Beach Boulevard project included tabby sidewalks, colored concrete bands, custom Dominican Coral benches that were hand selected in the Dominican Republic, decorative streetlighting, and high performance landscaping that could survive the harsh salt environment since the project paralleled the beach in Pompano. This project has held up to the harsh sea environment and continues to be an extremely popular weekend destination for residents and visitors alike.

#### **Burkhardt Construction Value Add**

Simply put - we know public parks, we know the City of Hallandale Beach and we have successfully delivered 4 parks for the City in recent years. There will be no learning curve working together as a team as we have successfully worked with you on past projects. When selecting Burkhardt, you are selecting a construction manager with strong local, current, specific experience as it relates to public parks and spaces as well as a current database of subcontractors with similar recent experience.



E. Describe your company's resources and capabilities with respect to scheduling (specific computer programs), cost control, quality control, on site safety, minimizing change orders, and coordination with the A/E and the City. Does your firm use any web-based software for project management (i.e., Procore)?

#### Scheduling

Burkhardt Construction uses Microsoft Project as our CPM/ scheduling software. The schedule will be created and maintained in accordance with the City's Specifications. Should the Owner specify a particular format and/or software, Burkhardt Construction is ready to adapt. Burkhardt Construction will provide the Subcontractors current scheduling information and provide direction and coordination regarding milestones, beginning and finishing dates, responsibilities for performance and the relationships of the our work to the work of our Subcontractors and suppliers to enable them to perform their respective tasks so that the development of construction progresses in a smooth and efficient manner in conformance with the overall project schedule.



The schedule shall include all phases of the construction work, material supplies, long lead time procurement, approval of shop drawings, change orders in progress, schedules for change orders, and performance testing requirements.

#### Every CMAR project Burkhardt has ever undertaken has been delivered on or ahead of schedule.

We proactively manage subcontractor schedules in our weekly job progress meetings to review and discuss each subcontractors progress, their scheduled milestones, their problems, solutions and to coordinate their future work. We also distribute two-week look ahead schedules for the City's review, so everyone is on the same page simultaneously.

#### Cost Control

Over the past 45 years, Burkhardt Construction has developed an accurate cost estimating system based on our history of successful public space projects in the State of Florida. We draw on this experience and comprehensive cost history to build the most accurate estimates possible. Details are incorporated into cost



estimates as they become available during the preconstruction phase, allowing our estimating team to work on cost control while still in the design phase.

We will utilize Procore to manage cost control. By providing preliminary cost estimates at different design development stages we can quickly establish if the budget is consistent with and sufficient to support the City's desired design elements. We will provide Estimate of Cost (EOC) reports at



#### [6] Firm's Qualifications & Experience

the required stages of completion of the schematic design, design development, and construction document phases of the Project. The Estimate of Cost reports for the design development and construction documents phases shall be detailed estimates, (at 60% and 90% respectively) derived from quantity surveys based on unit prices for labor, materials, overhead and profit, organized in current Construction Specifications Institute Division (CSI) format for each portion of the Work. We will advise the City and the Architect if the EOC may exceed the Project Budget and make recommendations for corrective action.

These cost estimates are derived from our extensive, real world, in-house database of parks and public space construction costs derived from successfully completing over 75 park and public space projects in South/Central Florida. Burkhardt provides quantity surveys, in-house data base unit costs, assumptions and recommended contingencies without reaching out to the qualified subcontractor pool for these early construction cost estimates.

Burkhardt Construction will be responsible for preparing and updating all procurement and construction cost estimates and distributing them to the Project Team throughout the duration of the Project. At 30% or 60% design development drawings, there are still a sufficient number of undefined items. It isn't in the City's best interest to put the plans on the street and "poison the well" as to obtaining accurate pricing and completeness of the documents. At the 90% mark, the GMP cost estimate is publicly advertised and bid.



Value engineering is not merely construction cost cutting. Rather, it comprises alternative methods and creative solutions which effect cost savings without compromising the spirit, quality or integrity of the project. Burkhardt Construction approaches value engineering with a depth of experience and our management philosophy of "no one individual holds the franchise on the great ideas." This approach fosters creativity and interaction from all levels of our organization.

When we are asked to value engineer for a client, it is not just construction, but creative solutions to construction challenges. Burkhardt clearly understands the distinct difference between true value engineering solutions and just cutting corners/quality/costs. Recommendations that simply remove design elements or scope generally provide little to no value. Through close coordination



with the City and design team, we will develop effective value engineering solutions. Alongside this process, we will also use comprehensive cost history reports as well as preliminary estimates to create ways to save the City money while preserving the intent of your facility's design.

Burkhardt encourages subcontractors to discuss construction feasibility and current technologies available to ensure the best value for each dollar being spent on your behalf. When necessary, our project managers and superintendents will offer their expertise on potential material substitutions to help you determine suitable alternatives to meet the design and budget requirements of your project.

We will provide continuous cost consultation services throughout the duration of the Project, including identification and tracking of decisions that affect the scope or quality of the Project and providing ongoing updates of their cost and budget impact. We will advise the Project Team immediately if we have reason to believe that construction costs are exceeding the most current EOC reports or not meeting the City's schedule requirements and recommend reasonable strategies for bringing the Project cost and schedule in line. Exceeding construction cost does not include the Owners contingency.

During the Construction Phase, we will identify all variances between estimated costs and actual costs and shall promptly report such variances to the Project Team along with recommendations for action.

#### **Quality Control**

Burkhardt Construction has an extensive quality control process. We impart two basic philosophies to our employees and subcontractors:

- 1) "If this work were being done at your home, would you accept it and pay your hard-earned money for it?"
- 2) "The day we stop being our own worst critic is the day we stop being any different from any other contractor."

Relating to major subcontractors, our multi-step pre-qualification process will ensure that only experienced, quality-focused subcontractors set foot on your project sites.

Relating to self-performed work, as well as work that is performed by subcontractors, our team follows a policy of having all work reviewed by multiple sets of eyes prior to installation. First by the Superintendent, then by the Project Manager and prior to acceptance, the Project Principal will review the work. Quality assurance begins with the entire team assigned to undertake your projects.

Recognizing the critical importance of careful quality control, we have developed an extensive internal program, which is routinely implemented on our projects and acceptable to the Owner and Designer to assure quality control of the construction. We will supervise the work of all Trade



#### [6] Firm's Qualifications & Experience

Contractors so that the work conforms to the requirements of the plans and specifications. We will provide instructions to each Trade Contractor when their work does not conform to the requirements of the plans and specifications so that the work conforms to the requirements of the plans and specifications, and continue to manage each Subcontractor to ensure that corrections are made in a timely manner so as to not affect the progress of the work.

We also develop a tracking mechanism through documentation in our daily logs and weekly progress meetings to discuss, resolve and remedy any work found by us, the City or your design team to be non-conforming. The issue is not closed until all parties agree that the repair or modification has been completed. This work is then re-inspected, tested, and balanced in conformance with contract document requirements. Records of all required testing shall be included in the monthly progress report. Our quality assurance program will include review of project documents and supporting data by our project manager and key staff who will direct individual tasks.

#### **On-Site Safety**

Keeping a safe site with a high volume of pedestrian traffic is our expertise. Our specialty is the construction of improvement projects in active urban environments. When projects occur in urban settings and public spaces it is not feasible for us to cordon off the entire work zone. It is virtually impossible to keep the public completely out of our construction zone. For this reason, we must take a strategic approach to site safety and logistics. Work areas are typically divided into zones with barrier walls and/or pedestrian to maintain pedestrian walkways and traffic lanes safely out of active work areas. In some cases we even use decorative screens.





Our Safety Director will be responsible for the implementation of BCI's Safety Program and training employees on the latest industry safety standards. They will provide daily support and oversight to staff and is responsible for the enforcement of the OSHA Safety Standards for Construction.

As a standard practice at Burkhardt Construction, all jobsites are cleaned and "safed-up" at the end of each workday. We have developed methods over our past projects to minimize inconvenience to all stakeholders during construction.

Throughout our 45-year history, we have utilized OSHA compliant safety standards on all projects, required our staff to continue updating their safety education practices and have strived to maintain an excellent safety record. Our current Workers' Compensation experience modification rate stands at .85, which is a testament to our commitment to safety.



In addition, during this COVID-19 pandemic, our team is well versed with social distancing requirements and practices and will maintain social distancing with PPE and OSHA standard guidelines.

#### Minimizing Change Orders

Burkhardt Construction takes change order management very seriously. We have a methodology for cost effectiveness to minimize the need for change orders and incorporate contingencies for changes. Our team will use Cost Scheduling as the method to provide a cost effective approach to general conditions, overhead and efficiency of staffing levels and ability to meet budget requirements.



Our team will develop a cost loaded schedule by taking the detailed schedule of values plus general conditions/general requirement costs plus Construction phase fee plus overhead & profit. These values determine how the project's GMP will be allocated to the CPM schedule of activities. This total "budgeted value'" of each of the activities is what will be used to receive payment when that budgeted value/task is completed. This helps make sure the City pays for the work accomplished, it makes sure the subcontractors are not charging too much for the work completed and ensures all parties expect the same level of effort on similar work. Cost loading also allows for the evaluation of possible changes to the project scope and a more accurate tracking of the scheduled work as it progresses. Lastly this provides the City with cash flow information for any financing requirements they may desire.

Brandon Rhodes or Bill Zammit, our project managers, will be responsible for handling all Owner-originated changes and insuring that change orders are prepared for cost documentation. Owner initiated change orders are typically deductive in nature unless the Owner elects to add scope to the project after the GMP is established. If necessary, our project team will prepare an independent estimate of the change request's cost and schedule impact, and request a proposal for costs for the change in work from appropriate subcontractors. Changes that will significantly affect cost or schedule will be handled as change orders. If the owner desired change only minimally effects the target, the change will simply be reflected in cost reports as a budget variance.



