



5Year

CAPITAL IMPROVEMENT PLAN

**FY
24-28**

**City Commission Meeting
September 13, 2023**



AGENDA.

September 13, 2023

What is CIP?



Approach and Organization



5-Year Capital Improvements Plan



Non-Utilities Projects



Utilities Projects



What is a Capital Improvement Plan?

Capital Improvement Plan (CIP)

- Multi-year plan (5 years)
- Identifies capital projects
- Important tool for planning and decision-making
- Includes funding amount anticipated to be expended each year
- Provides financial options to implement plan
- Aligns capital investments with citywide strategic goals and initiatives:
 - BODR, SAP, Mobility Study, Parks Master Plan, INFRASTRUCTURE, etc.

What is a Capital Asset?

The term ***capital assets*** is used to describe assets that are used in operations and that have initial useful lives extending beyond a single year. Capital assets include City facilities, infrastructure, equipment, and networks that enable the delivery of City services. The performance and continued use of these capital assets is essential to the health, safety, economic development, and quality of life of those receiving services.

Approach and Organization.

- The City currently has minimum qualifications for Capital Improvement projects:
 - Minimum of \$20,000
 - Min 5 years expected lifespan
 - May result in creation of a capital asset
- Infrastructure Funding Priority
 1. Grants
 2. State Revolving Loans (SRF)
 3. Reserves
 4. Utility Revenue Bonds



Approach and Organization.

Planning Schedule

Dates	Activities
Jan. 24 th , 2023	CIP Kick-Off Meeting with all City Departments
Jan. & Feb 2023	Project Planning
Mar. 6 th , 2023	Review project lists turned in by departments
Mar. 8 th , 2023	Projects lists Generated and submitted to CIP Team
Mar. 13 th - Mar. 16 st , 2023	DSD, Budget, Finance and Grants Dept. Follow-up
Mar. 16 th – April 30 th , 2023	Projects digitized in GIS
May 1 st , 2023	CIP Draft Meeting with City Manager's Office
June 21 st , 2023	Public Participation/Workshop Presentation (City Commission)
September 13 th , 2023	1 st Reading CIP Adoption (City Commission Meeting)
September 26 th , 2023	2 nd Reading CIP Adoption (City Commission Meeting)

Approach and Organization.

PROJECT PHASES

1. Planning
2. Design
3. Construction

PRIORITIZATION CRITERIA

1. Public Health and Safety
2. Infrastructure Investment & Protection
3. Regulatory Requirements
4. City Commission Strategic Plan Focus Areas
5. Project Coordination
6. Economic Development
7. Future Operating Budget Impact
8. Quality of Life
9. Equity
10. **Shovel-Ready**

