

**Proposed Charter Language Regarding Required Posting of Notices, Agendas, and Backup Material for Meetings Subject to Sunshine Law:**

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**Article I – Creation of County and Powers of Government**

**Section 1.07 – Required Posting of Notices, Agendas, and Backup Materials**

A. Posting of Notices, Agenda, and Backup Materials.

For all meetings subject to the requirements of Section 286.011, Florida Statutes, as may be amended from time to time, and in addition to any applicable state law requirements, the County and all Municipalities shall post on their respective websites any required notices, agendas, and backup materials at least 48 hours prior to the applicable scheduled meeting. Any revisions to the agenda, backup materials, or other information received or developed by the governmental entity within 48 hours prior to the scheduled meeting shall be posted on the applicable website as soon as practicable after the governmental entity's receipt or development and shall be made available for public inspection at the meeting. For any Municipality that does not maintain its own website, the County shall provide, upon request by the Municipality, a location on the County's website to enable the Municipality to meet the requirements of this Section. All meeting notices subject to this Section shall include the date, time, and location of the meeting, the proposed agenda, and all backup materials received or developed in connection with each agenda item.

B. Exception for Emergency Meetings.

In those instances where there is a County or Municipal meeting subject to Section 286.011, Florida Statutes, scheduled due to an emergency, and it is not possible to post the meeting notice at least 48 hours prior to the meeting, the County or Municipality, as applicable, shall be required to post the meeting notice on its website, or on the County's website if the Municipality does not maintain its own website, at the earliest practicable time. In the written notice calling for the emergency meeting, the chief administrative officer of the County or Municipality shall include a detailed statement explaining the emergency nature of the meeting.

C. Conflict.

Section 1.07 preempts and controls over any inconsistent County or Municipal charter provision, ordinance, or resolution that provides for the posting of notices, agendas, and backup materials for meetings subject to the requirements of Section 286.011, Florida Statutes for any period of time less that provided for in this Section.