#### Web-Based Software

Burkhardt's understanding and approach to using technology and web-based software to manage and control your project pulls from years of experience on dozens of similar projects. Our team will use Procore, the cloud based management software. This tool allows continuous team communication and 24/7 document access including but not limited to all of the items listed above. Per the sample agreement, documents will be available in a format that is compatible with the City's information technology systems.



#### [6] Firm's Qualifications & Experience

F. Describe your firm's experience and understanding regarding local subcontractors and bidding conditions. Explain how your firm stays current with the construction costs and bidding conditions in Southeast Florida.

At Burkhardt, we stay current with construction costs and bidding conditions in Southeast Florida by actively providing preconstruction and estimating services on a daily basis. Additionally, having completed dozens of similar local projects combined with our commitment to our core values of integrity and respect, we have developed a reputation as a subcontractor's preferred Construction Manager. These relationships can be crucial to the overall management and successful delivery of your project. We have a database of prequalified subcontractors and vendors in Southeast Florida, and we have a current and extensive cost history of material and labor costs for your project.

We utilize many local subcontractors regularly and will make a concerted effort to keep as much work local as possible. Prospective subcontractors interested in participating on the project are encouraged to log on to our website and go through the prequalification process early. Our team will develop and tailor bid packages to each trade division for prospective bidders. At that time prequalified subcontractors will be invited to bid.



G. Describe your firm's in-house cost estimating and bidding staff resources and capabilities. Identify your company's procedures for preparing a Guaranteed Maximum Price (GMP) and how accurate is your firm in anticipating change orders based on submitted construction documents.

Burkhardt Construction is well suited with the right in-house staff and resources to effectively prepare a GMP for your project. We follow tried and true cost estimating and preconstruction procedures to accurately prepare the GMP and minimize the need for unnecessary change orders down the road.

The following pages will outline the processes and avenues Burkhardt takes to prepare a GMP and ultimately position the project for success. During the preconstruction phase, Burkhardt Construction will perform the following activities:

- > Participate in design team meetings
- > Perform constructability reviews
- > Prepare cost estimates at design thresholds as directed by City
- > Prepare timeline schedules at intervals directed by City
- > Participate in public meetings as directed by City
- > Prepare construction budget from 100% plans
- > Prepare construction schedules

Regular reviews during the design phase will allow us the opportunity to make the most meaningful impact and effectively maintain and control your budget for this project.

#### Our team's capabilities will be evident through our design phase efforts:

- > Recommending alternative means, methods and materials
- > Performing our own accurate, quantity surveys with "On-Screen Takeoff" software
- > Real time pricing of materials
- > Constructability reviews
- > Value engineering
- > Matching the quality & complexity of each project with appropriate subcontractors
- > Obtaining competitive subcontractor pricing
- > Predicting accurate construction timelines

#### Proposed Timeline for Cost Estimates & Preconstruction Work

Upon project award, Burkhardt Construction will meet with the entire project team to review and understand various design concepts, priorities and planned construction sequencing. Cost estimates are typically generated at the City's request and we will provide and update them at the following stages, if required:



#### **CONCEPTUAL PLANS**

#### CM Prepares an Order of Magnitude Cost Estimate

- > This scope includes preparation & presentation of an Order of Magnitude cost estimate based on the City/Architect's provided conceptual plans and initial meetings.
- > This paints an overall picture of anticipated project costs.

#### **30% CONSTRUCTION DOCUMENTS**

#### CM prepares a 30% Initial Opinion of Probable Construction Cost (IOPCC)

This scope estimate includes preparation and presentation of the IOPCC based on City/Architect's provided 30% plans. At the end of this exercise, an IOPCC will be presented to the City as a budget number. The following activities will take place, but will not be limited to:

- > Quantity Surveys: Burkhardt Construction will conduct quantity surveys on 30% conceptual plans to obtain numbers such as: square footage of concrete, number of trees proposed on site and other quantities that will be used in the IOPCC.
- > Project Estimating: Upon completion of quantity surveys, we will use our extensive in-house cost history to produce an IOPCC. The IOPCC will be on an Excel worksheet and will be itemized into trade categories that are specific to the work that is going to be performed under each trade subdivision (e.g., Sitework, Clearing and Grubbing).
- > Value Engineering
- > Constructability Analysis
- > 30% Cost Estimate Report: At the end of these activities, Burkhardt Construction will provide a report to the City that will include the 30% cost estimate, value engineering items and constructability review.
- > The IOPCC will include a contingency line item as agreed upon by the City for future design changes and scope modifications.

#### **60% CONSTRUCTION DOCUMENTS**

#### CM prepares a 60% cost estimate

This scope includes review of the 60% construction documents as provided by the City/Architect and will include an update/refinement of the IOPCC. The following activities will take place, but will not be limited to:

- > 60% Quantity Surveys: Burkhardt Construction will examine the 60% construction documents and conduct quantity surveys again to determine if there are any substantive changes that may materially affect budget or time.
- > Preliminary Schedule Generation: Burkhardt Construction will review construction documents and develop a construction schedule using Microsoft Project. This schedule will be in a critical path bar chart format and will indicate specific milestones in construction as well as anticipated project duration.



- > 60% Cost Estimate: We will develop a cost estimate that is based on quantity surveys from 60% plans. This 60% cost estimate will include all materials and information that has been discussed and outlined in the job meetings up to that point. The 60% cost estimate will follow the same categories as the IOPCC.
- > Constructability Review & Value Engineering: Burkhardt Construction will inspect 60% construction documents to ensure that all prior constructability comments and recommendations have been incorporated into them. The review process will be repeated until all comments and best practices have been incorporated. Value engineering will also continue to take place using the same methods as in the IOPCC.
- > 60% Cost Estimate Report: At the end of these activities, we will provide a report to the City that will include the 60% cost estimate, value engineering items, and the constructability review.

# 90% CONSTRUCTION DOCUMENTS - GUARANTEED MAXIMUM PRICE (GMP)

This scope consists of Burkhardt preparing Guaranteed Maximum Price and the final construction budget based on 90% construction documents provided by the City/Architect. The final cost estimate shall consist of detailed line items for all major work to be performed. This estimate will follow the same format as the IOPCC and the 60% cost estimate.

The following activities will take place, but will not be limited to:

- Public Advertisement: Burkhardt Construction will assist the City in placing an ad in the local area newspaper and through DemandStar, your cloud based bidding software. Each ad should run for two consecutive weeks as a public notice to contractors.
- > Bid Package Preparation: Burkhardt will conduct quantity surveys on 90% construction plans using the same procedures used in the IOPCC and 60% cost estimate to formulate scopes of work for each trade. Bid packages will be developed and tailored to the trade division of prospective bidders.
- > Issuance of Bid Packages: Burkhardt will conduct pre-bid meetings with pre-qualified contractors and conduct pre-bid tours of your project site, if necessary. The City will then issue bid packages to all contractors using DemandStar.
- Analyzing of Contractor Bids: Once The City receives all qualified bids (i.e. Bidder responds on time with a complete bid), we will begin analyzing and comparing contractors with the City.
- > We will first be sure that all bids received are complete and that they acknowledge any and all addenda. Then, a bid comparison spreadsheet will be generated to compare which contractors are low in their scope of work.



#### [4] Minimum Qualification Requirements (MQRS)

- > We will also conduct post-bid meetings with individual contractors to confirm scope coverage, and where necessary, create a scope coordination matrix to avoid any potential overlap.
- > After preparing and analyzing comparison spreadsheets, we will recommend the apparent low bidder in each scope of work.

#### **Guaranteed Maximum Price (GMP) Document**

Burkhardt Construction will prepare and submit the GMP document to the City for review and approval. A bound submittal and electronic copy will include:

- > Executive Summary
- > Qualifications and Clarifications
- > Guaranteed Maximum Price Summary
- > Itemized Summary (by CSI Division)
- > Recognized Sales Tax Savings
- > Value Engineering Items
- > Allowances (by CSI Division)
- Document List (drawings, specifications, other documents)
- > Schedule Narrative
- > CPM Schedule identifying the specific milestone completion dates
- > Quantity surveys completed via onscreen takeoffs with color coding
- > Subcontractor pre-qualification questionnaire
- > List of qualified subcontractors
- > Bid packages
- > Instructions to bidders
- > Bid forms

- > Public advertisement for sub-bids
- > Pre-bid meeting information or notes
- > Addenda issued during bidding process
- > Subcontractor bids and analysis for like comparison
- Recommendations as to best value subcontractors and material suppliers
- > Follow up pre-award conferences to review subcontractor completeness of scope and price
- Identify and assign values to potential Owner Furnished Contractor Installed (OFCI) items
- > Letter Identifying work scope (%) to be performed by Burkhardt Construction, if any
- Schedule of Values (Complete spreadsheet showing total project scope, quantities, unit prices, contingencies,
- > CMAR general conditions/general requirements, Construction Phase Fee and Construction Manager fee (Overhead & Profit)

H. Provide a list of government and private clients your firm has under contract through 2020. Please provide the amount of each contract and a brief description of the services, including the number of employees your firm is supervising on each project.

99.9% of our client work has been for governmental entities. Almost every contract since 2003 has been a Construction Manager at Risk contract. We take a team approach and like to sit on the same side of the table as the City and Design team. As requested, please see below for a list of government and private clients our firm has under contract through 2020.