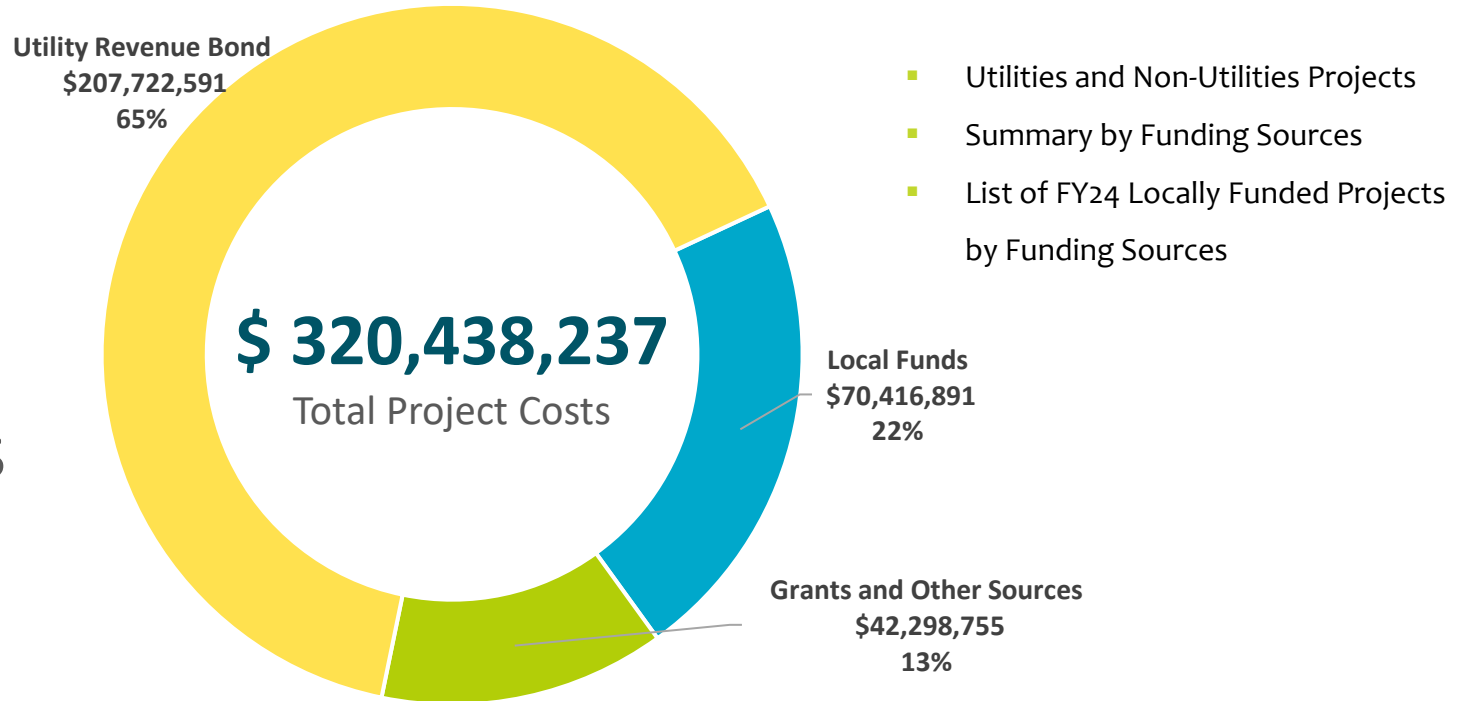
SHOVEL READY

1. Design
2. Clear Scope of Work
3. Cost Estimate
4. Public Input/ Resolution
5. Procurement Process identified

5-Year CIP Plan.

(FY24-28)

97
PROJECTS



	# of Projects	FY24 Request	Total Costs
Non-Utilities	28	\$15,314,257*	\$90,185,490
Utilities & Bonds	69	\$40,918,678	\$230,252,747

\$320,438,237 inclusive of proposed Surtax funding and Grant funding

5 Year CIP Plan Funding.

FY24 Request – CIP Plan

Project expenditures expected in FY24 as part of the CIP Plan. These totals include expenditures to be funded by local, grant and bonds. Non-Local funding (grants and bonds) will be budgeted (appropriated) upon issuance of the Utility Bond or upon execution of grant agreements.

FY24 Proposed Budget – Local Funds

Project funds requested in the FY24 Proposed Budget are identified. These expenditures are proposed during the budget process. These totals do **not** include grants or bonds.

Non-Utilities Projects List by Funding Source.

Project by Fund		Description	FY 24 Request	FY 24 Proposed Budget	Total Project Costs
CAPITAL FUND					
PR241		Digital Display by Library	\$220,000	\$220,000	\$220,000
P2412		Electric Charging Stations	\$800,000	\$800,000	\$800,000
M2303		EV Fleet Facility	\$2,660,000	\$2,660,000	\$2,660,000
P2402		Fleet Building Roof Repairs	\$53,500	\$53,500	\$53,500
P2401		Generator Pump	\$11,000	\$11,000	\$22,000
PD241		Police Gym Locker-room Renovations	\$175,000	\$175,000	\$175,000
P2403		Railroad Crossing Safety	\$169,000	\$169,000	\$130,000
PR775		Scavo Park Dog Park Artificial Turf Project	\$256,000	\$256,000	\$256,000
D2206		SW/SE 3RD STREET Sidewalk Repair	\$100,000	\$100,000	\$400,000
Total Capital Fund			\$4,444,500	\$4,444,500	\$4,744,500
SURTAX FUND*					
M2104		Bus Stop Digital Signage	\$513,600	\$ -	\$513,600
M2105		NW/SW 8 th Avenue Complete Street Project	\$180,000	\$ -	\$3,630,000
M2103		City Wide Bus Shelter Improvements	\$2,671,780	\$ -	\$2,671,780
M2101		Crosswalk Upgrades	\$286,924	\$-	\$286,924
M2102		City-Wide Replacing Existing Damaged Sidewalk	\$2,971,000	\$-	\$2,971,000
Total Surtax Fund			\$6,623,304	\$ -	\$10,073,304
OTHER GRANT FUNDS*					
M2303		EV Fleet Facility	\$1,461,000	\$ -	\$1,461,000
M2301		NW 3rd Street Complete Street Project (Dixie Hwy to 5th Terrace)	\$569,995	\$-	\$3,635,429
P2403		Railroad Crossing Safety	\$2,215,458	\$-	\$2,215,458
Total Grant Fund			\$4,246,453	\$ -	\$7,311,887
Total Non-Utilities Projects			\$15,314,257	\$4,444,500	\$22,129,691

*Funds received are appropriated when received.