Project Name	Value	Est. Completion	# of Employees	Description of Services						
Clematis Street Streetscape Phase	Phase \$8,042,271 10/20		4	CMAR - Streetscape						
Northwest Cultural Trail Improvements	\$4,837,433	10/20	2	CMAR - Streetscape						
Okeechobee Blvd. Sidewalk Improvements West Palm Beach	\$2,208,705	11/20	2	CMAR - Streetscape						
Independence Square	\$2,465,122	1/21	3	CMAR - Park Improvements						
Townwide Overhead Utility Undergrounding Phase 3 North	\$4,070,851	2/21	2	CMAR - Overhead Utility Undergrounding						
Golden Isles Tennis Center	\$11,400,404	4/21	4	CMAR - Park						
Townwide Overhead Utility Undergrounding Phase 2 South	\$6,322,274	1/22	3	CMAR - Overhead Utility Undergrounding						
NE 33rd Street Improvements Precon Services	\$78,560	9/20	2	Preconstruction Services						
Townwide Overhead Utility Undergrounding Phase 3 South Precon Services	\$33,400	9/20	2	Preconstruction Services						
SR A1A Improvements Precon Services	\$133,430	10/20	2	Preconstruction Services						
McNab Road & Bridge Improvements Precon Services	\$133,505	10/21	2	Preconstruction Services						
Historic Heart & Soul Park	\$3,363,916	1/21	3	CMAR - Park Improvements						
17-92 Watermain Improvements Ph I and Lift Station 6 Improvements	\$4,336,999	4/21	3	CMAR - Utility Improvements						
Lake Lilly Restroom Modifications	\$84,969	12/20	2	CMAR - Restroom Improvements						





PROJECT MANAGER(S) & TEAM EXPERIENCE/QUALIFICATIONS

Public Space + Urban Revitalization Experts

#### Project Manager(s) & Teams Experience/Qualifications [7]

Burkhardt Construction commits expert services, unparalleled by any other team, to the City of Hallandale Beach. You and your stakeholders will receive the highest quality construction services from a team composed of individuals who have not only successfully executed dozens of similar projects, but have performed to the highest level for the City in recent years when completing several Public Park improvement projects for the City of Hallandale Beach in the past. Our key staff members listed below and on the following pages understand the unique challenges involved in constructing park, public space, streetscape and infrastructure improvements in active resident, pedestrian and vehicular environments. We will put this knowledge to work for your benefit.





A. Provide comprehensive and detailed information of the experience and qualification of the individual(s) who are proposed to serve as Lead(s) on the project with the City. Include education, experience, expertise, past performance and any other pertinent information for the individual(s).

In order to ensure quality, coordination and customer satisfaction during construction, we have assembled a team who is not only experienced with projects in similar scope, but has experience working with the City of Hallandale Beach and regulatory agencies as well. Marc Kleisley will serve as your main point of contact and Project Lead while Vince Burkhardt will provide supervision and input as needed as well as assume ultimate responsibility for all contract administration. We have included a brief background below and detailed information regarding Vince and Marc's education, experience, expertise and past performance can be found on their respective resumes on the following pages.



#### Vince Burkhardt, President

Vince is a State Certified General Contractor with 47 years of experience in the construction industry. He founded Burkhardt Construction in 1975 and has been operating under the same name, in the same location ever since. He is responsible for 45 years of successful, claims-free construction projects, all delivered on time and on or under budget. Vince brings current and prior experience working with the City of Hallandale Beach on Public Park Projects including O.B. Johnson Park, B.F. James Park, Joseph Scavo Park and South City Beach Park. Burkhardt is currently working on the Golden Isles Tennis Center Improvements and Park Project.

Vince assumes direct and ultimate responsibility for all construction administration.



#### Marc Kleisley, VP/Project Principal

Marc has 26 years of experience in public space and streetscape construction services for municipal clients across South and Central Florida. His decades of experience and civil engineering educational background blend to offer you the highest quality management for your type of projects. Marc also brings current and prior experience working with the City of Hallandale Beach on Public Park Projects including O.B. Johnson Park, B.F. James Park, Joseph Scavo Park and South City Beach Park. Burkhardt is currently working on the Golden Isles Tennis Center Improvements and Park Project.

Serving as your Project Principal, Marc's responsibilities consist of coordinating, scheduling, and overseeing construction services from start to finish.



#### Vince Burkhardt, President/Principal in Charge

Vince is a State Certified General Contractor with 47 years of experience in the construction industry. He founded Burkhardt Construction in 1975 and has been operating under the same name, in the same location ever since. Vince is responsible for 45 years of successful, claims-free construction projects, all delivered on time and on or under budget. Vince assumes direct and ultimate responsibility for all construction administration.

# **Expertise to Benefit Your Project**

City of Hallandale Beach
Relationships
Leadership
Client Satisfaction
Zero Litigation
Expertise as a 5th
Generation SFL Builder

- Industry Experience 47 Years
- > Years with BCI 45 Years
- > Education
  B.S. Building Construction
  University of Florida
- > Professional Licenses Certified General Contractor State of Florida
- > Professional Memberships Life Director, Associated General Contractors of America

Past President, Florida East Coast Chapter Associated General Contractors of America

Assoc. Member, American Institute of Constructors

#### Project Experience (Partial Sampling)

O.B. Johnson Park, City of Hallandale Beach, \$14.8 million

Kissimmee Lakefront Park Phase 4, City of Kissimmee, \$12.7 million

Bradley Park Improvements, Town of Palm Beach, \$2.0 million

B.F. James Park, City of Hallandale Beach, \$5 million \*\*LEED® Gold Certified\*\*

South City Beach Park, City of Hallandale Beach, \$4.3 million

Joseph Scavo Park, City of Hallandale Beach, \$2.6 million

Kissimmee Lakefront Park Phases 1, 2 & 3, City of Kissimmee, \$30.8 million

Sunset Park, Downtown Streetscape & Utility Improvements Phases 1, 2 & 3, City of Mount Dora, \$10.3 million

Pompano Beach Boulevard Streetscape, City of Pompano Beach, \$8.4 million

Palmetto Park Road & Downtown Promenade Streetscape, City of Boca Raton, \$6.7 million

Old Pompano Civic Plaza, City of Pompano Beach, \$1.4 million

Rosemary Square Streetscape - Phase I & II (CityPlace), West Palm Beach, \$19.39 million

Clematis Street Streetscape Phase I & II, City of West Palm Beach, \$9.7 million

Worth Avenue Streetscape, Town of Palm Beach, \$13.1 million

Town Hall Square Streetscape - Phases I & II, Town of Palm Beach, \$6.3 million

Briny Avenue Streetscape Improvements, City of Pompano Beach, \$4.2 million

Atlantic Boulevard Bridge Improvements, City of Pompano Beach, \$5.0 million

Old Pompano Utility Undergrounding & Streetscape, City of Pompano Beach, \$5.5 million

Overhead Utility Undergrounding, Phase 1-North, Town of Palm Beach, \$4.8 million

D-4 & D-10 Stormwater Pump Station Construction, Town of Palm Beach, \$5.9 million

North Ocean Boulevard Seawall Replacement, Town of Palm Beach, \$6.1 million

Peruvian Avenue Streetscape & Infrastructure Improvements, Town of Palm Beach, \$1.2 million

A39 to A7 Force Main Replacement, Town of Palm Beach, \$11.4 million

Hollywood Side Streetscape & Infrastructure Phase 1,2 & 3, City of Hollywood, \$31.2 million





Marc has 26 years of experience in horizontal and public space construction for municipal clients. His decades of experience and civil engineering educational background combine to offer you the highest quality management for your type of projects. Serving as your Project Principal, Marc's responsibilities will consist of coordinating, scheduling, and overseeing pre-construction and construction services from start to finish on your project.

# DL PRO-HAROTT COMMICTION PC

#### Project Experience (Partial Sampling)

O.B. Johnson Park, City of Hallandale Beach, \$14.8 million

Kissimmee Lakefront Park Phase 4, City of Kissimmee, \$12.7 million

Bradley Park Improvements, Town of Palm Beach, \$2.0 million

B.F. James Park, City of Hallandale Beach, \$5 million \*\*LEED® Gold Certified\*\*

South City Beach Park, City of Hallandale Beach, \$4.3 million

Joseph Scavo Park, City of Hallandale Beach, \$2.6 million

Kissimmee Lakefront Park Phases 1, 2 & 3, City of Kissimmee, \$30.8 million

Sunset Park, Downtown Streetscape & Utility Improvements Phases 1, 2 & 3, City of Mount Dora, \$10.3 million

Pompano Beach Boulevard Streetscape, City of Pompano Beach, \$8.4 million

Palmetto Park Road & Downtown Promenade Streetscape, City of Boca Raton, \$6.7 million

Old Pompano Civic Plaza, City of Pompano Beach, \$1.4 million

Rosemary Square Streetscape - Phase I & II (CityPlace), West Palm Beach, \$19.39 million

Clematis Street Streetscape Phase I & II, City of West Palm Beach, \$9.7 million

Worth Avenue Streetscape, Town of Palm Beach, \$13.1 million

Town Hall Square Streetscape - Phases I & II, Town of Palm Beach, \$6.3 million

Briny Avenue Streetscape Improvements, City of Pompano Beach, \$4.2 million

Atlantic Boulevard Bridge Improvements, City of Pompano Beach, \$5.0 million

Old Pompano Utility Undergrounding & Streetscape, City of Pompano Beach, \$5.5 million

Overhead Utility Undergrounding, Phase 1-North, Town of Palm Beach, \$4.8 million

D-4 & D-10 Stormwater Pump Station Construction, Town of Palm Beach, \$5.9 million

North Ocean Boulevard Seawall Replacement, Town of Palm Beach, \$6.1 million

Peruvian Avenue Streetscape & Infrastructure Improvements, Town of Palm Beach, \$1.2 million

A39 to A7 Force Main Replacement, Town of Palm Beach, \$11.4 million

Hollywood Side Streetscape & Infrastructure Phase 1,2 & 3, City of Hollywood, \$31.2 million

# **Expertise to Benefit Your Project**

City of Hallandale Beach Relationships Leadership Client Satisfaction Public Space Expert Community Outreach

- > Industry Experience 26 Years
- > Years with BCI 26 Years
- > Education B.S. Science, Civil Engineering Auburn University
- > Professional Memberships Former Member, Board of Directors, Florida Redevelopment Assoc.

AVAILABLE FOR YOUR PROJECT



B. Provide comprehensive and detailed information of the experience and qualification of the individual(s) who are proposed to serve as Project Managers(s) on the construction Include education, experience, expertise, past performance and any other pertinent information for the individual(s).

In order to ensure quality, coordination and customer satisfaction during construction, we have assembled a team who is not only experienced with projects in similar scope, but has experience working with the City of Hallandale Beach and regulatory agencies as well. Brandon Rhodes will serve as your Project Manager for horizontal construction while Bill Zammit will serve as your Vertical Project Manager. We have included a brief background below and detailed information regarding Brandon and Bill's education, experience, expertise and past performance can be found on their respective resumes on the following pages.



#### **Brandon Rhodes, Project Manager (Horizontal)**

Brandon Rhodes has been a project manager for Burkhardt Construction since 2006. He has worked closely with Marc, Bill, Hemant and Ruben on multi-million dollar improvement projects in Hollywood and Pompano Beach. Additionally he excels in horizontal construction and streetscape and public space construction. He will apply this expertise as he leads the team for your Sunrise Park Project.

Brandon will be responsible for all items relating to horizontal construction including securing permits, scheduling inspections, reviewing submittals, reviewing plan changes and updating the plan log, preparing job progress meeting agendas and notes, preparing MOT plans and submittals, plus preparing monthly applications for payment.



#### Bill Zammit, Vertical Project Manager

Bill Zammit has been a vertical project manager for Burkhardt Construction since 1999. He has worked closely with Marc, Bill, Hemant and Ruben on multi-million dollar projects in Hallandale Beach, Hollywood and Pompano Beach. Additionally, Bill provides experience working with the City of Hallandale on four different Public Park Projects, O.B. Johnson Park, B.F. James Park, Joseph Scavo Park and South City Beach Park. Currently he is working on the Golden Isles Tennis Center Improvements and Park Project. He will apply his knowledge to ensure your project is a success.

As Vertical Project Manager, Bill will be responsible for coordination and communication, scheduling, and overseeing preconstruction and construction services for the vertical components from start to finish.



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Brandon has been a project manager for BCI since 2006. He excels in community outreach, keeping all parties informed of progress and minimizing any inconvenience caused by road closures or construction. His duties will consist of securing permits, scheduling inspections, reviewing submittals, reviewing plan changes and updating the plan log, preparing job progress meeting agendas and notes, preparing MOT plans and submittals, monthly pay applications and preparing close-out documents.

#### **Expertise to Benefit Your Project**

Public Improvement Projects **Broward County Projects** Streetscapes **Public Spaces** Business Admin.

- > Industry Experience 14 Years
- > Years with BCI 14 Years
- > Education B.S. Business Administration University of Florida

#### Project Experience (Partial Sampling)

Atlantic Boulevard Bridge Improvements, City of Pompano Beach, \$5.0 million

Pompano Beach Boulevard Streetscape, City of Pompano Beach, \$8.4 million

Broadwalk Streetscape Improvements, Phases 1 & 2, City of Hollywood CRA, \$8.7 million

Surf Road Utility Improvements, Phases 1, 2 & 3, City of Hollywood CRA, \$9.3 million

Hollywood Side Streetscape & Infrastructure Phase 2, City of Hollywood, \$12.4 million

Hollywood Side Streets Streetscape & Infrastructure Improvements Pilot Program, City of Hollywood CRA, \$4.9 million

Old Pompano Civic Plaza, City of Pompano Beach, \$1.4 million

Briny Avenue Streetscape Improvements, City of Pompano Beach, \$4.2 million

Old Pompano Utility Undergrounding & Streetscape, City of Pompano Beach, \$5.5 million

Old Pompano Temporary Parking Lot, City of Pompano Beach, \$346,045

Harbor Village, City of Pompano Beach, \$1.5 million

Atlantic Boulevard Streetscape, City of Pompano Beach, \$2.1 million

East Atlantic Boulevard CMAR Streetscape, City of Pompano Beach, \$902,471

East Atlantic Boulevard Street Lighting, City of Pompano Beach, \$200,303

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BURKHARDT CONSTRUCTION, INC



#### Bill Z, Vertical Project Manager

With over four decades working in the construction industry, Bill has extensive experience in both vertical and public space construction for municipal clients. His experience offers our clients the highest quality management and expertise. As Vertical Project Manager, Bill's responsibilities will consist of coordinating, scheduling, and overseeing pre-construction and construction services from start to finish.

# **Expertise to Benefit Your Project**

City of Hallandale Beach Relationships

**Public Improvement Projects** 

**Broward County Projects** 

Streetscapes

**Public Spaces** 

- > Industry Experience 40 Years
- > Years with BCI 21 Years
- > Education
  B.S. Building Construction
  University of Florida
- > Professional Licenses Certified General Contractor State of Florida
- > Professional Memberships Colonel, Retired, U.S. Army, Corp of Engineers

Past Member, Associated General Contractors of America (AGC)

Member & Past President, Florida East Coast Chapter AGC

#### Project Experience (Partial Sampling)

O.B. Johnson Park, City of Hallandale Beach, \$14.8 million

Kissimmee Lakefront Park Phase 4, City of Kissimmee, \$12.7 million

B.F. James Park, City of Hallandale Beach, \$5 million \*\*LEED® Gold Certified\*\*

South City Beach Park, City of Hallandale Beach, \$4.3 million

Joseph Scavo Park, City of Hallandale Beach, \$2.6 million

Kissimmee Lakefront Park Phases 1, 2 & 3, City of Kissimmee, \$30.8 million

Atlantic Boulevard Bridge Improvements, City of Pompano Beach, \$5.0 million

Pompano Beach Boulevard Streetscape, City of Pompano Beach, \$8.4 million

Sunset Park, Downtown Streetscape & Utility Improvements Phases 1, 2 & 3, City of Mount Dora, \$10.3 million

Kissimmee Fire Stations, City of Kissimmee, \$277,000

Kimley-Horn & Associates Office, West Palm Beach, \$1.9 million, \*\*LEED® Silver Certified\*\*

Lee Munder Capital Group - Museum-Level Warehouse, Office & Entertainment, \$3.4 million

Northern Trust Bank, Construction of a high finish level bank interior, \$2.2 million

Barry University Re-model, Hollywood, \$1.0 million

One Lakeside at Centrepark, West Palm Beach, 3- story office building, 168-car multi-level parking structure & sitework, \$5.3 million

**Centrepark Corporate Centre,** West Palm Beach, 3- story office building, 150-car multi-level parking structure & sitework, \$4.6 million

Centrepark Plaza 1, West Palm Beach, Office & sitework, \$1.9 million





#### [7] Project Manager(s) & Teams Experience/Qualifications

C. Provide resumes of additional key management personnel and support staff. Include education, experience, expertise, past performance and any other pertinent information for the individual(s).

In order to ensure quality, coordination and customer satisfaction during construction, we have assembled a team who is not only experienced with projects in similar scope, but has experience working with the City of Hallandale Beach and regulatory agencies as well. Ruben Almazan will serve as your Construction Field Manager while Hemant Tank will serve as the Assistant Project Manager. We have included a brief background below and detailed information regarding Ruben and Hemant's education, experience, expertise and past performance can be found on their respective resumes on the following pages.



#### Ruben Almazan, Construction Field Manager

Ruben has been an invaluable member of the Burkhardt Construction team since 1995. He has managed crews on many Public Parks and Streetscape improvement projects from Palm Beach to Miami. Ruben has an excellent eye for detail and will ensure that every aspect of your project meets our exacting quality standards. Additionally, Ruben brings provides experience from working with the City of Hallandale on four different Public Park Projects, O.B. Johnson Park, B.F. Joseph Park, James Scavo Park and South City Beach Park. He will apply his knowledge to ensure your project is a success.

His duties will consist of managing Burkhardt's superintendents and self-performing work crews, subcontractors, day-to-day scheduling, coordinating material deliveries, daily safety inspections, providing feedback on constructability and maintenance of traffic.



#### Hemant Tank, Assistant Project Manager

Hemant has been an Assistant Project Manager for Burkhardt Construction for 14 years. During that time, he has played an important support role in every project we have constructed. Hemant also brings prior experience working with the City of Hallandale on B.F. James Park and South City Beach Park. Currently he is working on the Golden Isles Tennis Center Improvements and Park Project. He will apply his knowledge to ensure your project is a success.

Hemant will handle many of the administrative tasks of construction project management and assist Marc, Bill and Brandon, when necessary.



#### Ruben Almazan, Construction Field Manager

Ruben has been one of our key men in the field for 25 years. His duties consist of supervising our self-performing work crews, coordinating with and supervising of subcontractors, day to day scheduling, coordinating material deliveries, daily safety inspections, providing input on constructability and maintenance of traffic. Ruben has years of experience on capital improvement projects and he excels in communicating with project stakeholders. We have received numerous compliments about his performance from residents who live near our construction sites.