Non-Utilities Projects Summary by Funding Source.

Non-Utilities Projects

Non-Utilities Project Funding Sources	FY24 Request	FY24 Proposed Budget	Total Project Costs
348 - Capital Projects Fund - General Fund	\$4,444,500	\$4,444,500	\$4,744,500
350- Surtax*	\$6,623,304	\$--	\$10,073,304
150 – Other Grants Funds**	\$4,246,453	\$--	\$10,311,887
Other Funding Sources	\$--	\$--	\$65,055,799
Total Project Costs	\$15,314,257	\$4,444,500	\$90,185,490

*Funds are appropriated/budgeted when received

**Grants funds expected in FY24

Utilities Projects Summary by Funding Source.

Utilities Project Funding Sources	FY24 Request	FY24 Budget	Total Project Costs
490 -Water Distribution, Treatment and Sewer Capital Projects	\$1,664,500	\$1,664,500	\$2,801,685
402 - Water Distribution and Treatment Revenue Bond Projects*	\$16,978,354	\$--	\$32,736,755
440 - Stormwater Capital Projects	\$413,270	\$413,270	\$1,889,907
440 – Stormwater Grant Funded Capital Projects*	\$--	\$--	\$145,874
TBD - Stormwater Revenue Bond Projects*	\$ --	\$--	\$ 51,816,040
490 - Wastewater Grant Funded Capital Projects**	\$9,606,670	\$--	\$17,692,690
402 - Wastewater Revenue Bond Projects*	\$12,255,884	\$--	\$26,831,778
TBD – Future Water & Wastewater Bonds*	\$--	\$--	\$96,338,018
Total Utilities Project Costs	\$40,918,678	\$2,077,770	\$230,252,747

*These projects will be funded by the proposed utility revenue bonds. Due to cost increase that may potentially occur in the future, changes will be made to the plan.

** These projects will be funded upon execution of agreements.

FY2023-24 Proposed Budget.

(FY2023-24 Capital Improvement Projects using Local Funds)

Project by Fund	Description	FY 24 Budget	Total Project Cost	Category
CAPITAL FUND				
	Funded by General Fund Transfers			
PR241	Digital Display by Library	220,000	220,000	TECHNOLOGY
P2412	Electric Charging Stations	800,000	800,000	FLEET
M2303	EV Fleet Facility	2,660,000	2,660,000	TRANSPORTATION
P2402	Fleet Building Roof Repair	53,500	53,500	FACILITY
P2401	Generator Pump Building Roof Repair	11,000	11,000	FACILITY
PD241	Police Gym/Locker-Room Renovations	175,000	175,000	PUBLIC SAFETY
P2403	Railroad Crossing Safety	169,000	169,000	TRANSPORTATION
PR775	Scavo Park Dog Park Artificial Turf Project	256,000	256,000	PARKS & REC
D2206	SW/SE 3RD Street Sidewalk Repair	100,000	400,000	TRANSPORTATION
Total Capital Fund		\$ 4,444,500	\$ 4,744,500	
STORMWATER FUND				
	Funded by Utility Operations Transfers			
P2112	CDBG 48	194,353	340,227	STORMWATER
P2203	CDBG 49	218,917	218,917	STORMWATER
Total Stormwater Fund		\$ 413,270	\$ 559,144	
UTILITY FUND				
	Funded by Utility Operations Transfers			
P2304	AMI Remediation Project	1,600,000	1,600,000	WATER
P2402	Fleet Building Roof Repair	53,500	53,500	WATER
P2401	Generator Pump Building Roof Repair	11,000	11,000	WATER
Total Utility Fund		1,664,500	1,664,500	
Total FY 24 Proposed Budget		\$ 6,522,270	\$ 6,968,144	



Questions?