# **Expertise to Benefit Your Project**

City of Hallandale Beach Relationships

Municipal Projects

**Parks** 

Streetscapes

**Public Spaces** 

- > Industry Experience 25 Years
- > Years with BCI 25 Years
- > Special Qualifications OSHA10-Hour OSHA 30-Hour MOT Certification

20+ Years of public space construction experience

Excellent eye for detail & quality control

#### Project Experience (Partial Sampling)

O.B. Johnson Park, City of Hallandale Beach, \$14.8 million

B.F. James Park, City of Hallandale Beach, \$5 million \*\*LEED® Gold Certified\*\*

South City Beach Park, City of Hallandale Beach, \$4.3 million

Joseph Scavo Park, City of Hallandale Beach, \$2.6 million

Pompano Beach Boulevard Streetscape, City of Pompano Beach, \$8.4 million

Worth Avenue Streetscape, Town of Palm Beach, \$13.1 million

Broadwalk Streetscape Improvements, Phases 1 & 2, City of Hollywood CRA, \$8.7 million

Surf Road Utility Improvements, Phases 1, 2 & 3, City of Hollywood CRA, \$9.3 million

Hollywood Side Streetscape & Infrastructure Phase 2, City of Hollywood, \$12.4 million

Hollywood Side Streets Streetscape & Infrastructure Improvements Pilot Program, City of Hollywood CRA, \$4.9 million

South Pointe Streetscape Phase 1, City of Miami Beach, \$2.6 million

Bridgeside Square Streetscape, City of Fort Lauderdale, \$2.2 million

Broadway Streetscape, City of Kissimmee, \$1.9 million

Quadrille Boulevard, City of West Palm Beach, \$2 million

Johnson Street Oceanfront Park, City of Hollywood, \$1.3 million

East Atlantic Boulevard CMAR Streetscape, City of Pompano Beach, \$902,471

**AVAILABLE FOR YOUR PROJECT** 



#### Hemant Tank, Assistant Project Manager

Hemant has been an Assistant Project Manager for Burkhardt Construction for 14 years. During that time, he has played an important support role in every project we have constructed. Hemant will handle many of the administrative tasks of construction project management and will assist Marc, Brandon and Tony, as needed.

#### Project Experience (Partial Sampling)

Bradley Park Improvements, Town of Palm Beach, \$2.0 million

B.F. James Park, City of Hallandale Beach, \$5 million \*\*LEED® Gold Certified\*\*

South City Beach Park, City of Hallandale Beach, \$4.3 million

Worth Avenue Streetscape, Town of Palm Beach, \$13.1 million

Hollywood Side Streetscape & Infrastructure Phase2, City of Hollywood, \$12.4 million

Palmetto Park Road & Downtown Promenade Streetscape, City of Boca Raton, \$6.7 million

Old Pompano Civic Plaza, City of Pompano Beach, \$1.4 million

Old Pompano Utility Undergrounding & Streetscape, City of Pompano Beach, \$5.5 million

Town Hall Square Streetscape - Phases I & II, Town of Palm Beach, \$6.3 million

Clematis Street Streetscape Phase I & II, City of West Palm Beach, \$9.7 million

Old Pompano Utility Undergrounding & Streetscape, City of Pompano Beach, \$5.5 million

Overhead Utility Undergrounding, Phase 1-North, Town of Palm Beach, \$4.8 million

A39 to A7 Force Main Replacement, Town of Palm Beach, \$11.4 million

D-15 & D-6 & D-7 Stormwater Pump Station Construction, Town of Palm Beach, \$4.9 million

10th Ave North Streetscape & Infrastructure Improvements, City of Lake Worth CRA, \$8.7 million

**6th Ave South Streetscape & Infrastructure Improvements,** City of Lake Worth CRA, \$8.2 million

# **Expertise to Benefit Your Project**

City of Hallandale Beach Relationships Municipal Projects Park Improvements Public Spaces Streetscapes

- > Industry Experience 39 Years
- > Years with BCI 14 Years
- Education
   Bachelor of Engineering,
   Civil Engineering University
   of Allahabad
- > Special Qualifications OSHA10-Hour OSHA 30-Hour

AVAILABLE FOR YOUR PROJECT



The Difference is in the Details.



Public Space + Urban Revitalization Experts

A. Provide your firms philosophy and approach to project management and coordination with the City, the design team, Architect, Landscape Architect and Engineer of Record and subcontractors. List any Construction management programs used for communication and dissemination of construction documents and how they benefit the firm in delivering projects on time and on budget.

Our approach to project management pulls from years of experience on dozens of similar projects. PreConstruction and Construction phase services are closely monitored through Procore, our cloud based management software. Additionally, Burkhardt will establish procedures for communication/coordination among the Project Team & Subcontractors for all aspects of the construction of the Project, and, upon the City's approval, implement such procedures, including the integration and implementation of Procore. This tool allows continuous team communication and 24/7 document access including but not limited to:

- > Transmittals
- > Correspondence
- > Project Manual
- > Schedule
- > Requests for Information
- > Drawings / Drawing Log
- > Bid Packages / Bid Tabulations
- > Submittals / Shop Drawings
- > Daily Log Reports
- > Quality Control / Quality Assurance Reports
- > Inspection Reports
- > Safety Reports
- > Testing Reports

- Construction Change Directives (CCD)
- > Change Orders
- > Proposals
- > Contracts
- > Subcontracts
- > Purchase orders
- > Applications for Payment
- > Job Meeting Agendas
- > Job Meeting Notes
- > Punch Lists
- Procore tracks and documents the progress of the project and, if desired by the City, can be accessed via the Internet





#### **Project Status Reporting Method**

We will work closely with the City to provide thorough public involvement and team updates that can be posted on your website to inform the public about current activities.

- > Conduct weekly job progress meetings with City staff, Burkhardt Construction, active subcontractors, design professionals and business representatives
- > Prepare and submit to the City a monthly summary of the project, including aerial progress photos, job meeting notes, schedule updates, budget updates and pay applications
- > Prior to the COVID-19 Pandemic, we would hold a monthly "Coffee with the Crew" event which is an opportunity for residents to meet with us for updates and questions. We look forward to implementing this program again once it is deemed safe and we are past the pandemic. In the interim, we suggest virtual public project updates. Businesses and residents can ask questions via a designated project email prior to the meeting where we will answer these questions during the virtual project update.

#### **RFI** Management

Burkhardt understands that projects can be impacted by the time required for owners to review and respond to RFIs from contractors and the cost of RFI reviews. We know efficient RFI management is the key to schedule management and overall project success. Our main tool for RFI Management is Procore. Not only is this an effective tool, but it centralizes project information. Through Procore, our team will establish/maintain a numbering/tracking system for all Project records, including changes, RFI's, submittals, and supplementary instructions & shall provide updated records at each Owner's meeting and when requested. By utilizing Procore, we are able to communicate and track RFI's 24/7. This helps us maintain and communicate with on demand access to all project information from anywhere in the world.

B. Firm's ability to meet project schedules, budgets, and clearly identify milestones and resources needed to complete the projects when awarded. Provide a detailed project schedule to address time lines when the project is awarded.

Over the past 45 years, Burkhardt Construction has developed an accurate cost estimating and scheduling system based on our history of successful public space projects in the State of Florida. We draw on this experience and comprehensive cost history and anticipated scheduling milestones to build the most accurate schedule and cost estimates possible. Burkhardt Construction is proud to boast that each and every project we have undertaken since our inception has been delivered on time and at or under budget. Upon project award, you have our commitment that Burkhardt Construction has the required resources and team of experts ready to successfully deliver your Sunrise Park improvement project.



#### Sampling of our Track Record with On Time, On Budget Projects

	S		_	
Project	Planned Completion Date	Actual Completion Date	Original Budget	Final S On Budge
O.B. Johnson Park Improvements	February 2017	February 2017	\$14.8 million	\$13.7 million
B.F. James Park Improvements	July 2014	July 2014	\$5.0 million	\$4.3 million
South City Beach Park Improvements	January 2015	January 2015	\$4.37 million	\$3.98 million
Joseph Scavo Park Improvements	March 2014	March 2014	\$2.66 million	\$2.2 million
Kissimmee Lakefront Park - PH 4	September 2020	September 2020	\$12.7 million	\$12 million
Bradley Park Improvements	December 2017	December 2017	\$2.0 million	\$1.8 million
Kissimmee Lakefront Park - PH 1-3	May 2014	May 2014	\$34.3 million	\$31.1 million
Briny Avenue Streetscape Improvements	May 2018	May 2018	\$4.99 million	\$4.17 million
North Ocean Seawall Replacement	June 2016	June 2016	\$6.1 million	\$4.5 million

#### **CPM/Scheduling Software**

Burkhardt Construction uses Microsoft Project as our CPM/scheduling software. The schedule will be created and maintained in accordance with the City's Specifications. Should the Owner specify a particular format and/or software Burkhardt Construction is ready to adapt. The Schedule will include Pre- Construction and Construction Phase services. Burkhardt Construction will submit a Master Project Schedule covering the entire project, from planning and design



approvals, to construction, Owner occupancy and Final Completion of the Project. This schedule will serve as the framework for the subsequent development of all detailed schedules. This schedule is created during the Preconstruction Phase for the City's approval (typically within 30 days of Agreement execution) and will be carefully reviewed with the City. We take all events into consideration (parades, celebrations, festivals, etc.) and incorporate them as milestones in the project in an effort to minimize the impact construction may have on the surrounding businesses or residents. This schedule is also discussed and updated at every one of our weekly project meetings. Incorporated into the schedule data base at different intervals are:

- > Phasing schedules, if any
- > Pre-bid schedules
- > Subcontractor Schedules
- > Schedule of other subcontractors
- > Occupancy schedule
- > Owner managed work schedules (ie. FF&E)
- > Direct Owner Purchase of Equipment or Materials (if any)

Construction Phase Schedule Upon Notice to Proceed for construction, we will develop a critical path method, (CPM) schedule including all phases of the Project for Project Team review and the City's acceptance, that coordinates and integrates activities on the Project, including our Management services, the Project Architect's design services, each subcontractor, commissioning, the work of other consultants and suppliers, and the City's activities.

The CPM Schedule will identify all major milestones through Project Final Completion. We will update and/or revise the construction schedule at the end of each month to show the actual progress of the Work performed and the occurrence of all events which have affected the progress of performance of the Work already performed or will affect the progress of the performance of the Work yet to be performed. This allows us the ability to review and adjust in order to achieve our scheduled milestones.

Fast Track/Multiple Completion Times. If the Owner elects to "fast-track" or develop the project in multiple stages, we organize and perform our services as appropriate to each stage. At the City's discretion, each stage of the Project may have a unique schedule for completion and a specific construction cost limitation.

#### Every CMAR project Burkhardt has ever under taken has been delivered on or ahead of schedule.

We proactively manage subcontractor schedules in our weekly job progress meetings to ensure each subcontractor is meeting their scheduled milestones. We also distribute two-week look ahead schedules for the City's review, so everyone is on the same page simultaneously.

#### Scheduling the Processing of Shop Drawings

Burkhardt Construction implements procedures through our Management Software Technology, Procore, to assure timely submittals, expedite processing approvals and return of shop drawings, samples, etc. We review, approve and submit to the Architect-Engineer, Shop Drawings, Product Data, Samples and similar submittals required by the Contract Documents with a sense of urgency



so that work is not delayed. We will not perform any portion of the work requiring submittal and review of Shop Drawings, Project Data, Samples or similar submittals until the respective submittal has been approved by the Architect-Engineer. Through Procore we electronically submit to City Staff and Architect-Engineer simultaneously so that the City can check shop drawings and closely monitor the approval process. Our submittal workflow is set to "ping" the assigned reviewer daily if the submittal reviewer has not reviewed it by the allotted time for review.

#### Coordination & Schedule Development with Subcontractor Information

Upon the award of each subcontract, Burkhardt jointly with the Subcontractor, develops a schedule which is more detailed than the pre-bid schedule included in the bid packages. We consider all work tasks of each individual subcontractor and how they impact each other. We then redistribute the schedule and meet with all the subcontractors for final collaboration.

#### **Crew Scheduling**

On large capital projects sometimes there is a preference to schedule crews for work orders in specific periods rather than to schedule individual labor resources. We determine the availability and capacity of a crew to appropriately allocate its resources to specific work order tasks. After scheduling crews to work orders, we measure and analyze statistics about each crew's compliance with the schedule in order to plan realistically for future periods.

To perform the overall crew scheduling process we:

- > Set up for crew scheduling
- > Plan crew capacity
- > Schedule crews and distribute reports
- > Assign crew and individual technicians to work orders
- > Capture schedule compliance statistics

#### Cost Loading of Schedules

We develop a cost loaded schedule by taking the detailed schedule of values plus general conditions/general requirement costs plus Construction phase fee plus overhead & profit. These values determine how the project's GMP will be allocated to the CPM schedule of activities. This total "budgeted value'" of each of the activities is what will be used to receive payment when that budgeted value/task is completed. This helps make sure the City pays for the work accomplished, it makes sure the subcontractors are not charging too much for the work completed and ensures all parties expect the same level of effort on similar work. Cost loading also allows for the evaluation of possible changes to the project scope and a more accurate tracking of the scheduled work as it progresses. Lastly this provides the City with cash flow information for any financing requirements they may desire.

#### Schedule Sample

Please find a preliminary detailed schedule on the following pages.



ID	Task Name	Duration	Start	Finish	D	Half	1, 2021	F	М	4	,	М			Half 2,	2021	^	S	1	0	N	1	D	
1	PRE-CONSTRUCTION PHASE	66 days	Wed 12/2/20	Wed 3/3/21			J		IVI		•	IVI			, ,						1 10			
2	CITY COMMISION CMAR APPROVAL	1 day	Wed 12/2/20	Wed 12/2/20	12/2	2																		
3	90% PLAN REVIEW / CONSTRUCTABILITY REVIEW	6 days	Thu 12/3/20	Thu 12/10/20																				
4	SUBMIT PERMIT APPLICATIONS/DRAWINGS TO BUILDING DEPARTMENT	60 days	Thu 12/10/20	Wed 3/3/21																				
5	ADVERTISE PROJECT FOR PRE-QUALIFICATION	10 days	Thu 12/10/20	Wed 12/23/20																				
6	QUANTITY SURVEY / BID PACKAGE PREPARATION	10 days	Fri 12/18/20	Thu 12/31/20																				
7	ISSUE BID PACKAGES	20 days	Wed 12/30/20	Tue 1/26/21																				
8	RECEIVE/ANALYZE BIDS FROM SUBCONTRACTORS	10 days	Tue 1/26/21	Mon 2/8/21			*	<b>հ</b>																
9	ISSUE GUARANTEED MAXIMUM PRICE (GMP) TO CITY	1 day	Tue 2/9/21	Tue 2/9/21			•	2/9																
10	GMP REVIEW	6 days	Tue 2/9/21	Tue 2/16/21																				
11	CITY COMMISION APPROVAL GMP APPROVAL	1 day	Tue 3/2/21	Tue 3/2/21				<b></b>																
12	NOTICE OF COMMENCEMENT	1 day	Wed 3/3/21	Wed 3/3/21				ڑے	•															
13																								
14	CONSTRUCTION PHASE	153 days	Wed 3/3/21	Fri 10/1/21																				
15	SUBMITTAL REVIEW / APPROVAL	10 days	Wed 3/3/21	Tue 3/16/21				<b>*</b>	_	$\neg$														
16	GENERAL SITE PERMITS	24 days	Wed 3/3/21	Mon 4/5/21				<b>&gt;</b>																
17	MOBILIZATION	2 days	Mon 4/5/21	Tue 4/6/21						h														
18	MAINTENANCE OF TRAFFIC/CONST. FENCING/TEMP SIGNAGE	110 days	Mon 4/5/21	Fri 9/3/21						*														
19	PARK CONSTRUCTION	133 days	Wed 3/3/21	Fri 9/3/21				Г										7						
20	CLEAR/GRUB SITE	4 days	Mon 4/5/21	Thu 4/8/21								$\neg$												
21	RELOCATE EXISTING TREES	3 days	Mon 4/5/21	Wed 4/7/21						<b>&gt;</b>														
22	DEMOLITION OF EXISTING DRAINAGE	3 days	Wed 4/7/21	Fri 4/9/21																				
23	DISMANTLE/PACK EXISTING PLAYGROUND EQUIPMENT AND PROVIDE TO COHB	3 days	Fri 4/9/21	Tue 4/13/21						•														
24	ROUGH GRADE/SITE LEVELING	2 days	Wed 4/14/21	Thu 4/15/21						Ť	í													
25	FRANCHISE UTILITY UNDERGROUND CONVERSION	105 days	Mon 4/12/21	Fri 9/3/21						*														
26	UNDERGROUND UTILITIES	12 days	Thu 4/15/21	Fri 4/30/21																				
27	ELECTRICAL SYSTEM ROUGH-IN	8 days	Fri 4/30/21	Tue 5/11/21							1													
28	PARKING LOT CONSTRUCTION	8 days	Tue 5/11/21	Thu 5/20/21								*	7											
29	PLAYGROUND AND FITNESS CONSTRUCTION	6 days	Fri 5/21/21	Fri 5/28/21																				
30	CONSTRUCT SYNTHETIC TURF AREA	4 days	Fri 5/28/21	Wed 6/2/21									*											
31	BUTTERFLY GARDEN CONSTRUCTION	8 days	Thu 6/3/21	Mon 6/14/21									ſ	<b>♦</b> 6/	14									



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OPEN SUNRISE PARK

ID	Task Name	Duration	Start	Finish	Half 1, 2021 Half 2, 2021
					D J F M A M J J A S O N D
32	LIGHTING/CAMERAS	5 days	Mon 6/14/21	Fri 6/18/21	•
33	CONCRETE FLATWORK AND CURBING	30 days	Fri 6/18/21	Thu 7/29/21	
34	LANDSCAPE AND IRRIGATION	16 days	Thu 7/29/21	Thu 8/19/21	
35	FURNISHINGS	5 days	Fri 8/20/21	Thu 8/26/21	•
36	RESTROOM AND SHADE CANOPIES	102 days	Thu 4/15/21	Fri 9/3/21	
37	LAYOUT	3 days	Thu 4/15/21	Mon 4/19/21	· ·
38	FOUNDATION	13 days	Mon 4/19/21	Wed 5/5/21	_
39	WALLS AND STRUCTURE	48 days	Mon 4/26/21	Wed 6/30/21	
40	CONCRETE	70 days	Mon 4/19/21	Fri 7/23/21	
41	STRUCTURAL STEEL (Misc.)	28 days	Mon 5/31/21	Wed 7/7/21	
42	FLOORS	40 days	Mon 4/26/21	Fri 6/18/21	
43	ROOF SYSTEMS	40 days	Mon 5/31/21	Fri 7/23/21	
44	LOUVERS, WINDOWS AND DOORS	35 days	Mon 5/31/21	Fri 7/16/21	
45	FRAMING AND INSULATION	35 days	Mon 5/31/21	Fri 7/16/21	
46	FINISHES	45 days	Mon 5/31/21	Fri 7/30/21	
47	SPECIALITIES	35 days	Mon 6/28/21	Fri 8/13/21	
48	HVAC	70 days	Mon 5/10/21	Fri 8/13/21	
49	ELECTRICAL	85 days	Mon 4/19/21	Fri 8/13/21	
50	PLUMBING	75 days	Mon 5/3/21	Fri 8/13/21	
51	INSPECTIONS/PUNCH OUT	16 days	Sat 8/14/21	Fri 9/3/21	_
52	CLOSEOUT AND FINALIZATION	21 days	Fri 9/3/21	Fri 10/1/21	
53	SOD INSTALLATION	6 days	Fri 9/3/21	Fri 9/10/21	-
54	FINAL LIFT ASPHALT	2 days	Fri 9/10/21	Mon 9/13/21	
55	STRIPING AND SIGNAGE INSTALLATION	2 days	Tue 9/14/21	Wed 9/15/21	
56	CLOSEOUT OF BUILDING DEPARTMENT PERMITS	5 days	Thu 9/16/21	Wed 9/22/21	<b>→</b> ■
57	AS-BUILTS / TESTING	2 days	Thu 9/23/21	Fri 9/24/21	<b>└───</b>
58	SUBSTANTIAL COMPLETION	1 day	Fri 9/24/21	Fri 9/24/21	9/24
59	PUNCHLIST	5 days	Fri 9/24/21	Thu 9/30/21	
60	FINAL COMPLETION	1 day	Fri 10/1/21	Fri 10/1/21	<b>*</b> 10/1
61	O&M MANUAL	1 day	Fri 10/1/21	Fri 10/1/21	

1 day

Fri 10/1/21

Fri 10/1/21



# C. Discuss Firm's ability to apply new technologies or approaches that may either reduce the cost and time frame or improve the quality of the project.

We believe it is essential to stay current with new technologies and approaches aimed at cost or time reduction and quality improvement. We have seen first hand the positive effects of having the right technology stack on construction management. For example, for scheduling we use Microsoft Project and for project management we use Procore.

Microsoft Project, one of the industry's leading softwares for scheduling, enables us to manage construction project schedules and keep the entire team on track. We have found this software to be valuable in assisting us in developing a project management plan, assigning resources to tasks, tracking progress, managing the budget, and analyzing workloads.

Procore, one of the industry standards in project management and cost control, provides us with the ability to have 24/7 access to current project information and continuous communication and collaboration across the team. Not only is this an effective cloud based project management tool, but it centralizes project information and other applications as well.

Due to Microsoft Project's ability to integrate with Procore, we are able to easily view daily tasks and Gantt charts within Procore with automated distribution of weekly lookahead and resource schedules. We truly have a central portal to manage the project more efficiently - having better control over project costs and timelines. Integrated construction software lessens costly delays and affords good communication, enabling



the field team to work to their maximum potential and avoid costly mistakes. Moreover, with all relevant data centralized and more accessible, our project managers can deal with important issues as they arise. For instance, we can minimize the risk of a project cost overrun and deal with costly project pitfalls as they arise.

Additionally, our team is continually looking for new approaches or ways to reduce the cost or time frame of a project without sacrificing quality. One example would be our approach to the inspection process. Our team recommends using an independent threshold inspection service. This would allow us to expedite submittal approvals and inspections during the construction project which ultimately reduces your overall management cost.

#### D. Describe in detail the approach your firm will take on this project as it relates to...

#### i. Project Mobilization

To kick off the Project Mobilization Phase, we will host a public information meeting for the local residents in the community surrounding the park. Burkhardt is committed to being a good neighbor and maintaining a safe environment for the community throughout the process. This includes communicating with the community on a regular basis by hosting monthly project update meetings as well as establishing sensible work hours to minimize impact to residents due to Sunrise Park being located within a residential neighborhood.



We will create a site logistics plan specific for Sunrise Park that will include but not be limited to a staging plan, temporary utilities/parking, and maintenance of traffic plan. As standard mobilization activity on all of our construction projects, we will secure the project site with construction fencing and have clearly identified entry gates to control access at all times. We will develop and utilize the detailed maintenance of traffic map that will include the haul routes for trucking.

#### ii. Permitting

In the case of Sunrise Park, the plans have already been through DRC review. Once we are on board we would want to immediately sit down with the building department to establish a review process for this project and immediately submit plans for permit.

Through the years, our team has learned a project can be held up indefinitely if the design doesn't address the building department comments. We will assist the design team in expediting plan submission so that the turn around time is as quick as possible.

#### iii. Quality Control/Quality Assurance (design and construction)

Burkhardt Construction has an extensive quality control process. We impart two basic philosophies to our employees and subcontractors:

- 1) "If this work were being done at your home, would you accept it and pay your hard-earned money for it?"
- 2) "The day we stop being our own worst critic is the day we stop being any different from any other contractor."

Relating to major subcontractors, our multi-step pre-qualification process will ensure that only experienced, quality-focused subcontractors set foot on your project sites.



Relating to self-performed work, as well as work that is performed by subcontractors, our team follows a policy of having all work reviewed by multiple sets of eyes prior to installation. First by the Superintendent, then by the Project Manager and prior to acceptance, the Project Principal will review the work. Quality assurance is the responsibility of the entire team assigned to undertake your project.

Recognizing the critical importance of careful quality control, we have developed an extensive internal program, which is routinely implemented on our projects and acceptable to the Owner and Designer to assure quality control of the construction. We will supervise the work of all Trade Contractors so that the work conforms to the requirements of the plans and specifications. We will provide instructions to each Trade Contractor when their work does not conform to the requirements of the plans and specifications so that the work conforms to the requirements of the plans and specifications, and continue to manage each Subcontractor to ensure that corrections are made in a timely manner so as to not affect the progress of the work.

We also develop a tracking mechanism through documentation in our daily logs and weekly progress meetings to discuss, resolve and remedy any work found by us, the City or your design team to be non-conforming. The issue is not closed until all parties agree that the repair or modification has been completed. This work is then re-inspected, tested, and balanced in conformance with contract document requirements. Records of all required testing shall be included in the monthly progress report. Our quality assurance program will include review of project documents and supporting data by our project manager and key staff who will direct individual tasks.

#### iv. Security and Safety

Our Safety Director will be responsible for the implementation of BCI's Safety Program and training employees on the latest industry safety standards. They will provide daily support and oversight to staff and is responsible for the enforcement of the OSHA Safety Standards for Construction.

Additionally, As a standard practice at Burkhardt Construction, all jobsites are cleaned and "safed-up" at the end of each workday. We have developed methods over our past projects to minimize inconvenience to all stakeholders during construction.

Throughout our 45-year history, we have utilized OSHA compliant safety standards on all projects, required our staff to continue updating their safety education practices and have strived to maintain an excellent safety record. Our current Workers' Compensation experience modification rate stands at .85, which is a testament to our commitment to safety.

In addition, during this COVID-19 pandemic, our team is well versed with social distancing requirements and practices and will maintain social distancing with PPE and OSHA standard guidelines.

#### v. Request for Information (RFIs) and Submittals

Construction phase management is closely monitored through Procore, our cloud based management software. This tool allows continuous team communication and 24/7 document access including RFI's. This helps us maintain and communicate with on demand access to all project information from anywhere in the world.



#### vi. Meeting Minutes

Our team will keep written minutes of all meetings, decisions and discussions pertaining to this project and submit copies of same to the City and/or City designees for archiving within 48 hours of said meeting. We use progress meeting agendas and minutes as the primary single source for the flow and documentation of project data.

#### vii. Cost Controls and Change Order Management

#### Cost Control

As previously mentioned, we have developed an accurate cost estimating system based on our history of successful public space projects in the State of Florida over the past 45 years. We draw on this experience and comprehensive cost history to build the most accurate estimates possible. Details are incorporated into cost estimates as they become available during the preconstruction phase, allowing our estimating team to work on cost control while still in the design phase.

We will utilize Procore to manage cost control. By providing preliminary cost estimates at different design development stages we can quickly establish if the budget is consistent with and sufficient to support the City's desired design elements. We will provide Estimate of Cost (EOC) reports at the required stages of completion of the schematic design, design development, and construction document phases of the Project. The Estimate of Cost reports for the design development and construction documents phases shall be detailed estimates, (at 60% and 90% respectively) derived from quantity surveys based on unit prices for labor, materials, overhead and profit, organized in current Construction Specifications Institute Division (CSI) format for each portion of the Work. We will advise the City and the Architect if the EOC may exceed the Project Budget and make recommendations for corrective action.

These cost estimates are derived from our extensive, real world, in-house database of parks and public space construction costs derived from successfully completing over 75 park and public space projects in South/Central Florida. Burkhardt provides quantity surveys, in-house data base unit costs, assumptions and recommended contingencies without reaching out to the qualified subcontractor pool for these early construction cost estimates.

Burkhardt Construction will be responsible for preparing and updating all procurement and construction cost estimates and distributing them to the Project Team throughout the duration of the Project. At 30% or 60% design development drawings, there are still a sufficient number of undefined items. At this point it isn't in the City's best interest to put the plans on the street and "poison the well" as to obtaining accurate pricing and completeness of the documents. At 90% completion of the drawings the scope of work will be publicly advertised and bid. The GMP will then be developed.

Value engineering is not merely construction cost cutting. Rather, it comprises alternative methods and creative solutions which effect cost savings without compromising the spirit, quality or integrity of the project. Burkhardt Construction approaches value engineering with a depth of experience and our management philosophy of "no one individual holds the franchise on the



#### [8] Project Management & Construction Approach

great ideas." This approach fosters creativity and interaction from all levels of our organization. When we are asked to value engineer for a client, it is not just construction, but creative solutions to construction challenges. Burkhardt clearly understands the distinct difference between true value engineering solutions and just cutting corners/quality/costs. Recommendations that simply remove design elements or scope generally provide little to no value. Through close coordination with the City and design team, we will develop effective value engineering solutions. Alongside this process, we will also use comprehensive cost history reports as well as preliminary estimates to create ways to save the City money while preserving the intent of your park's design.

Burkhardt encourages subcontractors to discuss construction feasibility and current technologies available to ensure the best value for each dollar being spent on your behalf. When necessary, our project managers and superintendents will offer their expertise on potential material substitutions to help you determine suitable alternatives to meet the design and budget requirements of your project.

We will provide continuous cost consultation services throughout the duration of the Project, including identification and tracking of decisions that affect the scope or quality of the Project and providing ongoing updates of their cost and budget impact. We will advise the Project Team immediately if we have reason to believe that construction costs are exceeding the most current EOC reports or not meeting the City's schedule requirements and recommend reasonable strategies for bringing the Project cost and schedule in line. Exceeding construction cost does not include the Owners contingency.

During the Construction Phase, we will identify all variances between estimated costs and actual costs and shall promptly report such variances to the Project Team along with recommendations for action.

#### Change Order Management

Burkhardt Construction takes change order management very seriously. We have a methodology for cost effectiveness to minimize the need for change orders and incorporate contingencies for changes. Our team will use Cost Scheduling as the method to provide a cost effective approach to general conditions, overhead and efficiency of staffing levels and ability to meet budget requirements.

Our team will develop a cost loaded schedule by taking the detailed schedule of values plus general conditions/general requirement costs plus Construction phase fee plus overhead & profit. These values determine how the project's GMP will be allocated to the CPM schedule of activities. This total "budgeted value'" of each of the activities is what will be used to receive payment when that budgeted value/task is completed. This helps make sure the City pays for the work accomplished, it makes sure the subcontractors are not charging too much for the work completed and ensures all parties expect the same level of effort on similar work. Cost loading also allows for the evaluation of possible changes to the project scope and a more accurate tracking of the scheduled work as it progresses. Lastly this provides the City with cash flow information for any financing requirements they may desire.

Brandon Rhodes or Bill Zammit, our project managers, will be responsible for handling all Owner-



originated changes and insuring that change orders are prepared for cost documentation. Owner initiated change orders are typically deductive in nature unless the Owner elects to add scope to the project after the GMP is established. If necessary, our project team will prepare an independent estimate of the change request's cost and schedule impact, and request a proposal for costs for the change in work from appropriate subcontractors. Changes that will significantly affect cost or schedule will be handled as change orders. If the owner desired change only minimally effects the target, the change will simply be reflected in cost reports as a budget variance.

#### viii. Bidding and Subcontractor relationships

Transparency is defined as operating in a way that creates openness between the City and Construction Manager. This type of openness is exactly the intent of this construction delivery method, Construction Manager at Risk. This creates trust between both parties which leads to a successful project completion.

Burkhardt Construction will place an Invitation to Bid (ITB) ad in the in the local area newspaper. The opportunity to prequalify shall be advertised a minimum of once a week for a minimum of two (2) consecutive weeks in a local newspaper with general circulation and may also be advertised with local plan rooms. Only those bidders that are qualified (prequalified) by the Construction Manager shall be deemed responsible and invited to provide an ITB. Ads can be run in additional newspapers at the City's request.

Burkhardt will use a pre-qualification questionnaire to qualify contractors who wish to bid on your project. The Subcontractor should have successfully completed a substantially equivalent level of work on a similar project. The questionnaire will ask contractors to address items—such as: bonding capacity, litigation history, insurance requirements, current schedule of work on hand, demonstration that they have adequate personnel and equipment available to properly perform the scope of work within the scheduled time for completion, how many full-time employees the firm has working for it, and other items that we feel are necessary to maintain a substantial contracting pool with which to issue bid packages.

Burkhardt Construction will also respond to any question's contractors have about prequalifying. There shall be a minimum of three prequalified firms for each ITB. We will then create a list of prequalified bidders and review them with the City to determine if a larger pool is needed. All Subcontractors and Sub-subcontractors shall have a required "Business Tax Receipt" appropriate for the location of the Work and a "Certificate of Competency / License" for those trades that require such Certificates/Licenses.

Burkhardt will conduct quantity surveys on the 90% construction plans to formulate scopes of work for each trade. Bid packages will be developed and tailored to the trade division of prospective bidders. We will then issue bid packages to all qualified contractors using our Procore Construction Management, cloud-based software. We will provide an ITB to the prequalified firms to submit written, sealed bids based on drawings and/or specifications. We will conduct a pre-bid conference with all prospective bidders for that portion of work, as appropriate. Written bids shall be opened publicly at the location, date and time named by the Construction Manager



in the ITB. We will first be sure that all bids received are complete and that they acknowledge any and all addenda. Then, a bid comparison spreadsheet will be generated to compare which contractors are low in their scope of work. We will also conduct post-bid meetings with individual contractors to confirm scope coverage and where necessary, create a scope coordination matrix to avoid any overlap or gap.

A bid tabulation shall be completed for each portion of Work bid and a copy of each bid tabulation will be furnished to the City and Architect-Engineer. We will review the costs of those proposals and advise the City and Architect-Engineer of their validity and reasonableness, acting in the City's best interest prior to requesting approval of each bid. Subcontracts will be entered into by the Construction Manager with the firm who is qualified through the pre-qualification process and submits the lowest responsive and responsible bid. We will maintain records of all pre-award interviews with the apparent low bidders.

#### Subcontractor Relationships

Having completed dozens of similar local projects combined with our commitment to our core values of integrity and respect, we have developed a reputation as a subcontractor's preferred Construction Manager. These relationships can be crucial to the overall management and successful delivery of your project. We have a database of prequalified subcontractors and vendors in Southeast Florida, and we have a current and extensive cost history of material and labor costs for your project.

We utilize many local subcontractors regularly and will make a concerted effort to keep as much work local as possible. Prospective subcontractors interested in participating on the project are encouraged to log on to our website and go through the prequalification process early. Our team will develop and tailor bid packages to each trade division for prospective bidders. At that time prequalified subcontractors will be invited to bid.

#### ix. Inspections

One of the advantages of teaming with a local Construction Manager with current working experience in the City of Hallandale Beach is that we can hit the ground already knowing the procedures and requirements of the inspections processes for approval. The benefit to the City is a much smoother and efficient inspection approvals with less likelihood of failed inspections. Throughout the inspections process, we will work closely with the building department and inspectors. We will call for all required inspections, document the results and keep daily logs that will address inspections and other visits that are uploaded to Procore for your review.

#### x. Preparation/Review of Shop Drawings

Burkhardt Construction implements procedures through our Management Software Technology, Procore, to assure timely submittals, expedite processing approvals and return of shop drawings, samples, etc. We review, approve and submit to the Architect-Engineer, Shop Drawings, Product Data, Samples and similar submittals required by the Contract Documents with a sense of urgency so that work is not delayed. We will not perform any portion of the work requiring submittal and review of Shop Drawings, Project Data, Samples or similar submittals until the respective submittal



has been approved by the Architect-Engineer. Through Procore we electronically submit to City Staff and Architect-Engineer simultaneously so that the City can check shop drawings and closely monitor the approval process. Our submittal workflow is set to "ping" the assigned reviewer daily if the submittal reviewer has not reviewed it by the allotted time for review.

#### xi. Project Punch List Management and Close-Out

As the project progress along, we will enter the warranty and closeout phase. Our team will work diligently to ensure a quality product is delivered and there is a smooth transition upon project delivery. Warranty and closeout activities can include, but are not limited to:

- > Develop, plan coordinate and assist in the start-up testing and certification of any building systems and equipment replaced and/or affected by construction
- > Plan w/ end users/assist with move-in
- > Provide close-out manuals
- > Warranty
- > Equipment test and systems start-up
- > Punchlist
- > Final inspection
- > Project turn over
- > Provide project close-out coordination
- > Provide certificate of completion and all documents of record to City staff and/or consultants for archiving





# SECTION 9.

# CITY OF HALLANDALE BEACH LOCAL VENDOR PREFERENCE (COHB LVP)

Public Space + Urban Revitalization Experts

#### City of Hallandale Beach Local Vendor Preference (COHB LVP)

While Burkhardt Construction, Inc. does not qualify as a local vendor under the COHB LVP Program, however, we are strongly committed to ensuring participation of City of Hallandale Beach businesses for the procurement of goods and services, including labor, materials and equipment. While there is no stated COHB LVP program requirement, Burkhardt intends to make a good faith effort to partner with local firms.







FLORIDA STATUTE 287.055
CERTIFIED MINORITY BUSINESS
ENTERPRISE CERTIFICATION

Public Space + Urban Revitalization Experts

#### Florida Statute 287.055 Certified Minority Business Enterprise Certification

Burkhardt Construction, Inc. is not a Certified Minority Business Enterprise. Burkhardt is strongly committed to ensuring participation of City of Hallandale Beach businesses for the procurement of goods and services, including labor, materials and equipment. While there is no stated CMBE requirement, Burkhardt intends to make a good faith effort to partner with CMBE firms as we have done on many successful projects in the past.



